

City of Belvidere
Public Works Department

401 Whitney Blvd., Suite 200
Belvidere, Illinois 61008
(815) 544-9256
Fax: (815) 544-4255

To: Right-of-Way Permit Applicants

From: Brent Anderson, Director of Public Works

Re: Insurance Requirements

As a condition of approval for Right-of Way Permits, all applicants must provide a Certificate of Insurance having the minimum amounts listed below as well as naming the City of Belvidere as an additional insured on the insurance certificate:

Comprehensive General Liability

Bodily Injury	\$1,000,000 each occurrence \$3,000,000 aggregate
Property Damage	\$ 500,000 each occurrence \$3,000,000 aggregate \$1,000,000 Combined Single Limit
Combined Form	
Premises – Operations	
Explosion Collapse Hazard	
Underground Hazard	
Products/Completed Operations	
Contractual Insurance (see hold harmless below)	
Broad Form Property Damage	
Independent Contractors	

Automobile Liability


Bodily Injury	\$ 500,000 each person \$1,000,000 each accident
Property Damage	\$ 250,000 or \$1,000,000 Combined Single Limit
Comprehensive Form	
Hired	
Non-owned	

Workers' Compensation

A. Statutory
B. \$1,000,000 each accident

STANDARD DETAILS FOR SIDEWALK AND DRIVEWAY APPROACHES

1. All work shall be completed under the applicable portions of the current edition of the State of Illinois "Standard Specifications for Road and Bridge Construction", prepared by the Illinois Department of Transportation.
2. Sidewalk shall slope $\frac{1}{4}$ " per foot towards the street.
3. Joints shall be cut every 4.0 feet with a standard jointing tool and all edges shall be troweled smooth and the surface broom finished in a workmanlike manner.
4. Standard sidewalk shall be a minimum of 4" thick. Driveway approaches and sidewalk in driveways shall be at least 6" thick.
5. Back of sidewalk shall be located 6" to the street side of the property line and the property owner shall be required to locate and expose lot pins prior to new construction.
6. Sub-base shall be compacted and free of vegetation.
7. All dimensions shall be as noted or as approved by the Director of Public Works or his representative. No concrete shall be poured prior to inspection by the Director of his representative.
8. Minimum flare on each side of the driveway approach (x) equals one half of terrace width (y), maximum of five feet, as shown on the attached diagram.
9. At new driveways, either the top of the existing curb must be sawed to create a depressed curb or the entire curb and gutter section must be sawed at each end, removed and replaced with a depressed section of curb and gutter. Curb and gutter may be removed to the nearest clean joint in lieu of sawing.
10. Driveway approach pavement shall be a minimum of 6" concrete, or 8" aggregate base on a 3" bituminous surface, or with 6" aggregate base on a 2" sand bedding with an approved brick paver suitable for vehicle traffic. All driveway approaches must be formed and inspected prior to placing the surface course material.



Brent Anderson
Director of Public Works

6"

12' MIN

PROPERTY LINE

1/2" EXPANSION JOINTS

3/4" EXP JNT

50' MAX BETWEEN EXPANSION JOINTS

X

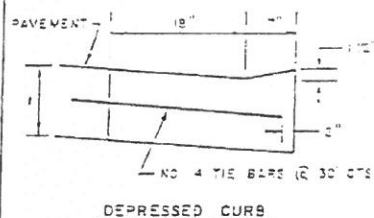
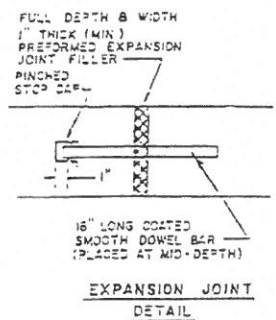
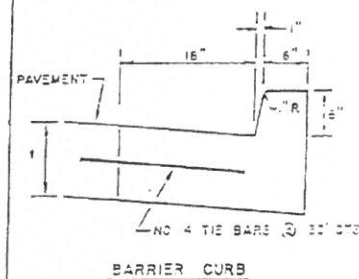
Y

DEPRESS CURB 1'

VARIABLE

$X=Y/2, 5' \text{ Maximum}$

12% MAX SLOPE



GENERAL NOTES

"THICKNESS = 4" = THICKNESS
OF PAVEMENT (9" MINIMUM)

DEPRESSED CURBS - THE 1/2"
RISE SHALL BE REDUCED TO
1/8" WHEN CURB IS PLACED
ADJACENT TO CURB RAMP
ACCESSIBLE TO THE DISABLED.

EXPANSION JOINTS SHALL BE
PLACED EVERY 100 FEET

SAVED CONTRACTION JOINTS
SHALL BE PLACED EVERY
10 FEET

CURB AND GUTTER DETAIL TYPE B-B.18	REVISIONS	CITY OF BELVIDERE
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DEPARTMENT OF PUBLIC WORKS 544-9256

DEPARTMENT OF PUBLIC WORKS
401 Whitney Boulevard, Suite 200
Belvidere, Illinois 61008
815-544-9256 Fax: 815-544-4255

RIGHT-OF-WAY PERMIT

Permit No. _____ Date Received: _____ 20 _____

Firm: _____ Phone No: _____

Address: _____ After Hours Phone No: _____

City: _____

By: _____ Fee: _____

Location of Work: _____

Description of work to be done: _____

In exchange for the right to perform the above work, the undersigned agrees to the following:

1. COMPLETE ALL WORK TO BE DONE UNDER THIS PERMIT IN ACCORDANCE WITH THE SPECIFICATIONS OF THE CITY OF BELVIDERE PUBLIC WORKS DEPARTMENT AND THE "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION", LATEST REVISED EDITION, OF THE STATE OF ILLINOIS.

2. TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" AND SHALL BE MAINTAINED 24 HOURS A DAY UNTIL THE PATCHING WORK IS COMPLETED AND ACCEPTED BY THE CITY.

3. TEMPORARY ASPHALT PATCHING IS REQUIRED IN ALL VEHICLE AND PEDESTRIAN TRAFFIC AREAS AND MUST BE INSTALLED PRIOR TO OPENING THE AREA TO TRAFFIC. TEMPORARY PAVEMENT PATCH SHALL CONSIST OF A TWO INCH THICK MAT OF COLD MIX ASPHALT (MC 250) PLACED ON THE AGGREGATE BASE COURSE AND MUST BE MAINTAINED UNTIL THE PERMANENT PATCH IS COMPLETED AND ACCEPTED BY THE CITY.

4. COMPLY WITH ALL ORDINANCES, INCLUDING, BUT NOT LIMITED TO INDEMNIFY, DEFEND AND HOLD THE CITY, IT'S OFFICERS, EMPLOYEES AND OFFICIALS HARMLESS FROM ANY CLAIM OR ACTION AND TO PROVIDE INSURANCE TO COVER THE CITY FROM ANY CLAIM AS REQUIRED

Signature

Title: _____

Approved: _____ 20 _____

By: _____

Title: _____

**CITY OF BELVIDERE
RIGHT-OF-WAY PERFORMANCE BOND**

KNOW ALL MEN BY THESE PRESENTS, that we _____
_____ as Principal, and _____
_____ of _____

Corporation, as Surety, are held and firmly bound unto the City of Belvidere
in the penal sum of (\$ 10,000.00), lawful money of the United States of America,
for the payment of which well and truly to be made, we bind ourselves, our heirs, executors,
administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, _____ have made application for a
Permit to Occupy Public Right-of-Way in the City of Belvidere.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said
Principal shall well and faithfully indemnify and save and keep harmless, for the full period
provided by the statutes of limitations of the state in such cases made and provided, the City and
its officials from any and all loss, costs, expenses or liability of any kind or nature whatsoever
which the City or its officials may suffer or be put to or which may be recovered from it or them
by reason of issuance of such permit, or by reason of any act or thing done or neglected to be
done under or by virtue of the authority given, such permit and the requirements of the ordinances
of the City, then this obligation to become void; otherwise, to remain in full force and effect and
the said sum to be recoverable by said City in an action of debt.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ day of _____ A.D. 20_____

PRINCIPAL

(Company Name)

(Company Name)

By: _____
(Signature & Title)

By: _____
(Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, seals and authorized signatures of each contractor must be affixed.)

SURETY

(Name of Surety)

By: _____
(Signature of Attorney-in-Fact)

STATE OF ILLINOIS,
COUNTY OF _____

I, _____, a Notary Public in and for said county, do
hereby certify that _____

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed, sealed, and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____, A.D. 20_____

My commission expires _____
Notary Public

Approved this _____ day of _____, A.D. 20 _____

Attest:

Clerk

Director of Public Works

(Seal)