

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: January 22, 2019

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: R. Brooks, G. Crawford, W. Frank, M. Freeman,  
T. Porter, T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.  
Absent: M. Borowicz.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Code Enforcement Cara Whetsel,  
Public Works Director Brent Anderson, Community Development Gina DelRose,  
Fire Chief Hyser, Police Chief Woody, City Attorney Drella and City Clerk Arco.

(2) Pledge of Allegiance:  
Invocation:

(3) Public Comment: Mayor Chamberlain reported on the Land Bank Article that was published in the Rockford Register Star.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of January 7, 2019; as presented.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Snow to approve the minutes of the regular meeting of the Belvidere City Council of January 7, 2019. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages: None.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,544,263.09  
Water & Sewer Fund Expenditures: \$ 683,336.89

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Ratcliffe to approve General & Special Fund Expenditures in the amount of \$1,544,263.09. Roll Call Vote: 9/0 in favor.  
Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, and Brooks. Nays: None. Motion carried.

Motion by Ald. Brooks, 2<sup>nd</sup> by Ald. Ratcliffe to approve Water & Sewer Fund Expenditures in the amount of \$683,336.89. Roll Call Vote: 9/0 in favor.  
Ayes: Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks and Crawford. Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of January 1, 2019 through January 14, 2019.
- (B) Belvidere Fire Department Overtime Report of January 2, 2019 through January 15, 2019.
- (C) Building Department Revenue Report for CY18.
- (D) Monthly General Fund Report - December 2018.
- (E) Monthly Treasurer Report – December 2018.
- (F) Monthly Water/Sewer Fund Report – December 2018.
- (G) Minutes of City-County Coordinating Committee of December 12, 2018.

Let the record show these reports and minutes were placed on file.

- (H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of January 14, 2019.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Sanderson to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of January 14, 2019. Roll Call Vote: 9/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks, Crawford and Frank. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #435H – 2<sup>nd</sup> Reading: An Ordinance Amending Chapter 150, Zoning Ordinance of the Municipal Code (Private Residential Coop).  
Tabled December 3, 2018

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Brooks to remove Ord. #435H from the table.  
Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks, Crawford, Frank and Freeman. Nays: None. Motion carried.

Discussion took place on amendments to Ord. #435H.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Brooks to amend Sec 18-52 (a) from (5) feet to 15 feet.  
Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Brooks, Crawford, Frank, Freeman and Porter. Nays: None. Motion carried.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Ratcliffe to pass Ord. #435H as amended.  
Roll Call Vote: 4/5 in favor. Ayes: Brooks, Crawford, Freeman and Ratcliffe.  
Nays: Sanderson, Snow, Stevens, Frank and Porter. Motion lost.

(10) New Business:

- (A) Ord. #443H – 1<sup>st</sup> Reading: An Ordinance Amending Section 114-404 (b) of the Belvidere Municipal Code to Modify Sewer Rates.

Let the record show Ord. #443H was placed on file for first reading.

- (B) Res. #2087-2019: A Resolution to Release Certain Executive Session Minutes Pursuant to 5 ILCS 120/1 Et. Seq.

Motion by Ald. Ratcliffe, 2<sup>nd</sup> by Ald. Snow to adopt Res. #2087-2019. Roll Call Vote: 8/1 in favor. Ayes: Snow, Stevens, Brooks, Crawford, Frank, Porter, Ratcliffe and Sanderson. Nays: Freeman. Motion carried.

- (C) Res. #2088-2019: A Resolution Permanently Dedicating a Portion of Menomonie Street as “Noble Way”

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Ratcliffe to adopt Res. #2088-2019. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.

Motions of City-County Coordinating Committee of December 12, 2018.

- (A) Motion to approve invoice #309797 from TRC in the amount of \$5,363.42 with a 50/50 split between the City and County. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

- (B) Motion to approve invoice #19349111 from PDC Laboratories in the amount of \$8,266 with a 50/50 split between the City and County. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens and Brooks. Nays: None. Motion carried.
- (C) Motion to approve the annual scope of work from TRC in the amount of \$33,500. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks and Crawford. Nays: None. Motion carried.

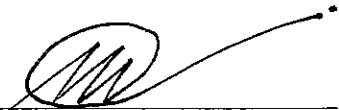
Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of January 14, 2019.

- (A) Motion to approve the purchase of a parking lot on East Lincoln Avenue in the amount of \$75,000. This lot is currently owned by Jerry Rowe. Roll Call Vote: 7/2 in favor. Ayes: Freeman, Porter, Ratcliffe, Snow, Brooks, Crawford and Frank. Nays: Sanderson and Stevens. Motion carried.
- (B) Motion to approve the work authorization from CES, Inc. in the lump sum amount of \$35,450 for the Southwest Sanitary Sewer Study and Easements. This work will be paid for from line item #61-5-820-6190. Roll Call Vote: 8/1 in favor. Ayes: Porter, Ratcliffe, Sanderson, Snow, Brooks, Crawford, Frank and Freeman. Nays: Stevens. Motion carried.
- (C) Motion to approve the work authorization from CES Inc. in the amount of \$22,950 to complete the preliminary engineering for the updates to the Southeast Sanitary Sewer Study. This work will be paid for from line item #61-5-820-6190. Roll Call Vote: 8/1 in favor. Ayes: Ratcliffe, Sanderson, Snow, Brooks, Crawford, Frank, Freeman and Porter. Nays: Stevens. Motion carried.
- (D) Motion to approve the proposal from CES, Inc. in the amount of \$9,300 to complete the design engineering for the South Sewer Trunk Manhole Rehabilitation Project. This work will be paid for from sewer line item #61-5-820-6040. Roll Call Vote: 9/0 in favor. Ayes: Sanderson, Snow, Stevens, Brooks, Crawford, Frank, Freeman, Porter and Ratcliffe. Nays: None. Motion carried.
- (E) Motion to approve the original letter of credit for Sager Plat #3 in the amount of \$654,567.51 may be reduced to \$163,642. The reduced amount represents 25% of the original amount, which must remain in place until all of the public improvements have been completed and accepted by the city. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe and Sanderson. Nays: None. Motion carried.

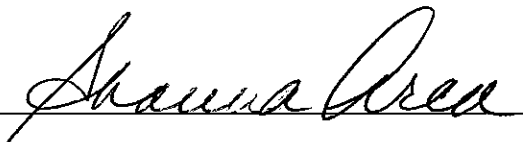
- (F) Motion to approve the Biennial Bridge Inspections on a time and material basis not-to-exceed \$8,600. This work will be paid for from line item #01-5-360-6140 Engineering Services. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.
- (G) Motion to approve the proposal from William Charles Electric in the amount of \$34,980 to install camera detection equipment at the intersection of Business 20 and Beloit Road. IDOT will reimburse the City of 50% of the total cost (\$17,490). This work will be paid for from line item #01-5-330-6022. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.
- (H) Motion to approve the 2019 MFT Street Maintenance Program as outlined in memo dated January 3, 2019 from Public Works Director Brent Anderson. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens and Brooks. Nays: None. Motion carried.

(11) Adjournment

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Ratcliffe to adjourn the meeting at 7:54 p.m. Aye voice vote carried. Motion carried.

  
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Mayor

Attest:

  
\_\_\_\_\_  
City Clerk