

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: March 18, 2019

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Call to order by Mayor Chamberlain.

- (1) Roll Call: Present: R. Brooks, G. Crawford, W. Frank, M. Freeman,  
T. Porter, M. Sanderson, D. Snow and C. Stevens.  
Absent: M. Borowicz and T. Ratcliffe.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, City Treasurer Thornton, Public Works Director Brent Anderson, Community Development Planner Gina DelRose, Captain Zumbragel, Police Chief Woody, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:  
Invocation:

- (3) Public Comment:

- (4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of March 4, 2019; as presented.

Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Crawford to approve the minutes of the regular meeting of the Belvidere City Council of March 4, 2019. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Sanderson, Snow and Stevens. Nays: None. Motion carried.

- (5) Public Hearing: None.

- (6) Special Messages: Mayor Chamberlain reported Growth Dimensions Annual Spring Reception will be held April 4, 2019.

Mayor Chamberlain also reported branch pickup would start April 1, 2019.

(7) Approval of Expenditures: General & Special Funds: \$1,287,368.84  
Water & Sewer Funds: \$ 521,734.19

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Crawford to approve the General & Special Fund Expenditures in the amount of \$1,287,368.84. Roll Call Vote: 8/0 in favor.  
Ayes: Crawford, Frank, Freeman, Porter, Sanderson, Snow, Stevens and Brooks.  
Nays: None. Motion carried.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Crawford to approve the Water & Sewer Fund Expenditures in the amount of \$521,734.19. Roll Call Vote: 8/0 in favor.  
Ayes: Frank, Freeman, Porter, Sanderson, Snow, Stevens, Brooks and Crawford.  
Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of February 26, 2019 through March 11, 2019.
- (B) Belvidere Fire Department Overtime Report of February 16, 2019 and February 26, 2019 and February 27, 2019 through March 12, 2019.
- (C) Monthly Report of Community Development/Planning Department for February 2019.
- (D) Monthly Report of Building Department Revenues for February 2019.
- (E) Monthly Treasurer's Report for February 2019.
- (F) Monthly General Fund Report for February 2019.
- (G) Monthly Water/Sewer Fund Report for February 2019.
- (H) Minutes of City-County Coordinating Committee of February 13, 2019.
- (I) Minutes of Planning and Zoning Commission of March 12, 2019.

Let the record show these reports and minutes were placed on file.

- (J) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of March 11, 2019.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Frank to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of March 11, 2019.  
Roll Call Vote: 8/0 in favor. Ayes: Freeman, Porter, Sanderson, Snow, Stevens, Brooks, Crawford and Frank. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #443H – 2<sup>nd</sup> Reading: An Ordinance Amending Section 114-404 (b) of the Belvidere Municipal Code to Modify Sewer Rates.

Tabled February 4, 2019.

(10) New Business:

- (A) Ord. #446H – 1<sup>st</sup> Reading: An Ordinance Budgeting for all Corporate Purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2019 and ending April 30, 2019.
- (B) Ord. #447H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Bar with Video Gaming) within the PB, Planned Business District (982 Belvidere Road).
- (C) Ord. #448H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Event Center) within the NO, Neighborhood Office District (1550 Pearl Street).
- (D) Ord. #449H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Outdoor Commercial Entertainment (Beer Garden) within the CB, Central Business District (622 South State Street).
- (E) Ord. #450H – 1<sup>st</sup> Reading: An Ordinance Approving a Replat Titled Plat 3 of Townhall Industrial Park.

Let the record show Ordinances #446H, #447H, #448H, #449H and #450H were placed on file for first reading.

- (F) Res. #2090-2019: A Resolution Directing the Planning Department to Publish the Zoning Map of the City of Belvidere.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Porter to adopt Res. #2090-2019. Roll Call Vote: 8/0 in favor. Ayes: Porter, Sanderson, Snow, Stevens, Brooks, Crawford, Frank and Freeman. Nays: None. Motion carried.

- (G) Res. #2091-2019: A Resolution Authorizing the Execution of a Real Estate Purchase Agreement between the City of Belvidere and Belvidere Bank and Trust as Trustee of Trust No. 1236 and Gerald Rowe.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to adopt Res. #2091-2019. Roll Call Vote: 6/2 in favor. Ayes: Sanderson, Snow, Brooks, Crawford, Frank and Freeman. Nays: Porter and Stevens. Motion carried.

- (H) Res. #2092-2019: A Resolution Re-Authorizing the Execution of an Intergovernmental Agreement for the Creation of the Northern Illinois Land Bank Authority which was Previously Approved by Resolution #2085-2018.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Crawford to adopt Res. #2092-2019. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Brooks, Crawford, Frank, Freeman, Porter and Sanderson. Nays: None. Motion carried.

- (I) Res. #2093-2019: A Resolution Appointing John Wolf as a Trustee to the Northern Illinois Land Bank Authority.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Sanderson to adopt Res. #2093-2019. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Brooks, Crawford, Frank, Freeman, Porter, Sanderson and Snow. Nays: None. Motion carried.

Motions forwarded from City-County Coordinating Committee of February 13, 2019.

- (A) Motion to approve PDC Laboratories invoice #19349111 in the amount of \$8,265.97 with a 50/50 split with the City of Belvidere and (amended to include Boone County). Roll Call Vote: 8/0 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Sanderson, Snow and Stevens. Nays: None. Motion carried.
- (B) Motion to approve PDC Laboratories invoice #19330537 in the amount of \$168.13 with a 50/50 split with the City of Belvidere and (amended to include Boone County). Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Freeman, Porter, Sanderson, Snow, Stevens and Brooks. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of March 11, 2019.


- (A) Motion to consent and approve the appointment of Mr. Kip Countryman as the Director of Buildings for the City of Belvidere as outlined in the Mayor's memo of March 4, 2019. Roll Call Vote: 6/2 in favor. Ayes: Frank, Sanderson, Snow, Stevens, Brooks and Crawford. Nays: Freeman and Porter. Motion carried.
- (B) Motion to approve the purchase of fecal coliform testing equipment from IDEXX Laboratories in the amount of \$6,880.01 (includes four year extended warranty). This equipment will be paid for from line item #61-5-820-6812. Roll Call Vote: 8/0 in favor. Ayes: Freeman, Porter, Sanderson, Snow, Stevens, Brooks, Crawford and Frank. Nays: None. Motion carried.

- (C) Motion to approve the proposal from Strand Associates, at a cost not-to-exceed \$9,100 for the southeast side water mode update. This work will be paid for from line item #61-5-810-6040. Roll Call Vote: 8/0 in favor. Ayes: Porter, Sanderson, Snow, Stevens, Brooks, Crawford, Frank and Freeman. Nays: None. Motion carried.
- (D) Motion to approve the proposal from Bonnell Industries, in the amount of \$44,807 to furnish and install a Stellar Shuttle 84-10 Flex hook lift system on Truck #79 (Ford F550 chassis), including Duraclass dump body and chipper box. Roll Call Vote: 8/0 in favor. Ayes: Sanderson, Snow, Stevens, Brooks, Crawford, Frank, Freeman and Porter. Nays: None. Motion carried.
- (E) Motion to enter into an agreement with Lakeland Biologists for the 2019 Farmington Ponds Maintenance Program at an estimated cost of \$15,100 based on their proposal dated March 5, 2019. This work will be paid for from the Farmington Ponds Special Service Areas. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Brooks, Crawford, Frank, Freeman, Porter and Sanderson. Nays: None. Motion carried.
- (F) Motion to approve the low bid from Globe Construction in the amount of \$57,180 for the city's annual sidewalk program. The unit prices are \$10.45/sf for removal and replacement of 4" sidewalk and \$8.80/sf for removal and replacement of 6" sidewalk. This work will be paid for from line item #01-5-310-6003. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Brooks, Crawford, Frank, Freeman, Porter and Sanderson. Nays: None. Motion carried.
- (G) Motion to approve the low bid from Trees "R" Us, in the amount of \$54,600 for tree work from May 1, 2019 to April 30, 2020 for the City of Belvidere. This work will be paid for from Forestry Funds. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Sanderson, Snow and Stevens. Nays: None. Motion carried.
- (H) Motion to approve the low bid from Lawn Maintenance Services in the amount of \$400 per mowing for the mowing of Water Department Sites. This work will be paid from Water Department line item #61-5-810-6040. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Freeman, Porter, Sanderson, Snow, Stevens and Brooks. Nays: None. Motion carried.

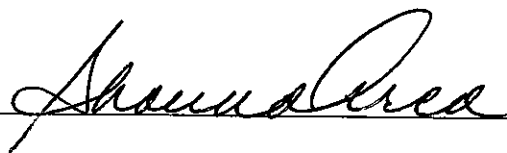
- (I) Motion to approve the low bid from Lawn Maintenance Services, in the amount of \$480 per mowing, for the mowing of the Public Works Sites. This work will be paid from Street Department line item #01-5-310-6002. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, Porter, Sanderson, Snow, Stevens, Brooks and Crawford. Nays: None. Motion carried.
- (J) Motion to approve the low bid from Lawn Maintenance Services in the amount of \$270 per mowing for the Farmington Ponds. This work will be paid from the Farmington Pond Maintenance Fund. Roll Call Vote: 8/0 in favor. Ayes: Freeman, Porter, Sanderson, Snow, Stevens, Brooks, Crawford and Frank. Nays: None. Motion carried.
- (K) Motion to approve the low bid from LawnCare by Walter, in the amount of \$23,721 for the 2019 Landscape Maintenance Program. This work will be paid for from Street Department line items #01-5-310-6002 and #01-5-310-6826. Roll Call Vote: 8/0 in favor. Ayes: Porter, Sanderson, Snow, Stevens, Brooks, Crawford, Frank and Freeman. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Sanderson to adjourn the meeting at 7:34 p.m.  
Aye voice vote carried. Motion carried.

  
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Mayor

Attest:

  
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City Clerk