

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: November 19, 2018

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Call to order by Mayor Chamberlain.

- (1) Roll Call: Present: R. Brooks, G. Crawford, W. Frank, M. Freeman, T. Porter,  
T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.  
Absent: M. Borowicz.

Alderman Borowicz arrived at 7:02 p.m.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Building Inspector Johnathan Landers,  
City Treasurer Thornton, Public Works Director Brent Anderson, Community  
Development Planner Gina DelRose, Fire Chief Hyser, Police Chief Woody,  
City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:  
Invocation:

- (3) Public Comment: Sherry Branson had registered to speak but left before this part of  
the agenda.

- (4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
November 5, 2018; as presented.

Motion by Ald. Brooks, 2<sup>nd</sup> by Ald. Porter to approve the minutes of the regular meeting  
of the Belvidere City Council of November 5, 2018. Roll Call Vote: 10/0 in favor.  
Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens  
and Borowicz. Nays: None. Motion carried.

- (5) Public Hearing: None.

(6) Special Messages: Mayor Chamberlain reported the Salvation Army would be hosting a Thanksgiving Dinner on November 20, 2018 from 4 p.m. to 7 p.m.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$ 3,538,276.21  
Water & Sewer Fund Expenditures: \$ 932,253.30

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Ratcliffe to approve the General & Special Fund Expenditures in the amount of \$3,538,276.21. Roll Call Vote: 10/0 in favor. Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Borowicz and Brooks. Nays: None. Motion carried.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Brooks to approve Water & Sewer Fund Expenditures in the amount of \$932,253.30. Roll Call Vote: 10/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Borowicz, Brooks and Crawford. Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of October 23, 2018 through November 5, 2018.
- (B) Belvidere Fire Department Overtime Report of October 24, 2018 through November 6, 2018.
- (C) Monthly General Fund Report for October 2018.
- (D) Monthly Treasurer's Report for October 2018.
- (E) Monthly Water/Sewer Report for October 2018.
- (F) Monthly Building Department Revenue Report for October 2018.
- (G) Monthly Community Development/Planning Department Report for October 2018.
- (H) Minutes of Planning and Zoning Commission of November 13, 2018.

Let the record show these reports and minutes were placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of November 13, 2018.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of November 13, 2018. Roll Call Vote: 10/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Borowicz, Brooks, Crawford and Frank. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #431H – 2<sup>nd</sup> Reading: An Ordinance Authorizing the Sale of a  
Municipal Parking Lot. Tabled November 5, 2018.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Crawford to remove Ord. #431H from the table.  
Roll Call Vote: 10/0 in favor. Ayes: Porter, Ratcliffe, Sanderson, Snow, Stevens,  
Borowicz, Brooks, Crawford, Frank and Freeman. Nays: None. Motion carried.

Courtney Prentice of Rally Appraisal reported on the appraisal.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Porter to amend to lease the parking lot for \$1,000  
per year. Roll Call Vote: 2/8 in favor. Ayes: Stevens and Porter. Nays: Ratcliffe,  
Sanderson, Snow, Borowicz, Brooks, Crawford, Frank and Freeman. Motion lost.

Original motion by Ald. Snow, 2<sup>nd</sup> by Ald. Brooks to pass Ord. #431H. Roll Call Vote:  
8/2 in favor. Ayes: Sanderson, Snow, Borowicz, Brooks, Crawford, Frank, Freeman and  
Ratcliffe. Nays: Stevens and Porter. Motion carried.

(10) New Business:

- (A) Ord. #433H – 1<sup>st</sup> Reading: An Ordinance Amending Chapter 150, Zoning  
Ordinance of the Municipal Code (Animated Signage in the NO, PO and NB  
Districts).
- (B) Ord. #434H -1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Permit an  
Animated Sign within the NB, Neighborhood Business District (221 W.  
Locust Street).
- (C) Ord. #435H – 1<sup>st</sup> Reading: An Ordinance Amending Chapter 150, Zoning  
Ordinance of the Municipal Code (Private Residential Coop).
- (D) Ord. #436H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Permit  
In-Vehicle Sales or Service within the PB, Planned Business District (2195  
North State Street).
- (E) Ord. #437H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow  
Indoor Commercial Entertainment (Bar with Video Gaming) within the CB,  
Central Business District (105 Buchanan Street).

Let the record show Ordinances #433H, #434H, #435H, #436H and #437H were placed  
on file for first reading.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of November 13, 2018.

- (A) Motion to approve the proposal from CES to complete the design engineering for the Bellwood and High School Detention Projects in the amount of \$38,750. This work will be paid for from Capital Funds. Roll Call Vote: 10/0 in favor. Ayes: Snow, Stevens, Borowicz, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe and Sanderson. Nays: None. Motion carried.
- (B) Motion to approve the work authorization from CES, Inc. at a cost of \$28,225 for design engineering of the 6<sup>th</sup> Street Low Flow Channel. This work will be paid for from line item #01-5-751-8058. Roll Call Vote: 10/0 in favor. Ayes: Stevens, Borowicz, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.
- (C) Motion to approve purchase of a 2018 Dodge Journey, in the amount of \$21,968.94 from the Jack Wolf Auto Group. This vehicle will be paid for from line item #61-1750.

(11) Executive Session: Litigation, pending, probable or imminent pursuant to Section 2 (c) (11) of the Open Meetings Act – Jamal Chaudhary.


Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Porter to move into executive session at 7:34 p.m. to discuss Litigation, pending, probable or imminent pursuant to Section 2 (c) (11) of the Open Meetings Act – Jamal Chaudhary. Roll Call Vote: 10/0 in favor. Ayes: Borowicz, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

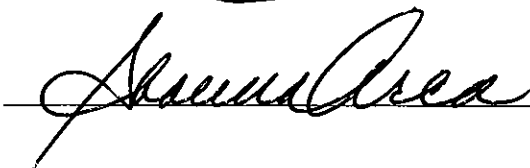
Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Sanderson to move out of executive session at 8 p.m. Roll Call Vote: 10/0 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens and Borowicz. Nays: None. Motion carried.

(12) Adjournment:

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to adjourn the meeting at 8:01 p.m. Aye voice vote carried. Motion carried.

Attest:

  
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Mayor

  
\_\_\_\_\_  
City Clerk