

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: April 20, 2020

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois
at 7:00 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: D. Arevalo, R. Brereton (by teleconference),
G. Crawford (by teleconference), W. Frank (by teleconference),
M. Freeman (by teleconference), M. McGee (by teleconference), T. Porter
(by teleconference), T. Ratcliffe (by teleconference), D. Snow (by
teleconference), and C. Stevens.

Absent: None.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman,
Public Works Director Brent Anderson, Fire Chief Al Hyser, Police Chief Shane Woody,
Community Development Planner Gina DelRose, City Attorney Mike Drella and City
Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation:

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
April 6, 2020; as presented.

Motion by Ald. Stevens, 2nd by Ald. Arevalo to approve the minutes of the regular
meeting of the Belvidere City Council of April 6, 2020. Roll Call Vote: 10/0 in favor.
Ayes: Arevalo, Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and
Stevens. Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Mayor Chamberlain read the Arbor Day Proclamation.

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- (7) Approval of Expenditures: General & Special Fund Expenditures: \$1,586,003.47
Water & Sewer Fund Expenditures: \$ 765,438.94

Motion by Ald. Stevens, 2nd by Ald. Arevalo to approve the General & Special Fund Expenditures in the amount of \$1,586,003.47. Roll Call Vote: 10/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Arevalo. Nays: None. Motion carried.

Motion by Ald. Stevens 2nd by Ald. Arevalo to approve the Water & Sewer Fund Expenditures in the amount of \$756,438.94. Roll Call Vote: 10/0 in favor. Ayes: Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo and Brereton. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime for March 2020.
- (B) Monthly Report of Belvidere Fire Department Overtime for March 2020.
- (C) Monthly Report of Community Development Department/Planning Department for March 2020.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits and Case Reports for March 2020.
- (E) Monthly General Fund Report for March 2020.
- (F) Monthly Water/Sewer Fund Report March 2020.
- (G) Monthly Treasurer Report for March 2020.

Let the record show these reports were placed on file.

- (H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of April 13, 2020.

Motion by Ald. Stevens, 2nd by Ald. Arevalo to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of April 13, 2020. Roll Call Vote: 10/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton and Crawford. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #489H – 2nd Reading: An Ordinance Amending Section 110-2, Exceptions, of the City of Belvidere Municipal Code.

Motion by Ald. Arevalo, 2nd by Ald. Stevens to pass Ord. #489H. Roll Call Vote: 10/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Crawford and Frank. Nays: None. Motion carried.

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(10) New Business:

- (A) Ord. #490H – 1st Reading: An Ordinance Amending Chapter 22, and Appendix A of the City of Belvidere Municipal Code.
- (B) Ord. #491H - 1st Reading: An Ordinance Amending Appendix A, Fees, of the City of Belvidere Municipal Code.

Let the record show Ord. #490H and #491H placed on file for first reading.

- (C) Res.#2107-2020 – A Resolution Directing the Planning Department to Publish the Zoning Map of the City of Belvidere.

Motion by Stevens, 2nd by Ald. Arevalo to adopt Res. #2107-2020. Roll Call Vote: 10/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Crawford, Frank and Freeman. Nays: None. Motion carried.

- (D) Res. #2113-2020 – A Resolution for Maintenance Under the Illinois Highway Code.

Motion by Ald. Arevalo, 2nd by Ald. Stevens to adopt Res. #2113-2020. Roll Call Vote: 10/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Crawford, Frank, Freeman and McGee. Nays: None. Motion carried.

- (E) Request by Ald. Porter to reconsider Motion to approve the proposal from Arc Design Resources, in an amount not-to-exceed \$50,000.00, to complete the Phase 2 Design Engineering for the Logan Avenue Rehabilitation Project. This work will be paid for from the proceeds of the local motor fuel tax.

Motion by Ald. Porter, 2nd by Ald. Brereton to reconsider Motion to approve the proposal from Arc Design Resources, in an amount not-to-exceed \$50,000.00, to complete the Phase 2 Design Engineering for the Logan Avenue Rehabilitation Project. This work will be paid for from the proceeds of the local motor fuel tax. Roll Call Vote: 6/10 in favor. Ayes: Stevens, Brereton, Frank, Freeman, McGee and Porter. Nays: Ratcliffe, Snow, Arevalo and Crawford. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of April 13, 2020.

- (A) Motion to approve the Special Use Extension Request for 982 Belvidere Road. Roll Call Vote 10/0 in favor. Ayes: Snow, Stevens, Arevalo, Brereton, Crawford, Frank, Freeman, McGee, Porter and Ratcliffe. Nays: None. Motion carried.
- (B) Motion to approve the Special Use Extension Request for 1550 Pearl Street. Roll Call Vote 10/0 in favor. Ayes: Stevens, Arevalo, Brereton, Crawford,

- Frank, Freeman, McGee, Porter, Ratcliffe and Snow. Nays: None. Motion carried.
- (C) Motion to approve the Special Use Extension Request for 300 South Main Street. Roll Call Vote: 10/0 in favor. Ayes: Arevalo, Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.
- (D) Motion to approve the Special Use Extension Request for the Car Wash near Speedway Convenience Store/ Gas Station. Roll Call Vote: 10/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Arevalo. Nays: None. Motion carried.
- (E) Motion to approve the work order from Baxter & Woodman, in the amount not-to-exceed \$9,700.00, for the WWTP Pretreatment Program – Industrial Users Review. Roll Call Vote: 10/0 in favor. Ayes: Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo and Brereton. Nays: None. Motion carried.
- (F) Motion to approve the work order from Baxter & Woodman, in the amount not-to-exceed \$5,500.00, for assisting WWTP staff in completing the 2019 Annual Pretreatment Report with submittal to USEPA Region 5 and IEPA. This work will be paid for from Line Item#61-5-820-6190. Roll Call Vote: 10/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton and Crawford. Nays: None. Motion carried.
- (G) Motion to approve of Change Order #2 from Stenstrom Excavation and Blacktop Group, in the amount of \$48,305.00 for Wycliffe Lift Station Upgrade project. This work will be paid for from Sewer Connection Fees #0510. Roll Call Vote: 10/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Crawford and Frank. Nays: None. Motion carried.
- (H) Item removed from agenda.
- (I) Motion to approve the 2020 Outdoor Warning Siren System annual preventive maintenance agreement with Braniff Communications in the amount of \$5,400.00. This cost will be paid for from Line Item #01-5-240-7900. Roll Call Vote: 10/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Crawford, Frank and Freeman. Nays: None. Motion carried.
- (J) Motion to limit public comment to written comment at any public meeting which will be read into the record during the public comment portion of the meeting. Any such written public comment must be received by the City Clerk no later than 4:30 p.m. the day of the public meeting. The Clerk shall provide an email address for purposes of receiving public comment and post

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that address on the City's Web Site. Upon termination of the Governor's Executive Orders with respect to public gatherings during COVID-19, this

policy shall immediately terminate and public comment will revert to its usual requirement of in person attendance. Roll Call Vote: 10/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Crawford, Frank, Freeman and McGee.

(11) Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Stevens to adjourn meeting at 7:42 p.m. Aye voice vote carried. Motion carried.



Mayor

Attest: 

City Clerk