

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

February 1, 2021

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
January 19, 2021; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Minutes of Committee of the Whole – Public Safety, Finance & Personnel of
January 25, 2021; as presented.

(9) Unfinished Business:

(A) Ord. #519H – 2nd Reading: An Ordinance Authorizing the Sale of Certain
Personal Property (Public Works 1979 CAT 920 End Loader).

(10) New Business:

(A) Res. #2021-1 – A Resolution Authorizing the Execution of a Letter of Credit
with Midland States Bank Guaranteeing Payment to Philadelphia Insurance
Company.

(B) Res. #2021 -2 – Release of Certain Executive Session Minutes Pursuant to
5ILCS 120/1 Et. Seq.

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel
of January 25, 2021.

Motions of Public Safety – Chairman Ric Brereton:

- (A) Motion to authorize the surgery and rehabilitation for K-9 Shep in accordance with the medical plan not to exceed \$4,080.00.

Motions of Public Works – Chairman Marsha Freeman:

- (B) Motion to reimburse the property owner at 1305 West 12th Street \$2,270.00 for repair of the sanitary sewer lateral and owner to submit a paid statement from Pearson Plumbing prior to reimbursement.

(11) Other:

- (A) Executive Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a s specific employee pursuant to 2(c)(1) of the Open Meetings Act.

(12) Adjournment:

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: January 19, 2021

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois
at 7:00 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: D. Arevalo, R. Brereton (by teleconference), M. Fleury,
W. Frank (by teleconference), M. Freeman (by teleconference),
M. McGee (by teleconference), T. Porter (by teleconference),
T. Ratcliffe (by teleconference) and C. Stevens.

Absent: D. Snow.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson,
Director of Buildings Kip Countryman (by teleconference), Fire Chief Al Hyser, Police
Chief Shane Woody, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
January 4, 2021; as presented.

Motion by Ald. Fleury, 2nd by Ald. Stevens to approve the minutes of the regular meeting
of the Belvidere City Council of January 4, 2021. Roll Call Vote: 9/0 in favor. Ayes:
Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe and Stevens. Nays:
None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations: None.

Belvidere City Council
January 19, 2021

- (7) Approval of Expenditures: General & Special Fund Expenditures: \$1,353,043.93
Water & Sewer Fund Expenditures: \$ 320,609.68

Motion by Ald. Arevalo, 2nd by Ald. Stevens to approve the General & Special Fund Expenditures in the amount of \$1,353,043.93. Discussion took place. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Stevens and Arevalo. Nays: None. Motion carried.

Motion by Ald. Arevalo, 2nd by Ald. Fleury to approve the Water & Sewer Fund Expenditures in the amount of \$320,609.68. Roll Call Vote: 9/0 in favor. Ayes: Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Stevens, Arevalo and Brereton. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime for December 2020.
- (B) Monthly Report of Belvidere Fire Department Overtime for December 2020.
- (C) Monthly Report of Community Development Department/Planning Department for December 2020.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits and Case Reports for December 2020.
- (E) Yearly Report of Building Department Revenues, Residential Building Permits and Case Reports for CY 2020.
- (F) Monthly General Fund Report for December 2020.
- (G) Monthly Water/Sewer Fund Report December 2020.
- (H) Monthly Financial Report for December 2020.

Let the record show these reports were placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of January 11, 2021.

Motion by Ald. Stevens, 2nd by Ald. Arevalo to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of January 11, 2021. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Stevens, Arevalo, Brereton and Fleury. Nays: None. Motion carried.

(9) Unfinished Business: None.

(10) New Business:

- (A) Ord. #519H – 1st Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Public Works 1979 CAT 920 End Loader).

Let the record show that Ordinance #519H was placed on file for first reading.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of January 11, 2021.

Motions of Building, Planning & Zoning – Chairman Marsha Freeman:

- (A) Motion to approve the proposal from Cahoy Group to complete the chemical treatment of Well #4 at a cost of \$211,119.00. This work will be paid for from the Water Depreciation Fund (#04-09). Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Stevens, Arevalo, Brereton, Fleury and Frank. Nays: None. Motion carried.
- (B) Motion to approve the proposal from Cahoy Group to complete the borehole rehabilitation of Well #5 at a cost of \$72,928.00. This work will be paid for from the Water Depreciation Fund (#04-09). Roll Call Vote: 9/0 in favor. Ayes: McGee, Porter, Ratcliffe, Stevens, Arevalo, Brereton, Fleury, Frank and Freeman. Nays: None. Motion carried.
- (C) Motion to approve the reduction in the letter-of-credit for Plat #5 of Sager Corporate Park Subdivision from \$513,646.50 to \$38,150.00. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Stevens, Arevalo, Brereton, Fleury, Frank, Freeman and McGee. Nays: None. Motion carried.

(11) Other:

Motion by Ald. Stevens, 2nd by Ald. Porter to move into executive session at 7:26p.m. to Review Executive Session Minutes pursuant to 2(c) (21) of the Open Meetings Act. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Stevens, Arevalo, Brereton, Fleury, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.

Motion by Ald. Fleury, 2nd by Ald. Stevens to move out of Executive Session at 7:37p.m. Roll Call Vote: 9/0 in favor. Ayes: Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Stevens, Arevalo and Brereton. Nays: None. Motion carried.

(12) Adjournment:

Motion by Ald. Arevalo, 2nd by Ald. Stevens to adjourn meeting at 7:38 p.m. Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

Minutes
Committee of the Whole
Public Safety and Finance and Personnel
January 25, 2021
6:00 p.m.

Call to Order – Mayor Mike Chamberlain:

Aldermen Present:

D. Arevalo, R. Brereton (by teleconference), M. Fleury, W. Frank (by teleconference), M. Freeman (by teleconference), M. McGee (by teleconference), T. Porter and C. Stevens.

Alderman Absent: T. Ratcliffe and D. Snow.

Other staff members in attendance:

Director of Buildings Kip Countryman (by teleconference), Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson, Police Chief Shane Woody, Fire Chief Al Hyser, Fire Captain Shawn Schadle, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

Public Comment: Greg Brown, Belvidere CUSD #100, gave an update on impact fees.

Public Forum: None.

Reports of Officers, Boards, and Special Committees:

1. Public Safety, Unfinished Business: None.

2. Public Safety, New Business:

(A) Police Department – Update.

Police Chief Shane Woody presented an update.

(B) Police Department – Alliance Against Intoxicated Motorist Recognition of Officers.

Police Chief Shane Woody reported on the Alliance Against Intoxicated Motorist Recognition of Police Officers Korn, Garcia and Brox for their D.U.I. enforcements/arrests in 2019.

(C) Police Department – Letters of Recognition.

Police Chief Shane Woody reported on Letters of Recognition given to Officers Brox, Mears and Kasperovich for their exemplary police work on November 21, 2020.

(D) Police Department – Belvidere Police K-9 Shep Orthopedic Surgery.

Motion by Ald. Stevens, 2nd by Ald. Porter to authorize the surgery and rehabilitation for K-9 Shep in accordance with the medical plan not to exceed \$4,080.00. Discussion took place. Roll Call Vote: 8/0 in favor. Ayes: Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter and Stevens. Nays: None. Motion carried.

(E) Fire Department – Update.

Fire Chief Al Hyser Presented an update. Discussion took place.

3. Finance & Personnel, New Business:

(A) Budget/Finance Update.

Budget and Finance Director Becky Tobin presented an update. Discussion took place.

(B) FY 2022 – Fire Budget.

Fire Chief Al Hyser and Fire Captain Shawn Schadle presented the FY 2022 – Fire Budget. Discussion took place.

Ald. Snow joined meeting by teleconference at 7:40p.m.

(C) FY 2022 – Police Budget.

Police Chief Shane Woody presented the FY 2022 – Police Budget. Discussion took place.

Becky Tobin left meeting at 8:52p.m.

(D) Resolution Authorizing Execution of a Letter of Credit with Midland States Bank Guaranteeing Payment to Philadelphia Insurance Company.

Motion by Ald. Stevens, 2nd by Ald. Porter to forward to City Council a Resolution Authorizing Execution of A Letter of Credit with Midland States Bank Guaranteeing Payment to Philadelphia Insurance Company. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, McGee, Porter, Snow, Stevens and Arevalo. Nays: None. Motion carried.

4. Public Safety, Unfinished Business: None.

(A) Rock Valley College – Request to Waive Upsizing Fee.

Ald. Porter announced he had a conflict concerning this item and left the meeting at 8:55p.m. Ald. Fleury announced he had a conflict concerning this item and would not be voting. Motion by Ald. Snow, 2nd by Ald Arevalo to approve the request to waive the connection fee cost of \$12,863.00 for Rock Valley College. Discussion took place. Roll Call Vote: 6/2 in favor. Ayes: Snow and Arevalo. Nays: Frank, Freeman, McGee, Stevens and Brereton. Motion lost.

Ald. Porter returned to meeting at 9:12 p.m.

(B) Resolution – Release of Certain Executive Session Minutes Pursuant to 5ILCS 120/1 Et. Seq.

Ald. Frank disconnected from teleconference at 9:14p.m.

Motion by Ald. Fleury, 2nd by Ald. Arevalo to forward to City Council a Resolution Releasing of Certain Executive Session Minutes Pursuant to 5ILCS 120/1 Et. Seq. Roll Call Vote: 8/0 in favor. Ayes: Freeman, McGee, Porter, Snow, Stevens, Arevalo, Brereton and Fleury. Nays: None. Motion carried.

Ald. Frank reconnected to teleconference at 9:15p.m.

(C) Public Works- Sanitary Sewer Backup -1305 West 12th Street.

Motion by Ald. Arevalo, 2nd by Ald. McGee to reimburse the property owner at 1305 West 12th Street \$2,270.00 for repair of the sanitary sewer lateral and owner to submit a paid statement from Pearson Plumbing prior to reimbursement. Discussion took place. Motion by Ald. Freeman, 2nd by Ald. McGee to amend to include an additional \$784.00 for jetting and televising the sewer lateral for a total of \$3,054.00 reimbursement to the property owner. Further discussion took place. Roll Call Vote to amend: 3/6 in favor. Ayes: Freeman, McGee and Frank. Nays: Porter, Snow, Stevens, Arevalo, Brereton and Fleury. Amendment was lost. Roll Call Vote on original motion: 7/2 in favor. Ayes: McGee, Porter, Snow, Arevalo, Fleury, Frank and Freeman. Nays: Stevens and Brereton. Motion carried.

5. Adjournment:

Motion by Ald. Fleury, 2nd by Ald. Arevalo to adjourn meeting at 9:33p.m. Aye voice vote carried. Motion carried.

Committee of the Whole
January 25, 2021

_____ Mayor

Attest: _____ City Clerk

ORDINANCE #519H

AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PERSONAL PROPERTY
(PUBLIC WORKS 1979 CAT 920 END LOADER)

WHEREAS, the City of Belvidere Public Works Department is in possession of a 1979 CAT 920 End Loader (the Property) that is no longer needed or useful; and

WHEREAS, the Property is cost prohibitive to repair and constitutes surplus personal property within the meaning of 65 ILCS 5/11-76-4; and

WHEREAS, the Corporate Authorities of the City find that the previously referenced Property is no longer necessary or useful to or in the best interest of the City.

THEREFORE be it ordained the CITY COUNCIL of the City of Belvidere, Boone County Illinois, as follows:

SECTION 1: The foregoing recitals are incorporated herein as if fully set forth.

SECTION 2: The Mayor, or his designee, is authorized and directed to sell, scrap or trade the 1979 CAT 920 End Loader (SN 62K10576) by any means, including but not limited to an internet auction site, scrap or trade for useful material (including ready mix concrete with an approximate value of \$2,500.00).

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law which publication is hereby authorized.

Ayes: .
Nays: .
Absent: .

APPROVED:

Mayor Michael W. Chamberlain

(SEAL)

ATTEST: _____
City Clerk

Passed:
Approved:
Published:

RESOLUTION #2021-1
A RESOLUTION AUTHORIZING
THE EXECUTION OF A LETTER OF CREDIT
WITH MIDLAND STATES BANK
GUARANTEEING PAYMENT TO PHILADELPHIA
INSURANCE COMPANY

IT IS THEREFORE RESOLVED, by the Mayor and City Council of the City of Belvidere as follows:

- 1) The Corporate Authorities of the City of Belvidere hereby approve a Letter of Credit from Midland States Bank in the amount of \$30,000.00.
- 2) Mayor Mike Chamberlain is hereby authorized to execute and City Clerk Sarah Turnipseed is authorized to attest the Letter of Credit.

Approved:

Mayor

Attest:

City Clerk

Ayes:

Nays:

Absent:

Approved:

RESOLUTION #2021-2:

**RELEASE OF CERTAIN EXECUTIVE
SESSION MINUTES PURSUANT TO 5 ILCS 120/1 Et. Seq.**

WHEREAS, the Corporate Authorities of the City of Belvidere have met, from time to time, in executive session for purposes authorized by the Illinois Open Meetings Act (5 ILCS 120/1 et seq.) (Hereinafter the Act); and

WHEREAS, pursuant to the Act, the Mayor and City Council have met in closed session to review the minutes of all closed sessions to determine if it is necessary to protect the public interest, or the privacy of any individual, by keeping said minutes confidential; and

WHEREAS, the Mayor and City Council determined that a need for confidentiality still exists as to the executive session minutes identified on the attached Schedule A; and

WHEREAS, the Mayor and City Council determined that the minutes of the meetings listed on the attached Schedule B no longer require confidential treatment and should be made available for public inspection.

IT IS THEREFORE RESOLVED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF BELVIDERE AS FOLLOWS:

Section 1: The Executive Session minutes from those meetings set forth on Schedule B, attached hereto and incorporated herein are hereby released. The City Clerk is hereby authorized to make said minutes available for public inspection and copying in accordance with the standing procedures of the office of the City Clerk.

Section 2: The City Clerk is also authorized and directed to destroy the verbatim record, if any, of the executive sessions identified in Schedule B for destruction, but only in compliance with Section 2.06 of the Open Meetings Act (5 ILCS 120/2.06).

Ayes: .

Nays:

Absent: .

Date Approved:

By: _____
Michael W. Chamberlain, Mayor

Attest: _____
Sarah Turnipseed, City Clerk

SCHEDULE A

August 3, 2020
October 19, 2020
October 26, 2020

SCHEDULE B

July 1, 2019