

**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF FIRE & POLICE COMMISSIONERS  
AS HELD ON JULY 26, 2023 AT 6:00 P.M.  
IN THE BELVIDERE CITY HALL**

**CALL TO ORDER:** 6:12 PM as Commissioner Phillips arrived late.

**ROLL CALL:** Commissioners John Hunter, Michael Phillips & Carlos Villareal appeared in person in the Meeting room. No Commissioner appeared through electronic means. Also present was the Police Chief, Deputy Police Chiefs Wallace and Smaha, and Police Detective Sergeant Michael Ball. The Fire Chief was not present because there were no Fire Department Agenda Items on tonight's Agenda. There were no members of the public present.

**PUBLIC COMMENT:** None

**APPROVING OF THE MINUTES:** None presented

**COMMUNICATIONS:**

*A. Bills Payable. NONE.*

*B. Police Chief's Report.* The Police Chief did not present either a verbal or written report to the Board.

*C. Fire Chief's Report.* The Fire Chief was not present and did not make either a written or verbal Fire Chief Report.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

*A. Police – Approve Polygraphs For Entry Level Candidate*

The Board then reviewed the written Reports of Polygraph Examinations of Police Entry-Level Candidates Jesus Lara-Para and Ashley Hauser. Commissioner Phillips made a Motion To Find That Police Entry-Level Candidates Jesus Lara-Para and Ashley Hauser had successfully passed the Polygraph Examination as required by the Board's current Rules and Regulations. Commissioner Villareal verbally seconded that Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Commissioner Hunter declared the Motion as Passed on a 3 – 0 Roll Call Vote and that Entry Level Police Candidates Jesus Lara-Para and Ashley Hauser have each successfully passed the required Polygraph Examinations required by the Board’s current Rules and Regulations.

*(B) Police – Interview Entry Level Candidates.*

The Board then conducted an Oral Interview of Entry Level Police Officer Candidate Jesus Lara-Para. Commissioner Phillips made a Motion To Find That Police Entry-Level Candidates Jesus Lara-Para had successfully passed the Oral Interview as required by the Board’s current Rules and Regulations. Commissioner Villareal verbally seconded that Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Commissioner Hunter declared the Motion as Passed on a 3 – 0 Roll Call Vote and that Entry Level Police Candidate Jesus Lara-Para had successfully passed the required Oral Interview required by the Board’s current Rules and Regulations.

The Board then conducted an Oral Interview of Entry Level Police Officer Candidate Ashley Hauser. Commissioner Phillips made a Motion To Find That Police Entry-Level Candidate Ashley Hauser had successfully passed the Oral Interview as required by the Board’s current Rules and Regulations. Commissioner Villareal verbally seconded that Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Commissioner Hunter declared the Motion as Passed on a 3 – 0 Roll Call Vote and that Entry Level Police Candidate Ashley Hauser had successfully passed the required Oral Interview required by the Board’s current Rules and Regulations.

*(C) Police – Conditional Offer of Employment*

Commissioner Phillips verbally made a Motion To Extend an Offer of Employment as a Probationary Police Officer to Jesus Lara-Para contingent upon his successful completion of the required Medical and Psychological Examinations. Commissioner Villareal verbally seconded that Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Commissioner Hunter declared the Motion as Passed on a 3 – 0 Roll Call Vote and a Conditional Offer of Employment as a Probationary Police Officer for the City of Belvidere is hereby extended to Jesus Lara-Para.

Commissioner Phillips verbally made a Motion To Extend an Offer of Employment as a Probationary Police Officer to Ashley Hauser contingent upon her successful completion of the required Medical and Psychological Examinations. Commissioner Villareal verbally seconded that Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Commissioner Hunter declared the Motion as Passed on a 3 – 0 Roll Call Vote and a Conditional Offer of Employment as a Probationary Police Officer for the City of Belvidere is hereby extended to Ashley Hauser.

(D) *Police – Approve Psychological and Medical Entry Level Candidates.*

Commissioner Phillips verbally made a Motion To Request that Entry Level Candidates Jesus Lara-Para and Ashley Hauser submit to the Medical and Psychological Examinations as required by the Board’s current Rules and Regulations. Commissioner Villareal verbally seconded that Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Commissioner Hunter declared the Motion as Passed on a 3 – 0 Roll Call Vote and that Entry Level Candidates Jesus Lara-Para and Ashley Hauser are hereby requested to submit to the required Medical and Psychological Examinations.

**OTHER BUSINESS:** NONE.

**ADJOURNMENT:** Commissioner Phillips made a verbal Motion to Adjourn the Meeting. Commissioner Villareal verbally seconded the Motion. A Voice Vote was held with Commissioner Hunter declared the Motion To Adjourn as Passed. The Meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
/s/ Michael J. Phillips  
Michael J. Phillips, Secretary

Minutes Approved by the Board on September 26, 2023.