



City Council  
**COMMITTEE OF THE WHOLE**  
*City of Belvidere, Illinois*

Alderman Sheryl Prather	Chairman Building
Alderman Natalie Mulhall	Vice-Chairman Building
Alderman Ric Brereton	Chairman Finance and Personnel
Alderman Wendy Frank	Vice -Chairman Finance and Personnel
Alderman Tom Porter	Chairman Planning & Zoning
Alderman Mike McGee	Vice-Chairman Planning & Zoning
Alderman Clayton Stevens	Chairman Public Safety
Alderman Matthew Fleury	Vice-Chairman Public Safety
Alderman Marsha Freeman	Chairman Public Works
Alderman Daniel Snow	Vice-Chairman Public Works

**AGENDA**

June 28, 2021  
6:00 p.m.  
City Council Chambers  
401 Whitney Blvd., Belvidere, Illinois

Call to Order:

Roll Call:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Public Safety, Unfinished Business: None.
2. Public Safety, New Business:
  - (A) Police Department – Update.

- (B) Police Department – Presentation of Police Awards.
- (C) Police Department – Donations for Purchase of New Canine.
- (D) Police Department – Purchase of New Canine.
- (E) Fire Department – Update.
- (F) Fire Department – Firefighter Recognition.

3. Finance & Personnel, Unfinished Business: None.

4. Finance & Personnel, New Business:

- (A) Finance Department – Update.

5. Other:

- (A) Dram Shop Insurance.
- (B) Committee Appointment - Ald. Clayton Stevens to the Boone County Council on Aging Board.
- (B) Resolution for Maintenance Under the Illinois Highway Code.
- (C) COSSAP Officer Cost Share.
- (D) Executive Session pursuant to Section 2(c)(5) of the open meetings act to discuss the purchase or lease of real property, including the discussion of whether a specific parcel should be acquired.

6. Adjournment:



**BELVIDERE**  
***POLICE***

*Matthew Wallace*  
*Deputy Chief—Investigations*

*Shane Woody*  
*Chief of Police*

*Patrick Gardner*  
*Deputy Chief—Patrol*

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615 N. Main Street - Belvidere, IL 61008 - Phone: 815-544-9626 - Fax: 815-544-9603 - [www.ci.belvidere.il.us](http://www.ci.belvidere.il.us)

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**TO:** Sergeant Shane Polnow

**FROM:** Chief Shane Woody

**DATE:** June 9, 2021

**RE:** Life-Saving Award

On May 18, 2021 you responded to the area of Pearl Street and Southtowne Drive for a report of a medical emergency.

Once you were on scene you discovered Ofc. Lane and the Belvidere Fire Department were performing lifesaving efforts on an unresponsive 86-year-old male.

You relieved Ofc. Lane and continued chest compressions to circulate blood and oxygen through the body in an attempt to save someone who was in danger of losing their life.

You continued lifesaving efforts until the victim was stable enough to transport to the hospital.

Sergeant Polnow, your dedication and commitment to the Belvidere community is recognized and greatly appreciated.

On behalf of the City of Belvidere and the Belvidere Police Department you are hereby presented with a “Life-Saving” award.

SW/sd

Cc: DC Gardner  
DC Wallace  
Personnel File



**BELVIDERE**  
***POLICE***

*Matthew Wallace*  
*Deputy Chief—Investigations*

*Shane Woody*  
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**TO:           Officer Cory Lane**

**FROM:       Chief Shane Woody**

**DATE:       June 9, 2021**

**RE:          Life-Saving Award**

On May 18, 2021 you responded to the area of Pearl Street and Southtowne Drive for a report of a medical emergency.

Once you were on scene you discovered Ofc. Moore and the Belvidere Fire Department were performing lifesaving efforts on an unresponsive 86-year-old male.

You relieved Ofc. Moore and continued chest compressions to circulate blood and oxygen through the body in an attempt to save someone who was in danger of losing their life.

You continued lifesaving efforts until you were relieved by Sgt. Polnow.

Officer Lane, your dedication and commitment to the Belvidere community is recognized and greatly appreciated.

On behalf of the City of Belvidere and the Belvidere Police Department you are hereby presented with a "Life-Saving" award.

SW/sd

Cc: DC Gardner  
DC Wallace  
Sergeant Polnow  
Personnel File



**BELVIDERE**  
***POLICE***

*Matthew Wallace*  
*Deputy Chief—Investigations*

*Shane Woody*  
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**TO:** Officer Todd Moore  
**FROM:** Chief Shane Woody  
**DATE:** June 9, 2021  
**RE:** Life-Saving Award

On May 18, 2021 you responded to the area of Pearl Street and Southtowne Drive for a report of a medical emergency.

Once you were on scene you discovered Belvidere Fire Paramedics were performing CPR and had attached an Automated External Defibrillator on an unresponsive 86-year-old male.

Due to the extent and duration of the emergency, you relieved the Belvidere Fire Department Paramedic and took over conducting chest compressions in an attempt to resuscitate the victim. You continued your lifesaving efforts to the point of exhaustion and were ultimately relieved by Officer Lane.

Members of the public, Belvidere Fire Department and Belvidere Police Department worked together and utilized their training in an attempt to save someone who was in danger of losing their life.

Officer Moore, your dedication and commitment to the Belvidere community is recognized and greatly appreciated.

On behalf of the City of Belvidere and the Belvidere Police Department you are hereby presented with a "Life-Saving" award.

SW/sd

Cc: DC Gardner  
DC Wallace  
Sergeant Polnow  
Personnel File



**BELVIDERE**  
***POLICE***

*Matthew Wallace*  
*Deputy Chief—Investigations*

*Shane Woody*  
*Chief of Police*

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June 9, 2021

Shawn Pehm  
106 Bostonia Place N.E.  
Poplar Grove, IL 61065

RE: Certificate of Appreciation

Dear Mr. Pehm:

On May 18, 2021 you were in the area of Southtowne Drive and Pearl Street when you saw a woman approach a vehicle that was stopped a few cars in front of you. You heard the woman start to scream and when you pulled forward the woman started yelling that the man wasn't breathing.

Without hesitation, you checked to see if the car door was unlocked and when it appeared the man was unconscious you pulled the man from the driver's seat and checked to see if he was breathing or had a pulse.

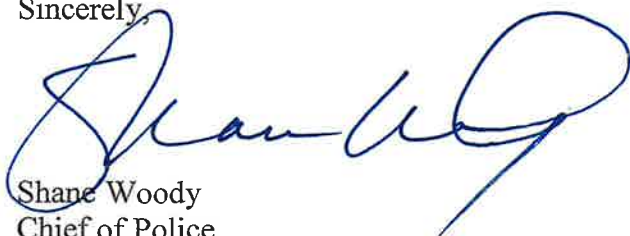
When there were no signs of life you began CPR while 911 was being called. You continued CPR until relieved by first responders who arrived on scene.

As a paramedic you are aware, the sooner CPR efforts are initiated, the better the chance of saving a person's life.

Mr. Pehm, your immediate and selfless response to a life-threatening situation is recognized and greatly appreciated.

On behalf of the City of Belvidere and the Belvidere Police Department you are hereby presented with this Certificate of Appreciation.

Sincerely,



Shane Woody  
Chief of Police  
Belvidere Police Department

SW/sd



**BELVIDERE**  
***POLICE***

*Matthew Wallace*  
*Deputy Chief—Investigations*

*Shane Woody*  
*Chief of Police*

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**TO:** Mayor Morris and City Council

**FROM:** Chief Shane Woody

**DATE:** June 28, 2021

**RE:** Motion to Accept Donations for Purchase of New Canine

The Belvidere Police Department has received two donations from citizens in our community for the purchase of a new canine for the Belvidere Police Department. One donation, in the amount of \$6,500.00, is from Bonnie Jeanne Baker. The other donation, in the amount of \$7,000.00, is from a citizen who wishes to remain anonymous.

The Department currently has only one K9 Unit and is requesting approval to accept these donations for the purchase of a new canine.

**Motion:** To accept two donations, one from Bonnie Jeanne Baker, in the amount of \$6,500.00, and one from an anonymous donor, in the amount of \$7,000.00, to be used for the purchase of a new canine.

SW/sd



**BELVIDERE**  
**POLICE**

*Matthew Wallace*  
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**TO:** Mayor Morris and City Council

**FROM:** Chief Shane Woody

**DATE:** June 28, 2021

**RE:** Motion to Authorize Purchase of a New Canine

The Belvidere Police Department is requesting authorization to purchase a new canine from F.M. K9 (Faus-McHenry K9) in Berrien Center, MI at a cost not to exceed \$13,500, which includes the canine, 6-week training and housing for the duration of the training.

The Belvidere Police Department has received two donations in the amount of \$6,500.00 and \$7,000.00 from two citizens in our community, who have requested that their donations be used for the purchase of a new canine for the Belvidere Police Department.

**Motion:** To authorize the purchase of a 14-month old Dutch Shepherd Canine from F.M. K9 (Faus-McHenry K9) in Berrien Center, MI, as per the attached Contract and Purchase Agreement, with payment provided by two donations in the amounts of \$6,500.00 and \$7,000.00.

SW/sd



# F.M. K9

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## *Contract and Purchase Agreement*

Seller: F.M. K9

Address: 7563 Pokagon Road, Berrien Center, MI 49102

Phone: 574-326-6108 email: [fmk9training@gmail.com](mailto:fmk9training@gmail.com)

Federal Tax ID: 46-4467442

DUNS: 079343058

Purchaser Name: Belvidere Police Department,

Address: 615 N. Main Stree, Belvidere, Illinois 61008

Phone: 815-544-9626 email:

### **Canine Warranty:**

- Health guarantee: FM K9 will guarantee canines hips, back, spine and elbows from defect or issue, not related to work or training related injuries for two year's from date of purchase.
- The trainability of the dog is guaranteed for one year from the date of purchase. The warranty will not cover poor training techniques used by purchaser/handler, including abuse or neglect.
- FM K9 offers a one-year satisfaction guarantee of canine from the date of purchase. If not satisfied, FM K9 will replace the canine at no additional cost to the purchaser, which includes the training.

### **Training Guarantee:**

- When FM K9 completes initial training; the canine team (handler & canine) can return to FM K9 at anytime for remedial training, assistance with training at no additional cost.
- This does cover housing, housing onsite is available for no additional fee. (Price off site available upon request)



F.M. K9 (Faus-McHenry K9)  
7563 Pokagon Rd  
Berrien Center, MI 49102 US  
(574) 326-6108  
fmk9training@gmail.com  
www.fmk9.com



**BILL TO**  
Matthew Wallace  
Belvidere Police Department  
615 N. Main Street  
Illinois  
Belvidere, IL 61008

**INVOICE 602**

**DATE 05/30/2021 TERMS Due on receipt**

**DUE DATE 09/30/2021**

DESCRIPTION	QTY	RATE	AMOUNT
<b>GSD / Mals Dual purpose</b> Dual purpose canine for sale - two year warranty on hips-back-spine- elbow, major illness and one year warranty on workability and trainability with qualified handler and training	1	7,000.00	7,000.00
<b>Basic Training Class N-U</b> Training class narcotics-utility 6 week	1	6,500.00	6,500.00
<b>Housing</b> 7 days a week for duration of training - no fee	1	0.00	0.00

Thank you for choosing F.M. K9!!!

**TOTAL DUE \$13,500.00**

# Memo

**To:** Mayor and City Council  
**From:** Mike Drella  
**cc:**  
**Date:** April 29, 2021  
**Re:** Dram Shop Insurance

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Section 10-79 of the City Liquor Code requires all liquor license holders to maintain dram shop liability insurance. It requires \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate dram shop insurance. It also requires a CGL policy in comparable amounts.

Apparently, the City did not always enforce the \$2,000,000.00 aggregate amount. The last two years I have been more involved in renewals and new applications. I found that between 1/3 and 1/2 of entities had \$1,000,000 coverage but lacked the \$2,000,000.00 aggregate required. I spoke with some of the licensees and some of their insurance agents. I learned that the cost of the additional \$1,000,000.00 aggregate coverage ranges between \$250.00 and \$1,000.00 depending on the insurer and type of policy.

I also researched other area municipalities to see what they require for dram shop liability insurance. The only other municipality requiring more than \$1,000,000.00 is Algonquin. Some do not require any more than the state requirement which is \$234,162.91.

Interestingly, the Illinois Liquor Control Act limits the amount of an award relating to the sale of alcohol which results in intoxication. The maximum amount of an award is modified annually in accordance with CPI. The maximum award for 2021 is \$72,671.25 for each person suffering damages and \$88,820.41 for a loss of society or support resulting from death or injury to a person.

**RECOMMENDATION:** Consider decreasing the City's dram shop liability insurance requirement from a \$2,000,000.00 aggregate to a simple \$1,000,000.00 policy more consistent with other municipalities. If the Council wishes to proceed in this direction the motion would be:

**Motion to amend section 10-79 of the City of Belvidere Municipal Code to eliminate the requirement of a \$2,000,000.00 aggregate limit for liquor liability insurance.**



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
2021-10	Original	21-00000-00-GM

BE IT RESOLVED, by the Council of the City of Belvidere Illinois that there is hereby appropriated the sum of One-Million and no/100 Dollars ( \$1,000,000.00 )

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/21 to 12/31/21.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Belvidere shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Sarah Turnipseed City Clerk in and for said City of Belvidere in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Belvidere at a meeting held on \_\_\_\_\_

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_

(SEAL)

Clerk Signature

APPROVED

Regional Engineer  
Department of Transportation

Date

BOONE COUNTY STATE'S ATTORNEY  
TRICIA L. SMITH

601 N. MAIN STREET  
SUITE 302  
BELVIDERE, IL 61008



PHONE: (815) 544-0868  
FAX: (815) 547-4847

June 18, 2021

Mr. Mike Drella  
City Attorney for Belvidere  
401 Whitney Boulevard, Ste. 100  
Belvidere, IL 61008

Re: COSSAP Officer Cost Share

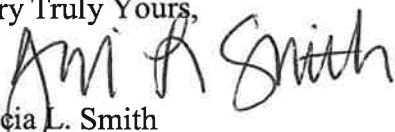
Dear Mr. Drella:

Mr. Catlin and I received your letter reference the COSSAP officer and a request to modify the Intergovernmental Agreement that was signed by both the City of Belvidere and Boone County. We have reviewed the matter with the County Board and in the spirit of cooperation, the County would agree to the following language to paragraph 5A:

“In addition, the parties agree that any overtime costs associated with the Officer’s services that are not reimbursed as a grant eligible expense shall be equally divided between the County and the City. The department shall reimburse the City for one-half of the non-grant covered COSSAP Officer’s overtime costs on a monthly basis on or about the 15<sup>th</sup> of each month. If there are other costs other than overtime associated with the officer’s services that are not reimbursed as a grant eligible expense, the City may request reimbursement from the County on a case by case basis.”

In addition, the County would request a modification to 5B, adding the underlined language “The Officer shall not work any overtime assigned as defined in the Collective Bargaining Agreement between the City of Belvidere and FOP Lodge 245 without prior consent of the Chief of Police or his designee and the Public Health Administrator or her designee. Please let me know if this is agreeable. I look forward to hearing from you.

Very Truly Yours,

  
Tricia L. Smith  
Boone County State’s Attorney

TLS/cs  
drella.ltr