

# CITY OF BELVIDERE, ILLINOIS

## FY 2019 BUDGET



Approved March 19, 2018

**2018**

**Mayor**

Mike Chamberlain

**Council Members**

Ronald Brooks

Michael Borowicz

Tom Porter

George Crawford

Marsha Freeman

Thomas Ratcliffe

Mark Sanderson

Wendy Frank

Daniel Snow

Clayton Stevens

Cory Thornton- Treasurer

Becky Tobin- Budget/Finance Officer

# City of Belvidere

## Fiscal Year 2019 Budget

### Highlights

#### Revenues

- **Gaming Tax-** The city receives 5% of revenues from the video gambling tax. This ordinance was passed in December 2012 however significant revenue did not begin until 2015. Projected revenue for FY 2019 is \$273,600 however it is anticipated that at some point the market will saturate with the amount of gaming establishments there are in the City and the revenues will level off.
- **Local Use Tax-** This is tax on items that were purchased in another state for use in Illinois. The strong growth in this revenue source is mostly because of online sales and the fact that Amazon started collecting use tax in February 2015. This tax revenue has increased from \$407,532 in FY 2013 to an anticipated \$672,885 in FY 2019.

The municipal Sales tax has started to show some signs of improvement over the last 12 months. Although the revenues are still lower than they were before the recession of 2008, they are starting to show some signs of improvement. We will watch closely to see what happens during FY 2019. The City Council has continued to operate as if the City were still under tax caps, and has not executed their right as a home rule community to increase property taxes higher than the tax cap rate. The CPI increased 2.1% last year so the overall City levy for December 2017 increased 3.55%. These important revenue sources are slow to recover from the recession and may never fully recover. These two revenues account for 50% of the General Fund revenues.

The growth in these revenue sources is important because some other revenue sources have expired or been eliminated. The Fire Department Safer Grant and COPS Grant have expired and the Northern Illinois Auto Theft Task Force funding has been eliminated. This represents an estimated \$200,000 decrease in revenue in the last 3 years.

The income tax is another very important revenue and currently accounts for 14% of the total General Fund revenues. The State of Illinois voted in their 17-18 budget to retain 10% of the income tax that normally comes back to municipalities. This cut to municipalities has been proposed to remain part of the State budget for the next fiscal year which is a severe impact on the City budget. The City of Belvidere could lose approximately \$250,000 if this cut goes through again.

The State of Illinois has started reimbursing for some grants again and hopefully this will continue through FY 2019 however certain grants have not been reinstated as of yet.

The City continues to rely on the Utility Tax revenues to balance the budget and help fund public safety operations, capital purchases, and pay for road projects. The Utility Tax represents 12% of the General Fund Revenues.

### Expenditures

- The city has budgeted \$12,000 dollars for road projects. Projects include:
  - Poplar Grove Rd/ Lawrenceville Rd Intersection Eng. (\$12,000)
  - An additional \$565,000 has been budgeted for street overlays and pavement striping using Motor Fuel Tax dollars.
- The city has budgeted \$414,828 in capital expenditures. Purchases include:
  - End Loader (\$160,000)
  - Roof Repair- City Hall (\$200,000)
  - Portable Radios- Fire Dept. (\$17,000)
  - Fire Engine (\$68,828 3rd year of 7 year lease)
  - EMS Zoll Monitors (2) and AEDs (2)- Fire Dept. (\$75,000)
  - SCBA Bottles- Fire Dept. (\$31,780)
  - Station 2 bathroom remodel- Fire Dept. (\$10,000)
  - (4) Vehicles and equipment- Police (\$160,000)
  - Annex Building Remodel- Police (\$15,000)
  - (1) Vehicle- Com Dev. (\$25,000)

### Salaries and Personnel

- All union contracts expire April 30, 2018 and are currently in negotiations. Non-union employees received 2% for FY 19 with the exception of 2 staff members that received a wage adjustment higher than the 2%. A part-time Commercial Inspector position was increased to a full-time Building Inspector position effective May 1, 2018.

### Pensions

- Police and Fire Pension costs continue to rise. The city will spend \$1,246,427 on the Police Pension and \$1,065,291 on the Fire Pension in FY2019. That is an almost 6% increase over FY2018.
- The Illinois Municipal Retirement Fund (IMRF) is the most stable public pension plan in Illinois and is 90.5% funded on an actuarial basis (97.1% on a market basis). This plan is

not funded or administered by the State of Illinois. All employees, besides police and fire, fall into this retirement plan. The employer contribution rate for 2017 was 13.22% and the contribution rate for 2018 is 12.34%.

#### Health Insurance

- Health Insurance costs increased 5.2% this year. The City continues to be partially self-funded with Blue Cross Blue Shield.

**Tax Levy Comparison with last Year**

<u>Levy Category</u>	<u>for Fund</u>	<u>Fund #</u>	<u>(Levy) Dec 16</u>	<u>(Extension) Dec 16</u>	<u>(Levy) Dec 17</u>	<u>% of chng Levy 17 to Levy of 16</u>
Gen Corporate	General	01	1,681,524	1,681,554	1,694,385	0.76%
Police Protection	General	01	20,000	20,001	20,000	0.00%
Fire Protection	General	01	20,000	20,001	20,000	0.00%
Audit	General	01	20,000	20,001	20,000	0.00%
Street Lighting	General	01	200,000	200,011	210,000	5.00%
Civil Defense	General	01	7,000	7,015	7,000	0.00%
Street & Bridge	General	01	60,000	60,003	60,000	0.00%
Tort (legal fees)	General	01	75,000	75,019	75,000	0.00% (1)
Forestry Program	General	01	35,000	35,017	40,000	14.29%
I.M.R.F.	General	01	65,000	65,018	65,000	0.00% (2)
Social Security Tax	General	01	200,000	200,011	200,000	0.00%
Refuse/Landfill	General	01	45,000	45,017	50,000	11.11%
Insurance/Tort	General	01	290,000	290,016	300,000	3.45%
<b>For General Fund</b>			<b>2,718,524</b>	<b>2,718,684</b>	<b>2,761,385</b>	<b>1.58%</b>
Public Benefit	Capital Proj	41	40,000	40,002	40,000	0.00%
Police Pension	Pension	81	1,085,667	1,085,671	1,181,417	8.82%
Fire Pension	Pension	82	968,767	968,769	1,001,132	3.34%
<b>TOTAL CITY LEVY</b>			<b>4,812,958</b>	<b>4,813,126</b>	<b>4,983,934</b>	<b>3.55%</b>
City's actual EAV and tax rate				298,523,596	315,191,809	<b>1.6123%</b> <b>1.5812%</b>
Library		18	686,566	687,858	710,939	3.55%
<b>TOTAL LEVY</b>			<b>5,499,524</b>	<b>5,500,983</b>	<b>5,694,873</b>	<b>3.55%</b>

(1) Portion of City Attorney's salary (excludes benefits) - "costs of protecting itself or its employees against liability"

(2) Employer rate 12.34% (Calendar year 2018)

## CITY OF BELVIDERE STAFFING LEVELS

	Actual FY 08	Actual FY 09	Actual FY 10	Actual FY 11	Actual FY 12	Actual FY 13	Actual FY 14	Actual FY 15	Actual FY 16	Actual FY 17	Budget FY 18	Budget FY 19
Elected Officials Salary	13.0 156,413	13.0 164,186	13.0 178,607	13.0 183,525	13.0 201,573	13.0 207,622	13.0 207,622	13.0 207,327	13.0 207,622	13.0 207,622	13.0 213,878	13.0 214,542
Administration Salary	6.0 298,003	6.0 316,466	6.0 316,466	6.0 329,918	4.0 242,356	4.0 249,704	4.0 253,185	4.0 252,932	4.0 259,834	4.0 265,191	4.0 270,495	4.0 275,905
Police Salary	49.5 2,534,582	50.0 2,808,913	50.0 2,807,969	49.0 2,787,680	43.0 2,779,119	44.0 2,942,805	46.0 3,053,558	45.0 3,182,988	46.0 3,192,442	46.0 3,236,498	46.0 3,440,533	46.0 3,533,117
Fire Salary	33.0 1,725,358	33.0 1,971,759	31.0 1,916,421	30.0 1,839,523	27.5 1,796,054	27.0 1,874,305	29.0 1,962,281	29.5 1,908,887	30.0 1,951,981	30.0 1,969,596	30.0 2,095,112	30.0 2,157,165
Community Development Salary	6.0 299,495	6.0 267,832	4.5 250,612	2.0 112,790	2.0 93,130	2.5 112,224	2.5 139,291	3.5 155,661	3.5 161,690	4.5 213,387	4.5 217,830	5.0 252,208
Street Salary	15.0 738,506	15.0 826,409	15.0 840,042	14.0 812,902	9.5 532,174	9.5 524,827	9.5 528,654	9.0 542,624	9.0 560,396	9.0 583,029	9.0 609,950	9.0 623,098
Water Salary	8.5 523,853	8.5 566,504	8.5 504,309	7.5 440,469	7.5 466,890	8.0 475,051	8.5 509,798	9.0 518,051	9.0 528,948	9.0 555,858	9.0 590,454	9.0 577,070
Sewer Salary	9.5 512,390	9.5 636,212	9.5 620,091	7.5 558,627	9.0 574,861	9.0 574,546	9.0 588,432	9.0 607,992	9.0 551,622	8.0 565,019	8.0 601,243	8.0 626,958
Sewer Collections Salary	4.0 291,325	5.0 274,088	5.0 190,050	3.0 200,507	3.0 178,201	3.0 181,208	3.5 207,713	4.0 262,073	4.0 274,308	4.0 282,807	4.0 287,187	4.0 304,959
Total Gen Fund Employees	122.5	123.0	119.5	114.0	99.0	100.0	104.0	104.0	105.5	106.5	106.5	107.0
Total W/S Employees	22.0	23.0	23.0	18.0	19.5	20.0	21.0	22.0	22.0	21.0	21.0	21.0
<b>TOTAL EMPLOYEES</b>	<b>144.5</b>	<b>146.0</b>	<b>142.5</b>	<b>132.0</b>	<b>118.5</b>	<b>120.0</b>	<b>125.0</b>	<b>126.0</b>	<b>127.5</b>	<b>127.5</b>	<b>127.5</b>	<b>128.0</b>
Total General Fund	5,752,357	6,355,565	6,310,117	6,066,338	5,644,406	5,911,487	6,144,591	6,250,419	6,333,965	6,475,323	6,847,798	7,056,035
Total Water/Sewer	1,327,568	1,476,804	1,314,450	1,199,603	1,219,952	1,230,805	1,305,943	1,388,116	1,354,878	1,403,684	1,478,884	1,508,987
<b>TOTAL</b>	<b>7,079,925</b>	<b>7,832,369</b>	<b>7,624,567</b>	<b>7,265,941</b>	<b>6,864,358</b>	<b>7,142,292</b>	<b>7,450,534</b>	<b>7,638,535</b>	<b>7,688,843</b>	<b>7,879,007</b>	<b>8,326,682</b>	<b>8,565,022</b>

# **BUDGET ORDINANCE**

## **City of Belvidere**

### **Ordinance #392H**

An ordinance budgeting for all corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2018, and ending April 30, 2019.

BE IT ORDAINED by the Mayor and the City Council of the City of Belvidere, Boone County, Illinois, that

SECTION 1: The amount thereafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the municipality be and the same are hereby budgeted for the corporate purposes of the City of Belvidere, Boone County, Illinois as hereinafter specified for the fiscal year beginning May 1, 2018, and ending April 30, 2019.

SECTION 2: The amount budgeted for each object and purpose shall be as set forth in Exhibit A.

SECTION 3: The salaries for appointed officials and certain other employees are established and fixed as set forth in Exhibit B, which is incorporated by this reference.

SECTION 4: If any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 5: A certified copy of this ordinance shall be filed with the County Clerk within 30 days after adoption.

SECTION 6: This ordinance shall be published in pamphlet form and shall be in full force and effect after its passage, approval, and publication as provided by law.



PASSED this 19<sup>th</sup> day of March, 2018, pursuant to a roll call vote by the City Council of the City of Belvidere, Boone County, Illinois.

APPROVED:  \_\_\_\_\_

ATTEST:  \_\_\_\_\_  
City Clerk

AYES: Freeman, Porter, Ratlciffe, Sanderson, Borowicz, Brooks, Crawford and Frank.

NAYES: Stevens.      Absent: Snow.

Date Approved: March 21, 2018

Sponsor: Alderman Crawford

# EXHIBIT B

## Non-Union Salary Schedule FY19

Except as noted the following reflect 2% increases.

		FY 18	FY 19
Director PW	Anderson, Brent	\$ 99,811	\$ 101,807.30
Street/Water/Sewer Supt	Anderson, Danny	\$ 77,782	\$ 79,337.78
Budget & Finance Officer	Tobin	\$ 74,959	\$ 76,457.96
Police Chief *****	Woody	\$ 105,800	\$ 107,915.49
Dep Chief *****	Gardner	\$ 99,811	\$ 101,807.30
Dep Chief *****	Wallace	\$ 99,811	\$ 101,807.30
Police Admin	Daniels	\$ 50,463	\$ 51,472.75
Fire Chief	Hyser	\$ 99,811	\$ 101,807.30
Dep CityClerk	Embry	\$ 50,521	\$ 51,531.01
Assistant Clerk	Turnipseed	\$ 35,963	\$ 36,682.42
Transcriptionist/ Admin Assistant	Taromina	\$ 31,384	\$ 32,012.05
Det Admin Asst	Mitchell M	\$ 34,560	\$ 35,250.83
City Atty	Drella	\$ 109,052	\$ 111,233.33
Chief Building Insp.	Morelock	\$ 70,385	\$ 71,792.80
Zoning and Code Enforcement	Whetsel	\$ 42,572	\$ 43,423.17
Community Development Admin Assistant*	Crawford	\$ 28,407	\$ 32,573.00
Com/Ind Plans Examiner PT/ Changed to Building Inspector FT		\$ 23,066	\$ 50,000.00
Fire Admin Assistant**	Gilman	\$ 27,850	\$ 32,010.00
Community Development Planner	DelRose	\$ 51,000	\$ 52,020.00

\*Crawford's hourly wage was increased from \$13.66 to \$15.66 per hour. This represents a 14.7% increase.

\*\* Gilman's hourly wage was increased from \$13.39 to \$15.39 per hour. This represents a 14.9% increase.

\*\*\*\*\* The Police Chief's salary shall be 6% over that of the Deputy Chief's.

The Deputy Chief's Salary shall be 6% over the sergeants pay including maximum longevity.

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## **Mayor's Mission Statement**

***Economic development encompassing all sectors: industrial, agricultural, retail, and residential are continuing goals of my administration. We have seen significant increase in employment in 2017 and so far in 2018. We are aggressively building a stronger tax base. Partnerships with our education leadership will result in a stronger, more diversified workforce for the future. The goal and trend in Belvidere is upward progress in all things.***

## **2017/2018 Accomplishments**

- ***20 plus new business starts in Greater Belvidere, with a construction value of \$18,249,853.***
- ***Approximately 2500 new jobs created, with more on the way.***
- ***Balanced budgets in both 2017 & 2018.***
- ***Residential growth beginning to re-occur.***
- ***Mayor Chamberlain elected as the first Chairman of the Region 1 Planning Commission.***
- ***Mayor Chamberlain elected to a fifth consecutive term as a Vice President of the Illinois Municipal League.***
- ***Mayor Chamberlain named as Executive Chair of the Community Action Agency of Boone & Winnebago Counties for the third straight year.***
- ***Mayor Chamberlain recognized as 2017 Campaign Champion for the American Cancer Society "Real Men Wear Pink" campaign.***

## **Continued Objectives for 2018**

- ***Maintain the presented and approved annual budget for fiscal year 2019.***

- *Continue to build positive, proactive, and productive relationships with all of our Boone County and Belvidere citizens.*
- *Continue to build recognition for our community as a “climate of yes” environment that is business friendly, progressive, and adaptable.*

## ***Personnel Schedule***

- *Budgeted ... fulltime and actual ... 1 unit.*

THE OFFICE OF THE CITY CLERK SHALL SERVE WITH EFFICIENCY AND PROFESSIONALISM IN THE DUTIES OF WHICH ARE PERFORMED.

Belvidere City Clerk Shauna Arco  
Deputy Clerk Sue Embry  
Assistant Clerk Sarah Turnipseed.

The City Clerk shall be the **official record keeper for the city.**

The City Clerk shall **prepare and distribute agendas and packets for the Committee of the Whole and City Council Meetings.**

The City Clerk shall be the **minute taker of city meetings.**

The City Clerk shall **seal and attest all contracts and documents for the city.**

The City Clerk shall **record ordinances and resolutions as passed and adopted by the City Council.**

The City Clerk shall be the **recipient of Freedom of Information Act Requests and act as the FOIA Officer.**

The City Clerk shall be the **Registrar for birth and death certificates for the County of Boone and the City of Belvidere.**

The City Clerk shall be the **Illinois Municipal Retirement Fund Authorized Agent.**

The City Clerk shall act as the **ADA Coordinator.**

The City Clerk shall act as the **Human Resource contact for the City of Belvidere.**

The City Clerk shall be the **RMC for IMLRMA.**

The City Clerk shall **prepare IMLRMA Quarterly Man-Hour Reports** (a tool to evaluate our claim experience and the effectiveness of our loss control program).

The City Clerk shall **coordinate with Williams Manny for the partial self- funding of medical claims and total self- funding of dental claims.**

The City Clerk shall be a **Deputy Registrar for City Elections.**

The City Clerk shall be the **City Election Official.**

The City Clerk's office shall **receipt all monies due and make appropriate deposits.**

The City Clerk's office should **disburse all outgoing payments.**

The City Clerk's office shall **distribute business licenses, video gaming licenses, amusement licenses, liquor licenses and home occupation permits.**

The City Clerk's office shall **conduct payroll for the City of Belvidere Employees and Ida Public Library Employees.**

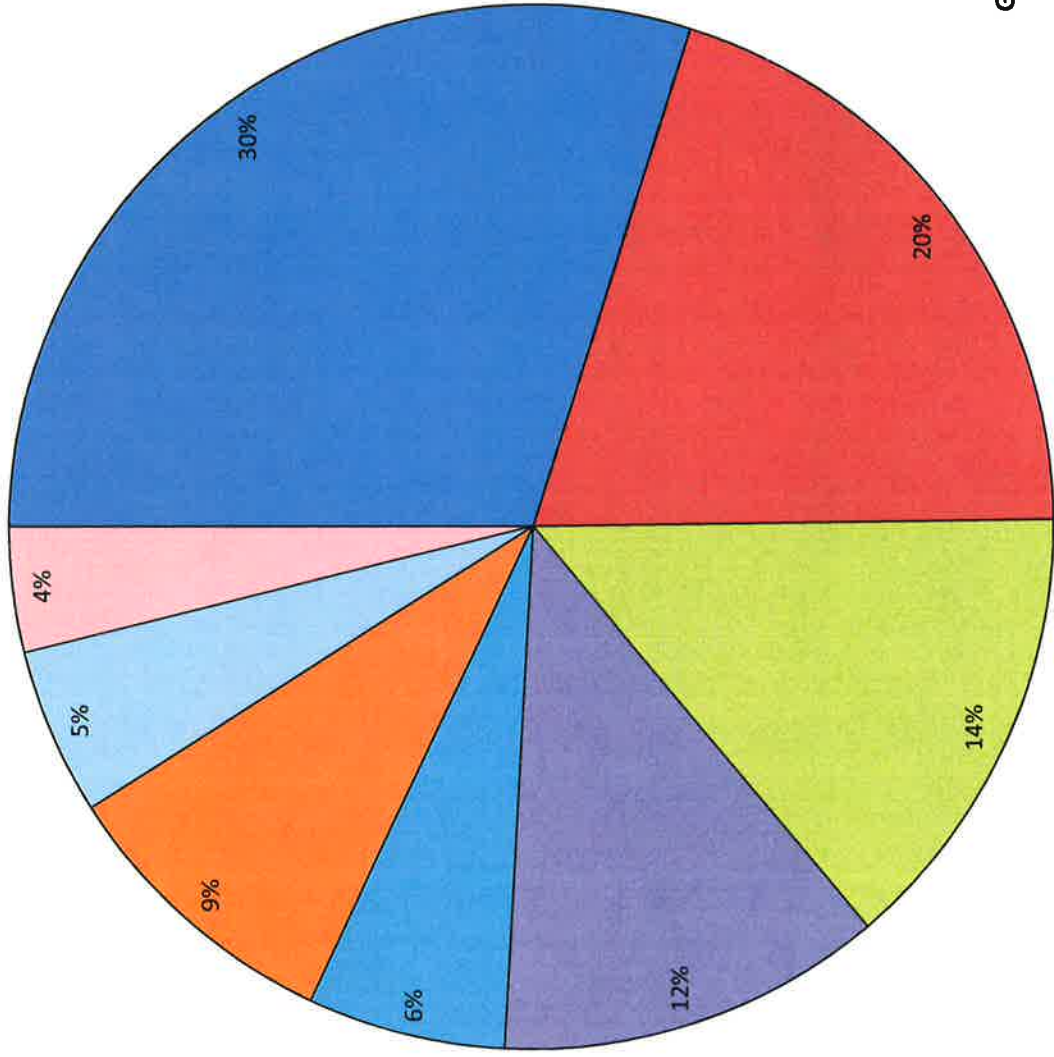
The City Clerk's office shall **maintain the city's website.**

The City Clerk's office shall **prepare OSHA (Occupational Safety & Health Administration) Reports.**

The City Clerk's office shall **report Worker's Compensation Claims.**

The City Clerk's office shall **assist the Mayor's Office and the City Attorney's Office (as they have no clerical staff).**

# General Fund Revenues FY 2019

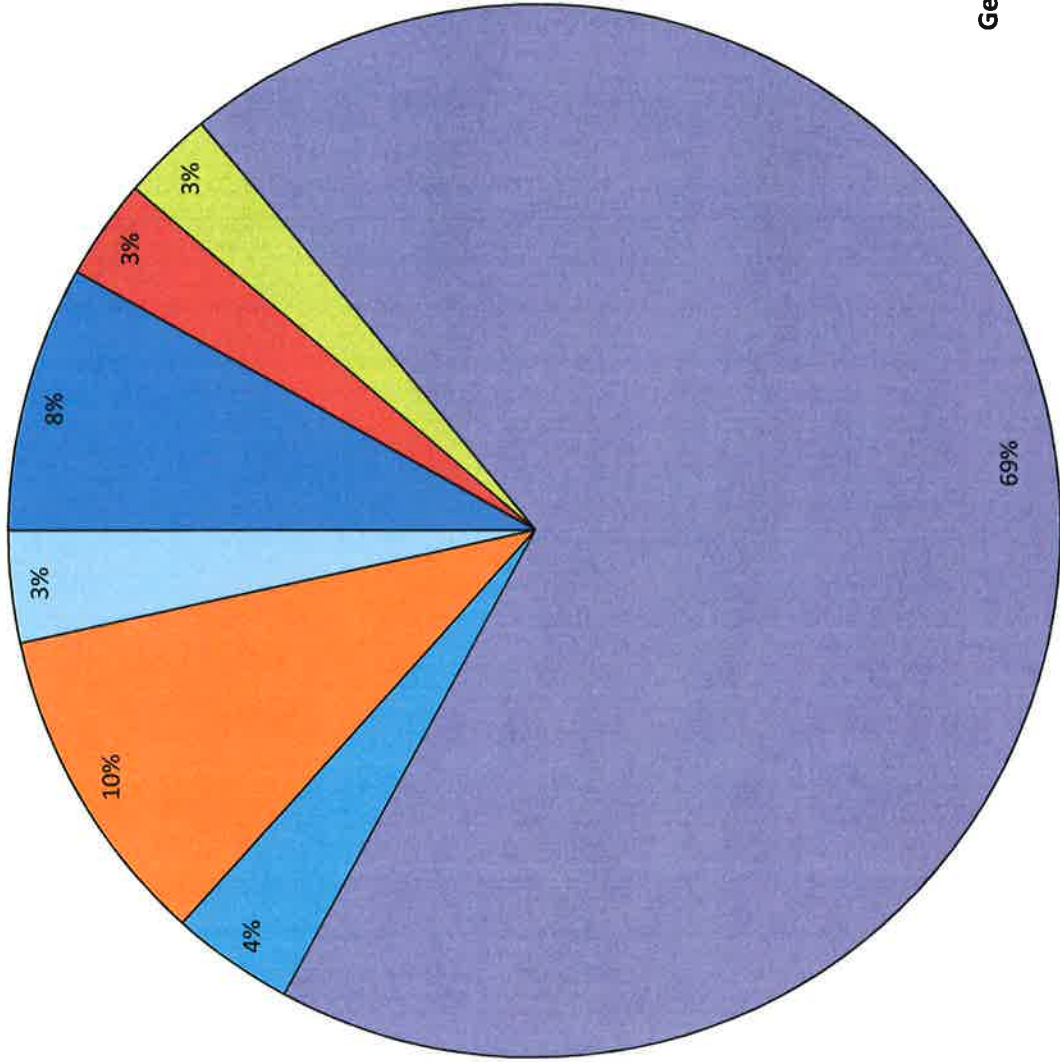


- Property Tax
- Sales Tax
- Income Tax
- Utility Tax
- Other Taxes (Local Use, Replacement, etc.)
- Fines, Fees, Permits, and License
- Other (Misc., Interest, Grants, Expense Reimb.)
- Transfer In (Reserves)

General Fund Revenues = \$17,418,835



# General Fund Expenses FY 2019



General Fund Expenses = \$17,418,835

## GENERAL FUND

## EXHIBIT A

Line Item	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
<b>Beginning Cash</b>		8,802,388	7,785,653	7,785,653	<b>6,627,319</b>
<b>General Administration</b>					
RE Property Tax	01-4-110-4010	1,843,251	1,756,524	1,756,524	1,769,385
Hotel / Motel Tax	01-4-110-4011	2,749	3,476	3,476	3,356
Auto Rental Tax	01-4-110-4012	6,419	6,240	6,240	6,480
Muni Infrastructure Maint	01-4-110-4013	150,224	159,420	159,420	142,800
State Income Tax	01-4-110-4100	2,436,019	2,584,085	2,584,085	2,451,043
Muni Sales Tax	01-4-110-4110	3,310,595	3,305,624	3,305,624	3,471,350
Sales Tax to Developer	01-4-110-4111	0	0	0	0
Local Use Tax	01-4-110-4112	625,106	619,157	619,157	672,885
Replacement Tax	01-4-110-4120	534,532	456,888	456,888	505,727
Repl Tax Dist to Pensions	01-4-110-4121	(264,958)	(260,246)	(260,246)	(268,051)
State Grants	01-4-110-4150	0	0	0	0
Grants (Ndevelopment)	01-4-110-4151	0	0	0	0
Business License	01-4-110-4200	15,870	17,640	17,640	17,850
Liquor License & Fines	01-4-110-4210	104,050	107,700	107,700	114,700
Amusement Machine	01-4-110-4230	8,400	9,000	9,000	10,300
Court Fines	01-4-110-4400	269,744	304,940	304,940	313,271
Parking Fines	01-4-110-4410	5,743	5,975	5,975	5,975
Seized Vehicle Fee	01-4-110-4420	57,900	61,200	61,200	79,200
Engr Fees-Subdivision	01-4-110-4430	14,005	20,000	20,000	20,000
Video Gambling	01-4-110-4440	229,470	219,600	219,600	273,600
Franchise Fees	01-4-110-4450	270,607	269,528	269,528	282,795
Comcast Fees	01-4-110-4455	19,663	4,481	4,481	0
Death/Birth Certificates	01-4-110-4460	20,255	18,358	18,358	18,379
Accident/Fire Reports	01-4-110-4470	4,259	4,917	4,917	5,370
Annexation/Plat Fees	01-4-110-4471	0	20,000	20,000	20,000
Tipping Fees	01-4-110-4472	66,635	72,000	72,000	84,500
Fuel Charges (outside vendors)	01-4-110-4550	0	0	0	245,876
Interest Income	01-4-110-4600	39,814	45,500	45,500	74,750
Misc Revenues	01-4-110-4900	26,134	27,400	27,400	26,700
Heritage Days	01-4-110-4901	53,386	0	0	0
Historic Preservation: Fund Raising	01-4-110-4902	160	0	0	0
Historic Preservation: Grant Reimb.	01-4-110-4903	9,053	21,000	21,000	0
Operating Transfer in (Reserves)	01-4-110-9998	1,026,870	1,173,828	1,173,828	676,844
<b>Total General Administration Revenues</b>		<b>10,885,954</b>	<b>11,034,235</b>	<b>11,034,235</b>	<b>11,025,085</b>
Salaries - Elected Officials	01-5-110-5000	207,623	213,878	213,878	214,542
Salaries - Regular - FT	01-5-110-5010	221,324	226,472	226,472	230,962
Group Health Insurance	01-5-110-5130	469,397	513,611	513,611	518,757
Health Ins Claims Paid (Dental)	01-5-110-5131	28,915	40,000	40,000	35,000
Group Life Insurance	01-5-110-5132	1,337	1,409	1,409	1,450
Unemployment Compensation	01-5-110-5136	0	0	0	0
Health Insurance Reimbursement	01-4-110-4540	(153,132)	(156,618)	(156,618)	(160,588)
Meeting & Conferences	01-5-110-5154	11,209	15,400	15,400	14,850
Subscriptions/Ed Materials	01-5-110-5156	553	650	650	650
<b>Gen Admin Personnel &amp; Benefit Expenses</b>		<b>787,227</b>	<b>854,802</b>	<b>854,802</b>	<b>855,623</b>
Repairs/Maint - Bldgs	01-5-110-6010	34,784	21,680	21,680	24,200
Repairs/Maint - Equip	01-5-110-6020	3,424	5,000	5,000	5,000
Legal	01-5-110-6110	7,451	37,200	37,200	22,000
Other Professional Services	01-5-110-6190	0	2,500	2,500	5,000
Grant Expenses (Ndev)	01-5-110-6191	0	0	0	0
Telephone	01-5-110-6200	20,425	21,770	21,770	21,630
Codification	01-5-110-6225	8,443	2,000	2,000	2,000
Other Communications	01-5-110-6290	4,037	3,400	3,400	3,330
<b>Gen Admin Contractual Expenses</b>		<b>78,565</b>	<b>93,550</b>	<b>93,550</b>	<b>83,160</b>

General Administration (cont)	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
Office Supplies	01-5-110-7020	39,061	56,800	56,800	56,500
Gas and Oil	01-5-110-7030	0	0	0	170,000
Other Supplies	01-5-110-7800	5,417	7,350	7,350	6,800
Gen Admin Supplies Expenses		44,478	64,150	64,150	233,300
Miscellaneous Expense	01-5-110-7900	72,207	85,930	85,930	79,930
Reimb of Seized Vehicle Fee	01-5-110-7901	1,208	0	0	0
Heritage Days	01-5-110-7902	56,781	0	0	0
Comcast Charges	01-5-110-7903	0	0	0	0
Historic Preservation	01-5-110-7904	0	0	0	0
Operating Transfers Out	01-5-110-9999	536,965	383,828	383,828	599,243
<b>Total General Administration Expenses</b>		<b>1,577,430</b>	<b>1,482,260</b>	<b>1,482,260</b>	<b>1,851,256</b>
<b>NET GENERAL ADMINISTRATION</b>		<b>9,308,524</b>	<b>9,551,975</b>	<b>9,551,975</b>	<b>9,173,829</b>
<b>General Fund - Audit Department</b>					
RE Taxes - Audit	01-4-130-4010	20,057	20,000	20,000	20,000
Accounting & Auditing	01-5-130-6100	35,100	36,500	36,500	36,500
<b>NET - AUDIT DEPARTMENT</b>		<b>(15,043)</b>	<b>(16,500)</b>	<b>(16,500)</b>	<b>(16,500)</b>
<b>General Fund - IMRF Department</b>					
RE Taxes - IMRF	01-4-140-4010	72,110	65,000	65,000	65,000
Replacement Tax	01-4-140-4120	92,535	90,889	90,889	93,615
Interest Income	01-4-140-4600	0	0	0	0
Expense Reimbursement	01-4-140-4940	26,688	25,854	25,854	31,340
Total IMRF Revenues		191,333	181,743	181,743	189,955
IMRF Premium Expense	01-5-140-5120	210,445	200,677	200,677	179,872
<b>NET - IMRF DEPARTMENT</b>		<b>(19,112)</b>	<b>(18,934)</b>	<b>(18,934)</b>	<b>10,083</b>
<b>General Fund - Social Security Department</b>					
RE Taxes - FICA/Med	01-4-150-4010	225,347	200,000	200,000	200,000
Expense Reimbursement	01-4-150-4940	127,997	137,316	137,316	134,731
Library Expense Reimbursement	01-4-150-4941	28,311	30,600	30,600	30,600
Total Soc Security Revenues		381,654	367,916	367,916	365,331
FICA Expense	01-5-150-5110	201,288	214,295	214,295	217,739
Medicare Expense	01-5-150-5112	127,511	137,352	137,352	138,284
Total Soc Security Expenses		328,800	351,647	351,647	356,023
<b>NET - SOCIAL SECURITY DEPT</b>		<b>52,855</b>	<b>16,269</b>	<b>16,269</b>	<b>9,308</b>
<b>General Fund - Liability Insurance Dept</b>					
RE Taxes - Ins Liability	01-4-160-4010	320,477	290,000	290,000	300,000
Expense Reimbursement	01-4-160-4940	0	0	0	0
Total Liability Insurance Revenues		320,477	290,000	290,000	300,000
Insurance Premium	01-5-160-6800	449,520	484,810	484,810	488,060
<b>NET - LIABILITY INSURANCE DEPT</b>		<b>(129,043)</b>	<b>(194,810)</b>	<b>(194,810)</b>	<b>(188,060)</b>

# BELVIDERE POLICE DEPARTMENT

## Mission Statement:

"It is the mission of the Belvidere Police Department to provide a safe living, learning and working environment to all citizens and visitors to the City of Belvidere. The members of the Belvidere Police Department will work with all person(s) or groups to enforce, educate and assist in the prosecution of all violations of laws and ordinances to assure these safe environments."

## FY 2017/2018 Accomplishments:

- The BPD was again successful in applying for Illinois Department of Transportation (IDOT) Traffic Grants. These grant dollars pay for hiring back officers on high traffic evenings and weekends, which ultimately provides a more visible police presence during these peak time periods.
- The Department added a second Citizens Police Academy (CPA) class; holding two classes in 2017.
- Deputy Chief Anthony Martin retired on January 27, 2017.
- Sergeant Matthew Wallace was promoted to Deputy Chief on February 3, 2017. Detective Daniel Smaha was promoted to Sergeant on February 3, 2017.
- Three new Officers were hired: Cameron Worley #412, Joseph Danielak #413 and Adam Mears #414. This puts the Department at its authorized strength of 43 sworn officers.
- Peer interviews for new officers were added to the testing process.
- Sergeant Washburn graduated from the NUCPS School of Police Staff and Command.
- Officer Parker completed certification with a new K9 (Monti) who was purchased with donations from members of the community.
- Bike patrol units were implemented again.
- REXIT breaching tools were purchased for each shift.
- The purchase of Tasers, vests and required equipment were authorized by the City Council.
- The SWAT Hummer was completely equipped and is operational.
- The BPD continued its partnership with the Boone County Soil and Water Conservation District, Belvidere Township and DEA to collect and dispose of more than 2000 lbs. of prescription medications.

## FY 2018/2019 Objectives:

- The Police Department will pursue establishing a separate Sniper Unit with an assigned Sergeant.
- The Department will implement the use of Tasers and Over Vests
- All Officers will be equipped with hard armor.
- All members of SWAT will be trained as Master Firearms Instructors
- The Department would like to send another Sergeant to the FBI National Academy using an \$11,000 scholarship for command training.

<b>Police Department</b>		Actual	FY 18	REVISED	FY 19
Account #	FY 17	Budget	Budget	Budget	Budget
				FY 18	Request
RE Property Tax	01-4-210-4010	1,046,391	1,105,667	1,105,667	1,201,417
Grants	01-4-210-4150	88,765	42,000	42,000	29,760
Sex Offender Registration Fee	01-4-210-4480	3,240	7,560	7,560	5,000
Miscellaneous Revenues	01-4-210-4900	131,677	178,675	178,675	175,287
Expense Reimbursement	01-4-210-4940	11,641	0	0	0
Sale of Assets	01-4-210-4950	6,233	0	0	0
<b>Total Police Department Revenues</b>		<b>1,287,947</b>	<b>1,333,902</b>	<b>1,333,902</b>	<b>1,411,464</b>
Salary - Regular - FT	01-5-210-5010	3,236,498	3,440,533	3,440,533	3,533,117
Overtime	01-5-210-5040	410,571	434,600	434,600	400,000
Police Pension	01-5-210-5122	1,026,333	1,085,667	1,085,667	1,181,417
Health Insurance	01-5-210-5130	733,616	847,215	847,215	911,807
Dental Insurance	01-5-210-5131	40,544	50,000	50,000	50,000
Unemployment	01-5-210-5136	11,771	0	0	0
Uniform Allowance	01-5-210-5140	64,296	68,009	68,009	72,367
Training	01-5-210-5152	79,509	73,855	73,855	83,305
<b>Police Dept Personnel &amp; Benefit Expenses</b>		<b>5,603,139</b>	<b>5,999,879</b>	<b>5,999,879</b>	<b>6,232,013</b>
Repair/Maint-Equipment	01-5-210-6020	8,343	14,645	14,645	20,656
Repair/Maint-Vehicles	01-5-210-6030	64,833	99,050	99,050	99,050
Telephone/Utilities	01-5-210-6200	42,941	44,000	44,000	43,800
Physical Exams	01-5-210-6810	210	4,270	4,270	2,135
Community Policing	01-5-210-6816	7,991	8,200	8,200	9,500
K 9 Program Expenses	01-5-210-6818	3,301	5,350	5,350	5,550
Sex Offender State Dissburse	01-5-210-6835	2,080	4,800	4,800	3,250
<b>Police Department - Contractual Expenses</b>		<b>129,699</b>	<b>180,315</b>	<b>180,315</b>	<b>183,941</b>
Office Supplies	01-5-210-7020	6,472	10,550	10,550	10,850
Gas & Oil	01-5-210-7030	70,384	100,000	100,000	100,000
Operating Supplies	01-5-210-7040	36,698	43,985	43,985	45,185
Miscellaneous Expense	01-5-210-7900	37,101	40,800	40,800	40,800
<b>Police Department - Supplies Expense</b>		<b>150,656</b>	<b>195,335</b>	<b>195,335</b>	<b>196,835</b>
Equipment	01-5-210-8200	45,298	59,255	59,255	74,830
Vehicles	01-5-210-8300	0	0	0	0
<b>Total Police Department Expenses</b>		<b>5,928,791</b>	<b>6,434,784</b>	<b>6,434,784</b>	<b>6,687,619</b>
<b>NET - POLICE DEPARTMENT</b>		<b>(4,640,844)</b>	<b>(5,100,882)</b>	<b>(5,100,882)</b>	<b>(5,276,155)</b>
<b>Public Safety Building Department</b>					
Salaries - Regular - FT	01-5-215-5010	602,191	664,104	664,104	708,098
Other (FICA & IMRF)	01-5-215-5079	105,206	138,599	138,599	124,979
Other Contractual Services	01-5-215-6890	275,224	270,732	270,732	283,232
<b>NET - PUBLIC SAFETY BLDG DEPT</b>		<b>(982,621)</b>	<b>(1,073,435)</b>	<b>(1,073,435)</b>	<b>(1,116,309)</b>



## Mission Statement

The main purpose of the Belvidere Fire Department is to provide the Citizens of Belvidere and Boone County with a professional Fire/Rescue/EMS service. We are dedicated to the saving of lives, the protection of property, and the prevention of fire. We will strive to maintain a high standard of professionalism through continuing education and training of all our members.

### BFD at a Glance

- The Fire Department currently operates with 30 total personnel.
  - 1 Chief
  - 1 Administrative Assistant
  - 3 Captains
  - 3 Lieutenants
  - 22 Firefighter/Paramedics
  
- Hired 2 Firefighters in 2017 (Stephen Mead and Todd Winnie)

**This administration has continued our efforts to flatten out our organization by appointing our personnel to positions of great importance within our department.**

These positions include personnel:

- Capt. Mark Zumbragel is our Apparatus & Station Building Maintenance Coordinator and is also in charge of Hydrant, Hose, and Ladder Maintenance
- Capt. Greg Holmes is our Training Coordinator. He plans and organizations our daily and weekly training. He also certifies our training documents with the State Fire Marshall office.
- Capt. Brian Harbison is our liaison to MABAS Division 8. He ensures that our MABAS cards are up to date with our own department as well as with departments we respond to. MABAS insures resources in time of need for major incidents.
- Lt. Craig Wilcox is our Inspection Coordinator he oversees all aspects of City Fire Inspections from existing structures to new construction. He also supervises four additional inspectors in the inspection bureau.
- Lt. Shawn Schadle is our Public Education Coordinator as well as our Information Tech. He oversees all aspects of fire prevention and education from early age children in our schools to the elderly citizens living in the City's low and high-rises. He is responsible for our computers, radios, and communications.

## Goals & Accomplishments

January 18, 2018

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- Lt. David Burdick is our EMS Coordinator. He oversees all aspects of Emergency Medical Services from license renewals, continuing education, and maintaining medical supplies.
- Firefighter/Paramedic Nic Thornton is our Extrication Coordinator. He oversees all aspects of disentanglement from scheduling training, acquiring cars for training, maintaining existing equipment and testing out new equipment.
- Firefighter/Paramedic Mark Beck is our CPR/Child Safety Seat Coordinator. He manages instruction of CPR to our members, the community, and organizes Child Safety Seat Check Events.

**Through Training and Education this administration has continued our efforts to maintain and continually improve our members' skills and knowledge with the goal to provide an outstanding service to our citizens and visitors of the City of Belvidere.**

### **2017/2018 Training Education Accomplishments:**

- Presently enrolled in FOI classes: FFP Drall, FFP Thornton, and FFP Tangye
- Certified Fire Officer I in 2017: Lt. Burdick, Lt. Schadle, FFP Letourneau, FFP Jeff Vaughan, FFP Cunningham, FFP Beck, and FFP Swanson.
- Presently enrolled in FOII classes: Lt. Burdick, Lt. Schadle, and FFP Swanson.
- Certified Fire Officer II in 2017: FFP Letourneau and FFP Beck
- FFP Cunningham, FFP Pavlatos, and FFP Williams attended State Honor Guard training and are now certified guardsman able to lead and instruct our department Honor Guard members, and respond regionally to provide guardsman duties at funerals and other special events.
- FFP Ellwanger and FFP Tangye graduated from Paramedic School at OSF (our resource hospital) and are now certified with the State of Illinois bringing the department's number of Paramedics to 22. Paramedic level training is the highest level of pre-hospital care.
- FFP Beck and FFP Tangye have completed Inspector training and are now certified with the OSFM as certified building inspectors.
- FFP Herman and FF Mead became certified Child Safety Seat Technicians bringing the Department total to 14 Technicians.
- LT. Schadle has completed the one year CFO courses required in preparation of becoming a Chief Fire Officer with the Belvidere Fire Dept. He now holds a Chief Fire Officer certification with the OSFM and is the first in the history of the BFD to hold this certificate.

**\*\*\* In the Spring of 2017 seven (7) BFD Firefighters/ Fire Officers were served awards for their lifesaving efforts in the Jackson St. Apartment fire. Chief Hyser is presently seeking State & National recognition for their efforts. \*\*\***

**In 2017/2018 we have continued to improve our infrastructure.**

Buildings

- Completed tuck pointing on the north wall of Station 1.
- Purchased 11 windows, completing the window replacement project at Station #1. In May the BFD received an award from the Historical Society for the preservation of our 132 year old building.
- Completed remodeling of our Station 1 Training Room with new LED lighting.
- Kids from Belvidere North High School art class painted a Firefighter themed mural in our Station 1 training room.
- Remodeled Apparatus Bay Training Room Foyer at Station 1.

Equipment

- Replaced 6 sets of Firefighter Turnout Gear.
- Received \$11k in grants for Hazmat & Tech Rescue Equipment.
- In the process of replacing our computer server to maintain data integrity, security and reduce downtime.

Apparatus

- Sold Rescue #141 a 1986 Mack on-line for \$10k.
- 2% Fund purchased 2017 Polaris UTV for use during public events.
- 2017 Alexis Fire Engine (new Engine 101) to be placed in service in January, 2018.

**Moving Forward to FY 2019**

- Continuing education for our firefighters to become our future officers and leaders.
- Continue to review/revise/and implement Standard Operating Procedures to ensure a standard response to incidents that is efficient, ensures worker safety, and reduces liability.
- Continue to streamline our budget and budget codes to track costs and maintain fiscal responsibility to our citizens.

*Chief Al Hyser*



<b>Fire Department</b>	<b>Account #</b>	<b>Actual FY 17</b>	<b>FY 18 Budget</b>	<b>REVISED Budget FY 18</b>	<b>FY 19 Budget Request</b>
RE Property Tax	01-4-220-4010	818,109	988,767	988,767	1,021,132
Grants	01-4-220-4150	1,000	5,000	5,000	5,000
Miscellaneous Revenues	01-4-220-4900	36,031	25,000	25,000	25,000
Expense Reimbursement	01-4-220-4940	1,013	0	0	0
Sale of Assets	01-4-220-4950	0	0	0	10,000
<b>Total Fire Department Revenues</b>		<b>856,154</b>	<b>1,018,767</b>	<b>1,018,767</b>	<b>1,061,132</b>
Salaries - Regular - FT	01-5-220-5010	1,969,596	2,095,112	2,095,112	2,157,165
Overtime	01-5-220-5040	200,785	203,250	203,250	183,250
Fire Pension	01-5-220-5124	798,052	968,767	968,767	1,001,132
Health Insurance	01-5-220-5130	422,211	502,880	502,880	507,253
Dental Insurance	01-5-220-5131	21,500	35,000	35,000	32,000
Unemployment Insurance	01-5-220-5136	0	0	0	0
Uniform Allowance	01-5-220-5140	30,429	35,500	35,500	32,300
Training	01-5-220-5152	31,097	27,540	27,540	20,600
<b>Fire Depart Personnel &amp; Benefits Expenses</b>		<b>3,473,669</b>	<b>3,868,049</b>	<b>3,868,049</b>	<b>3,933,700</b>
Repair/Maint-Bldg	01-5-220-6010	57,116	42,850	42,850	42,350
Repair/Maint-Equipment	01-5-220-6020	0	14,800	14,800	14,200
Repair/Maint-Vehicles	01-5-220-6030	57,016	53,500	53,500	53,500
Telephone/Utilities	01-5-220-6200	11,697	17,740	17,740	15,240
Physical Exams	01-5-220-6810	655	2,500	2,500	2,500
Fire Prevention	01-5-220-6822	8,984	10,000	10,000	12,000
EMS	01-5-220-6824	0	0	0	11,500
<b>Fire Department - Contractual Expenses</b>		<b>135,467</b>	<b>141,390</b>	<b>141,390</b>	<b>151,290</b>
Office Supplies	01-5-220-7020	12,686	16,600	16,600	14,100
Gas & Oil	01-5-220-7030	14,367	20,000	20,000	20,000
Operating Supplies	01-5-220-7040	6,831	4,000	4,000	8,000
Miscellaneous Expense	01-5-220-7900	1,296	1,000	1,000	1,000
<b>Fire Department - Supplies Expenses</b>		<b>35,181</b>	<b>41,600</b>	<b>41,600</b>	<b>43,100</b>
<b>Equipment</b>	<b>01-5-220-8200</b>	<b>53,633</b>	<b>37,900</b>	<b>37,900</b>	<b>25,000</b>
<b>Total Fire Department Expenses</b>		<b>3,697,950</b>	<b>4,088,939</b>	<b>4,088,939</b>	<b>4,153,090</b>
<b>NET - FIRE DEPARTMENT</b>		<b>(2,841,796)</b>	<b>(3,070,172)</b>	<b>(3,070,172)</b>	<b>(3,091,958)</b>
<b>Police &amp; Fire Commission Department</b>					
Physical Exams	01-5-225-6810	13,101	18,750	18,750	16,500
Other Contractual Services	01-5-225-6890	9,418	8,835	8,835	10,015
<b>NET - POLICE &amp; FIRE COMMISSION</b>		<b>(22,519)</b>	<b>(27,585)</b>	<b>(27,585)</b>	<b>(26,515)</b>

# COMMUNITY DEVELOPMENT DEPARTMENT- BUILDING

## MISSION STATEMENT

*To promote the construction and maintenance of safe buildings for the people entering or occupying buildings in the City of Belvidere, through the enforcement by qualified staff, of the 2015 Northwest Illinois Regional Building Code, and related codes that have been recognized by the State of Illinois and adopted by the City of Belvidere government as accepted practices and building codes.*

### 2017/ 2018 Accomplishments

1. Maintained a smooth running office and created a friendly environment for all City Hall staff and the public.
2. Provided a good level of health and safety for all Belvidere residents, whether at home or at work.
3. Continued a working relationship with the Belvidere Fire Department, the Department of Public Works, and the Planning Department, as well as the Police Department, in the enforcement of Building, Zoning, and other Local Regulations.
4. Maintained current certifications and expanded our knowledge by attending workshops and building code seminars.
5. Familiarized the Department staff with the new 2015 Northwest Illinois Building Code.

### 2018/2019 Objectives

1. To further our education and obtain additional Certifications.
2. To continue to work with the builders, architects and homeowners to make the transition between the old and new codes a smooth one.
3. To continue to cross-train staff for a more efficient department.
4. To purchase a new vehicle for the daily operations.
5. To hire and train a new full-time Building Inspector.

### Community Development Personnel (Building and Planning)

	<u>Actual 2015/16</u>	<u>Actual 2016/17</u>	<u>Actual 2017/18</u>	<u>Projected 2018/19</u>
Full Time	3	4	4	5
Part Time	1	1	1	0

**MISSION STATEMENT**

The Mission of the Belvidere Community Development Planning Department is to implement a vision of growth for the City of Belvidere that incorporates the need of the community for balanced, controlled and smart growth. The Department communicates that vision to the citizens while guiding the development community towards the goals of that Vision. The Department is also responsible for engaging the public and promoting community spirit by assisting with festivals, community activities and events.

**2017/2018 Accomplishments (as of February 8, 2018)**

1. Processed 23 City cases and 8 Poplar Grove cases.
2. Reviewed development site and landscaping plans: 27 plans for the City of Belvidere encompassing 17 projects.
3. Reviewed 5 downtown overlay projects (signs, porches, façade, etc.).
4. Belvidere Historic Preservation Commission: Developed the 2017-2018 work plan and budget for the Belvidere Historic Preservation Commission. Worked on the 10-Year Plan authored by the Lakota Group which is being paid for primarily through a grant. The Commission held its sixth awards program to recognize individuals and businesses completing outstanding renovation projects during the past year. The commission awarded a small grant of \$1000 to the Belvidere Cemetery Association (Petit Chapel). Participated in Hometown Christmas with a table at the Boone County Museum. Held a progressive dinner fundraiser and an interactive murder mystery dinner fundraiser. Continued to distribute the History Keeper newsletter and provide informational presentations to landowners.
5. Participated in the planning and execution of the three day Heritage Days event.
6. Assisted with the City's Chili Cook-Off's booth and Hometown Christmas Tree. Staff also took a larger role in organizing Hometown Christmas.
7. Scanned plats for the Recorder's Office, departments and citizens.
8. Continued serving as planning consultants for the Village of Poplar Grove.
9. Assisted in background information for the County's Comprehensive Plan Update.
10. Began working on the 2020 Census LUCA Program.
11. Participates in RMAP's Planners Network and is participating in the APA Ambassador program.

**2019 Objectives**

1. Continue to process planning and zoning applications, subdivision applications and Zoning Ordinance text amendments for the City of Belvidere and the Village of Poplar Grove.
2. Continue to administer the Downtown Overlay District.
3. Participate with the planning and execution of Heritage Days and Hometown Christmas
4. Continue to participate as a member of RMAP and the Transportation Committee.
5. Work closely with Growth Dimensions for economic development.
6. Continue working with and developing the Belvidere Historic Preservation Commission, close out the 10-year plan per the grant award; annual tour/fund raising events, awards program, matching grant program, plaques for newly designated landmarks, etc.).
7. Continue updating planning files and linking to GIS.
8. Continue to scan plats for the county clerk's office and plans for the general public.
9. Begin preparing for the AICP certification.
10. Begin working on the City's Comprehensive Plan update.

		Actual	FY 18	REVISED	FY 19
	Account #	FY 17	Budget	Budget	Budget
				FY 18	Request
<b>Community Development</b>					
Building Permits	01-4-230-4300	235,547	215,259	215,259	205,259
Electric Permits	01-4-230-4310	19,799	21,965	21,965	19,965
Electrician Certification Fees	01-4-230-4315	2,900	3,050	3,050	3,050
Plumbing Permits	01-4-230-4320	17,393	14,626	14,626	12,626
HVAC Permits	01-4-230-4330	11,156	6,500	6,500	5,500
Plan Review Fees	01-4-230-4340	76,326	50,000	50,000	40,000
Sidewalk/Lot Grading Fee	01-4-230-4350	1,488	1,575	1,575	1,575
Insulation Permits	01-4-230-4360	4,060	2,112	2,112	1,812
Zoning Review Fee	01-4-230-4370	3,215	3,535	3,535	3,535
Code Enforcement	01-4-230-4380	6,300	5,900	5,900	5,900
Other Permits	01-4-230-4390	4,683	5,861	5,861	5,861
Miscellaneous Revenues	01-4-230-4900	25	500	500	250
Expense Reimbursement	01-4-230-4940	2,569	2,700	2,700	2,000
Planning Fees	01-4-230-4950	21,499	13,100	13,100	13,500
Planning Misc.	01-4-230-4955	12,801	500	500	1,000
<b>Community Dev - Revenues</b>		<b>419,759</b>	<b>347,183</b>	<b>347,183</b>	<b>321,833</b>
Salaries- Regular - FT	01-5-230-5010	213,387	217,830	217,830	252,208
FICA	01-5-230-5079	16,324	16,664	16,664	19,294
IMRF	01-5-230-5120	26,688	25,854	25,854	31,340
Health Ins Expense	01-5-230-5130	59,052	86,043	86,043	98,917
Dental Insurance	01-5-230-5131	2,059	4,000	4,000	5,000
Unemployment	01-5-230-5136	0	0	0	0
Training	01-5-230-5152	1,147	6,500	6,500	4,000
<b>Building Dept Personnel &amp; Benefits Expense</b>		<b>318,659</b>	<b>356,891</b>	<b>356,891</b>	<b>410,759</b>
Repair/Maint - Equip	01-5-230-6020	5,332	6,150	6,150	5,500
Repair/Maint - Vehicles	01-5-230-6030	0	0	0	1,500
Other Professional Services	01-5-230-6190	45,691	46,000	46,000	46,000
Telephone	01-5-230-6200	2,002	3,000	3,000	3,000
Postage	01-5-230-6210	6,280	3,000	3,000	2,000
Printing & Publishing	01-5-230-6220	2,504	2,800	2,800	2,875
<b>Building Department - Contractual Expenses</b>		<b>61,809</b>	<b>60,950</b>	<b>60,950</b>	<b>60,875</b>
Office Supplies	01-5-230-7020	6,617	6,950	6,950	7,100
Gas & Oil	01-5-230-7030	626	2,200	2,200	1,700
Miscellaneous Expense	01-5-230-7900	1,143	1,000	1,000	1,000
Operating Transfer Out	01-5-230-9999	0	0	0	0
<b>Building Department - Supplies Expenses</b>		<b>8,385</b>	<b>10,150</b>	<b>10,150</b>	<b>9,800</b>
<b>Total Building Department Expenses</b>		<b>388,853</b>	<b>427,991</b>	<b>427,991</b>	<b>481,434</b>
<b>NET - BUILDING DEPARTMENT</b>		<b>30,906</b>	<b>(80,808)</b>	<b>(80,808)</b>	<b>(159,601)</b>
<b>Civil Defense Department</b>					
RE Tax - Civil Defense	01-4-240-4010	7,032	7,000	7,000	7,000
Miscellaneous Revenues	01-4-240-4900	25,285	0	0	0
Miscellaneous Expense	01-5-240-7900	30,688	7,000	7,000	7,000
<b>NET - CIVIL DEFENSE DEPARTMENT</b>		<b>1,630</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Street Department</b>	<b>Account #</b>	<b>Actual FY 17</b>	<b>FY 18 Budget</b>	<b>REVISED Budget FY 18</b>	<b>FY 19 Budget Request</b>
RE Tax - Road & Bridge	01-4-310-4010	320,508	320,000	320,000	320,000
Grants	01-4-310-4150	0	0	0	0
Sidewalk/Driveway/Lot Grading	01-4-310-4350	2,940	2,000	2,000	2,000
Miscellaneous Revenues	01-4-310-4900	5,374	3,000	3,000	3,000
Expense Reimbursement	01-4-310-4940	67,971	10,000	10,000	10,000
Expense Reimbursement	01-5-310-4940	(18,584)	10,000	10,000	0
Sale of Assets	01-5-310-4950	7,100	0	0	0
<b>Street Department - Revenues</b>		<b>385,310</b>	<b>345,000</b>	<b>345,000</b>	<b>335,000</b>
Salaries - Regular - FT	01-5-310-5010	583,029	609,950	609,950	623,098
Overtime	01-5-310-5040	42,551	40,000	40,000	40,000
Health Insurance	01-5-310-5130	219,296	238,292	238,292	233,560
Uniform Allowance	01-5-310-5140	13,047	15,000	15,000	15,000
Training	01-5-310-5152	710	1,500	1,500	1,500
<b>Street Dept - Personnel &amp; Benefits Expenses</b>		<b>858,634</b>	<b>904,742</b>	<b>904,742</b>	<b>913,158</b>
Repair/Maint - Storm Drain	01-5-310-6001	24,633	25,000	25,000	25,000
Repair/Maint - St/Parking Lot	01-5-310-6002	87,244	95,000	95,000	95,000
Repair/Maint - Sidewalk/Curb	01-5-310-6003	43,102	50,000	50,000	40,000
Repair/Maint - Building	01-5-310-6010	19,296	15,000	15,000	13,000
Repair/Maint - Equipment	01-5-310-6020	82,224	130,000	130,000	110,000
Repair/Maint - Traffic Signal	01-5-310-6024	81,593	43,000	43,000	30,000
Telephone/Utilities	01-5-310-6200	7,166	6,000	6,000	6,500
Leaf Clean-up/Removal	01-5-310-6826	10,592	15,000	15,000	12,000
<b>Street Department - Contractual Expenses</b>		<b>355,850</b>	<b>379,000</b>	<b>379,000</b>	<b>331,500</b>
Office Supplies	01-5-310-7020	6,919	6,600	6,600	6,000
Gas & Oil	01-5-310-7030	49,328	85,000	85,000	75,000
Operating Supplies	01-5-310-7040	29,560	21,000	21,000	25,000
Miscellaneous Expense	01-5-310-7900	1,180	2,000	2,000	2,000
<b>Street Department - Supplies Expenses</b>		<b>86,986</b>	<b>114,600</b>	<b>114,600</b>	<b>108,000</b>
Equipment	01-5-310-8200	0	0	0	0
<b>Total Street Department Expenses</b>		<b>1,301,470</b>	<b>1,398,342</b>	<b>1,398,342</b>	<b>1,352,658</b>
<b>NET - STREET DEPARTMENT</b>		<b>(916,160)</b>	<b>(1,053,342)</b>	<b>(1,053,342)</b>	<b>(1,017,658)</b>
<b>Street Lighting</b>					
RE Tax - Street Lighting	01-4-330-4010	210,318	200,000	200,000	210,000
Expense Reimbursement	01-5-330-4940	0	0	0	0
Repair/ Maint - Street Light	01-5-330-6022	74,151	40,000	40,000	40,000
Street Lighting - Electricity	01-5-330-6310	285,611	300,000	300,000	280,000
<b>NET - STREET LIGHTING</b>		<b>(149,445)</b>	<b>(140,000)</b>	<b>(140,000)</b>	<b>(110,000)</b>

	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
<b>Garbage Department</b>					
RE Tax - Refuse/Landfill	01-4-335-4010	45,082	45,000	45,000	50,000
Miscellaneous Revenues	01-4-335-4900	0	0	0	0
Miscellaneous Expenses	01-5-335-7900	47,564	79,000	79,000	56,000
<b>NET - GARBAGE DEPARTMENT</b>		<b>(2,482)</b>	<b>(34,000)</b>	<b>(34,000)</b>	<b>(6,000)</b>
<b>Forestry Department</b>					
RE Tax - Forestry	01-4-340-4010	40,082	35,000	35,000	40,000
Miscellaneous Revenues	01-4-340-4900	0	0	0	0
Forestry Department Revenues		40,082	35,000	35,000	40,000
Tree Removal or Purchase	01-5-340-6850	127,536	80,000	80,000	80,000
Miscellaneous Expense	01-5-340-7900	0	1,000	1,000	0
Forestry Department Expenses		127,536	81,000	81,000	80,000
<b>NET - FORESTRY DEPARTMENT</b>		<b>(87,454)</b>	<b>(46,000)</b>	<b>(46,000)</b>	<b>(40,000)</b>
<b>Engineering Department</b>					
Engineering	01-5-360-6140	388	27,000	27,000	27,000
Subdivision Expense	01-5-360-6824	8,735	10,000	10,000	10,000
Office Supplies	01-5-360-7020	7,024	8,900	8,900	8,000
Gas & Oil	01-5-360-7030	0	0	0	0
<b>NET - ENGINEERING DEPARTMENT</b>		<b>(16,146)</b>	<b>(45,900)</b>	<b>(45,900)</b>	<b>(45,000)</b>
<b>Health / Social Services</b>					
Council on Aging	01-5-410-6830	33,000	23,000	23,000	23,000
Demolition / Nuisance	01-5-410-6832	0	5,000	5,000	5,000
<b>NET - HEALTH / SOCIAL SERVICES</b>		<b>(33,000)</b>	<b>(28,000)</b>	<b>(28,000)</b>	<b>(28,000)</b>
<b>Economic Development</b>					
Planning Dept Services	01-5-610-6150	52,650	47,000	47,000	57,500
Economic / Business	01-5-610-6840	73,000	73,000	73,000	73,000
Tourism	01-5-610-6842	5,500	7,000	7,000	7,000
Historic Preservation	01-5-610-6844	20,358	12,800	12,800	4,000
<b>NET - ECONOMIC DEVELOPMENT</b>		<b>(151,508)</b>	<b>(139,800)</b>	<b>(139,800)</b>	<b>(141,500)</b>
<b>Utility Tax</b>					
Utility Tax - Electric	01-4-751-4131	1,393,784	1,475,916	1,475,916	1,459,907
Utility Tax - Gas	01-4-751-4132	308,339	312,932	312,932	325,813
Utility Tax - Telephone	01-4-751-4133	300,449	328,570	328,570	296,315
Expense Reimbursement	01-4-751-4940	0	0	0	0
Utility Tax Revenues		2,002,571	2,117,418	2,117,418	2,082,035
Columbia Ave (transfer to Capital)	01-5-751-8040	450,000	0	0	0
Downtown Streetscape	01-5-751-8052	644,464	0	0	0
Downtown Pavement Project	01-5-751-8054	294,851	0	0	0
Tripp Rd. Reconstruction	01-5-751-8056	0	350,000	350,000	0
Bellwood Detention Basin	01-5-751-8060	0	250,000	250,000	0
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0	0	0	12,000
Utility Tax Expenses		1,389,314	600,000	600,000	12,000
<b>NET - UTILITY TAX</b>		<b>613,257</b>	<b>1,517,418</b>	<b>1,517,418</b>	<b>2,070,035</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>17,079,017</b>	<b>17,343,164</b>	<b>17,343,164</b>	<b>17,418,835</b>
<b>TOTAL GENERAL FUND EXPENSES</b>		<b>17,079,017</b>	<b>17,327,670</b>	<b>17,327,670</b>	<b>17,418,835</b>
<b>NET REV OVER (UNDER) EXP</b>		<b>0</b>	<b>15,494</b>	<b>15,494</b>	<b>0</b>
<b>Ending Cash</b>		<b>7,785,653</b>	<b>6,627,319</b>	<b>6,627,319</b>	<b>5,950,475</b>

## **PUBLIC WORKS DEPARTMENT MISSION STATEMENT**

To provide and maintain the highest quality services in order to meet the needs of the citizens of Belvidere.

Definition of "Public Works": Infrastructure constructed for the benefit or use of the general public.

City of Belvidere infrastructure includes:

12.455 square miles of land  
122 miles of streets  
4 miles of improved alleys  
400,000 lineal feet of storm sewers, 12" to 72"  
31 signalized intersections  
Over 2,400 street lights  
Over 2,000 traffic signs  
7 water wells, ranging in depth from 120' to 1,800', with a pumping capacity of 12.2 MGD  
In 2016, we pumped 1.07 billion gallons of water  
3 elevated storage tanks with a capacity of 1.1 million gallons  
2 ground storage reservoirs with a capacity of 1.935 million gallons  
679,624 lineal feet of watermain, 4" to 24"  
1,056 valve boxes  
1,303 valve vaults  
1,245 fire hydrants  
Over 7,400 water meters  
Activated sludge/tertiary filter wastewater treatment plant with a capacity of 5.85 MGD  
In 2016, we processed 1.18 billion gallons of sewage and land applied 5,133,102 gallons of sludge  
564,483 lineal feet of sanitary sewer main, 6" to 42"  
28,268 lineal feet of sanitary sewer forcemain, 2" to 18"  
2,439 sanitary sewer manholes  
12 sanitary sewer lift stations

The FY'19 proposed budget includes 30 full time public works employees to maintain this infrastructure as summarized below:

### **Director of Public Works**

### **Public Works Superintendent**

#### **Street:**

60 pieces of rolling stock  
Field Crew (7)  
Mechanic (1)

#### **Water & Sewer:**

24 pieces of rolling stock  
Production Crew (5)  
Distribution Crew (5)  
Mechanic (1)  
Billing Clerks (2)  
Secretary/Receptionist (1)

#### **WWTP:**

14 pieces of rolling stock  
Field Crew (4)  
Lab (2)

**WATER / SEWER FUND**

Line Item	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
<b>Beginning Cash &amp; Investments - Fund</b>		9,607,189	8,876,068	8,876,068	7,377,394
<b>Water / Sewer General Administration</b>					
<b>Beginning Cash &amp; Investments</b>		75,606	75,606	75,606	75,606
Miscellaneous Revenues	61-4-110-4900	0	0	0	0
<b>Ending Cash</b>		75,606	75,606	75,606	75,606
=====					
<b>Water Department</b>					
<b>Beginning Cash &amp; Investments</b>		697,162	590,789	590,789	592,645
Water Consumption	61-4-810-4500	2,118,914	2,363,702	2,363,702	2,191,072
Dep on Agr - Westhills	61-4-810-4521	3,786	0	0	0
Meters Sold	61-4-810-4530	93,879	88,702	88,702	87,650
Other Services	61-4-810-4590	5,547	7,500	7,500	7,500
Miscellaneous Revenues	61-4-810-4900	6,450	0	0	0
Expense Reimbursement	61-4-810-4940	6,196	0	0	0
Sale of Assets	61-4-810-4950	1,925	0	0	0
Operating Transfers-in (Reserves)	61-4-810-9998	0	0	0	0
<b>Total Water Department Revenues</b>		2,236,697	2,459,904	2,459,904	2,286,222
Salaries - Regular - FT	61-5-810-5010	555,858	590,454	590,454	577,070
Overtime	61-5-810-5040	34,276	38,000	38,000	35,000
FICA	61-5-810-5079	51,932	45,965	45,965	45,100
IMRF	61-5-810-5120	79,941	79,222	79,222	73,011
Group Health Insurance	61-5-810-5130	214,738	227,735	227,735	245,391
Uniform Allowance	61-5-810-5140	6,484	14,000	14,000	13,000
Rep & Maint - Infrastructure	61-5-810-6000	68,065	63,900	63,900	70,000
Rep & Maint - Buildings	61-5-810-6010	27,173	24,500	24,500	24,500
Rep & Maint - Equipment	61-5-810-6020	51,773	13,000	13,000	33,000
Rep & Maint - Vehicles	61-5-810-6030	18,417	20,000	20,000	20,000
Rep & Maint - Contractual	61-5-810-6040	102,795	85,000	85,000	85,000
Other Professional Services	61-5-810-6190	4,118	12,000	12,000	12,000
Telephone	61-5-810-6200	8,259	9,000	9,000	9,000
Postage	61-5-810-6210	15,304	19,000	19,000	22,000
Utilities	61-5-810-6300	311,597	270,000	270,000	260,000
Office Equip Rental/Maint	61-5-810-6410	32,006	32,750	32,750	30,300
Liability Insurance	61-5-810-6800	110,328	134,200	134,200	136,884
Lab Expense	61-5-810-6812	27,337	33,200	33,200	36,000
Office Supplies	61-5-810-7020	8,298	9,000	9,000	9,000
Gas & Oil	61-5-810-7030	15,226	23,000	23,000	20,000
Operating Supplies	61-5-810-7040	70,770	65,000	65,000	65,000
Chemicals	61-5-810-7050	59,764	90,000	90,000	90,000
Meters	61-5-810-7060	42,939	20,000	20,000	20,000
Bad Debt Expense	61-5-810-7850	2,118	2,000	2,000	2,000
Miscellaneous Expenses	61-5-810-7900	5,168	9,000	9,000	8,400
Equipment	61-5-810-8200	0	0	0	0
Transfer Out	61-5-810-9999	0	0	0	0
Depreciaton Set Aside		305,604	314,772	314,772	324,215
Bond Pmt Set Aside		141,200	213,350	213,350	10,000
<b>Total Water Department Expenses</b>		2,371,488	2,458,048	2,458,048	2,275,871
<b>Net Water Department</b>		(134,791)	1,856	1,856	10,351
Change in Accounts Receivable (YTD)		28,419			
<b>Ending Cash &amp; Investments</b>		590,789	592,645	592,645	602,996



Line Item	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
<b>Sewer Department</b>					
<b>Beginning Cash &amp; Investments</b>		1,284,737	965,575	965,575	516,865
Sewer Consumption	61-4-820-4500	3,103,395	3,275,147	3,275,147	3,172,429
Dep on Agr - Westhills	61-4-820-4521	2,978	0	0	0
Meters Sold	61-4-820-4530	92,544	88,702	88,702	87,650
Other Services	61-4-820-4590	92,574	23,000	23,000	25,000
Miscellaneous Revenues	61-4-820-4900	2,153	0	0	0
Expense Reimbursement	61-4-820-4940	0	0	0	0
Operating Transfers-In (Reserves)	61-4-820-9998	500,000	500,000	500,000	500,000
<b>Total Sewer Department Revenues</b>		3,793,643	3,886,849	3,886,849	3,785,079
Salaries - Regular - FT	61-5-820-5010	565,019	601,243	601,243	626,958
Overtime	61-5-820-5040	44,286	55,000	55,000	55,000
FICA	61-5-820-5079	39,653	48,091	48,091	49,585
IMRF	61-5-820-5120	82,421	82,944	82,944	82,337
Group Health Insurance	61-5-820-5130	207,899	232,417	232,417	223,259
Dental Insurance	61-5-820-5131	0	0	0	0
Uniform Allowance	61-5-820-5140	18,158	16,000	16,000	17,000
Travel	61-5-820-5151	0	0	0	0
Rep & Maint - Lift Stations	61-5-820-6005	50,022	18,000	18,000	20,000
Rep & Maint - Buildings	61-5-820-6010	19,652	100,000	100,000	123,000
Rep & Maint - Equipment	61-5-820-6020	88,281	0	0	0
Rep & Maint - Vehicles	61-5-820-6030	29,626	25,000	25,000	25,000
Rep & Maint - Contractual	61-5-820-6040	28,275	0	0	100,000
Other Professional Services	61-5-820-6190	76,824	73,500	73,500	73,500
Telephone	61-5-820-6200	10,153	11,000	11,000	11,000
Postage	61-5-820-6210	15,123	16,500	16,500	20,000
Utilities	61-5-820-6300	208,399	230,000	230,000	230,000
Office Equip Rental / Maint	61-5-820-6410	4,224	6,000	6,000	6,000
Liability Insurance	61-5-820-6800	131,014	158,521	158,521	142,500
Lab Expense	61-5-820-6812	36,420	50,000	50,000	50,000
Sludge Disposal	61-5-820-6814	9,871	10,000	10,000	10,000
Office Supplies	61-5-820-7020	5,682	8,000	8,000	8,000
Gas & Oil	61-5-820-7030	14,368	35,000	35,000	35,000
Operating Supplies	61-5-820-7040	23,637	15,000	15,000	20,000
Chemicals	61-5-820-7050	35,011	75,000	75,000	60,000
Meters	61-5-820-7060	12,258	20,000	20,000	20,000
Bad Debt Expense	61-5-820-7850	2,665	4,000	4,000	4,000
Miscellaneous Expense	61-5-820-7900	4,241	5,000	5,000	5,000
Equipment	61-5-820-8200	0	0	0	0
Operating Transfer Out	61-5-820-9999	500,000	500,000	500,000	500,000
		2,263,182	2,396,216	2,396,216	2,517,139
<b>Collection System Expenses</b>					
Salaries - Regular - FT	61-5-830-5010	282,807	287,187	287,187	304,959
Overtime	61-5-830-5040	22,941	30,000	30,000	30,000
FICA	61-5-820-5079	20,088	24,265	24,265	25,624
IMRF	61-5-820-5120	43,336	42,482	42,482	42,026
Group Health Ins	61-5-820-5130	99,658	108,409	108,409	110,737
Uniform Allowance	61-5-830-5140	4,300	6,600	6,600	6,600
Rep & Maint - Infrastructure	61-5-830-6000	34,372	40,000	40,000	40,000
Rep & Maint - Equipment	61-5-830-6020	4,127	12,000	12,000	12,000
Rep & Maint - Vehicles	61-5-830-6030	29,748	20,000	20,000	20,000
Office Equip Rent/Maint	61-5-830-6410	26,120	30,300	30,300	30,300
Gas & Oil	61-5-830-7030	7,607	10,000	10,000	10,000

Line Item	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
Operating Supplies	61-5-830-7040	16,402	20,000	20,000	20,000
Misc. Expense	61-5-830-7900	1,182	2,750	2,750	3,000
Equipment	61-5-830-8200	0	0	0	0
Depreciation Set Aside		452,955	467,000	467,000	431,000
Bond Pmt Set Aside		332,395	338,350	338,350	180,000
<b>Total Sewer Department Expenses</b>		<b>3,641,224</b>	<b>3,835,559</b>	<b>3,835,559</b>	<b>3,783,385</b>
Net Sewer Department		152,419	51,290	51,290	<b>1,694</b>
Change in Accounts Receivable		28,419	0	0	0
<b>Ending Cash &amp; Investments</b>		<b>965,575</b>	<b>516,865</b>	<b>516,865</b>	<b>18,559</b>
=====					
<b>Bond Reserves (necessary per bond ordinances)</b>					
<b>Beginning Cash &amp; Investments</b>		586,815	588,709	588,709	588,709
Interest Income		1,894	0	0	0
Transfer Out: Bond Payment					350,000
<b>Ending Cash &amp; Investments</b>		<b>588,709</b>	<b>588,709</b>	<b>588,709</b>	<b>238,709</b>
=====					
<b>Connection Fees / Deposits on Agreement Accounting</b>					
<b>Beginning Cash &amp; Investments</b>		3,719,983	3,981,392	3,981,392	1,969,192
<b>Sources</b>					
Interest Income		16,868	20,000	20,000	32,000
Connection Fees	61-4-810-4510	66,291	24,000	24,000	30,000
Deposits on Agreement	61-4-810-4520	660	5,000	5,000	2,500
Connection Fees	61-4-820-4510	108,609	28,800	28,800	36,000
Deposits on Agreement	61-4-820-4520	75,331	10,000	10,000	5,000
Connection Fee Set-Aside/ Loan Repayment		0	0	0	500,000
<b>TOTAL Sources</b>		<b>267,759</b>	<b>87,800</b>	<b>87,800</b>	<b>605,500</b>
<b>Uses</b>					
Construction in Progress - Water		6,350	0	0	0
Construction in Progress - Sewer		0	0	0	0
Building	61-1730	0	0	0	0
Equip & Vehicles - 1750	61-1750	0	0	0	0
Building		0	0	0	0
Loan to Depreciation Fund		0	2,100,000	2,100,000	0
<b>TOTAL Uses</b>		<b>6,350</b>	<b>2,100,000</b>	<b>2,100,000</b>	<b>0</b>
<b>Ending Cash &amp; Investments</b>		<b>3,981,392</b>	<b>1,969,192</b>	<b>1,969,192</b>	<b>2,574,692</b>

Line Item	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
<b>Depreciation Funding</b>					
<b>Beginning Cash &amp; Investments</b>		3,042,622	2,204,050	2,204,050	2,656,366
<b>Sources</b>					
Interest Income		13,634	15,000	15,000	25,500
Loan Funds & Grant Funds		0	0	0	0
Misc.		0	0	0	0
Depreciation set aside - Water (for Plant)		84,796	314,772	314,772	324,215
Depreciation set aside - Water (for System)		220,808	0	0	0
Depreciation set aside - Sewer (for System)		150,050	966,544	966,544	981,000
Depreciation set aside - Sewer (for Repl)		802,905	0	0	0
Loan From Connection Fees		0	2,100,000	2,100,000	0
<b>TOTAL Sources</b>		1,272,193	3,396,316	3,396,316	1,330,715
<b>Uses</b>					
Construction in Progress - Water		524,890	415,000	415,000	91,000
Construction in Progress - Sewer		1,530,519	2,150,000	2,150,000	675,000
Equipment & Vehicles		55,356	379,000	379,000	125,000
Buildings		0	0	0	0
Transfer Out- Connection Fees Loan Payment		0	0	0	500,000
<b>TOTAL Uses</b>		2,110,765	2,944,000	2,944,000	1,391,000
<b>Ending Cash &amp; Investments</b>		2,204,050	2,656,366	2,656,366	2,596,081
=====					
<b>Bond Payments Accounting</b>					
<b>Beginning Cash &amp; Investments</b>		200,263	122,163	122,163	129,772
<b>Sources</b>					
Interest Income		2,297	2,500	2,500	4,500
Bond Proceeds	61-4-110-4901	0	0	0	0
Operating Transfer In	61-4-110-9998	0	0	0	0
Bond Pmt Set Aside		473,595	551,700	551,700	540,000
<b>TOTAL Sources</b>		475,892	554,200	554,201	544,500
<b>Uses</b>					
Debt Serv - Principal	61-5-110-8910	501,068	502,335	502,335	503,618
Debt Serv - Interest	61-5-110-8920	52,924	44,257	44,257	34,974
Fiscal Charges	61-5-110-8930	0	0	0	0
Bond Issuance Cost	61-5-110-9031	0	0	0	0
<b>TOTAL Uses</b>		553,992	546,592	546,592	538,592
<b>Ending Cash &amp; Investments</b>		122,163	129,771	129,772	135,680
Gross Revenues (excludes set asides)		5,815,924	5,952,053	5,952,053	5,706,801
Gross Expenditures (excludes set asides)		6,951,665	7,450,727	7,450,727	6,043,633
<b>NET CASH FLOW</b>		(1,135,741)	(1,498,674)	(1,498,674)	(336,832)
Change in Accounts Receivable		(95,380)	0	0	0
<b>Ending Cash &amp; Investments - Fund</b>		8,876,068	7,377,394	7,377,394	7,040,562

Line Item	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
<b>Motor Fuel Tax Fund #10</b>					
Cash Balance - beginning		842,558	1,014,196	1,014,196	321,351
<b>Revenues</b>					
State Allotment	10-4-310-4140	650,699	647,500	647,500	647,500
IL Jobs Now		0	0	0	0
Interest on Investments	10-4-310-4600	3,429	656	656	656
Misc Revenues	10-4-310-4900	29,328	154,000	154,000	29,300
Total Revenues		683,456	802,156	802,156	677,456
<b>Expenditures</b>					
Street Maintenance	10-5-310-6000	167,514	220,000	220,000	220,000
Contracted Work	10-5-310-6000	344,304	1,275,000	1,275,000	565,000
Miscellaneous Expenditures	10-5-310-7900	0	0	0	0
Total Expenditures		511,818	1,495,000	1,495,000	785,000
Cash Balance - ending		1,014,196	321,351	321,351	213,807

<b>Kishwaukee TIF Fund #13</b>					
Cash Balance - beginning		409,883	429,753	429,753	431,930
<b>Revenues</b>					
Property Taxes	13-4-110-4010	19,829	22,000	22,000	50,000
Interest Income	13-4-110-4600	0	0	0	0
Misc Revenue	13-4-110-4900	7,146	0	0	0
Total Revenues		26,975	22,000	22,000	50,000
<b>Expenditures</b>					
Tax Increment Dist - Int	13-5-110-8920	7,031	6,519	6,519	41,164
Tax Increment Dist - Prin	13-5-110-8930	0	13,304	13,304	0
Other Contractual Services	13-5-110-6890	0	0	0	0
Miscellaneous Expense	13-5-110-7900	74	0	0	5,000
Total Expenditures		7,105	19,823	19,823	46,164
Cash Balance - ending		429,753	431,930	431,930	435,766

Line Item	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
<b>Kishwaukee II TIF Fund #15</b>					
Cash Balance - beginning		4,915	4,915	4,915	4,915
<b>Revenues</b>					
Property Tax	15-4-110-4010	0	0	0	0
Interest Income	15-4-110-4600	0	0	0	0
Total Revenues		0	0	0	0
<b>Expenditures</b>					
Other Contractual Services	15-5-110-6890	0	0	0	0
Miscellaneous Expense	15-5-110-7900	0	0	0	0
Total Expenditures		0	0	0	0
Cash Balance - ending		4,915	4,915	4,915	4,915

<b>Sp Serv Areas # 2 (Farmington Fields) Fund #16</b>					
Cash Balance - beginning		2,475	7,181	7,181	7,681
<b>Revenues</b>					
Property Tax	16-4-110-4010	20,986	13,000	13,000	15,500
Interest Income	16-4-110-4600	0	0	0	0
Total Revenues		20,986	13,000	13,000	15,500
<b>Expenditures</b>					
Maintenance Expense	16-5-110-6090	16,279	12,000	12,000	15,000
Misc Expense	16-5-110-7900	0	500	500	500
Total Expenditures		16,279	12,500	12,500	15,500
Cash Balance - ending		7,181	7,681	7,681	7,681

\* Note: Per Auditors request, SSA #2 and #3 were separated beginning FY 2017.

<b>Sp Serv Areas # 3 (Farmington Fields) Fund #17</b>					
Cash Balance - beginning		6,589	4,862	4,862	5,362
<b>Revenues</b>					
Property Tax	17-4-110-4010	8,753	5,000	5,000	6,500
Interest Income	17-4-110-4600	0	0	0	0
Total Revenues		8,753	5,000	5,000	6,500
<b>Expenditures</b>					
Maintenance Expense	17-5-110-6090	10,481	4,000	4,000	6,000
Misc Expense	17-5-110-7900	0	500	500	500
Total Expenditures		10,481	4,500	4,500	6,500
Cash Balance - ending		4,862	5,362	5,362	5,362

Line Item	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
<b>Library Operations Fund #18</b>					
Cash Balance - beginning		509,484	531,558	531,558	531,558
<b>Revenues</b>					
Property Tax	18-4-510-4010	677,342	686,566	686,566	710,939
Replacement Taxes	18-4-510-4120	40,231	25,000	25,000	25,000
Grants	18-4-510-4151	22,222	26,000	26,000	26,000
Non-Resident	18-4-510-4475	16,315	21,000	21,000	16,500
Fines	18-4-510-4477	12,715	16,000	16,000	13,000
Other	18-4-510-4900	28,874	68,434	68,434	60,300
Gift	18-4-510-4950	14,895	20,000	20,000	20,000
Meeting Room	18-4-510-4960	690	2,000	2,000	2,000
Total Revenues		813,284	865,000	865,000	873,739
<b>Expenditures</b>					
Librarian/Director	18-5-510-5010	53,209	54,651	54,651	55,744
Salaries	18-5-510-5020	331,387	337,813	337,813	344,569
FICA	18-5-510-5110	28,311	32,491	32,491	32,000
IMRF	18-5-510-5120	47,398	52,000	52,000	52,000
Employee Health Insurance	18-5-510-5130	42,241	68,000	68,000	66,000
Training	18-5-510-5152	3,009	2,500	2,500	1,000
Ads	18-5-510-5156	1,810	3,000	3,000	3,000
Building Maint and Supplies	18-5-510-6010	22,027	44,749	44,749	50,000
Computer Equip/Upgrades	18-5-510-6230	41,844	36,000	36,000	37,000
Online	18-5-510-6235	48,707	39,000	39,000	40,000
Utilities	18-5-510-6300	4,362	5,000	5,000	4,500
Machine Rental	18-5-510-6410	3,102	5,950	5,950	3,000
Liability Insurance	18-5-510-6800	20,469	21,420	21,420	21,426
Library Supplies	18-5-510-7020	15,224	23,000	23,000	23,000
Janitorial Services	18-5-510-7040	17,168	18,000	18,000	18,000
Books	18-5-510-7310	65,629	80,426	80,426	80,500
Periodicals	18-5-510-7320	11,739	10,000	10,000	9,500
A-V	18-5-510-7330	17,417	17,000	17,000	17,000
Programming	18-5-510-7340	6,867	6,000	6,000	6,500
Misc.	18-5-510-7900	9,291	8,000	8,000	9,000
Total Expenditures		791,211	865,000	865,000	873,739
Audit Adjustments					
Cash balance - ending		531,558	531,558	531,558	531,558

**CAPITAL PROJECTS FUND #41**

<b>Public Benefit Account</b>					
Cash Balance - beginning		1,007,427	45,104	45,104	25,104
<b>Revenues</b>					
Property Tax	41-4-110-4010	40,082	40,000	40,000	40,000
Expense Reimbursement	41-4-110-4940	12,266	0	0	0
Interest Income	41-4-110-4600	183	0	0	75
Transfer-In	41-4-110-9998	450,000	0	0	0
Total Revenues		502,531	40,000	40,000	40,075
<b>Expenditures</b>					
Miscellaneous Expenditures	41-5-110-7900	81,287	60,000	60,000	50,000
Infrastructure	41-5-110-8020	1,383,567	0	0	0
Operating Transfer Out	41-5-110-9999	0	0	0	0
Total Expenditures		1,464,854	60,000	60,000	50,000
Cash Balance - ending		45,104	25,104	25,104	15,179

Line Item	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
<b>Capital Assets Account</b>					
Cash Balance - beginning		203,147	148,196	148,196	91,300
Grants	41-4-752-4150	0	0	0	0
Interest Income	41-4-752-4600	526	500	500	3,500
Miscellaneous Revenues	41-4-752-4900	27,375	0	0	0
Bank Loan Proceeds	41-4-752-4952	0	0	0	0
Operating Transfers In	41-4-752-9998	540,689	414,828	414,828	824,243
<b>Capital Asset Revenues</b>		<b>568,590</b>	<b>415,328</b>	<b>415,328</b>	<b>827,743</b>
Misc. Expense	41-5-752-7900	0	0	0	0
Building and Improvements	41-5-752-8100	45,235	90,000	90,000	225,000
Equipment	41-5-752-8200	13,141	141,000	141,000	283,780
Vehicles	41-5-752-8300	507,100	183,828	183,828	253,828
Furniture & Fixtures	41-5-752-8400	0	0	0	0
Bond / Loan Prin Payments	41-5-752-8910	50,000	57,396	57,396	61,635
Bond / Loan Int Payments	41-5-752-8920	8,065	0	0	0
<b>Capital Asset Expenditures</b>		<b>623,541</b>	<b>472,224</b>	<b>472,224</b>	<b>824,243</b>
Cash Balance - ending		148,196	91,300	91,300	<b>94,800</b>

<b>Escrow Fund # 91</b>					
Cash Balance - beginning		1,083,292	1,235,540	1,235,540	1,247,140
Other Fees	91-4-110-4490	0	0	0	0
Interest Income	91-4-110-4600	2,754	1,600	1,600	360
Miscellaneous Revenues	91-4-110-4900	0	0	0	0
Escrow/Land Cash Fees	91-4-110-4971	548,775	50,000	50,000	50,000
<b>Total Revenues</b>		<b>551,529</b>	<b>51,600</b>	<b>51,600</b>	<b>50,360</b>
Disbursement of Collected Fees		399,281	40,000	40,000	50,000
<b>Total Expenditures</b>		<b>399,281</b>	<b>40,000</b>	<b>40,000</b>	<b>50,000</b>
Cash Balance - ending		1,235,540	1,247,140	1,247,140	<b>1,247,500</b>

<b>Police Pension Fund</b>					
Cash Balance - beginning		18,185,831	19,522,568	19,522,568	19,879,370
<b>Revenues</b>					
Property Tax		1,026,333	1,085,667	1,085,667	1,181,417
Replacement Tax		66,096	64,921	64,921	66,868
Interest Inc/Mkt Fluctuation		1,302,116	328,664	328,664	1,000,000
Contributions		306,455	301,662	301,662	316,715
<b>Total Revenues</b>		<b>2,701,000</b>	<b>1,780,914</b>	<b>1,780,914</b>	<b>2,565,000</b>
<b>Expenditures</b>					
Benefit Payments		1,307,824	1,371,612	1,371,612	1,452,688
Contribution Refunds		0	2,500	2,500	2,500
Other Expenditures		56,439	50,000	50,000	50,000
<b>Total Expenditures</b>		<b>1,364,263</b>	<b>1,424,112</b>	<b>1,424,112</b>	<b>1,505,188</b>
Cash Balance - ending		19,522,568	19,879,370	19,879,370	<b>20,939,182</b>

Line Item	Account #	Actual FY 17	FY 18 Budget	REVISED Budget FY 18	FY 19 Budget Request
<b>Fire Pension Fund</b>					
Cash Balance - beginning		13,527,902	14,536,377	14,536,377	14,717,820
<b>Revenues</b>					
Property Tax		798,052	968,767	968,767	1,001,132
Replacement Tax		66,096	64,921	64,921	66,868
Interest Inc/Market Fluctuation		1,279,333	319,210	319,210	1,000,000
Contributions		178,195	187,974	187,974	203,029
Total Revenues		2,321,676	1,540,872	1,540,872	2,271,029
<b>Expenditures</b>					
Benefit Payments		1,277,766	1,306,929	1,306,929	1,320,125
Refund of Contributions		2,114	2,500	2,500	2,500
Other Expenditures		33,320	50,000	50,000	50,000
Total Expenditures		1,313,201	1,359,429	1,359,429	1,372,625
Cash Balance - ending		14,536,377	14,717,820	14,717,820	15,616,224