

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: May 6, 2024

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois
at 6:00 p.m.

Call to order by Mayor Clinton Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, W. Frank,
S. Gramkowski, M. McGee, D. Snow and C. Stevens.

Absent: Freeman and Mulhall.

Other staff members in attendance:

Public Works Director Brent Anderson, Director of Buildings Kip Countryman,
Community Development Planner Gina DelRose, Budget and Finance Officer Shannon
Hansen, Police Chief Shane Woody, Fire Chief Shawn Schadle, City Attorney Mike
Drella and City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:
Invocation: Mayor Morris.

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
April 15, 2024; as presented.

Motion by Ald. Albertini, 2nd by Ald. McGee to approve the minutes of the regular
meeting of the Belvidere City Council of April 15, 2024. Aye voice vote carried.
Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations: None.

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Approval of the Minutes of the Committee of the Whole – Public Safety and
Finance and Personnel of April 22, 2024; as presented.

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Motion by Ald. Gramkowski, 2nd by Ald. Snow to approve the minutes of the Committee of the Whole – Public Safety and Finance and Personnel of April 22, 2024. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

(A) Ord. #672H – 2nd Reading: An Ordinance Granting a Special Use to Allow Two Additional Murals within the CB, Central Business District (109 North State Street).

Motion by Ald. Snow, 2nd by Ald. Fleury to pass Ord. #672H. Roll Call Vote: 8/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, McGee, Snow and Stevens. Nays: None. Motion carried.

(B) Ord. #673H – 2nd Reading: An Ordinance Adopting A New Comprehensive Plan Created by Houseal Lavigne Associates.

Motion by Ald. Fleury, 2nd by Ald. McGee to pass Ord. #673H. Discussion including Nik Davis with Houseal Lavigne Associates took place regarding high density residential future land use. Motion by Ald. Gramkowski, 2nd by Ald. Snow to amend high density to medium density residential future land use in the City of Belvidere Comprehensive Plan. Roll Call Vote on motion to amend: 5/3 in favor. Ayes: Brereton, Frank, Gramkowski, McGee and Snow. Nays: Stevens, Albertini and Fleury. Roll Call Vote on original motion as amended: 8/0 in favor. Ayes: Fleury, Frank, Gramkowski, McGee, Snow, Stevens, Albertini and Brereton. Nays: None. Motion carried.

(C) Ord. #674H – 2nd Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment Within the GB, General Business District (1414 North State Street).

Motion by Ald. Stevens, 2nd by Ald. Snow to pass Ord. #674H. Discussion regarding attendance and concerns of Public Hearing for Special Use. Roll Call Vote: 6/2 in favor. Ayes: Gramkowski, McGee, Snow, Albertini, Brereton and Fleury. Nays: Frank and Stevens. Motion carried.

(D) Ord. #675H – 2nd Reading: An Ordinance Establishing Recapture for the Construction of Water Mains in Hawkey Drive from Indy Drive to Irene Road and in Irene Road from Hawkey Drive to the Union Pacific Rail Road.

Motion by Ald. Snow, 2nd by Ald. Fleury to pass Ord. #675H. Roll Call Vote: 8/0 in favor. Ayes: Gramkowski, McGee, Snow, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.

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(10) New Business:

- (A) Res. #2024-6 – A Resolution Authorizing the Mayor to enter into a Contract for the Purchase of Electricity from the Lowest Cost Electricity Provider for the Purpose of Street Lighting through the Northern Illinois Municipal Electric Collaborative Bid Process.

Motion by Ald. Stevens, 2nd by Ald. Gramkowski to adopt Res. #2024-6. Discussion regarding electric rates. Roll Call Vote: 8/0 in favor. Ayes: McGee, Snow, Stevens, Albertini, Brereton, Fleury, Frank and Gramkowski. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of April 22, 2024.

- (A) Motion to authorize the carryover of unused holiday time in FY24 to FY25 of 108 hours for Officer Ashley Hauser and 92.25 hours for Officer Jesus Lara-Parra. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski and McGee. Nays: None. Motion carried.
- (B) Motion to authorize the carryover of unused vacation time in FY 24 to FY 25 of two days for Probationary Firefighter Herrera and Probationary Firefighter Jankowski. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, McGee and Snow. Nays: None. Motion carried.
- (C) Motion to authorize the agreement for Lexipol Services outlined in Quote Q-76070-2 for \$19,054.15 paid out of FY line item 01-5-220-7020. Roll Call Vote: 8/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, McGee, Snow and Stevens. Nays: None. Motion carried.
- (D) Motion to approve the use of \$35,188.86 of ARPA funds in FY25 for costs associated with the engine rebuild of Fire Engine 102 and \$1,800.00 for a 3-year/150,000-mile warranty. Roll Call Vote: 8/0 in favor. Ayes: Brereton, Fleury, Frank, Gramkowski, McGee, Snow, Stevens and Albertini. Nays: None.
- (E) Motion to accept grant funds from the U.S. Department of Transportation Federal Railroad Administration in the amount of \$1,666,279.00 to be used for design and engineering work necessary for the construction of a grade separation structure on South Appleton Road and to authorize the Mayor and Finance Director to execute any documentation necessary to facilitate the receipt of grant funds. Roll Call Vote: 8/0 in favor. Ayes: Fleury, Frank, Gramkowski, McGee, Snow, Stevens, Albertini and Brereton. Nays: None. Motion carried.
- (F) Motion to approve the proposed 2024 MFT Street Maintenance Program. Roll Call Vote: 8/0 in favor. Ayes: Frank, Gramkowski, McGee, Snow, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

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(G) Motion to approve the proposal from Helm Electric for the LED lighting upgrade at the Water Department Office, subject to receiving the ComEd incentive for indoor lighting, for a net cost to the City of \$4,926.20. Roll Call Vote: 8/0 in favor. Ayes: Gramkowski, McGee, Snow, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Frank, 2nd by Ald. Albertini to adjourn meeting at 6:42p.m. Aye voice vote carried. Motion carried.



Handwritten signature of the Mayor in black ink.

Mayor

Attest:



Handwritten signature of the City Clerk in blue ink.

City Clerk