

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON MAY 18, 2022 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:03 PM.

ROLL CALL: Commissioners Hunter and Phillips were personally and physically present in the meeting room. Commissioner Gonzalez was absent. No Commissioner attended by electronic or remote methods.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: As to the consideration of the proposed Minutes of the Board's Meetings as held on June 2, 2021, November 3, 2021, December 15, 2021, February 10, 2022 and March 11, 2022, by consensus the Board decided to postpone its consideration of these Minutes until the Board's next Board Meeting.

COMMUNICATIONS:

A. *Bills Payable.*

(1) Personnel Evaluation, Inc. Invoice # 43946 dated April 30, 2022 in the amount of \$ 20.00 for the administration of a PEP Examination. Commissioner Hunter made a verbal Motion To Approve The Invoice As Presented. Commissioner Phillips verbally seconded that Motion. There being no discussion on said Motion, a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Invoice was approved for Payment as Presented.

(2) Personnel Evaluation, Inc. Invoice # _____ dated April 27, 2022 in the amount of \$ 20.00 for the administration of a PEP Examination. Commissioner Phillips made a verbal Motion To Approve The Invoice As Presented. Commissioner Hunter verbally seconded that Motion. There being no discussion on said Motion, a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Invoice was approved for Payment as Presented.

(3) COPS and FIRE Personnel Services, Inc. Invoice # 107226 dated May 9, 2022 in the amount of \$ 1,700.00 for the administration of two Promotional Psychological Examinations. Commissioner Hunter made a verbal Motion To Approve The Invoice As Presented. Commissioner Phillips verbally seconded that Motion. There being no discussion on said

Motion, a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Invoice was approved for Payment as Presented.

(4) COPS and FIRE Personnel Services, Inc. Invoice # 107225 dated May 9, 2022 in the amount of \$ 160.00 for the administration of a Psychological Examination to Police Officer Candidate Wayne Rooney. Commissioner Hunter made a verbal Motion To Approve The Invoice As Presented. Commissioner Phillips verbally seconded that Motion. There being no discussion on said Motion, a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Invoice was approved for Payment as Presented.

(5) Holstrom & Kennedy Invoice # 302418 dated May 9, 2022 in the amount of \$ 362.50 for the provision of legal services to the Board. Commissioner Phillips made a verbal Motion To Approve The Invoice As Presented. Commissioner Hunter verbally seconded that Motion. There being no discussion on said Motion, a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Invoice was approved for Payment as Presented.

B. Police Chief's Report. Police Chief Shane Woody was present at the Meeting but had no verbal or written report o make in addition to his previous comments during the Board's May 11, 2022 Special Meeting.

C. Fire Chief Report. Fire Chief Schadle verbally reported that:

(1) Probationary Firefighter Cory Mitchell is almost done with his Paramedic Training and will complete his Clinicals at the end of the month and is doing well with the Fire Department; and

(2) Last Monday, May 16, 2022, there was a swearing-in ceremony for the newly promoted Fire Chief, Fire Captain and Fire Lieutenant and Fire Captain Cunningham is now on vacation and Fire Lt. Tangye is now an Acting Shift Commander.

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

- (A) *Police – Review Polygraph Examination Reports For Police Officer Entry Level Candidates Wyatt J. Rooney and Chase L. Nance.*

The Board then considered the written Polygraph Examination Reports on Police Officer Entry Level Candidates Wyatt J. Rooney and Chase L. Nance. After said review, Commissioner Hunter made a verbal Motion To Find That Wyatt J. Rooney had successfully passed the required Polygraph Examinations. Commissioner Phillips verbally seconded this Motion. There being no discussion on said Motion, a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and that Police Officer Entry Level Candidate Wyatt J. Rooney had successfully passed the required Polygraph Examination and will next proceed to the Oral Interview Step.

Commissioner Phillips made a verbal Motion To Find That Chase L. Nance had successfully passed the required Polygraph Examinations. Commissioner Hunter verbally seconded this Motion. There being no discussion on said Motion, a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and that Police Officer Entry Level Candidate Chase L. Nance had successfully passed the required Polygraph Examination and will next proceed to the Oral Interview Step.

- (B) *Police – Conduct In-Person Interview of Police Officer Entry Level Candidates who Passed the Required Polygraph Examination.*

The Board then conducted in person, verbal interviews of both Wyatt J. Rooney and Chase L. Nance. After said Interviews concluded, Commissioner Hunter made a verbal Motion To Find that Police Officer Entry Level Candidate Wyatt J. Rooney had NOT successfully passed the required In-Person Interview and his name shall be removed from the Police Officer Final Eligibility Register. Commissioner Phillips verbally seconded this Motion and a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and that Police Officer Entry Level Candidate Wyatt J. Rooney shall be removed from the Police Officer Final Eligibility List.

Commissioner Phillips made a verbal Motion To Find that Police Officer Entry Level Candidate Chase I. Nance had NOT successfully passed the required In-Person Interview and his name shall be removed from the Police Officer Final Eligibility Register. Commissioner Hunter verbally seconded this Motion and a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and that Police Officer Entry Level Candidate Chase L. Nance shall be removed from the Police Officer Final Eligibility List.

C. *Police – Conditional Offers of Employment For Candidates Who Passed the In-Person Interview.*

As neither Police Officer Entry Level Candidate Rooney or Nance had passed the In-Person Interview, the Board took no action on this Agenda Item.

(D) *Police – Authorize Psychological and Medical Examinations for Entry Level Candidates Who Accept the Conditional Offer and Employment.*

As neither Police Officer Entry Level Candidate Rooney or Nance had passed the In-Person Interview, the Board took no action on this Agenda Item.

(E) *Police – Review and Approve Signing the COPS and FIRE Contract for Entry Level Testing.*

The Board then reviewed the proposed Agreement with COPS and FIRE Personnel Services, Inc. for the provision of the Testing Services. Commissioner Phillips made a verbal Motion To Approve the proposed Agreement with COPS and FIRE Personnel Services, Inc. Commissioner Hunter verbally seconded this Motion and a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and that the name of Robert Ford is hereby removed from the Police Officer Final Eligibility Register.

(F) *Police – Authorize Publishing of the Notice for the Entry Level Testing.*

Commissioner Phillips then made a verbal Motion To Publish the Notice of the Entry Level Testing. Commissioner Hunter verbally seconded this Motion and a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and that the Notice shall be published.

(G) *Police – Determine the Date for Entry Level Testing.*

Commissioner Phillips made a verbal Motion To Schedule August 6, 2022 as the date for the commencement of the written Examination and Agility Test for Entry Level Police Officer. Commissioner Hunter verbally seconded this Motion and a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and that the Written Examination and Agility Test Steps for Police Officer Entry Level shall be held on August 6, 2022.

(H) *Approval of Destruction of Audio Recording of the Board’s Executive Session As Held On July 11, 2019.*

The Board discussed its legal authority to order the destruction of the audio recording of its Executive Session as held on July 11, 2019 under Section 2.6(c)(1) of the Illinois Open Meetings Act because more than 18 months have passed since that Executive Session and the Board will contain to maintain the approved written Minutes of that Executive Session. Commissioner Phillips made a verbal Motion To Permanently Destroy All Copies of the Audio Recording of the July 11, 2019 Executive Session. Commissioner Hunter verbally seconded this Motion and a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and that the all copies of the Audio Recording of the July 11, 2019 Executive Session shall be permanently destroyed.

ADJOURNMENT:

Commissioner Phillips made a verbal Motion To Adjourn. Commissioner Hunter verbally seconded this Motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 8:02 P.M.

Respectfully Submitted,

Michael J. Phillips

Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners

APPROVED by Vote of the Board of Fire and Police Commissioners on July 21, 2022.