

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
AGENDA

March 1, 2021

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.  
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:  
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
February 15, 2021; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Minutes of Committee of the Whole – Public Safety, Finance & Personnel of  
February 22, 2021; as presented.

(9) Unfinished Business:

(A) Res.#2021-3 – A Resolution Authorizing the Execution of an  
Intergovernmental Agreement with Boone County for the Provision of a  
Community Law Enforcement Officer Pursuant to the COSSAP Grant.  
Tabled February 15, 2021.

(B) Ord. #520H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow  
Indoor Commercial Entertainment (Video Gaming) within the GB, General  
Business District (2001 North State Street).

(C) Ord. #521H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow  
Indoor Commercial Entertainment (Video Gaming) within the PB, Planned  
Business District (1052 Belvidere Road).

- (D) Ord. #522H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Video Gaming) within the GB, General Business District (2038 North State Street).
- (E) Ord. #523H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Video Gaming) within the GB, General Business District (171 South Appleton Road).
- (F) Ord. #524H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Video Gaming) within the NB, Neighborhood Business District (600 Logan Avenue).
- (G) Ord. #525H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Video Gaming) within the GB, General Business District (1474 North State Street).
- (H) Ord. #526H – 2<sup>nd</sup> Reading: An Ordinance Amending Appendix A, Fees, Relating to Frozen Water Meters of the City of Belvidere Municipal Code.
- (I) Ord. #527H – 2<sup>nd</sup> Reading: An Ordinance Amending Section 114-303(f), Maintenance and Repair, of the City of Belvidere Municipal Code.

(10) New Business:

- (A) Motion to Waive Referral of Ordinance #528H to Committee pursuant to Sec. 2-88, of the Belvidere Municipal Code.
- (B) Ord. #528H – 1<sup>st</sup> & 2<sup>nd</sup> Reading: An Ordinance Prohibiting the Use of Groundwater as a Potable Water Supply in the Vicinity of 1001 N. State Street of the City of Belvidere, Illinois.

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of February 22, 2021.

Motions of Finance & Personnel – Chairman Tom Ratcliffe:

- (A) Motion to accept a \$15,000.00 grant from the National League of Cities as a pass through to Growth Dimensions.

Motions of Public Works – Chairman Marsha Freeman:

- (B) Motion to approve the IEPA loan offer and authorize the Mayor to sign the Loan Agreement for Wastewater Project #L173623.
- (C) Motion to approve the invoice from the Rock River Watershed Group, in the amount of \$5,000.00, for our first payment for development of our NARP. This work will be paid for from Line Item #61-5-820-6195.

(D) Motion to approve of the work order from Baxter & Woodman, in the amount not-to-exceed \$4,000.00, to complete this project. This work will be paid for from Line Item #61-5-820-6190.

(E) Motion to approve of the quote from Bonnell Industries to replace the hydraulic controls on Truck #2023 in the amount of \$10,756.00. This work will be paid for from Street Department Line Item #01-5-310-6020, Equipment Repair.

(F) Motion to approve a one-year extension of our Intergovernmental Agreement with the City of Rockford for our annual Painted Pavement Marking Program.

(11) Adjournment:

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: February 15, 2021

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois  
at 7:00 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: D. Arevalo, R. Brereton (by teleconference), M. Fleury,  
W. Frank (by teleconference), M. Freeman (by teleconference),  
M. McGee (by teleconference), T. Porter,  
T. Ratcliffe (by teleconference), D. Snow and C. Stevens.

Absent: None.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson,  
Community Development Planner Gina DelRose, Director of Buildings Kip Countryman,  
Fire Chief Al Hyser, Police Chief Shane Woody, City Attorney Mike Drella and  
City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:  
Invocation:

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
February 1, 2021; as presented.

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. Stevens to approve the minutes of the regular meeting  
of the Belvidere City Council of February 1, 2021. Roll Call Vote: 10/0 in favor. Ayes:  
Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens.  
Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations: None.

Belvidere City Council  
February 15, 2021

- (7) Approval of Expenditures: General & Special Fund Expenditures: \$1,272,558.73  
Water & Sewer Fund Expenditures: \$ 354,352.81

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Stevens to approve the General & Special Fund Expenditures in the amount of \$1,272,558.73. Discussion took place. Roll Call Vote: 10/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Stevens, Snow and Arevalo. Nays: None. Motion carried.

Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Fleury to approve the Water & Sewer Fund Expenditures in the amount of \$354,352.81. Roll Call Vote: 10/0 in favor. Ayes: Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo and Brereton. Nays: None. Motion carried.

- (8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime for January 2021.
- (B) Monthly Report of Belvidere Fire Department Overtime for January 2021.
- (C) Monthly Report of Community Development Department/Planning Department for January 2021.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits and Case Reports for January 2021.
- (E) Monthly General Fund Report for January 2021.
- (F) Monthly Water/Sewer Fund Report January 2021.
- (G) Monthly Financial Report for January 2021.
- (H) Monthly CD Investments for January 2021.
- (I) Minutes of Planning and Zoning Commission of February 9, 2021.

Let the record show these reports were placed on file.

- (J) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of February 8, 2021.

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Stevens to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of February 8, 2021. Roll Call Vote: 10/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton and Fleury. Nays: None. Motion carried.

- (9) Unfinished Business: None.

- (10) New Business:

- (A) Ord. #520H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Video Gaming) within the GB, General Business District (2001 North State Street).

- (B) Ord. #521H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Video Gaming) within the PB, Planned Business District (1052 Belvidere Road).
- (C) Ord. #522H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Video Gaming) within the GB, General Business District (2038 North State Street).
- (D) Ord. #523H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Video Gaming) within the GB, General Business District (171 South Appleton Road).
- (E) Ord. #524H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Video Gaming) within the NB, Neighborhood Business District (600 Logan Avenue).
- (F) Ord.#525H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Video Gaming) within the GB, General Business District (1474 North State Street).
- (G) Ord. #526H – 1<sup>st</sup> Reading: An Ordinance Amending Appendix A, Fees, Relating to Frozen Water Meters of the City of Belvidere Municipal Code.
- (H) Ord. #527H – 1<sup>st</sup> Reading: An Ordinance Amending Section 114-303(f), Maintenance and Repair, of the City of Belvidere Municipal Code.

Let the record show that Ordinances #520H - #527H were placed on file for first reading.

- (I) Res.#2021-3 – A Resolution Authorizing the Execution of an Intergovernmental Agreement with Boone County for the Provision of a Community Law Enforcement Officer Pursuant to the COSSAP Grant.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Fleury to adopt Res. #2021-3. Discussion took place. Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Stevens to table Resolution #2021-3. Roll Call Vote: 7/3 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Stevens, Brereton and Frank. Nays: Snow, Arevalo and Fleury. Motion carried.

- (J) Res.#2021-4 – A Resolution Authorizing Application for a Firefighters Assistance Grant and Authorizing the Execution of a Memorandum of Understanding with Boone County Fire Agencies to Cooperatively Apply for and Implement the Grant.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Stevens to adopt Res.#2021-4. Roll Call Vote: 10/0 in favor. Aye: McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Fleury, Frank and Freeman. Nays: None. Motion carried.

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Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of February 8, 2021.

- (A) Motion to approve the Special Use Extension for 1125 N. State Street (Car Wash). Roll Call Vote: 10/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Fleury, Frank, Freeman and McGee. Nays: None. Motion carried.
- (B) Motion to approve the Special Use Extension for 2183 Crystal Parkway (Car Wash). Roll Call Vote: 10/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Arevalo, Brereton, Fleury, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.
- (C) Motion to approve the Special Use Extension for 300 South Main Street (Iron and Coal Project). Roll Call Vote: 10/0 in favor. Ayes: Snow, Stevens, Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter and Ratcliffe. Nays: None. Motion carried.
- (D) Motion to approve the Special Use Extension for 300 South Main St. (Container Park). Discussion took place. Roll Call Vote: 10/0 in favor. Ayes: Stevens, Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe and Snow. Nays: None. Motion carried.
- (E) Motion to approve extending the 2020 Landfill #2 Annual Services Agreement with TRC until July 31, 2021. Discussion took place. Roll Call Vote: 10/0 in favor. Ayes: Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.
- (F) Motion to approve the State of Illinois Department of Natural Resources Kishwaukee River – Belvidere Dam License Agreement. Discussion took place. Roll Call Vote: 10/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Arevalo. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Snow to adjourn meeting at 8:06 p.m. Aye voice vote carried. Motion carried.

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Mayor

Attest:

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City Clerk

Minutes  
Committee of the Whole  
Public Safety and Finance and Personnel  
February 22, 2021  
6:00 p.m.

Call to Order – Mayor Mike Chamberlain:

Aldermen Present:

D. Arevalo, R. Brereton (by teleconference), M. Fleury, W. Frank,  
M. Freeman (by teleconference), M. McGee (by teleconference), T. Porter,  
T. Ratcliffe (by teleconference) and D. Snow.

Alderman Absent: C. Stevens.

Other staff members in attendance:

Director of Buildings Kip Countryman (by teleconference), Budget and Finance Director  
Becky Tobin, Public Works Director Brent Anderson, Police Chief Shane Woody, Police  
Deputy Chief Wallace, Police Deputy Chief Gardner, Fire Captain Shawn Schadle, City  
Attorney Mike Drella and City Clerk Sarah Turnipseed.

Public Comment: Ald. Marsha Freeman, spoke concerning a recent WREX news story  
with Mayor Mike Chamberlain.

Public Forum: Pam Lopez Fettes reported on Growth Dimensions.

Reports of Officers, Boards, and Special Committees:

Mayor Mike Chamberlain reported on the Boone County Health Department's vaccine  
clinics that took place over the weekend.

1. Finance & Personnel, Unfinished Business: None.
2. Finance & Personnel, New Business:  
(A) Budget/Finance Update.

Budget and Finance Director Becky Tobin presented an update.

- (B) National League of Cities Innovation Ecosystems Grant.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Fleury to accept a \$15,000.00 grant from the National  
League of Cities as a pass through to Growth Dimensions. Discussion took place. Roll



Call Vote 9/0 in favor. Ayes: Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe and Snow. Nays: None. Motion carried.

(C)FY 2022 – Admin, Capital & Personnel Budget.

Budget and Finance Director Becky Tobin presented the FY 2022 Admin, Capital & Personnel Budget. Discussion took place.

3. Public Safety, Unfinished Business: None.

4. Public Safety, New Business:

(A) Police Department – Update.

Police Chief Shane Woody presented an update. Discussion took place.

(B) Fire Department – Update.

Fire Captain Shawn Schadle presented an update.

5. Other:

(A) Groundwater Use Restriction Ordinance for 1001 North State Street  
(Rockford Oil/Aldi), Belvidere, IL.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Arevalo to forward to City Council an Ordinance Prohibiting the Use of Groundwater as a Potable Water Supply in the Vicinity of 1001 N. State Street of the City of Belvidere, Illinois. Discussion took place. Roll Call Vote: 9/0 in favor. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Arevalo. Nays: None. Motion carried.

(B) IEPA Loan Offer – WWTP.

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Fleury to approve the IEPA loan offer and authorize the Mayor to sign the Loan Agreement for Wastewater Project #L173623. Discussion took place. Roll Call Vote: 9/0 in favor. Ayes: Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Arevalo and Brereton. Nays: None. Motion carried.

(C) Rock River Watershed Group Invoice – WWTP NARP.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Arevalo to approve the invoice from the Rock River Watershed Group, in the amount of \$5,000.00, for our first payment for development of our NARP. This work will be paid for from Line Item #61-5-820-6195. Discussion took place. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Arevalo, Brereton and Fleury. Nays: None. Motion carried.

(D) 2020 Annual Pretreatment Report Preparation -WWTP.

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Fleury to approve of the work order from Baxter & Woodman, in the amount not-to-exceed \$4,000.00, to complete this project. This work will be paid for from Line Item #61-5-820-6190. Discussion took place. Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Arevalo, Brereton, Fleury and Frank. Nays: None. Motion carried.

(E) Truck 2023 Hydraulic Control Repairs – Street Department.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Snow to approve of the quote from Bonnell Industries to replace the hydraulic controls on Truck #2023 in the amount of \$10,756.00. This work will be paid for from Street Department Line Item #01-5-310-6020, Equipment Repair. Roll Call Vote: 9/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Arevalo, Brereton, Fleury, Frank and Freeman. Nays: None. Motion carried.

(F) Extension of Intergovernmental Agreement with the City of Rockford for Annual Pavement Marking.

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Fleury to approve a one-year extension of our Intergovernmental Agreement with the City of Rockford for our annual Painted Pavement Marking Program. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Snow, Arevalo, Brereton, Fleury, Frank, Freeman and McGee. Nays: None. Motion carried.

6. Adjournment:

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Porter to adjourn meeting at 8:50p.m. Aye voice vote carried. Motion carried.

\_\_\_\_\_ Mayor

Attest: \_\_\_\_\_ City Clerk

**ORDINANCE NO. 520H**

**AN ORDINANCE GRANTING A SPECIAL USE  
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT  
(VIDEO GAMING)  
WITHIN THE GB, GENERAL BUSINESS DISTRICT  
(2001 North State Street)**

**WHEREAS**, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

**WHEREAS**, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

**WHEREAS**, The applicant, Birju Trivedi, 4849 N. Milwaukee Avenue, Ste 408, Chicago, IL 60630 on behalf of the property owner, GPM Midwest LLC, 8565 Magellan Parkway, Ste 400, Richmond, VA 23227 is requesting a special use to permit indoor commercial entertainment to operate video gaming at 2001 North State Street; and

**WHEREAS**, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on February 9, 2021 concerning the proposed Special Use; and,

**WHEREAS**, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

**WHEREAS**, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** The foregoing recitals are incorporated herein by this reference.

**Section 2.** That a Special Use in the GB, General Business District for indoor commercial entertainment (video gaming) on the property depicted in Attachment A and legally described as:

PARCEL 1

Lots One (1), Two (2) and Three (3) in "Von Ach's Subdivision", a subdivision in the southeast Quarter (1/4) of Section 22, Township 44 North, Range 3 East of the Third Principal Meridian, Boone County, Illinois, as platted and recorded in the Recorder's Office of Boone County, State of Illinois, situated in the County of Boone and the State of Illinois. PIN: 05-22-426-053

PARCEL 2

Part of the southeast Quarter of Section 22, Township 44 North, Range 3 East of the Third Principal Meridian, bounded and described as follows, to wit: BEGINNING at the northeast corner of Lot 1 as designated upon Von Ach's Subdivision, being a subdivision in the southeast Quarter of Section 22, Township 44 North, Range 3 East of the Third Principal Meridian, the plat of which is recorded in Book 4, Page 31 in the Recorder's Office of Boone County, Illinois; THENCE South 32 degrees 59 minutes 22 seconds West, along the easterly line of said Lot 1, a distance of 159.95 feet to the northerly right-of-way line of North State Street (Bus. US 20), as dedicated per Book 2 of Roads on Page 192; THENCE South 57 degrees 47 minutes 52 seconds East, along said northerly right-of-way line, a distance of 200.84 feet to the intersection of said northerly right-of-way line, with the easterly line of premises conveyed from Sylvia J. Hendrickson to the Belvidere National Bank and Trust Company per Warranty Deed in Trust, recorded November 23, 1994 as Document No. 94-8457 in said Recorder's Office; THENCE North 31 degrees 58 minutes 14 seconds East, along said easterly line so conveyed, a distance of 160.01 feet to the northerly line of said premises so conveyed; THENCE North 57 degrees 49 minutes 11 seconds West, along said northerly line and said northerly line extended northwesterly, a distance of 198.00 feet to the point of BEGINNING. All being situated in the County of Boone and the State of Illinois. PIN: 05-22-426-064

is hereby approved, subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. Alcohol consumption is only permitted within the video gaming area.
3. The video gaming area must be enclosed and only accessible through a designated entrance.

**Section 3.** That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

**Section 4.** That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

**Section 5.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**Section 7.** This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Michael W. Chamberlain, Mayor

**ATTEST:**

\_\_\_\_\_  
Sarah Turnipseed, City Clerk

Ayes: \_\_\_\_ Nays: \_\_\_\_ Absent: \_\_\_\_

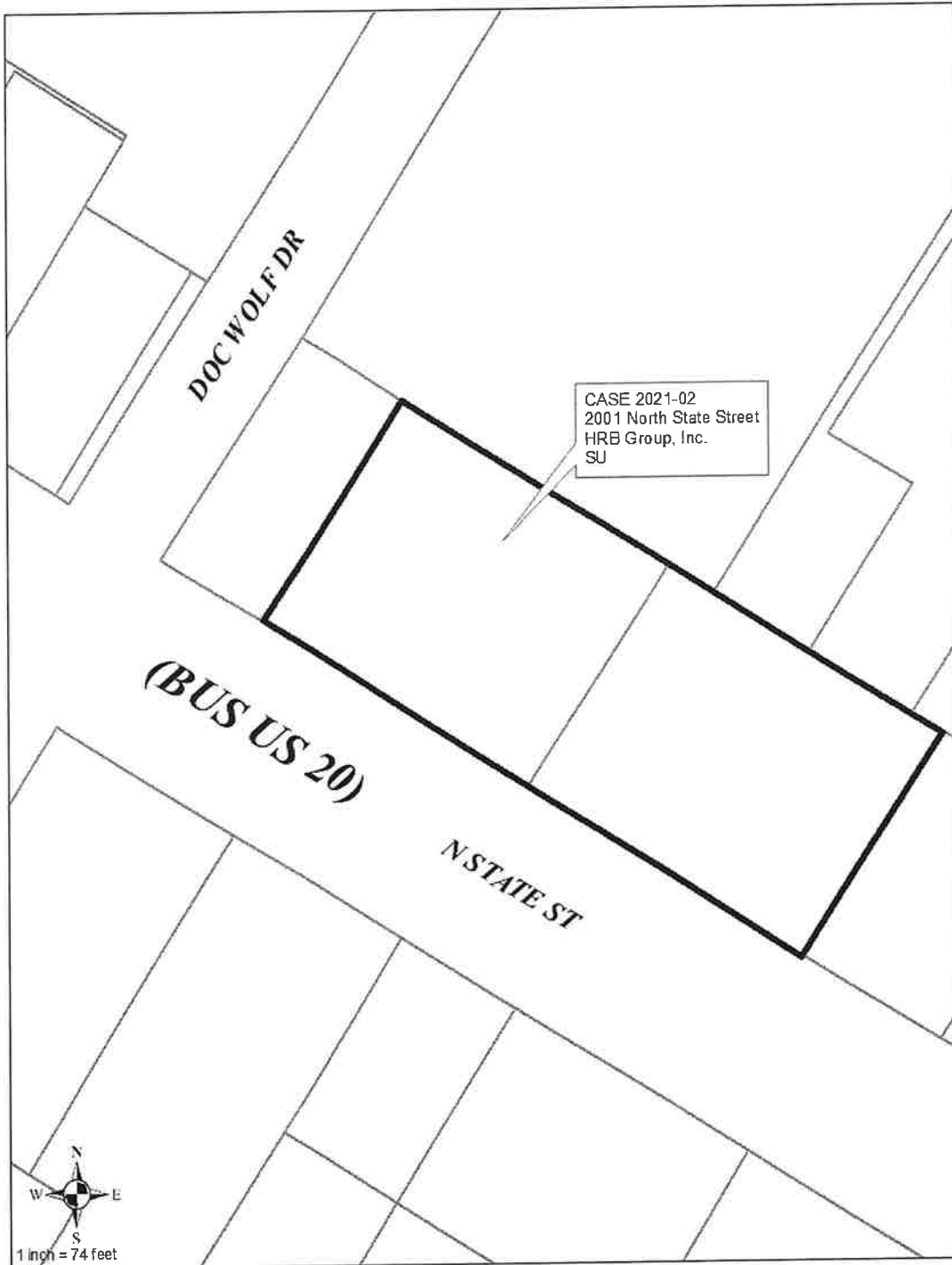
City Council Members Voting Aye: \_\_\_\_\_

City Council Members Voting Nay: \_\_\_\_\_

Date Published:

Sponsor: \_\_\_\_\_

# ATTACHMENT A



**ORDINANCE NO. 521H**

**AN ORDINANCE GRANTING A SPECIAL USE  
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT  
(VIDEO GAMING)  
WITHIN THE PB, PLANNED BUSINESS DISTRICT  
(1052 Belvidere Road)**

**WHEREAS**, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

**WHEREAS**, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

**WHEREAS**, The applicant, Birju Trivedi, 4849 N. Milwaukee Avenue, Ste 408, Chicago, IL 60630 on behalf of the property owner, GPM Midwest LLC, 8565 Magellan Parkway, Ste 400, Richmond, VA 23227 is requesting a special use to permit indoor commercial entertainment to operate video gaming at 1052 Belvidere Road; and

**WHEREAS**, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on February 9, 2021 concerning the proposed Special Use; and,

**WHEREAS**, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

**WHEREAS**, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** The foregoing recitals are incorporated herein by this reference.



**Section 2.** That a Special Use in the PB, Planned Business District for indoor commercial entertainment (video gaming) on the property depicted in Attachment A and legally described as:

Beginning at a point in the West line of the Northwest Quarter of Section 31, Township 44 North, Range 4, east of the Third Principal Meridian, 264 feet North of the Southwest corner of said Quarter Section; thence East and parallel with the South Quarter Section line, 277.5 feet to an iron stake; thence North and parallel with said West Quarter Section line, 192.5 feet to an iron stake; thence West and parallel with said South Quarter Section line, 277.5 feet to a point in the West line of said Northwest Quarter Section; thence South along last said West line 192.5 feet to the place of beginning. Situated in the Town of Bonus, in the County of Boone in the State of Illinois. ALSO: Beginning at a point in the West line of the Northwest Quarter of Section 31, Township 44 North Range 4, East of the Third Principal Meridian, 456.5 feet North of the Southwest corner of said Quarter Section, said point of beginning being the Northwest corner of the tract of land now owned by the grantees herein; thence East and parallel with the South Quarter Section line and along the North line of said Tract of land now owned by said grantees herein, 277.5 feet to the Northeast corner of said Tract of land; thence North and parallel with said West Quarter Section line, 40 feet to a point; thence West and parallel with the South Quarter Section line, 277.5 feet to a point in the West line of said Northwest Quarter Section; thence South along last said West line 40 feet to the place of beginning; the same being a strip of land 40 feet of even width, along the North line of said Tract of land, now owned by the grantees herein. Situated in the County of Boone and the State of Illinois. PIN: 06-31-100-007

is hereby approved, subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. Alcohol consumption is only permitted within the video gaming area.
3. The video gaming area must be enclosed and only accessible through a designated entrance.

**Section 3.** That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and

shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

**Section 4.** That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

**Section 5.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**Section 7.** This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Michael W. Chamberlain, Mayor

**ATTEST:**

\_\_\_\_\_  
Sarah Turnipseed, City Clerk

Ayes: \_\_\_\_ Nays: \_\_\_\_ Absent: \_\_\_\_

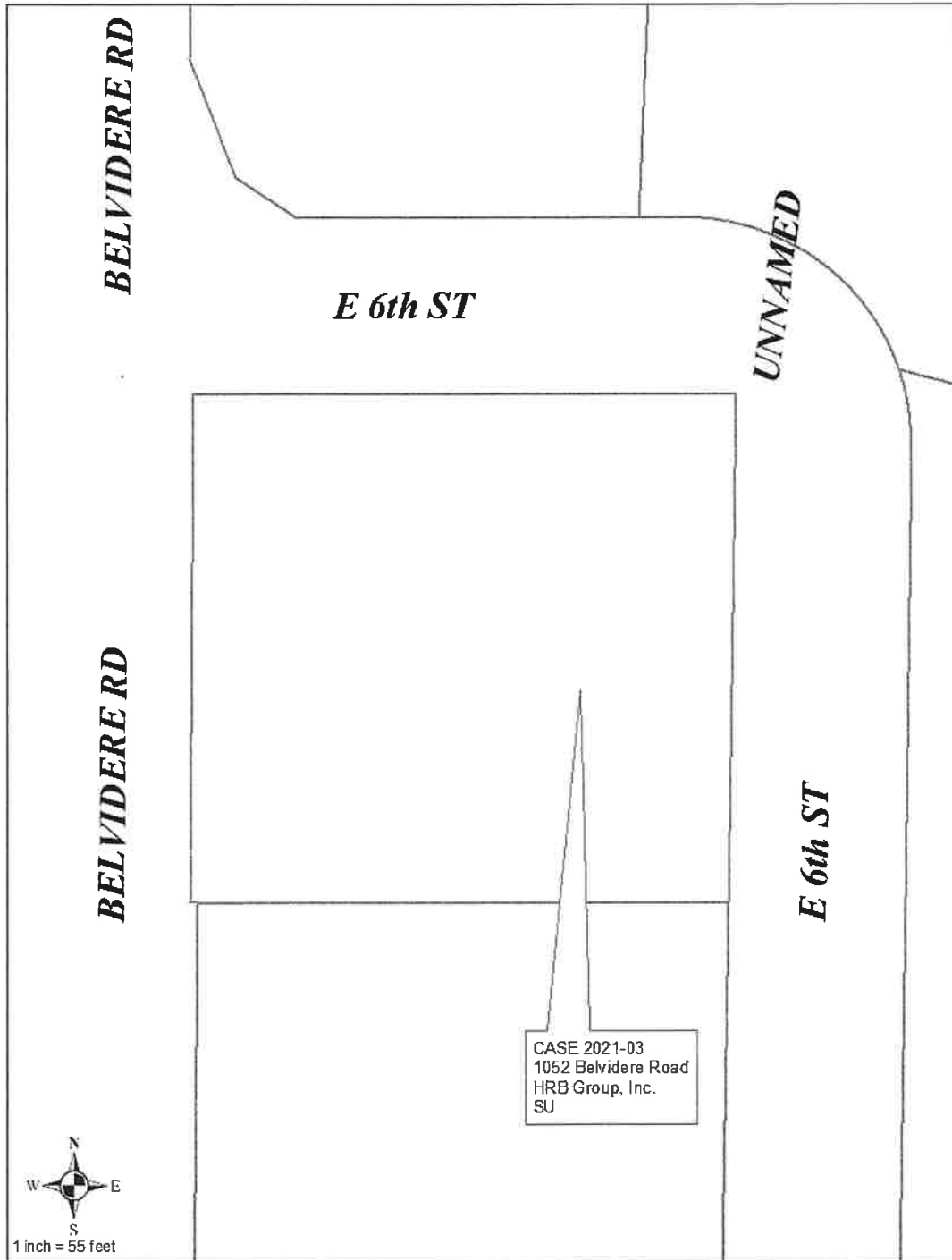
City Council Members Voting Aye: \_\_\_\_

City Council Members Voting Nay: \_\_\_\_

Date Published:

Sponsor: \_\_\_\_\_

# ATTACHMENT A



**ORDINANCE NO. 522H**

**AN ORDINANCE GRANTING A SPECIAL USE  
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT  
(VIDEO GAMING)  
WITHIN THE GB, GENERAL BUSINESS DISTRICT  
(2038 North State Street)**

**WHEREAS**, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

**WHEREAS**, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

**WHEREAS**, The applicant and property owner, Vasant Patel, 7197 Golden Eagle Drive, Loves Park, IL 61111 is requesting a special use to permit indoor commercial entertainment to operate video gaming at 2038 North State Street; and

**WHEREAS**, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on February 9, 2021 concerning the proposed Special Use; and,

**WHEREAS**, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

**WHEREAS**, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** The foregoing recitals are incorporated herein by this reference.

**Section 2.** That a Special Use in the GB, General Business District for indoor commercial entertainment (video gaming) on the property depicted in Attachment A and legally described as:

Parcel I

Lot 21 and Lot 22 in Harold V. Davis Subdivision of a part of the Southeast Quarter of Section 22, Township 44 North, Range 3 East of the Third Principal Meridian, as platted and recorded in the Recorder's office of Boone County, Illinois, February 7, 1956, in Book 4 of Plats, on pages 13 and 14, in Boone County, Illinois; Also a part of the Southeast Quarter of Section 22, Township 44 North, Range 3 East of the Third Principal Meridian, described as follows: Commencing at the Southeasterly corner of Lot 22 of Harold V. Davis Subdivision, as platted and recorded in the Recorder's Office of Boone County, Illinois, and running thence Southerly along the East line of Lot 22 aforesaid, extended a distance of 165 feet; running thence Westerly and parallel with the Southerly line of Lot 22 aforesaid, 165 feet to a point; thence Northerly and parallel with the East line of Lot 22 extended Southerly 165 feet to the Southwest corner of Lot 21 in said Subdivision, and running thence Easterly 165 feet to the Place of Beginning, in Boone County, Illinois. Excepting therefrom property deeded to Bruce W. Hoffman and Beverly F. Hoffman in Warranty Deed recorded January 7, 1991, as Document No. 91-63 described as follows: Part of the Southeast Quarter of Section 22, Township 44 North, Range 3 East of the Third Principal Meridian and part of Lot 22 as designated upon the Plat of Harold V. Davis Subdivision, the Plat of which is recorded in Book 4 of Plats on pages 13 and 14 in the Recorder's Office of Boone County, Illinois bounded and described as follows: Beginning at the most Southerly corner of said Lot 22; thence South 32 degrees 00 minutes 00 seconds West, along the Easterly line of said Lot 22 extended a distance of 165.00 feet; thence North 58 degrees 00 minutes 00 seconds West, parallel with the Southerly line of said Lot 22, a distance of 82.12 feet; thence North 32 degrees 00 minutes 00 seconds East parallel with the Easterly line of said Lot 22 a distance of 303.00 feet to the Southerly line of premises conveyed by Everett F. Johnson and wife to the State of Illinois by Instrument dated October 23, 1957 and recorded in Book 2 of Roads on page 198 in said Recorder's Office ; thence South 58 degrees 00 minutes 00 seconds East, along the Southerly line of said premises so conveyed by Johnson as aforesaid, 82.12 feet to

the Easterly line of said Lot 22; thence South 32 degrees 00 minutes 00 seconds West, along the Easterly line of said Lot 22, a distance of 138.00 feet to the Place of Beginning. Situated in the City of Belvidere, County of Boone and State of Illinois.

## PARCEL II

Part of the Southeast Quarter of Section 22, Township 44 North, Range 3 East of the Third Principal Meridian, and part of Lots 20 and 21 as designated upon the Plat of Harold V. Davis Subdivision, the Plat of which is recorded in Book 4 of Plats on page 13 and 14 in the Recorder's Office of Boone County, Illinois, bounded and described as follows: Commencing at the most Southerly corner of Lot 22 as designated upon said Plat of Harold V. Davis Subdivision; thence South 32 degrees 00 minutes 00 seconds West, along the Easterly line of said Lot 22 extended, a distance of 165.00 feet; thence North 58 degrees 00 minutes 00 seconds West, parallel with the Southerly line of said Lot 22 a distance of 122.60 feet to the Point of Beginning for the following described parcel: Thence North 32 degrees 00 minutes 00 seconds East, parallel with the Easterly line of said Lot 22, a distance of 303.0 feet to the Southerly line of premises conveyed by Everett F. Johnson and wife to the State of Illinois by Instrument dated October 23, 1957 and recorded in Book 2 of Roads on page 197 in the Recorder's Office of Boone County, Illinois; thence North 58 degrees 00 minutes 00 seconds West, along the Southerly line of said premises so conveyed by Everett F. Johnson to the State of Illinois as aforesaid, 80.0 feet; thence South 32 degrees 00 minutes 00 seconds West, 303.00 feet; thence South 58 degrees 00 minutes 00 seconds East, 80.00 feet to the Point of Beginning, situated in Boone County, Illinois; Excepting therefrom the following described parcel: Part of the Southeast Quarter of Section 22, Township 44 North, Range 3 East of the Third Principal Meridian, bounded and described as follows: Commencing at the intersection of the Westerly line of Lot 19 , designated upon the Plat of Harold V. Davis Subdivision, with the Southerly line of premises conveyed by Everett F. Johnson and wife to the State of Illinois by Instrument dated October 23, 1957 and recorded in Book 2 of Roads on page 197 in said Recorder's Office; thence South 32 degrees 00 minutes 00 seconds West,

along the Westerly line of said Lot 19 as aforesaid and along the Easterly right-of-way for High Line Street as designated upon the Plat of First Addition to Harold V. Davis Subdivision, the Plat of which is recorded in Book 5 of Plats on pages 24 and 25 in said Recorder's Office, 240.00 feet; thence South 58 degrees 00 minutes 00 seconds East, parallel with the Southerly line of said premises so conveyed by Johnson to the State of Illinois as aforesaid, 125.00 feet to the point of Beginning for the following described tract; thence continuing along said parallel line, South 58 degrees 00 minutes 00 seconds East, 35.00 feet; thence South 32 degrees 00 minutes 00 seconds West, parallel with the Easterly right-of-way line for High Line Street as aforesaid 63.00 feet; thence North 58 degrees 00 minutes 00 seconds West, parallel with the Southerly line of said premises so conveyed by Johnson to the State of Illinois as aforesaid, 35.00 feet; thence North 32 degrees 00 minutes 00 seconds East, parallel with the Easterly right-of-way line for High Line Street as aforesaid 63.00 feet to the point of Beginning; situated in the City of Belvidere, County of Boone and State of Illinois. PIN: 05-22-476-026

is hereby approved, subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. The video gaming shall be in substantial compliance with the site plan submitted. (Attachment B)
3. The special use is only for the tenant space commonly known as 2038 North State Street.

**Section 3.** That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

**Section 4.** That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

**Section 5.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**Section 7.** This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Michael W. Chamberlain, Mayor

**ATTEST:**

\_\_\_\_\_  
Sarah Turnipseed, City Clerk

Ayes: \_\_\_\_ Nays: \_\_\_\_ Absent: \_\_\_\_

City Council Members Voting Aye: \_\_\_\_

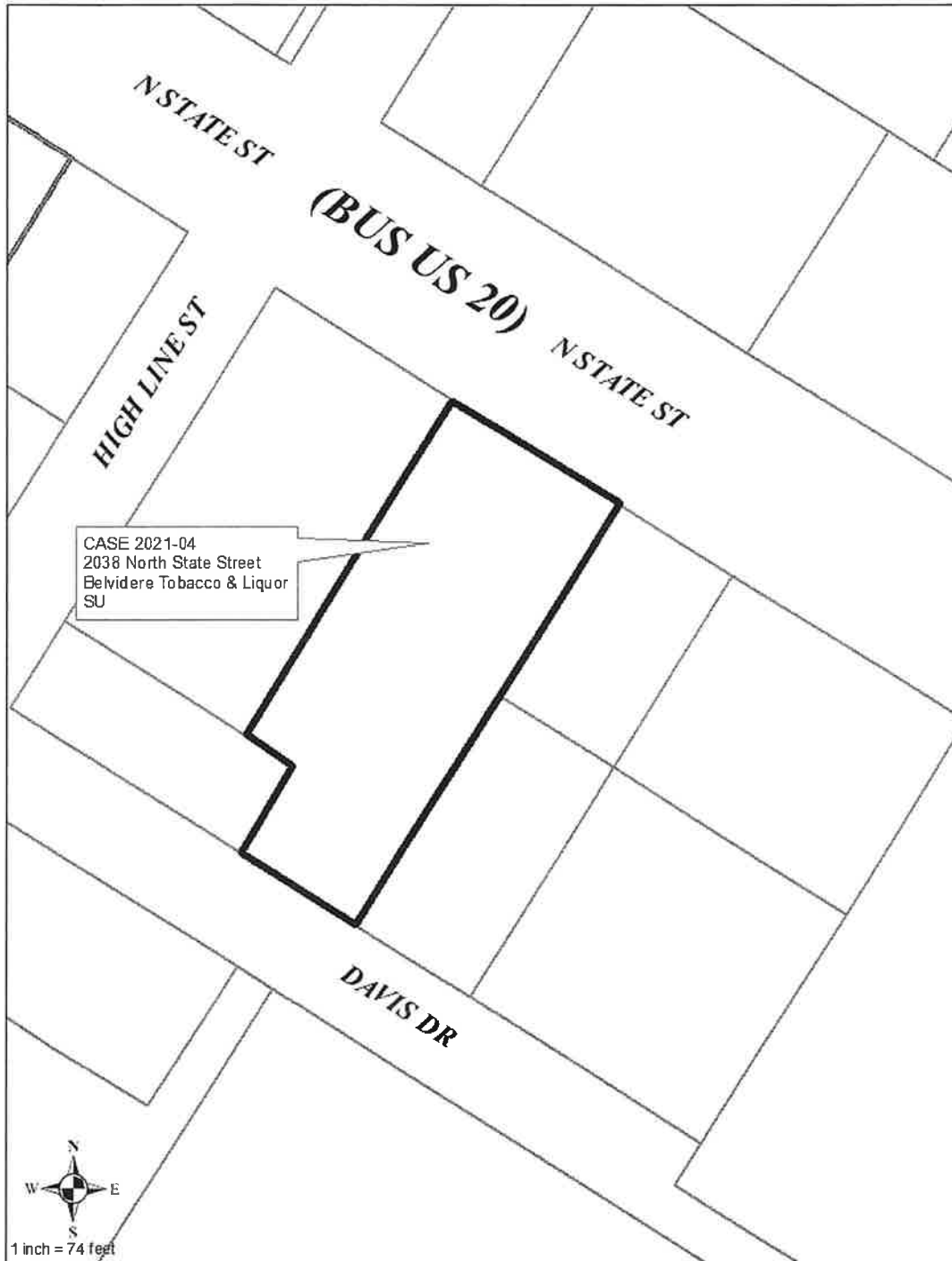
City Council Members Voting Nay: \_\_\_\_

Date Published:

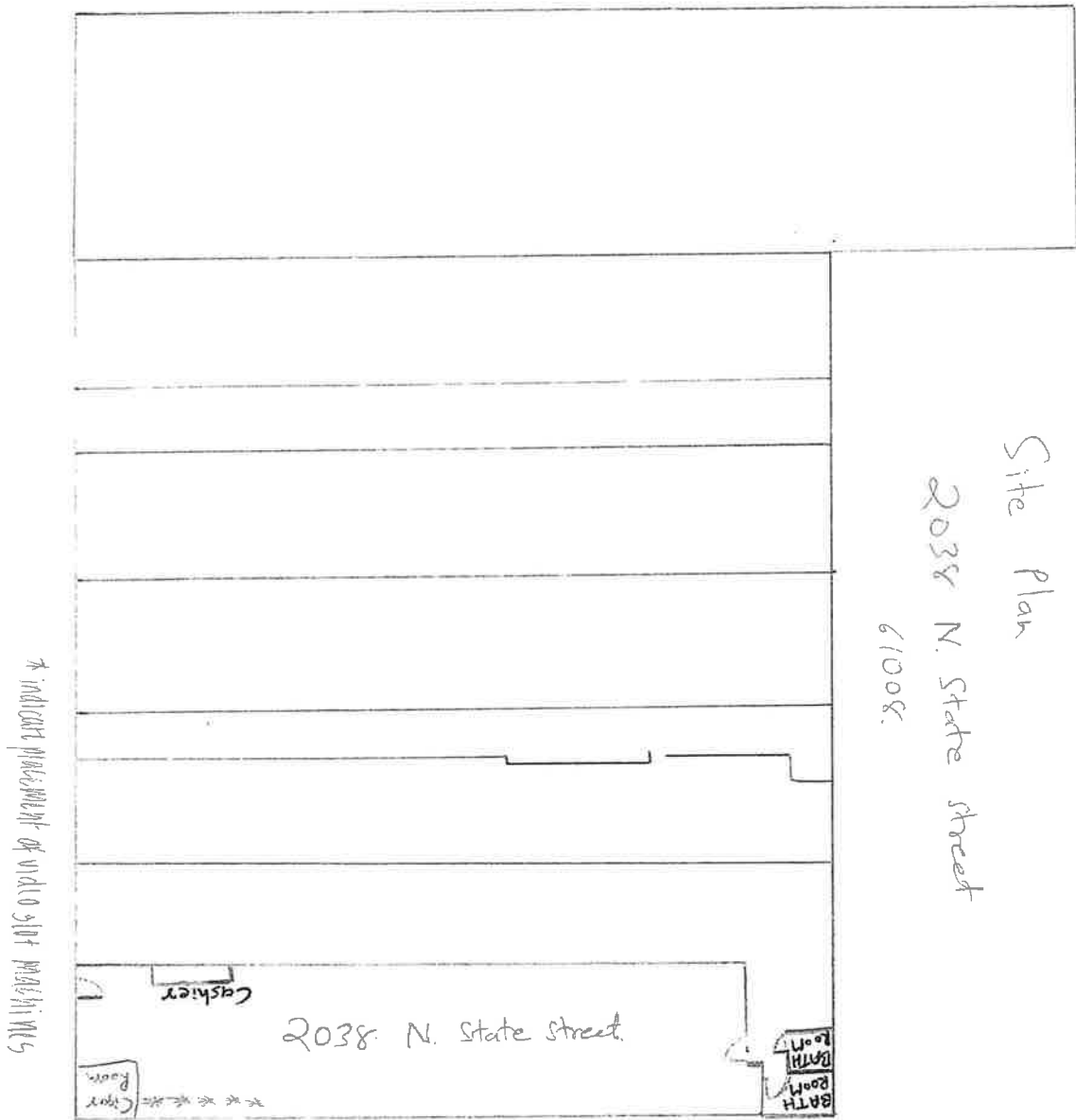
Sponsor: \_\_\_\_\_



# ATTACHMENT A



# ATTACHMENT B



**ORDINANCE NO. 523H**

**AN ORDINANCE GRANTING A SPECIAL USE  
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT  
(VIDEO GAMING)  
WITHIN THE GB, GENERAL BUSINESS DISTRICT  
(171 South Appleton Road)**

**WHEREAS**, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

**WHEREAS**, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

**WHEREAS**, The applicant, JUM Group LLC, 171 S. Appleton Road, Belvidere, IL 61008 on behalf of the owner, JI Corporation, 171 S. Appleton Road, Belvidere, IL 61008 is requesting a special use to permit indoor commercial entertainment to operate video gaming at 171 South Appleton Road; and

**WHEREAS**, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on February 9, 2021 concerning the proposed Special Use; and,

**WHEREAS**, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

**WHEREAS**, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** The foregoing recitals are incorporated herein by this reference.

**Section 2.** That a Special Use in the GB, General Business District for indoor commercial entertainment (video gaming) on the property depicted in Attachment A and legally described as:

**PARCEL 1**

Part of the Northeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 34, in Township 44 North Range 3 East of the Third Principal Meridian, bounded and described as follows, to-wit: Beginning at a point in the East line of said Section distant 206.44 feet due North of the intersection of said East line of said Section with the center line of Newburg Road running Northwesterly and Southeasterly through said 40 acre tract; thence due South, along said East line of said Section, 206.44 feet to the center line of said Newburg Road; thence North 58 degrees 00 minutes 00 seconds West, along the center line of said Road, 222.73 feet; thence North 29 degrees 13 minutes 10 seconds East 143.04 feet; thence South 72 degrees 59 minutes 11 seconds East, 124.51 feet to the point of Beginning, containing 28,200 square feet or 0.6474 of an acre. Subject to the rights of the public and the State of Illinois in and to those portions thereof taken, used or dedicated for public road purposes. Said parcel, exclusive of said parts used for road purposes, contains 15,809 square feet or 0.3629 of an acre.

**PARCEL 2**

Part of the Northeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 34, in Township 44 North, Range 3 East of the Third Principal Meridian, bounded and described as follows, to-wit: Beginning at a point in the East line of said Section 34 distance 275.61 feet due North of its intersection with the center line of Newburg Road; thence due South, along said East line, 69.17 feet; thence North 72 degrees 59 minutes 11 seconds West, 124.51 feet; thence North 74 degrees 37 minutes 27 seconds East 123.48 feet to the point of Beginning, in the Township of Belvidere, County of Boone and State of Illinois. EXCEPTING THEREFROM the following described tract: Beginning at the intersection of the East line of the Northeast Quarter of Section 34 with the Center line of Newburg Road, said point being 610.00 feet North of the intersection of the East Line of said Northeast Quarter with the North Right-of-Way Line of the Chicago and Northwestern Transportation Company; thence North 58 degrees 00 minutes 00 seconds West, 222.73 feet along the Center Line of Newburg Road; thence North 29 degrees 13 minutes 10 seconds East, 33.04 feet; thence South 58 degrees 00 minutes 00 seconds East, 52.99 feet; thence South 66 degrees 54 minutes 28 seconds East, 50.90 feet; thence North 61 degrees 07 minutes 00 seconds East, 32.66 feet; thence North 12 degrees 39 minutes 06 seconds East, 51.53 feet; thence North 4 degrees 33 minutes 51 seconds East, 101.99

feet; thence North 74 degrees 37 minutes 27 seconds East, 34.23 feet to the East line of said Northeast Quarter to the Point of Beginning, containing in all 17,376 square feet (0.399acre), more or less, of which 14,356 square feet (0.330 acre), more or less, has previously been used for highway purposes. PIN: 05-34-200-024

is hereby approved, subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. Alcohol consumption is only permitted within the video gaming area.
3. The video gaming area must be enclosed and only accessible through a designated entrance.
4. The adjacent property to the north shall be utilized in order to meet the minimum parking requirements of the Belvidere Zoning Ordinance. A perpetual cross access easement, for such parking, shall be recorded prior to approval of an ordinance authorizing a special use for indoor commercial entertainment.

**Section 3.** That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

**Section 4.** That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

**Section 5.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**Section 7.** This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Michael W. Chamberlain, Mayor

**ATTEST:**

\_\_\_\_\_  
Sarah Turnipseed, City Clerk

Ayes: \_\_\_\_ Nays: \_\_\_\_ Absent: \_\_\_\_

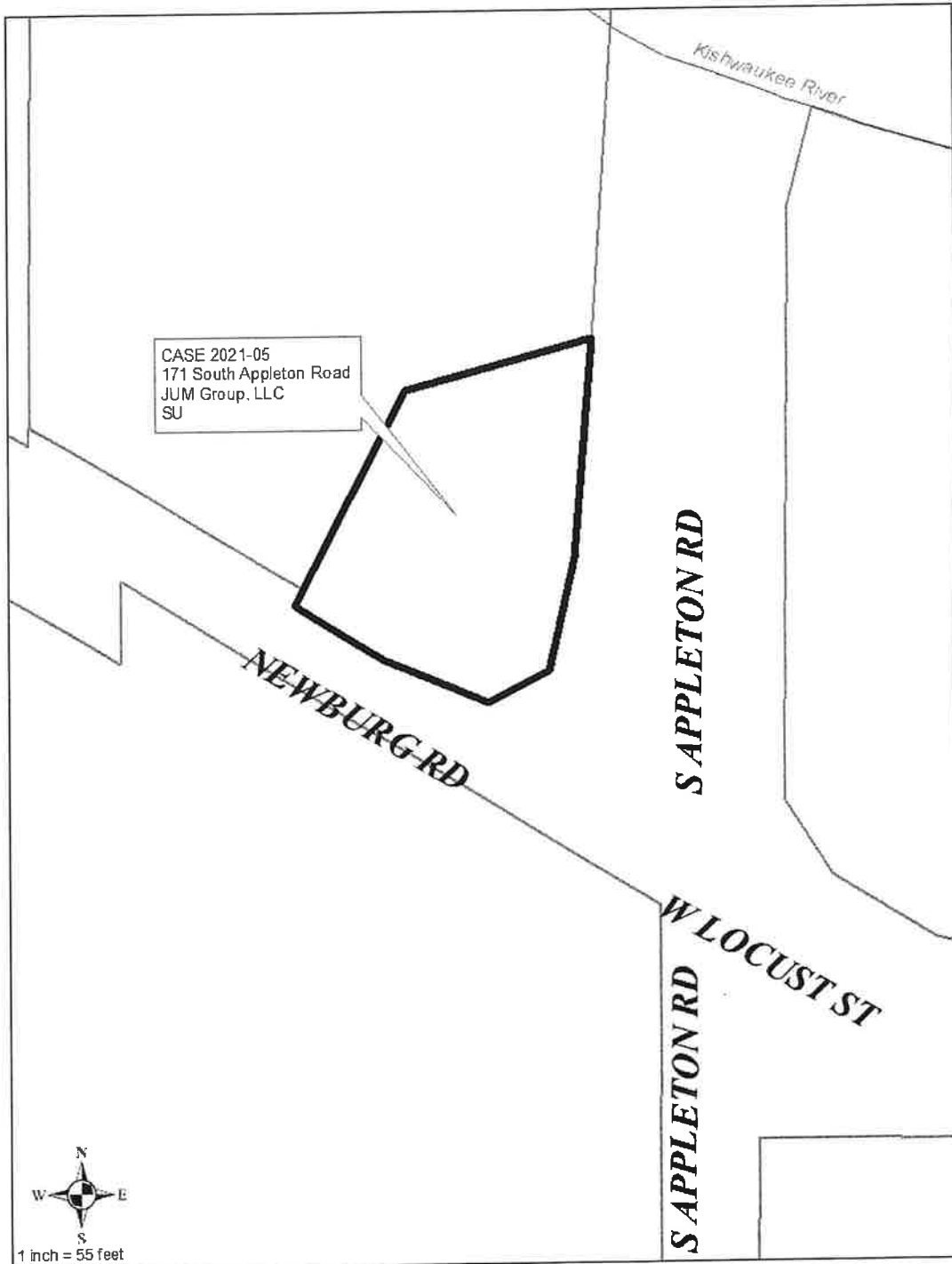
City Council Members Voting Aye: \_\_\_\_

City Council Members Voting Nay: \_\_\_\_

Date Published:

Sponsor: \_\_\_\_\_

# ATTACHMENT A



**ORDINANCE NO. 524H**

**AN ORDINANCE GRANTING A SPECIAL USE  
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT  
(VIDEO GAMING)  
WITHIN THE NB, NEIGHBORHOOD BUSINESS DISTRICT  
(600 Logan Avenue)**

**WHEREAS**, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

**WHEREAS**, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

**WHEREAS**, The applicant, JUM Group LLC, 171 S. Appleton Road, Belvidere, IL 61008 on behalf of the owner, JI Corporation, 171 S. Appleton Road, Belvidere, IL 61008 is requesting a special use to permit indoor commercial entertainment to operate video gaming at 600 Logan Avenue; and

**WHEREAS**, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on February 9, 2021 concerning the proposed Special Use; and,

**WHEREAS**, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

**WHEREAS**, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** The foregoing recitals are incorporated herein by this reference.

**Section 2.** That a Special Use in the NB, Neighborhood Business District for indoor commercial entertainment (video gaming) on the property depicted in Attachment A and legally described as:



A part of Lot 36 of County Clerk's Survey of part of the West half of Section 25 and of part of the Northwest Quarter of Section 36, Township 44 North Range 3 east of the Third Principal Meridian, described as follows: Beginning at the intersection of the Northerly line of Logan Avenue with the Easterly line of Warren Avenue; thence Northerly along the Easterly line of Warren Avenue, 97 feet to an iron stake; thence South 74 degrees 54 minutes East, 128.20 feet to an iron pin; thence South at an angle of 105 degrees 06 minutes measured counterclockwise from the last described course, 99 feet to an iron pin set in the Northerly line of Logan Avenue thence Northwesterly along the Northerly line of Logan Avenue, 138.74 feet to the place of beginning, in the City of Belvidere, Boone County, Illinois. PIN: 05-36-127-001

is hereby approved, subject to the following conditions:

1. Open alcohol is prohibited outside the premises.
2. Alcohol consumption is only permitted within the video gaming area.
3. The video gaming area shall be enclosed by a partial wall and only accessible through a designated entrance.
4. The indoor commercial entertainment land use shall be restricted to the area shown on the site plan. (Attachment B)

**Section 3.** That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

**Section 4.** That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

**Section 5.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**Section 7.** This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Michael W. Chamberlain, Mayor

**ATTEST:**

\_\_\_\_\_  
Sarah Turnipseed, City Clerk

Ayes: \_\_\_\_ Nays: \_\_\_\_ Absent: \_\_\_\_

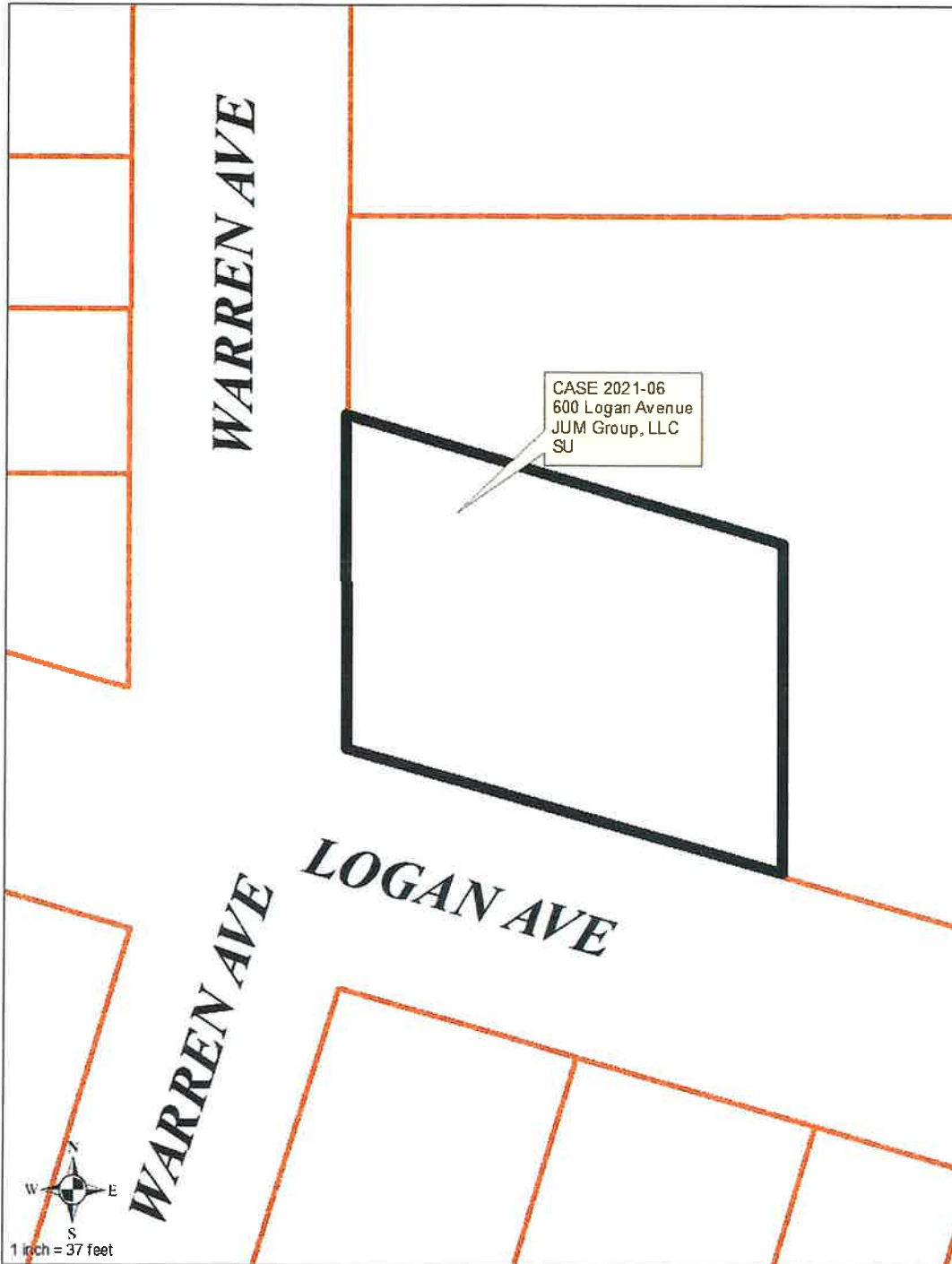
City Council Members Voting Aye: \_\_\_\_

City Council Members Voting Nay: \_\_\_\_

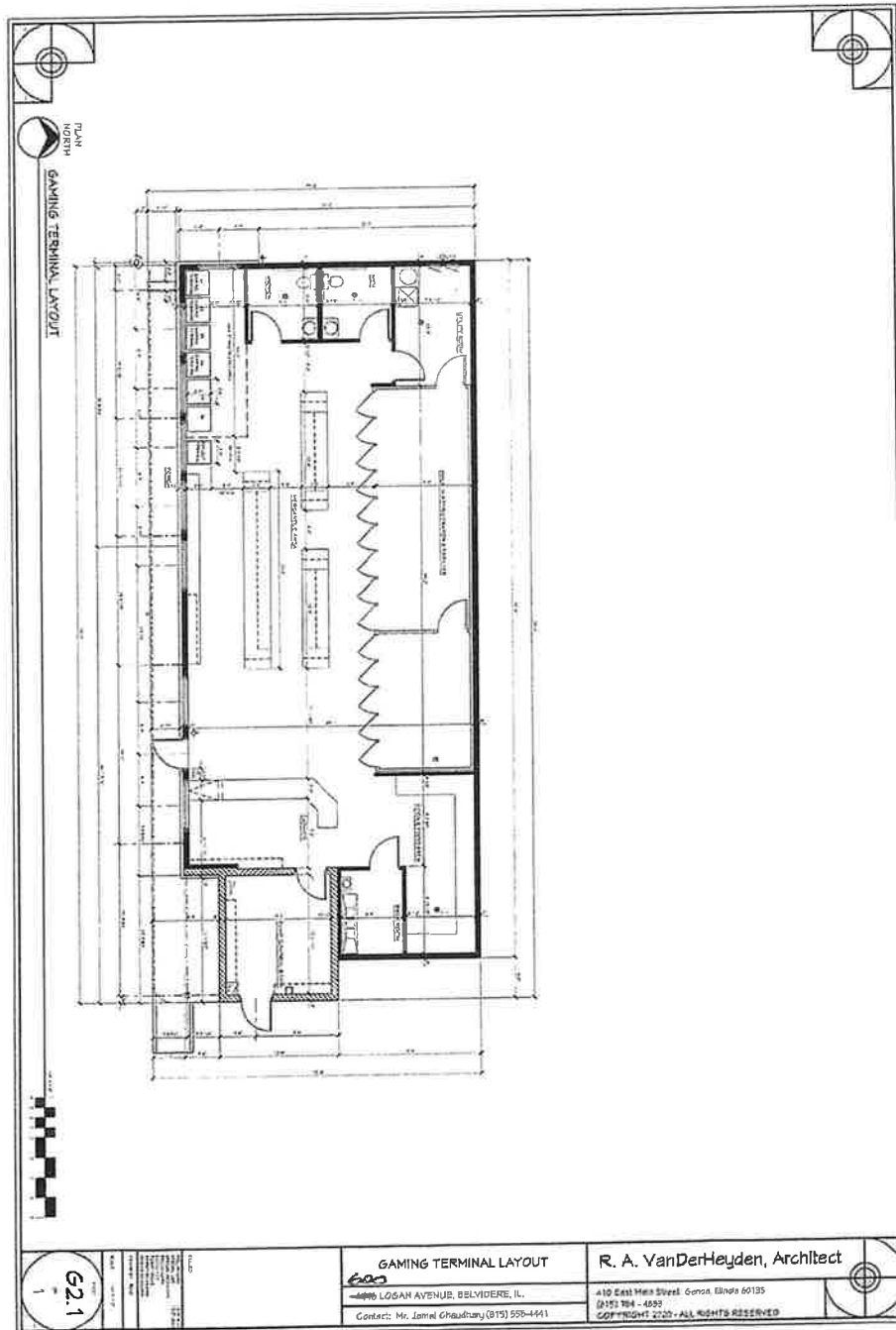
Date Published:

Sponsor: \_\_\_\_\_

# ATTACHMENT A



# ATTACHMENT B



**ORDINANCE NO. 525H**

**AN ORDINANCE GRANTING A SPECIAL USE  
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT  
(VIDEO GAMING)  
WITHIN THE GB, GENERAL BUSINESS DISTRICT  
(1474 North State Street)**

**WHEREAS**, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

**WHEREAS**, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

**WHEREAS**, The applicant, Mario Pompeo, 4014 Tatum Road, Rockford, IL 61114 on behalf of the owners Ed and Judy Winter, 1409 Walts Way, Belvidere, IL 61008 is requesting a special use to permit indoor commercial entertainment to operate video gaming at 1474 North State Street; and

**WHEREAS**, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on February 9, 2021 concerning the proposed Special Use; and,

**WHEREAS**, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

**WHEREAS**, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** The foregoing recitals are incorporated herein by this reference.

**Section 2.** That a Special Use in the GB, General Business District for indoor commercial entertainment (video gaming) on the property depicted in Attachment A and legally described as:

Part Lot 9 of Assessor's Survey of Northwest Quarter of Section 26 and Southwest Quarter of Section 23, Township 44 North, Range 3, East of the Third Principal Meridian, according to the Plat recorded December 2, 1870 of Book 33 of Deeds page 633 described as follows: Beginning at a point in the center line of the State Road, 20.80 chains, South 58 degrees East from the intersection of the center line of said Road with the line between Section 22 and 23, all in Township 44 North, Range 3 East of the Third Principal Meridian; thence South 32 degrees West 5.02 chains to an iron stake; thence Southeasterly and parallel with the centerline of said State Road, 6.21 ½ chains to a stake; thence North 32 degrees East, 5.02 chains to a point in the centerline of said State Road; thence North 58 degrees West, along the centerline of said Road, 6.22 chains to the place of beginning in Boone County, Illinois, (excepting, however, that part of said premises as conveyed to Union National Bank and Trust Company of Joliet, Illinois, as Trustee, by Deed Dated December 11, 1964, filed December 11, 1964 and recorded in the Recorder's Office of Boone County, Illinois, as Document No. 2304) (Also excepting therefrom a strip of land 10.5 feet of even width along the entire East side thereof) in Boone County, Illinois PIN: 05-26-126-001

is hereby approved, subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. The video gaming shall be in substantial compliance with the site plan submitted. (Attachment B)
3. The special use is only for the tenant space commonly known as 1474 North State Street.

**Section 3.** That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

**Section 4.** That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

**Section 5.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**Section 7.** This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Michael W. Chamberlain, Mayor

**ATTEST:**

\_\_\_\_\_  
Sarah Turnipseed, City Clerk

Ayes: \_\_\_\_ Nays: \_\_\_\_ Absent: \_\_\_\_

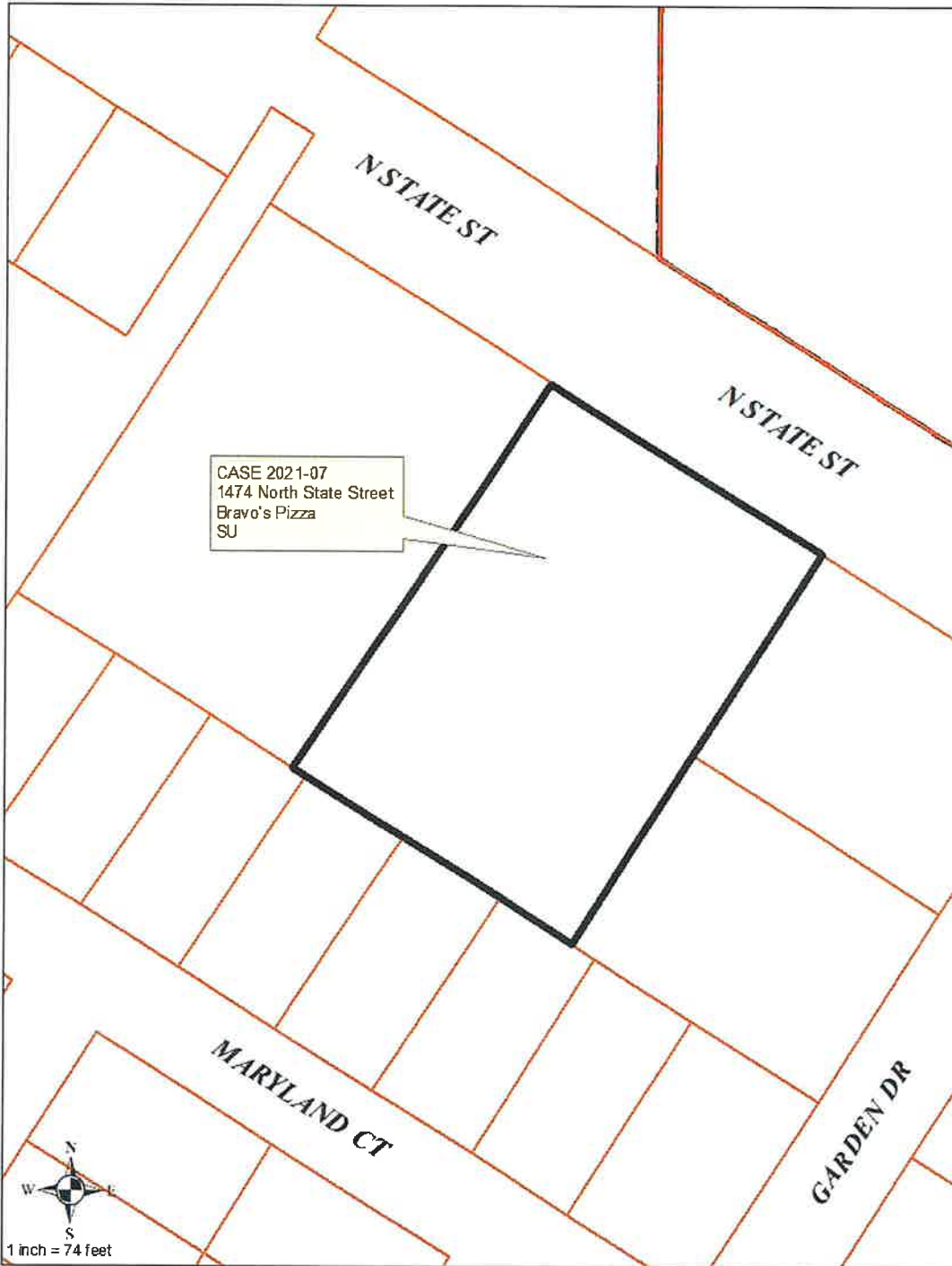
City Council Members Voting Aye: \_\_\_\_

City Council Members Voting Nay: \_\_\_\_

Date Published:

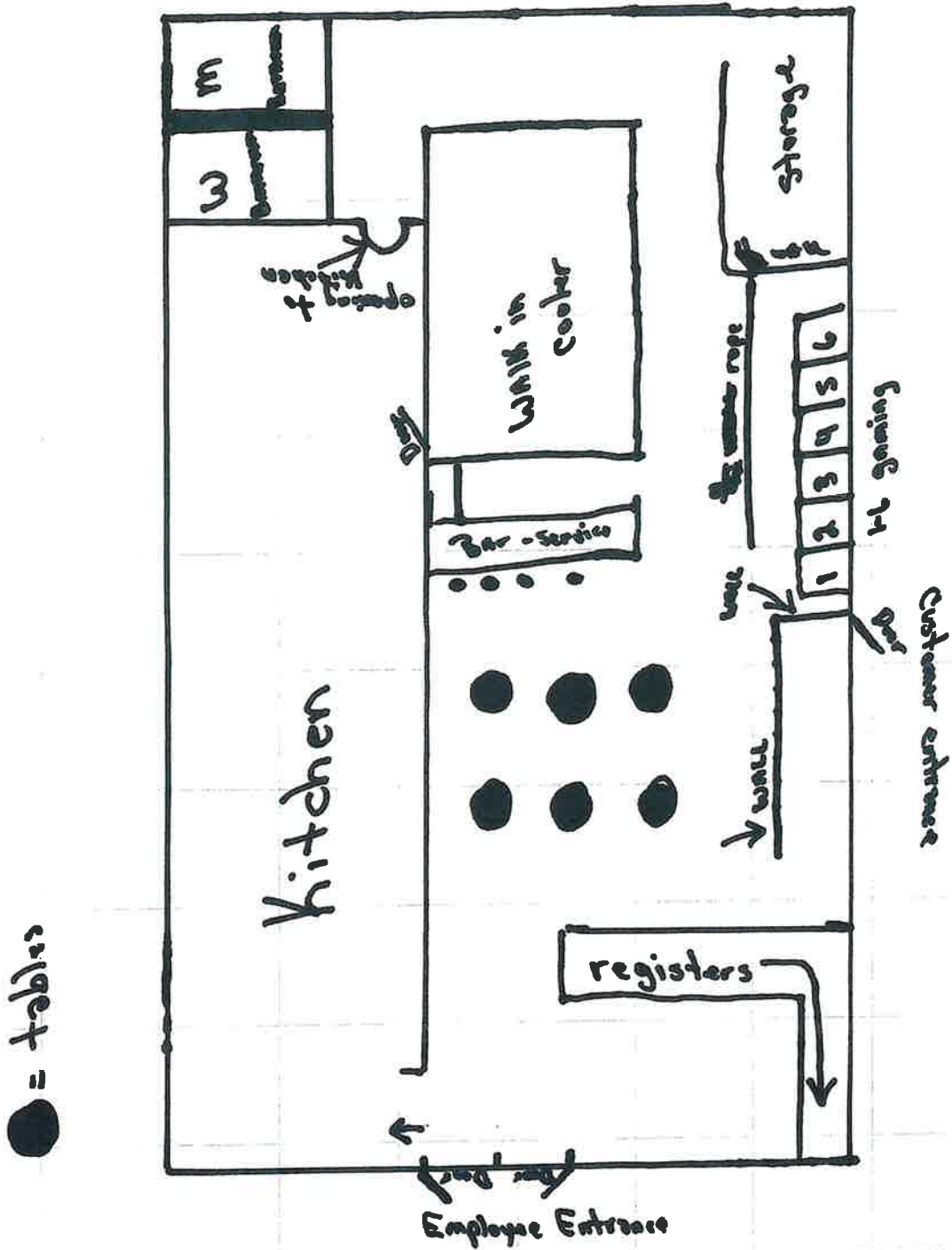
Sponsor: \_\_\_\_\_

# ATTACHMENT A





# ATTACHMENT B



ORDINANCE NO. #526H

AN ORDINANCE AMENDING APPENDIX A, FEES,  
RELATING TO FROZEN WATER METERS  
OF THE CITY OF BELVIDERE MUNICIPAL CODE

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Belvidere, Boone County, Illinois, as follows:

**SECTION 1:** Appendix A, Fees, of the City of Belvidere Municipal Code is amended, only with respect to §114-210, to read as set forth below:

114-210	Frozen Metal Meter	Public Works	\$50.00
	Frozen IPERL Meter		\$195.00

**SECTION 2:** If any section, paragraph, subdivision clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 4:** This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law which publication is hereby authorized.

Ayes:  
Nays:  
Absent:

APPROVED:

\_\_\_\_\_  
Mayor Michael W. Chamberlain

(SEAL)

ATTEST: \_\_\_\_\_  
Clerk Sarah Turnipseed

Passed:  
Approved:  
Published:

ORDINANCE #527H  
AN ORDINANCE AMENDING SECTION 114-303(f),  
MAINTENANCE AND REPAIR,  
OF THE CITY OF BELVIDERE MUNICIPAL CODE

WHEREAS, a scrivener's error exists in Section 114-303(f) of the City of Belvidere Municipal Code; and

WHEREAS, the Corporate Authorities of the City of Belvidere desire to correct that error.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

**SECTION 1:** Section 114-303(f) of the City of Belvidere Municipal Code is amended to read as follows:

(f) *Maintenance and repair.* The owner of the premises served by the sanitary sewer system shall properly maintain the operation of and shall repair the building sewer or lateral line located on private property. The City owns and maintains the portion of the building sewer or lateral line located in the public right-of-way.

**SECTION 2:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 3:** This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law which publication is hereby authorized.

Voting Aye: .  
Voting Nay: .  
Absent: .

APPROVED:

\_\_\_\_\_  
Michael W. Chamberlain  
Mayor

ATTEST: \_\_\_\_\_  
Sarah Turnipseed  
City Clerk (SEAL)

Passed:  
Approved:  
Published:



HINSHAW & CULBERTSON LLP

Attorneys at Law

100 Park Avenue  
P.O. Box 1389  
Rockford, IL 61105-1389

815-490-4900  
815-490-4901 (fax)  
[www.hinshawlaw.com](http://www.hinshawlaw.com)

Michael F. Iasparro  
815-490-4945  
[miasparro@hinshawlaw.com](mailto:miasparro@hinshawlaw.com)

February 24, 2021

**VIA EMAIL**

[mdrella@ci.belvidere.il.us](mailto:mdrella@ci.belvidere.il.us)

Mr. Michael Drella  
Belvidere City Attorney  
401 Whitney Boulevard  
Belvidere, IL 61001

***Re: Groundwater Use Restriction Ordinance for 1001 North State Street  
(Rockford Oil/Aldi), Belvidere, Illinois***

Dear Mr. Drella:

Thank you for your continued assistance and cooperation with respect to the proposed groundwater use restriction ordinance for 1001 North State Street, the old Rockford Oil (and now Aldi) site in Belvidere. As I noted in my email to you of February 23, given the time sensitivity of IEPA's expected issuance of a No Further Remediation Letter with respect to the site in early or mid-March, as well as the termination of Rockford Oil as a Sub Chapter S corporation by operation of law on March 29, I am requesting that the City Council consider waiving the typical two week layover requirement for proposed ordinances, and enact the ordinance at its next regularly scheduled meeting.

The March 29 deadline is time critical for Rockford Oil with respect to the windup of all aspects of this matter in order to avoid an otherwise unnecessary event of double taxation. We would like to be in a position to present an approved ordinance to IEPA as soon as possible. The NFR Letter is expected to be issued by the responsible IEPA review committee prior to the current regulatory decision deadline of March 9. Again, your continued time, attention and cooperation is very much appreciated. Should you have any questions concerning this matter, do not hesitate to contact me.

Sincerely,

HINSHAW & CULBERTSON LLP

A handwritten signature in black ink, appearing to read 'Michael F. Iasparro'.

Michael F. Iasparro

MFI:dk

**ORDINANCE #528H**  
**AN ORDINANCE PROHIBITING THE USE OF GROUNDWATER AS A**  
**POTABLE WATER SUPPLY IN THE VICINITY OF**  
**1001 N. STATE STREET**  
**OF THE CITY OF BELVIDERE, ILLINOIS**

WHEREAS, site investigation activities have identified the presence of benzene, toluene, ethylbenzene, total xylenes, and methyl tert-butyl ether in the vicinity of 1001 N. State Street; and

WHEREAS, concentrations of benzene, toluene, ethylbenzene, total xylenes, and methyl tert-butyl ether in the groundwater beneath this property may exceed Class I standards for potable resource groundwater as set forth in 35 Ill Adm. Code 620; and

WHEREAS, the modeled extent of contamination for Tier 1 Groundwater Objectives shown on Exhibit A attached hereto and made part hereof; and

WHEREAS, the City wishes to limit potential threats to human from groundwater contamination while facilitating the redevelopment and productive use of properties that are the potential sources of said chemical constituents.

NOW, THEREFORE, BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELVIDERE, ILLINOIS, AS FOLLOWS:

**Section 1.** The recitals set forth above are incorporated herein and made part hereof.

**Section 2.** The use or attempted use of groundwater as a potable water supply by installation of wells, by the use of existing wells as potable water supply wells, or by any other method is hereby prohibited within the area as described in Exhibit A and depicted in Exhibit B., both of which are incorporate herein and made part hereof.

**Section 3.** The prohibition contained in Section 2 shall also apply to the City, including the operation of its water utility.

**Section 4.** Any person violating the provisions of this Ordinance shall be subject to a fine of not less than \$500 and not more than \$5,000 for each offense. Each day that a violation continues shall be a distinct and separate offense

**Section 5.** The Mayor and the City Clerk shall have the power and duty to enter into Memorandum of Understanding with the Illinois Environmental Protection Agency and other agreements or contracts with other government entities, as may be or as becomes necessary to implement the spirit and intent of this Ordinance.

**Section 6.** This Ordinance shall take effect immediately upon its passage, approval and publication, as required by law.

**Section 7.** A full, true and complete copy of this Ordinance shall be published within ten (10) days after passage in pamphlet form by and under the authority of the Corporate Authorities

Ayes:  
Nays:  
Absent:

APPROVED:

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Mayor Michael W. Chamberlain

(SEAL)

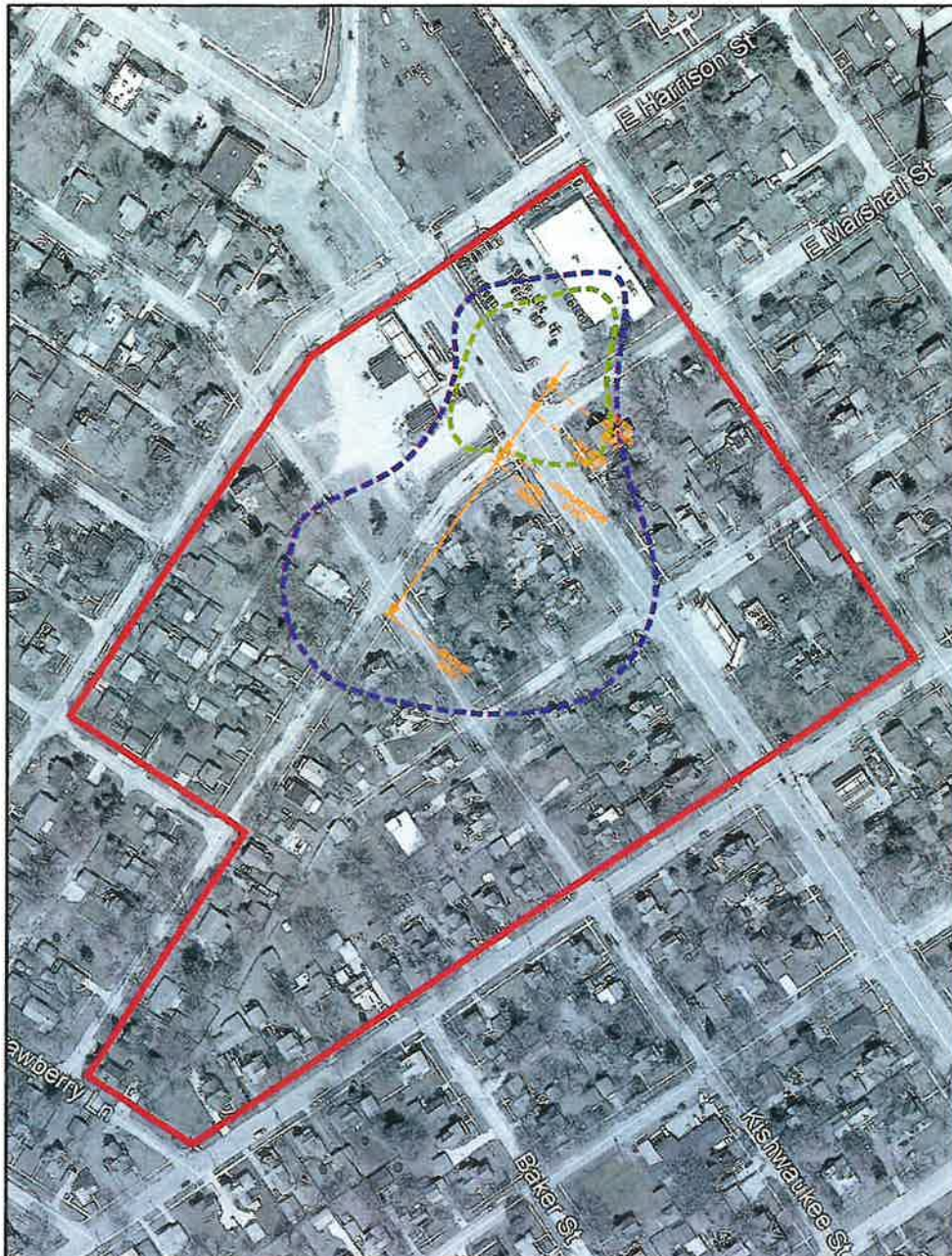
ATTEST: \_\_\_\_\_  
Clerk Sarah Turnipseed

Passed:  
Approved:  
Published:

## **EXHIBIT A**

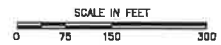
Commencing at the intersection of East Harrison Street and Van Buren Street. Then southwest along East Harrison Street (becomes West Harrison Street at North State Street) to Ruby Street. Then southeast along Ruby Street to West Marshall Street. Then southwest on Marshall Street to Strawberry Lane. Then southeast along Strawberry Lane to West Jackson Street. Then northeast along West Jackson Street to Van Buren Street. Then northwest along Van Buren Street to East Harrison Street, the point of beginning.

# EXHIBIT B



**LEGEND**

- LIMITS OF GROUNDWATER ORDINANCE
- - - TOLUENE AND ETHYLBENZENE (UNCONSOLIDATED UNIT)
- - - BENZENE ONLY (BEDROCK UNIT)



CHECK BY	SRS
DRAWN BY	OS
DATE	12-4-20
SCALE	AS SHOWN
CAD NO.	17005.018[1]4
PRJ NO.	15-17005

**GROUNDWATER ORDINANCE AREA**

FORMER ROCKFORD OIL  
1001 NORTH STATE STREET  
BELVIDERE, ILLINOIS 61008



**FIGURE**



# *Belvidere Police Department*

Shane Woody - Chief of Police

Matthew Wallace - Deputy Chief, Investigations

Patrick Gardner - Deputy Chief, Patrol



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615 N. Main Street - Belvidere, IL 61008 - Phone 815-544-9626 - Fax 815-544-9603 - [www.ci.belvidere.il.us](http://www.ci.belvidere.il.us)

**TO:** Mayor Chamberlain and City Council

**FROM:** Chief Shane Woody

**DATE:** March 1, 2021

**RE:** COSSAP Grant

**REQUEST:**

The Belvidere Police Department is requesting authorization to apply for a grant with the Behavioral Health Task Force spearheaded by the Boone County Health Department. The grant would pay to hire an entry level police officer to backfill a position assigned to the grant.

**BACKGROUND:**

The Illinois Department of Public Health statistics for Boone County show a 60% increase in deaths contributed to Heroin overdoses from 2015-2017. The Belvidere Police Department Annual Report showed over a 300% increase in heroin overdoses and 50% increase in drug overdoses since 2017.

In 2019 the Boone County Behavioral Health Task Force applied for the Comprehensive Opioid Abuse Reduction Grant (COAR) and were awarded approximately \$600,000. Part of that grant was to work with the Boone County Correctional Facility to identify individuals at high risk for overdose or substance abuse and determine if pre/post-booking treatment alternatives to incarceration were appropriate.

The Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) is an additional grant opportunity available through the Department of Justice that would allow our community to build

# *Belvidere Police Department*

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upon the already existing COAR grant to partner with local law enforcement to provide outreach and support for comprehensive, locally driven responses to opioids, stimulants, and other substances.

The Behavioral Health Task Force has identified the benefit of law enforcement as a partner because of our community-based relationships and customer contacts with those in substance abuse situations.

In order for the vision of this program to work the Police Department would need someone who could spend the time building on the relationships that have been developed by many different officers over the years. Developing that trust and respect takes time and doesn't come easy within our normal patrol capacity.

If approved, the Belvidere Police Department would assign a specific officer to help identify clients who may be at risk of overdose or substance abuse simply by having routine contact through day to day interactions and then work with the grant partners to identify which resources are available and which services are appropriate. Being able to make timely referrals to resources and services can allow a client to disrupt the substance abuse cycle which can result in lower crime rates, limit victimization, and reduce recidivism.

## **EXPECTATIONS:**

If approved, we would request the grant to cover the salary and benefits for an entry level police officer, additional training necessary for the new assignment, vehicle expenses, and any new necessary equipment. The department would assign a veteran officer to fill the grant position. The officer assigned to the program would report to the police department but work hand in hand with the Health Department and other stakeholders.

# *Belvidere Police Department*

Shane Woody - Chief of Police

Matthew Wallace - Deputy Chief, Investigations

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The grant does not require the city to match funds, is guaranteed for three (3) years, and is subject to being renewed after the initial three years. After the term of the grant, the City has the option of not replacing a police officer through attrition which would make the impact to the City negligible and should not impact the pension obligation beyond the term of the grant.

# Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
 (DOJ Financial Guide, Section 3.10)

## A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation						
		<i>Show annual salary/rate &amp; amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
Amanda Mehel	Public Health Administrator BCHD	\$48,06	hourly	104	100%	\$4,999		\$4,999
Karalyn Kampen	Director of Operations BCHD	\$38,71	hourly	150	100%	\$5,807		\$5,807
Shannie Ennis	Boone County Jail Nurse Coordinator	\$29,80	hourly	78	100%	\$2,325		\$2,325
<b>Total(s)</b>						<b>\$13,131</b>	<b>\$0</b>	<b>\$13,131</b>

### Narrative

Amanda Mehl, Public Health Administrator will be responsible for project and fiscal oversight of all services provided through the program. Amanda will devote approximately 2 hours per week to this project. Her salary computes to \$47,12 per hour. By combining the implementation of this program with the implementation of an overhaul of the current jail medical services, we are able to leverage the existing contributions of local government with those of the COSSAP program in order to create efficiencies and eliminate duplication of services. Mehl will devote approximate 104 hours a year managing SORT, or 2 hours a week. To allow time for her to carry out SORT responsibilities, a portion of her duties will be allocated to the Director of Operations. The Boone County Jail Nurse Coordinator will spend approximate 15% of her time throughout the life of the grant assisting the Addiction Counselor with SORT matters for the justice-involved SORT participants. She will begin working with these parties during the 9th month of the program. There after, her responsibilities are figured in for 12 months.

**B. Fringe Benefits**

Name	Computation				
<i>List each grant-supported position receiving fringe benefits.</i>	<i>Show the basis for computation.</i>				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
Public Health Administrator Fringe	\$8,741.04	9.00%	\$787		\$787
Director of Operations Fringe	\$25,434.00	33.00%	\$8,394		\$8,394
Boone County Jail Nurse Coordinator Fringe			\$0		\$0
			<b>Totals(s)</b>	<b>\$0</b>	<b>\$9,181</b>

**Narrative**

Fringe benefits for the Public Health Administrator are based on BCHD rate of 35% of salary costs for full time staff and covers the following items: FICA, Work Comp, IMRF (Pension), Health Insurance, Annual Costs (Prorated where appropriate). Fringe benefits for the Director of Operations are based on BCHD rate of 33% of salary costs for full time staff and covers the following items: FICA, Work Comp, IMRF (Pension), Health Insurance, Annual Costs (Prorated where appropriate).

<b>C. Travel</b>				<b>Computation</b>						
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Basis</b>	<i>Compute the cost of each type of expense X the number of people travelling.</i>						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<b>Cost</b>	<b>Quantity</b>	<b># of Staff</b>	<b># of Trips</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
Hotel for Conference	Washington DC	Lodging	Night	\$250.00	2	2	1	\$1,000		\$1,000
Airfare for Conference	Washington DC	Transportation	Round-trip	\$360.00	1	2	1	\$720		\$720
Busfare for Conference	Washington DC	Transportation	Round-trip	\$42.00	1	2	1	\$84		\$84
Rental Car	Washington DC	Transportation	Round-trip	\$30.00	3	1	1	\$90		\$90
Meals/per diem	Washington DC	Meals	Day	\$69.00	30	1	9	\$18,630		\$18,630
<b>Narrative</b>				<b>Total(s)</b>	<b>\$20,524</b>	<b>\$0</b>	<b>\$20,524</b>			
<p>Hotel for the annual COSSAP conference in Washington DC is estimated to cost \$250 per night. The CLEO and the Addiction Counselor will both attend the training, which will be for 2 days and 3 nights.</p> <p>Airfare for the Conference is estimated to cost \$360 per round trip ticket for 2 people for a total of \$720.</p> <p>Bus fare to the airport for each of these conference attendees is estimated to cost \$42 per person for round trip tickets each.</p> <p>A rental car will be used for local transportation in Washington DC for each of the 3 days of the trip. It is estimated that the government rate for obtaining a rental car will be \$30/day. Meals will be covered through a per diem allowance of \$69/day for each participant and will be allocated for 2.5 days each.</p>										

<b>D. Equipment</b>		<b>Computation</b>				
<b>Item</b>		<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
<i>List and describe each item of equipment that will be purchased</i>		<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
				\$0		\$0
<b>Total(s)</b>				\$0	\$0	\$0
<b>Narrative</b>						
N/A						

<b>E: Supplies</b>		<b>Computation</b>				
<b>Supply Items</b>	<b>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</b>	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
Provide a list of the types of items to be purchased with grant funds.				\$0		\$0
		<b>Totals(s)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>						



Purpose Area #4

<b>F: Construction</b>		<b>Computation</b>				
<b>Purpose</b> <i>Provide the purpose of the construction</i>	<b>Description of Work</b> <i>Describe the construction project(s)</i>	<i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
				\$0		\$0
		<b>Total(s)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>						
N/A						

Purpose Area #4

<b>G. Subawards (Subgrants)</b>											
<b>Description</b>		<b>Purpose</b>		<b>Consultant?</b>		<b>Total Cost</b>		<b>Non-Federal Contribution</b>		<b>Federal Request</b>	
<i>Provide a description of the activities to be carried out by subrecipients.</i>		<i>Describe the purpose of the subaward (subgrant)</i>		<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>							
Belvidere Police Department Community Law Enforcement Officer-Annual Salary		Annual Salary (Pro-Rated)		No		\$23,522				\$23,522	
Belvidere Police Department Community Law Enforcement Officer Fringe		Annual Fringe (Pro-Rated)		No		\$12,714				\$12,714	
Region 1 Planning Council		Research and Consultant Services		Yes		\$1,000				\$1,000	
Rosecrance Addiction Counselor Cell Phone		Item required to carry out duties and responsibilities of position (Pro-Rated)		No		\$180				\$180	
Rosecrance Indirect Costs		24.7% rate negotiated at the Federal level and accepted by the State of Illinois (Pro-Rated)		No		\$4,383				\$4,383	
Rosecrance Annual Salary - 1 Masters Level Clinician/Addiction Counselor		Annual Salary (Pro-Rated)		No		\$11,000				\$11,000	
Rosecrance Support Staff for Masters Level Clinician/Addiction Counselor		Miscellaneous services such as medical records, administrative assistance, switchboard operator, data reporting (Pro-Rated)		No		\$1,625				\$1,625	
Rosecrance Fringe benefits 30%		Includes group health/dental/life insurance, 401K match, retirement, FICA, Workers Com, Unemployment, and Other (Pro-Rated)		No		\$3,876				\$3,876	
Rosecrance Supplies for Masters Level Clinician/Addiction Counselor		Program-specific and general office supplies needed to carry out duties and responsibilities of position (Pro-Rated)		No		\$42				\$42	
Rosecrance Professional Fees		Services contracted from outside of subawardee		No		\$1,100				\$1,100	
Rosecrance Addiction Counselor Laptop		Item required to carry out duties and responsibilities of position		No		\$1,600				\$1,600	
<b>Total(s)</b>						<b>\$61,040</b>	<b>\$0</b>			<b>\$61,040</b>	
<b>Computation</b>											
<b>Purpose of Travel</b>		<b>Location</b>		<b>Type of Expense</b>		<b>Cost</b>		<b>Duration or Distance</b>		<b># of Staff</b>	
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>		<i>Indicate the travel destination.</i>		<i>Hotel, airfare, per diem</i>		<i>Compute the cost of each type of expense X the number of people traveling.</i>					

Purpose Area #4

						\$0			\$0		
								<b>Total</b>	\$0	\$0	\$0

**Narrative**

The BPD CLEO will be hired during the 9th month of the program. Salary and Fringe for the BPD CLEO is prorated. Region 1 Planning Council will provide research and consulting services throughout the life of the grant. This is budgeted at \$1,000 the first year to allow time becoming familiar with the program and seeking new information sources that can be referred to throughout the life of the grant. In years 2 and 3 of the life of the grant, Region 1 Planning Council's services are budgeted at \$800 per year based on familiarity with the program and resources. The Rosecrance Addiction Counselor will be hired during the 10th month of the program. Their salary and fringe are also prorated as are all other Rosecrance costs. Rosecrance's Indirect Cost rate 24.7% is a rate negotiated at the Federal level and accepted by the State of Illinois. Rosecrance's Indirect Costs include a variety of costs including, but not limited to, travel and other administrative costs, interest, professional fees not considered direct services to the client such as outside payroll processing, outside legal expenses, etc. Information technology such as security, licenses, internet expenses, etc and management fees which include executive oversight services and other corporate expenses. Documentation of Rosecrance's Indirect Cost Rate is attached elsewhere in this proposal. The Rosecrance Masters Level Clinician Salary includes estimated cost of salaries for a clinician at this level. Rosecrance Support Staff includes functions such as client account reps, medical record clerks, staff educators, switchboard operators, outcomes data reporting, accreditation specialists, performance analysts, corporate compliance specialist and administrative assistants. Rosecrance Addiction Counselor's Fringe Benefits of 30% include: Group Health/Dental/ Life 17.65%, 401K Match 2.01%, Retirement 1.53%, FICA/Workers Comp/Unemployment 8.54%, Other .27%. Rosecrance Supplies include program specific supplies and general office supplies used by personnel on the project. Rosecrance Professional fees include services contracted from resources outside of Rosecrance such as translation cost. Rosecrance estimated laptop with proper security is estimated at \$1600. Cell phone \$720 per year.

**H. Procurement Contracts**

Description	Purpose	Consultant?	Total Cost	Non-Federal Contribution	Federal Request			
<p><i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i></p>	<p><i>Describe the purpose of the contract</i></p>	<p><i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i></p>						
BPD CLEO Vehicle Lease	Transportation in an anonymous vehicle will allow the BPD CLEO to conduct and services with anonymity and protect the privacy of those receiving services who may require transportation to appointments.	No	\$1,899		\$1,899			
<b>Consultant Travel (if necessary)</b>			<b>Total(s)</b>	<b>\$0</b>	<b>\$1,899</b>			
Purpose of Travel	Location	Type of Expense	Computation					
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Hotel, airfare, per diem</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>					
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>

Purpose Area #4

						\$0			\$0
						<b>Total</b>	\$0	\$0	\$0

**Narrative**

A vehicle will be leased for use by the BPD CLEO. This will allow the CLEO and members of the addicted population to conduct and receive services with privacy, confidentiality, and confidence. Because the BPD CLEO will not be hired until the 9th month of the SORT project, in Year 1 only, the vehicle will be leased for 4 months. It will be leased for a full year thereafter.

**I. Other Costs**

List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).

**Computation**  
Show the basis for computation

	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
BPD CLEO Office Supplies	1	Yearly	\$348.00	1	\$348	\$0	\$348
BPD CLEO Cell Phone	1	Yearly	\$300.00	1	\$300	\$0	\$300
BPD CLEO Business Cards	1	Yearly	\$100.00	1	\$100	\$0	\$100
<b>Totals(s)</b>					<b>\$748</b>	<b>\$0</b>	<b>\$748</b>
<b>Narrative</b>							





**1. Indirect Costs**

<b>Description</b> <i>Describe what the approved rate is and how it is applied.</i>	<b>Computation</b> <i>Compute the indirect costs for those portions of the program which allow such costs.</i>				
	<b>Base</b>	<b>Indirect Cost Rate</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
			\$0		\$0
	<b>Totals(s)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Narrative**

Rosecrance's Indirect Cost rate 24.7% is a rate negotiated at the Federal level and accepted by the State of Illinois. Rosecrance's Indirect Costs include a variety of costs including, but not limited to, travel and other administrative costs, interest, professional fees not considered direct services to the client such as outside payroll processing, outside legal expenses, etc, information technology such as security, licenses, internet expenses, etc and management fees which include executive oversight services and other corporate expenses. Documentation of Rosecrance's Indirect Cost Rate is attached elsewhere in this proposal. T

## Budget Detail - Year 2

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
 (DOJ Financial Guide, Section 3.10)

**A. Personnel**

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation						
		<i>Show annual salary rate &amp; amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
Amanda Mehl	Public Health Administrator BCHD	\$48.06	hourly	104	100%	\$4,999		\$4,999
Karalyn Kampen	Director of Operations BCHD	\$38.71	hourly	150	100%	\$5,807		\$5,807
Shannle Ennis	Boone County Jail Nurse Coordinator	\$29.80	hourly	312	100%	\$9,298		\$9,298
<b>Total(s)</b>						<b>\$20,104</b>	<b>\$0</b>	<b>\$20,104</b>

**Narrative**

Amanda Mehl, Public Health Administrator will be responsible for project and fiscal oversight of all services provided through the program. Amanda will devote approximately 2 hours per week to this project. Her salary computes to \$47.12 per hour. By combining the implementation of this program with the implementation of an overhaul of the current jail medical services, we are able to leverage the existing contributions of local government with those of the COSSAP program in order to create efficiencies and eliminate duplication of services. Mehl will devote approximately 104 hours a year managing SORT, or 2 hours a week. To allow time for her to carry out SORT responsibilities, a portion of her duties will be allocated to the Director of Operations. The Boone County Jail Nurse Coordinator will spend approximately 15% of her time throughout the life of the grant assisting the Addiction Counselor with SORT matters for the justice-involved SORT participants. She will begin working with these parties during the 9th month of the program. There after, her responsibilities are figured in for 12 months.



<b>B. Fringe Benefits</b>		<b>Computation</b>			
<b>Name</b>		<i>Show the basis for computation.</i>			
<i>List each grant-supported position receiving fringe benefits.</i>	<b>Base</b>	<b>Rate</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
Public Health Administrator Fringe	\$8,741.04	9.00%	\$787		\$787
Director of Operations Fringe	\$25,434.08	33.00%	\$8,394		\$8,394
Boone County Jail Nurse Coordinator			\$0		\$0
<b>Total(s)</b>			<b>\$9,181</b>	<b>\$0</b>	<b>\$9,181</b>
<b>Narrative</b>					
<p>Fringe benefits for the Public Health Administrator are based on BCHD rate of 35% of salary costs for full time staff and covers the following items: FICA, Work Comp, IMRF (Pension), Health Insurance, Annual Costs (Prorated where appropriate). Fringe benefits for the Director of Operations are based on BCHD rate of 33% of salary costs for full time staff and covers the following items: FICA, Work Comp, IMRF (Pension), Health Insurance, Annual Costs (Prorated where appropriate).</p> <p>Annual Costs (Prorated where appropriate)</p>					

<b>C. Travel</b>										
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Basis</b>	<b>Computation</b>						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>						
				<b>Cost</b>	<b>Quantity</b>	<b># of Staff</b>	<b># of Trips</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
Hotel for Conference	Washington DC	Lodging	Night	\$250.00	2	2	1	\$1,000		\$1,000
Airfare for Conference	Washington DC	Transportation	Round-trip	\$360.00	1	2	1	\$720		\$720
Busfare for Conference	Washington DC	Transportation	Round-trip	\$42.00	1	2	1	\$84		\$84
Rental Car	Washington DC	Transportation	Round-trip	\$30.00	3	1	1	\$90		\$90
Meals/per diem	Washington DC	Meals	Day	\$69.00	30	1	9	\$18,630		\$18,630
				<b>Totals(s)</b>	<b>\$20,524</b>	<b>\$0</b>	<b>\$20,524</b>			
<b>Narrative</b>										
<p>Hotel for the annual COSSAP conference in Washington DC is estimated to cost \$250 per night. The CLEO and the Addiction Counselor will both attend the training, which will be for 2 days and 3 nights.</p> <p>Airfare for the Conference is estimated to cost \$360 per round trip ticket for 2 people for a total of \$720.</p> <p>Bus fare to the airport for each of these conference attendees is estimated to cost \$42 per person for round trip tickets each.</p> <p>A rental car will be used for local transportation in Washington DC for each of the 3 days of the trip. It is estimated that the government rate for obtaining a rental car will be \$30/day. Meals will be covered through a per diem allowance of \$69/day for each participant and will be allocated for 2.5 days each.</p>										

<b>D. Equipment</b>		<b>Computation</b>			
<b>Item</b>	<b>Item</b>	<b>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</b>			
<i>List and describe each item of equipment that will be purchased</i>	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
			\$0		\$0
<b>Totals(s)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>					
N/A					

<b>E: Supplies</b>		<b>Supply Items</b>		<b>Computation</b>			
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>					
		<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>	
				\$0		\$0	
<b>Totals(s)</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Narrative</b>							

Purpose Area #4

<b>F: Construction</b>		<b>Computation</b>				
<b>Purpose</b> <i>Provide the purpose of the construction</i>	<b>Description of Work</b> <i>Describe the construction project(s)</i>	<i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
				\$0		\$0
		<b>Total(s)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>						
N/A						

Purpose Area #4

<b>G. Subawards (Subgrants)</b>									
<b>Description</b>	<b>Purpose</b>	<b>Consultant?</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>				
<i>Provide a description of the activities to be carried out by subrecipients.</i>			<i>Describe the purpose of the subaward (subgrant)</i>			<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>			
Belvidere Police Department Community Law Enforcement Officer-Annual Salary	Annual Salary	No	\$55,946		\$55,946				
Belvidere Police Department Community Law Enforcement Officer Fringe	Annual Fringe	No	\$38,141		\$38,141				
Region 1 Planning Council	Research and Consultant Services	Yes	\$800		\$800				
Rosecrance Addiction Counselor Cell Phone	Item required to carry out duties and responsibilities of position	No	\$720		\$720				
Rosecrance Indirect Costs	24.7% rate negotiated at the Federal level and accepted by the State of Illinois	No	\$17,530		\$17,530				
Rosecrance Annual Salary - 1 Masters Level Clinician/Addiction Counselor	Annual Salary	No	\$44,000		\$44,000				
Rosecrance Support Staff for Masters Level Clinician/Addiction Counselor	Miscellaneous services such as medical records, administrative assistance, switchboard operator, data reporting	No	\$6,500		\$6,500				
Rosecrance Fringe benefits 30%	Includes group health/dental/life insurance, 401K match, retirement, FICA, Workers Com, Unemployment, and Other	No	\$15,150		\$15,150				
Rosecrance Supplies for Masters Level Clinician/Addiction Counselor	Program-specific and general office supplies needed to carry out duties and responsibilities of position	No	\$1,500		\$1,500				
Rosecrance Professional Fees	Services contracted from outside of subawardee	No	\$1,500		\$1,500				
<b>Consultant Travel (if necessary)</b>			<b>Total(s)</b>	<b>\$0</b>	<b>\$181,787</b>				
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Computation</b>						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Hotel, airfare, per diem</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>						
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>	
			\$0			\$0	\$0	\$0	
			<b>Total</b>			\$0	\$0	\$0	

**Narrative**

The BPD CLEO will be hired during the 9th month of the program. Salary and Fringe for the BPD CLEO is prorated. Region 1 Planning Council will provide research and consulting services throughout the life of the grant. This is budgeted at \$1,000 the first year to allow time becoming familiar with the program and seeking new information sources that can be referred to throughout the life of the grant. In years 2 and 3 of the life of the grant, Region 1 Planning Council's services are budgeted at \$800 per year based on familiarity with the program and resources. The Rosecrance Addiction Counselor will be hired during the 10th month of the program. Their salary and fringe are also prorated as are all other Rosecrance costs. Rosecrance's Indirect Cost rate 24.7% is a rate negotiated at the Federal level and accepted by the State of Illinois. Rosecrance's Indirect Costs include a variety of costs including, but not limited to, travel and other administrative costs, interest, professional fees not considered direct services to the client such as outside payroll processing, outside legal expenses, etc, information technology such as security, licenses, internet expenses, etc and management fees which include executive oversight services and other corporate expenses. Documentation of Rosecrance's Indirect Cost Rate is attached elsewhere in this proposal. The Rosecrance Masters Level Clinician Salary includes estimated cost of salaries for a clinician at this level. Rosecrance Support Staff includes functions such as client account reps, medical record clerks, staff educators, switchboard operators, outcomes data reporting, accreditation specialists, performance analysts, corporate compliance specialist and administrative assistants. Rosecrance Addiction Counselor's Fringe Benefits of 30% include: Group Health/Dental/ Life 17.65%, 401K Match 2.01%, Retirement 1.53%, FICA/Workers Comp/Unemployment 8.54%, Other .27%. Rosecrance Supplies include program specific supplies and general office supplies used by personnel on the project. Rosecrance Professional fees include services contracted from resources outside of Rosecrance such as translation cost. Cell phone \$720 per year.

**H. Procurement Contracts**

Description	Purpose	Consultant?	Total Cost	Non-Federal Contribution	Federal Request			
<p><i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i></p>	<p><i>Describe the purpose of the contract</i></p>	<p><i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i></p>	<p><b>Total Cost</b></p>	<p><b>Non-Federal Contribution</b></p>	<p><b>Federal Request</b></p>			
<p>BPD CLEO Vehicle Lease</p>	<p>Transportation in an anonymous vehicle will allow the BPD CLEO to conduct and services with anonymity and protect the privacy of those receiving services who may require transportation to appointments.</p>	<p>No</p>	<p>\$5,697</p>	<p>\$0</p>	<p>\$5,697</p>			
<p><b>Consultant Travel (if necessary)</b></p>			<p><b>Total(s)</b></p>	<p><b>\$0</b></p>	<p><b>\$5,697</b></p>			
<p><b>Purpose of Travel</b> <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i></p>	<p><b>Location</b> <i>Indicate the travel destination.</i></p>	<p><b>Type of Expense</b> <i>Hotel, airfare, per diem</i></p>	<p><b>Computation</b> <i>Compute the cost of each type of expense X the number of people traveling.</i></p>					
			<p><b>Cost</b></p>	<p><b>Duration or Distance</b></p>	<p><b># of Staff</b></p>	<p><b>Total Cost</b></p>	<p><b>Non-Federal Contribution</b></p>	<p><b>Federal Request</b></p>
			<p>\$0</p>			<p>\$0</p>		<p>\$0</p>
<p><b>Total</b></p>			<p>\$0</p>	<p>\$0</p>	<p>\$0</p>	<p>\$0</p>	<p>\$0</p>	<p>\$0</p>

**Narrative**

A vehicle will be leased for use by the BPD CLEO. This will allow the CLEO and members of the addicted population to conduct and receive services with privacy, confidentiality, and confidence. Because the BPD CLEO will not be hired until the 9th month of the SORT project, in Year 1 only, the vehicle will be leased for 4 months. It will be leased for a full year thereafter.

**1. Other Costs**

Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>	Computation <i>Show the basis for computation</i>						
	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
BPD CLEO Office Supplies	1	yearly	\$500.00	1	\$500		\$500
BPD CLEO Cell Phone	1	monthly	\$75.00	12	\$900		\$900
BPD CLEO Business Cards	500	yearly	\$1.00	1	\$500		\$500
<b>Total(s)</b>					<b>\$1,900</b>	<b>\$0</b>	<b>\$1,900</b>
<b>Narrative</b>							



Purpose Area #4

Office Supplies such as folders, pens, paperclips, computer software, business cards, cell phone and other costs necessary to implement the program are estimated to cost \$500 per year. No BPD indirect costs are being charged to this grants so these costs will be allocated directly based on supplies actually consumed. One box of business cards generally contains 500 cards.

**J. Indirect Costs**

Description <i>Describe what the approved rate is and how it is applied.</i>	Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>				
	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
<b>Totals(s)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Narrative**

Rosecrance's Indirect Cost rate 24.7% is a rate negotiated at the Federal level and accepted by the State of Illinois. Rosecrance's Indirect Costs include a variety of costs including, but not limited to, travel and other administrative costs, interest, professional fees not considered direct services to the client such as outside payroll processing, outside legal expenses, etc, information technology such as security, licenses, internet expenses, etc and management fees which include executive oversight services and other corporate expenses. Documentation of Rosecrance's Indirect Cost Rate is attached elsewhere in this proposal.

# Budget Detail - Year 3

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
 (DOJ Financial Guide, Section 3.10)

**A. Personnel**

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate &amp; amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
Amanda Mehl	Public Health Administrator BCHD	\$48.06	hourly	104	100%	\$4,999		\$4,999
Karalyn Kampen	Director of Operations BCHD	\$38.71	hourly	150	100%	\$5,807		\$5,807
Shannie Ennis	Boone County Jail Nurse Coordinator	\$29.80	hourly	312	100%	\$9,298		\$9,298
<b>Total(s)</b>						<b>\$20,104</b>	<b>\$0</b>	<b>\$20,104</b>

**Narrative**

Amanda Mehl, Public Health Administrator will be responsible for project and fiscal oversight of all services provided through the program. Amanda will devote approximately 2 hours per week to this project. Her salary computes to \$47.12 per hour. By combining the implementation of this program with the implementation of an overhaul of the current jail medical services, we are able to leverage the existing contributions of local government with those of the COSSAP program in order to create efficiencies and eliminate duplication of services. Mehl will devote approximate 104 hours a year managing SORT, or 2 hours a week. To allow time for her to carry out SORT responsibilities, a portion of her duties will be allocated to the Director of Operations. The Boone County Jail Nurse Coordinator will spend approximate 15% of her time throughout the life of the grant assisting the Addiction Counselor with SORT matters for the justice-involved SORT participants. She will begin working with these parties during the 9th month of the program. There after, her responsibilities are figured in for 12 months.

<b>B. Fringe Benefits</b>		<b>Computation</b>				
<b>Name</b>		<i>Show the basis for computation.</i>				
<i>List each grant-supported position receiving fringe benefits:</i>		<b>Base</b>	<b>Rate</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
Public Health Administrator Fringe		\$8,741.00	9.00%	\$787		\$787
Director of Operations Fringe		\$25,434.08	33.00%	\$8,394		\$8,394
Boone County Jail Nurse Coordinator		\$25,434.08	33.00%	\$8,394		\$8,394
		<b>Total(s)</b>		<b>\$17,575</b>	<b>\$0</b>	<b>\$17,575</b>
<b>Narrative</b>						

Amanda Mehl, Public Health Administrator will be responsible for project and fiscal oversight of all services provided through the program. Amanda will devote approximately 2 hours per week to this project. Her salary computes to \$47.12 per hour. By combining the implementation of this program with the implementation of an overhaul of the current jail medical services, we are able to leverage the existing contributions of local government with those of the COSSAP program in order to create efficiencies and eliminate duplication of services. Mehl will devote approximate 104 hours a year managing SORT, or 2 hours a week. To allow time for her to carry out SORT responsibilities, a portion of her duties will be allocated to the Director of Operations.

Annual Costs (Prorated where appropriate)

<b>C. Travel</b>				<b>Computation</b>						
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Basis</b>	<i>Compute the cost of each type of expense X the number of people travelling.</i>						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<b>Cost</b>	<b>Quantity</b>	<b># of Staff</b>	<b># of Trips</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
Hotel for Conference	Washington DC	Lodging	Night	\$250.00	2	2	1	\$1,000		\$1,000
Airfare for Conference	Washington DC	Transportation	Round-trip	\$360.00	1	2	1	\$720		\$720
Busfare for Conference	Washington DC	Transportation	Round-trip	\$42.00	1	2	1	\$84		\$84
Rental Car	Washington DC	Transportation	Round-trip	\$30.00	3	1	1	\$90		\$90
Meals/per diem	Washington DC	Meals	Day	\$69.00	30	1	9	\$18,630		\$18,630
<b>Narrative</b>				<b>Total(s)</b>				<b>\$20,524</b>	<b>\$0</b>	<b>\$20,524</b>
<p>Hotel for the annual COSSAP conference in Washington DC is estimated to cost \$250 per night. The CLEO and the Addiction Counselor will both attend the training, which will be for 2 days and 3 nights.</p> <p>Airfare for the Conference is estimated to cost \$360 per round trip ticket for 2 people for a total of \$720.</p> <p>Bus fare to the airport for each of these conference attendees is estimated to cost \$42 per person for round trip tickets each.</p> <p>A rental car will be used for local transportation in Washington DC for each of the 3 days of the trip. It is estimated that the government rate for obtaining a rental car will be \$30/day. Meals will be covered through a per diem allowance of \$69/day for each participant and will be allocated for 2.5 days each.</p>										

<b>D. Equipment</b>		<b>Item</b>		<b>Computation</b>				
<i>List and describe each item of equipment that will be purchased</i>		<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>						
		<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>		
				\$0		\$0		
		<b>Totals(s)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Narrative</b>								
N/A								

<b>E: Supplies</b>		<b>Computation</b>			
<b>Supply Items</b>	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
<i>Provide a list of the types of items to be purchased with grant funds.</i>	<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>				
			\$0		\$0
<b>Total(s)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>					

<b>F: Construction</b>		<b>Computation</b>				
<b>Purpose</b> <i>Provide the purpose of the construction</i>	<b>Description of Work</b> <i>Describe the construction project(s)</i>	<i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
				\$0		\$0
		<b>Totals(s)</b>		\$0	\$0	\$0
<b>Narrative</b>						
N/A						



<b>G. Subawards (Subgrants)</b>									
<b>Description</b>	<b>Purpose</b>	<b>Consultant?</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>				
<i>Provide a description of the activities to be carried out by subrecipients.</i>	<i>Describe the purpose of the subaward (subgrant)</i>	<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>							
Belvidere Police Department Community Law Enforcement Officer-Annual Salary	Annual Salary	No	\$55,946		\$55,946				
Belvidere Police Department Community Law Enforcement Officer Fringe	Annual Fringe	No	\$38,141		\$38,141				
Region 1 Planning Council	Research and Consultant Services	Yes	\$800		\$800				
Rosecrance Addiction Counselor Cell Phone	Item required to carry out duties and responsibilities of position	No	\$720		\$720				
Rosecrance Indirect Costs	24.7% rate negotiated at the Federal level and accepted by the State of Illinois	No	\$17,530		\$17,530				
Rosecrance Annual Salary - 1 Masters Level Clinician/Addiction Counselor	Annual Salary	No	\$44,000		\$44,000				
Rosecrance Support Staff for Masters Level Clinician/Addiction Counselor	Miscellaneous services such as medical records, administrative assistance, switchboard operator, data reporting	No	\$6,500		\$6,500				
Rosecrance Fringe benefits 30%	Includes group health/dental/life insurance, 401K match, retirement, FICA, Workers Com, Unemployment, and Other	No	\$15,150		\$15,150				
Rosecrance Supplies for Masters Level Clinician/Addiction Counselor	Program-specific and general office supplies needed to carry out duties and responsibilities of position	No	\$1,500		\$1,500				
Rosecrance Professional Fees	Services contracted from outside of subawardee	No	\$1,500		\$1,500				
<b>Consultant Travel (if necessary)</b>			<b>Total(s)</b>	<b>\$181,787</b>	<b>\$0</b>	<b>\$181,787</b>			
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Computation</b>						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Hotel, airfare, per diem</i>	<i>Compute the cost of each type of expense X the number of people travelling.</i>						
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>	
			\$0			\$0		\$0	
<b>Total</b>			\$0			\$0		\$0	

**Narrative**

The BPD CLEO will be hired during the 9th month of the program. Salary and Fringe for the BPD CLEO is prorated. Region 1 Planning Council will provide research and consulting services throughout the life of the grant. This is budgeted at \$1,000 the first year to allow time becoming familiar with the program and seeking new information sources that can be referred to throughout the life of the grant. In years 2 and 3 of the life of the grant, Region 1 Planning Council's services are budgeted at \$800 per year based on familiarity with the program and resources. The Rosecrance Addiction Counselor will be hired during the 10th month of the program. Their salary and fringe are also prorated as are all other Rosecrance costs. Rosecrance's Indirect Cost rate 24.7% is a rate negotiated at the Federal level and accepted by the State of Illinois. Rosecrance's Indirect Costs include a variety of costs including, but not limited to, travel and other administrative costs, interest, professional fees not considered direct services to the client such as outside payroll processing, outside legal expenses, etc, information technology such as security, licenses, internet expenses, etc and management fees which include executive oversight services and other corporate expenses. Documentation of Rosecrance's Indirect Cost Rate is attached elsewhere in this proposal. The Rosecrance Masters Level Clinician Salary includes estimated cost of salaries for a clinician at this level. Rosecrance Support Staff includes functions such as client account reps, medical record clerks, staff educators, switchboard operators, outcomes data reporting, accreditation specialists, performance analysts, corporate compliance specialist and administrative assistants. Rosecrance Addiction Counselor's Fringe Benefits of 30% include: Group Health/Dental/Life 17.65%, 401K Match 2.01%, Retirement 1.53%, FICA/Workers Comp/Unemployment 8.54%, Other .27% Rosecrance Supplies include program specific supplies and general office supplies used by personnel on the project. Rosecrance Professional fees include services contracted from resources outside of Rosecrance such as translation cost. Cell phone \$720 per year.

**H. Procurement Contracts**

Description	Purpose	Consultant?	Total Cost	Non-Federal Contribution	Federal Request
<p><i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i></p>	<p><i>Describe the purpose of the contract</i></p>	<p><i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i></p>			

BPD CLEO Vehicle Lease	Transportation in an anonymous vehicle will allow the BPD CLEO to conduct and services with anonymity and protect the privacy of those receiving services who may require transportation to appointments.	No	\$6,097		\$6,097
<b>Totals(s)</b>			<b>\$6,097</b>	<b>\$0</b>	<b>\$6,097</b>

**Consultant Travel (if necessary)**

Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people travelling.</i>					
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
			\$0			\$0		\$0
<b>Total</b>			\$0			\$0	\$0	\$0

**Narrative**

A vehicle will be leased for use by the BPD CLEO. will allow the CLEO and members of the addicted population to conduct and receive services with privacy, confidentiality, and confidence. Per lease requirement there is a \$400 service fee at the end of the lease, making the final year \$6097.00

**I. Other Costs**

**Description**  
*List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).*

**Computation**  
*Show the basis for computation*

	<b>Quantity</b>	<b>Basis</b>	<b>Cost</b>	<b>Length of Time</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
BPD CLEO Vehicle Lease	1	yearly	\$5,696.76	1	\$5,697		\$5,697
BPD CLEO Office Supplies	1	yearly	\$500.00	1	\$500		\$500
CLEO Cell Phone	1	yearly	\$900.00	1	\$900		\$900
CLEO Business Cards	1	yearly	\$100.00	1	\$100	\$0	\$100
<b>Total(s)</b>					<b>\$7,197</b>	<b>\$0</b>	<b>\$7,197</b>
<b>Narrative</b>							

Purpose Area #4

Office Supplies such as folders, pens, paperclips, computer software, business cards, cell phone and other costs necessary to implement the program are estimated to cost \$500 per Year. No BPD indirect costs are being charged to this grants so these costs will be allocated directly based on supplies actually consumed. One box of business cards generally contains 500 cards.

<b>1. Indirect Costs</b>		<b>Computation</b>			
<b>Description</b>	<i>Compute the indirect costs for those portions of the program which allow such costs.</i>				
<i>Describe what the approved rate is and how it is applied.</i>	<b>Base</b>	<b>Indirect Cost Rate</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
			\$0		\$0
			\$0		\$0
<b>Totals(s)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>					

# Budget Detail - Year 4

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
 (DOJ Financial Guide, Section 3.10)

**A. Personnel**

Name <small>List each name, if known.</small>	Position <small>List each position, if known.</small>	Computation <small>Show annual salary/ rate &amp; amount of time devoted to the project for each name/position.</small>						
		Salary	Rate	Time Worked <small>(# of hours, days, months, years)</small>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
		<b>Totals(s)</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Narrative**

**B. Fringe Benefits**

Name	Computation			
<i>List each grant-supported position receiving fringe benefits.</i>	<i>Show the basis for computation.</i>			
Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
		\$0		\$0
<b>Total(s)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Narrative**

Purpose Area #4

<b>C. Travel</b>											
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Basis</b>	<b>Computation</b>							
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>							
				<b>Cost</b>	<b>Quantity</b>	<b># of Staff</b>	<b># of Trips</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>	
			N/A					\$0		\$0	
				<b>Total(s)</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Narrative</b>											



<b>D. Equipment</b>		<b>Item</b>		<b>Computation</b>			
<i>List and describe each item of equipment that will be purchased</i>		<b># of Items</b>	<b>Unit Cost</b>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>			
				<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>	
				\$0		\$0	
		<b>Total(s)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Narrative</b>							

<b>E: Supplies</b>		<b>Supply Items</b>		<b>Computation</b>			
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>					
		<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>	
				\$0		\$0	
<b>Total(s)</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Narrative</b>							

<b>F. Construction</b>		<b>Description of Work</b>		<b>Computation</b>			
<b>Purpose</b> <i>Provide the purpose of the construction</i>	<b>Description of Work</b> <i>Describe the construction project(s)</i>	<i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>					
		<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>	
				\$0		\$0	\$0
		<b>Total(s)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Narrative</b>							

G. Subawards (Subgrants)										
Description	Purpose	Consultant?	Computation							
Provide a description of the activities to be carried out by subrecipients.	Describe the purpose of the subaward (subgrant)	Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.	Compute the cost of each type of expense X the number of people traveling.							
			Total Cost	Non-Federal Contribution	Federal Request	Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution
			<b>Total(s)</b>	\$0	\$0	\$0		\$0	\$0	\$0
H. Procurement Contracts										
Description	Purpose	Consultant?	Computation							
			Compute the cost of each type of expense X the number of people traveling.							
			<b>Total</b>	\$0	\$0	\$0		\$0	\$0	\$0

Purpose Area #4

Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).		Describe the purpose of the contract		Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.		Total Cost	Non-Federal Contribution	Federal Request
<b>Consultant Travel (if necessary)</b>								
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>					
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
			<b>Total</b>			\$0	\$0	\$0
<b>Narrative</b>								
<b>I. Other Costs</b>								
Description			Computation					

Purpose Area #4

List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).

Show the basis for computation

	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
					\$0		\$0
				<b>Total(s)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>							

**J. Indirect Costs**

Description <i>Describe what the approved rate is and how it is applied.</i>	Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>				
	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
<b>Totals(s)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>					

# Budget Detail - Year 5

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
 (DOJ Financial Guide, Section 3.10)

**A. Personnel**

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate &amp; amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
<b>Total(s)</b>						\$0	\$0	\$0
<b>Narrative</b>								



**B. Fringe Benefits**

<b>Name</b> <i>List each grant-supported position receiving fringe benefits.</i>	<b>Computation</b> <i>Show the basis for computation.</i>				
	<b>Base</b>	<b>Rate</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
			\$0		\$0
	<b>Total(s)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Narrative**

<b>C. Travel</b>											
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Basis</b>	<b>Computation</b>							
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number of people travelling.</i>							
				<b>Cost</b>	<b>Quantity</b>	<b># of Staff</b>	<b># of Trips</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>	
			N/A					\$0		\$0	
				<b>Total(s)</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Narrative</b>											

<b>D. Equipment</b>		<b>Computation</b>			
<b>Item</b>	<b>Item</b>	<b>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</b>			
<i>List and describe each item of equipment that will be purchased</i>	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
			\$0		\$0
		<b>Total(s)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>					

<b>E: Supplies</b>		<b>Supply Items</b>		<b>Computation</b>			
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>					
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>		
			\$0		\$0		\$0
<b>Total(s)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>							

<b>F. Construction</b>						
<b>Purpose</b> <i>Provide the purpose of the construction</i>	<b>Description of Work</b> <i>Describe the construction project(s)</i>	<b>Computation</b> <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
				\$0		\$0
				<b>Total(s)</b>	\$0	\$0
<b>Narrative</b>						

**G. Subawards (Subgrants)**

Description	Purpose	Consultant?						
<i>Provide a description of the activities to be carried out by subrecipients.</i>	<i>Describe the purpose of the subaward (subgrant)</i>	<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>						
			<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>			
			\$0		\$0			
			<b>Totals(s)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Consultant Travel (if necessary)</b>								
<b>Purpose of Travel</b> <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<b>Location</b> <i>Indicate the travel destination.</i>	<b>Type of Expense</b> <i>Hotel, airfare, per diem</i>	<b>Computation</b> <i>Compute the cost of each type of expense X the number of people traveling.</i>					
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
			\$0			\$0		\$0
			<b>Total</b>			\$0	\$0	\$0
<b>Narrative</b>								

**H. Procurement Contracts**

Description	Purpose	Consultant?				

Purpose Area #4

Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).		Describe the purpose of the contract		Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.	
<b>Consultant Travel (if necessary)</b>					
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>		
			<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
			\$0		\$0
			<b>Total(s)</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>					
<b>Computation</b>					
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>
			\$0		
			<b>Total</b>	<b>\$0</b>	<b>\$0</b>
<b>1. Other Costs</b>					
<b>Description</b>			<b>Computation</b>		

Purpose Area #4

List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).

Show the basis for computation

	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
					\$0		\$0
				<b>Total(s)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>							



<b>J. Indirect Costs</b>		<b>Computation</b>			
<b>Description</b>	<b>Compute the indirect costs for those portions of the program which allow such costs.</b>				
<i>Describe what the approved rate is and how it is applied.</i>	<b>Base</b>	<b>Indirect Cost Rate</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
			\$0		\$0
<b>Total(s)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>					

**Budget Summary**

*Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.*

Budget Category	Year 1		Year 2 <i>(if needed)</i>		Year 3 <i>(if needed)</i>		Year 4 <i>(if needed)</i>		Year 5 <i>(if needed)</i>		Total(s)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$13,131	\$0	\$20,104	\$0	\$20,104	\$0	\$0	\$0	\$0	\$0	\$53,339
B. Fringe Benefits	\$9,181	\$0	\$9,181	\$0	\$17,575	\$0	\$0	\$0	\$0	\$0	\$35,937
C. Travel	\$20,524	\$0	\$20,524	\$0	\$20,524	\$0	\$0	\$0	\$0	\$0	\$61,572
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$61,040	\$0	\$181,787	\$0	\$181,787	\$0	\$0	\$0	\$0	\$0	\$424,614
H. Procurement Contracts	\$1,899	\$0	\$5,697	\$0	\$6,097	\$0	\$0	\$0	\$0	\$0	\$13,693
I. Other	\$748	\$0	\$1,900	\$0	\$7,197	\$0	\$0	\$0	\$0	\$0	\$9,845
<b>Total Direct Costs</b>	<b>\$106,523</b>	<b>\$0</b>	<b>\$239,193</b>	<b>\$0</b>	<b>\$253,284</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$599,000</b>
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Project Costs</b>	<b>\$106,523</b>	<b>\$0</b>	<b>\$239,193</b>	<b>\$0</b>	<b>\$253,284</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$599,000</b>

Does this Budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N **No**