

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON MARCH 10, 2020 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Commissioner Hunter called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:10 PM.

ROLL CALL: All Commissioners were personally and physically present in the meeting room. Commissioner Phillips arrived at approximately 6:12 PM. No Commissioner attended by electronic or remote methods.

PUBLIC COMMENT: There was no Public Comment presented.

APPROVING OF THE MINUTES: No proposed Minutes of prior Meetings of the Board were distributed. By consensus, the Board decided to Postpone Consideration of these proposed Minutes until the next Board Meeting.

COMMUNICATIONS:

A. *Bills Payable.*

(1) An Invoice for \$ 320.00 from C.O.P.S. & F.I.R.E. Personnel Testing was presented for its Polygraph Examination of Police Officer Candidates Contreras and Lerch. Commissioner Gonzalez made a verbal Motion To Pay this Invoice As Presented. Commissioner Phillips verbally seconded this motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Invoice was approved for payment.

(2) An Invoice for \$ 320.00 from Personnel Evaluation, Inc. was presented for its Personnel Evaluation Profile ("PEP") Examination of Police Officer Candidates Contreras and Lerch. Commissioner Gonzalez made a verbal Motion To Pay this Invoice As Presented. Commissioner Phillips verbally seconded this motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Invoice was approved for payment.

(3) An Invoice for \$ 180.00 from Holmstrom & Kennedy for legal services provided to the Board. Commissioner Phillips made a verbal Motion To Pay this Invoice As Presented. Commissioner Gonzalez verbally seconded this motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Invoice was approved for payment.

B. Police Chief's Report. Police Chief Shane Woody presented the following short verbal report:

(1) Probationary Police Officer Kasperovich is currently in Step II of the Department's Field Training Officer Program and has exhibited no issues. He is working with Officer Bell as his FTO.

(2) Candidate Anthony Jones is scheduled to undertake a final Physical Agility Test on March 17, 2002. He will be sworn in as a probationary police officer for the Belvidere Police Department on March 27, 2020 at 10:30 AM at a ceremony to be held in the City Council Meeting Room.

C. Fire Chief Report. Fire Chief Al Hyser presented a short verbal report as follows:

(1) On May 2, 2020, Firefighter Mike Scarpetta is retiring after 26 years of service with the Fire Department;

(2) On April 7, 2020 Probationary Firefighter Jay Hendricksen will graduate from the Rockford Fire Academy and currently is doing well at the Academy. He will report for his first shift with the Belvidere Fire Department on April 10, 2020 and is now assigned to work the first shift;

(3) At the request of the Fire Chief, Commissioner Phillips verbally made a Motion To Authorize the Fire Department to schedule additional Polygraph Examinations. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Fire Department may schedule additional Polygraph Examinations for Firefighter Candidates; and

(4) At the request of the Fire Chief, Commissioner Phillips verbally made a Motion To Authorize the Fire Department to begin Background Investigations for the next two highest ranks but yet unhired Firefighter Candidates on the Final Eligibility

Register. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Fire Department may initiate Background Investigations for the next two highest ranked Firefighter Candidates.

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

(A) *Police – Review Polygraphs and Take Action.*

The Board then reviewed the written reports of Polygraph Examinations of Police Officer Candidates Contreras and Lerch. After some discussion, Commissioner Phillips made a verbal Motion That Police Officer Candidates Contreras and Lerch have each successfully completed the Polygraph Examinations portion of the Board's Hiring Process. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Gonzalez	Aye
Chair Hunter	Aye

Chair Hunter declared the Motion as Passed and the Board finds that Police Officer Candidates Contreras and Lerch have each successfully completed the Polygraph Examination portion of the Board's Hiring Process.

(B) *Police – Interview Entry Level Candidates.*

The Board then first interviewed Police Officer candidate Contreras. After the conclusion of that interview, then the Board interviewed Police Officer Candidate Lerch. After some discussion, Commissioner Gonzalez made a verbal Motion To Find Police Officer Candidate Contreras had not successfully completed the Polygraph Examination portion of the Board's Hiring Process and to remove his name from the Board's Final Eligibility Register for the position of Police Officer. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Gonzalez	Aye
Chair Hunter	Aye

Chair Hunter declared the Motion as Passed and the Board finds that Police Officer Candidate Contreras did not successfully complete the Polygraph Examination of the Board's Hiring

Process and further than his name shall be removed from the Final Eligibility Register for the position of Police Officer.

Commissioner Phillips made a verbal Motion To Find Police Officer Candidate Jonathan Lerch had successfully completed the Polygraph Examination portion of the Board's Hiring Process. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Gonzalez	Aye
Chair Hunter	Aye

Chair Hunter declared the Motion as Passed and the Board finds that Police Officer Candidate Jonathan Lerch successfully completed the Polygraph Examination of the Board's Hiring Process.

OTHER BUSINESS: NONE.

ADJOURNMENT:

Commissioner Gonzalez made a verbal Motion To Adjourn. Commissioner Hunter verbally seconded this Motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 8:18 P.M.

Respectfully Submitted,

Michael J. Phillips

Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners

APPROVED by Vote of the Board of Fire and Police Commissioners on April 1, 2020.

