

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE  
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE  
HELD ON JUNE 29, 2022 IN THE CITY COUNCIL CHAMBERS  
OF THE BELVIDERE CITY HALL**

**CALL TO ORDER:** Chair Hunter called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:10 PM.

**ROLL CALL:** Commissioners, Gonzalez, Hunter and Phillips were personally and physically present in the meeting room. No Commissioner attended by electronic or remote methods.

**PUBLIC COMMENT:** There was no Public Comment presented.

**READING OF THE MINUTES:** The Board did not consider the Minutes of any prior Board Meeting.

**COMMUNICATIONS:**

A. *Bills Payable.*

Performance Evaluation, Inc. Invoice #43946 dated April 30, 2022 in the amount of \$ 20.00 for the administration of PEP Test(s) to Police Office Candidates. Commissioner Phillips made a verbal Motion To Pay this Invoice as Presented. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued as follows:

Commissioner Phillips	Aye
Commissioner Hunter	Aye
Commissioner Gonzalez	Aye

Chair Hunter declared the Motion As Passed and the Invoice is Approved for Payment as Presented.

B. *Police Chief's Report.* Police Chief Shane Woody stated that there was nothing new to report.

C. *Fire Chief Report.* Fire Chief Shawn Schadle stated as follows:

1. That July 5<sup>th</sup> is the deadline for Firefighter Candidates to file their requests for Preference Points.

2. That Commissioner Hunter will meet with Fire Chief Shadle and City Clerk Sarah Turnipseed on July 5<sup>th</sup> to apply Preference Points and to prepare a proposed Final Eligibility Register.

3. The current Firefighter Final Eligibility Register expires on July 7<sup>th</sup> so the Board needs to meet and to approve the new Final Eligibility Register prior to July 7<sup>th</sup>.

**UNFINISHED BUSINESS:** NONE.

**NEW BUSINESS:**

(A) *Police – Review Backgrounds for Lateral Candidates.*

Police Detective Sergeant Smaha presented written background investigations on Lateral Candidates Douglas Golden and Matthew Davis. Commissioner Gonzalez made a verbal Motion To Find That Lateral Candidate had not successfully completed the required Background Investigation step of the Hiring Procedures as mandated by the Board’s current Rules and Regulations. Commissioners Hunter verbally seconded this Motion and a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye
Commissioner Gonzalez	Aye

Chair Hunter declared the Motion had passed and that Lateral Candidate Douglas Golden is hereby removed from further consideration to be hired as a Police Officer for the City of Belvidere.

Commissioner Gonzalez made a verbal Motion To Find that Lateral Candidate Matthew T. Davis had not successfully completed the required Background Investigation step of the Hiring Procedures as mandated by the Board’s current Rules and Regulations. There was no second for this Motion and the Motion thus died.

Commissioner Hunter made a verbal Motion To Find That Lateral Candidate Matthew T. Davis has successfully had successfully completed the required Background Investigation step of the Hiring Procedures as mandated by the Board’s current Rules and Regulations. Commissioners Phillips verbally seconded this Motion and a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye
Commissioner Gonzalez	No

Chair Hunter declared the Motion had passed and that Lateral Candidate Matthew T. Davis hereby passed the Background Investigation Step.

(B) *Police – Approve Polygraph(s) for Lateral Candidate(s) That Successfully Complete the Background Portion of the Lateral Application Process.*

Commissioner Phillips made a verbal Motion To Request that Lateral Candidate Matthew T. Davis submit to the required Polygraph Examination step of the Lateral Officer Hiring Process as required by the Board’s current Rules and Regulations. Commissioners Hunter verbally seconded that Motion and a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye
Commissioner Gonzalez	Aye

Chair Hunter declared the Motion had passed and that Lateral Candidate Matthew T. Davis is hereby requested to submit to the Required Polygraph Examination.

**OTHER BUSINESS:**

Commissioner Phillips made a verbal Motion To Schedule A Special Board Meeting for 6:00 PM on Wednesday, July 6, 2022 for the purposes of approving the new Final Eligibility Register for the Fire Department. Commissioner Hunter verbally seconded that Motion and a Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye
Commissioner Gonzalez	Aye

Chair Hunter declared the Motion had passed and that the Board will conduct a Special Meeting on Wednesday, July 6, 2022 at 6:00 o'clock P.M. to approve the new Final Eligibility Register for Firefighter.

**ADJOURNMENT:**

Commissioner Phillips made a verbal Motion To Adjourn. Commissioner Hunter verbally seconded this Motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 6:40 P.M.

Respectfully Submitted,

*Michael J. Phillips*

Michael J. Phillips  
Secretary of the Board of Fire and  
Police Commissioners

*APPROVED by Vote of the Board of Fire and Police Commissioners on July 6, 2022.*