

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON OCTOBER 29, 2024, THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire & Police Commissioners to Order at 6:00 P.M.

ROLL CALL: Commissioners Hunter, Villareal and Rathburn were personally and physically present in the meeting room. Also present was Police Chief Woody, Deputy Chief Smaha, Deputy Chief Bird and SGT Ball

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: Previously, Secretary Rathburn electronically distributed the proposed Minutes of the Board's Special Meetings as held on October 10th of 2024.

- A. Commissioner Hunter made a verbal Motion to Approve as Presented the proposed Minutes of the Board's September 10, 2024 Special Meeting. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the minutes were approved.

COMMUNICATIONS:

A. *Bills Payable.*

1. HolmstromKennedy., Invoice 308374, of October 15, 2024, for \$157.50 for Legal Services. Commissioner Rathburn made a verbal Motion to Approve as Presented this invoice. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

2. PEI, Invoice 52654 for \$930.24 for PEP Billing ICO Applicants to the Belvidere Police Department. Commissioner Villareal made a verbal Motion

to Approve as Presented this invoice. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

B. *Police Chief's Report.*

1. Chief Woody gave a report on the FTL status of recruits currently in the program.
 - a. Officer Stansford is still in FTL and is progressing as expected.
 - b. Officer LaraPara is currently Step 5, Solo Patrol, with no issues at all.
 - c. Officers Gerardo, Venegas have completed their Probationary Status, and Officer Gibson is fully expected to finish his Probationary Status on the 3rd of November.
2. Chief Woody did report that he had made an email inquiry with Roberta Holzwarth of HolmstromKennedy with regards to the PD Peer Interview process but had not received a response yet.

C. *Fire Chief's Report.* No Report.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Police—Approve Lateral Candidate Polygraph ICO Hobert Jones Jr. After reviewing the report Commissioner Villareal made a verbal Motion to Approve as Passed the Lateral Candidate Polygraph. Commission Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Polygraph was Approved.

- B. Police —Interview Lateral Candidate ICO Hobert Jones Jr. An in depth interview was conducted by members of the Board and leadership of Belvidere Police Department.
- C. Police —Lateral Candidate Conditional Offer of Employment ICO Hobert Jones Jr. After conducting the interview Commissioner Rathburn made a verbal Motion to Approve as Passed the Interview and present a Conditional

Offer of Employment to Hobert Jones Jr. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Conditional Offer of Employment was approved.

- D. Police — Approve Lateral Candidate Psychological and Medical Examinations ICO Hobert Jones Jr. Commissioner Hunter made a verbal Motion to Approve the Psychological and Medical Examinations. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Examination Reports were approved.

- E. Police — A Motion was made by Commissioner Villareal to remove candidate Rogelio Oriziba from the Approved Candidate List per Mr. Oriziba's request. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Mr. Rogelio Oriziba was removed from the List.

- F. Police — A Motion was made by Commissioner Hunter to Pass Over but retain Austin Smaha on the Approved Candidate List per Mr. Smaha's request. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Austin Smaha was passed over but retained on the List.

G. Police —Approve Entry Level Applicant Backgrounds. The following backgrounds were reviewed and motions made.

1. A Motion was made by Commission Hunter that Applicant William D. Kuipers Failed to Pass the Background Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Background ICO William D. Kuipers was Not Approved.

2. A Motion was made by Commission Hunter that Applicant Tristan L. Linthakhanh Failed to Pass the Background Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Background ICO Tristan L. Linthakhanh was Not Approved.

At this point Commissioner Villareal recused himself from the meeting as the next applicant was a relative.

3. A Motion was made by Commission Hunter that Applicant Kolby M. Soltow Failed to Pass the Background Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Background ICO Kolby M. Soltow was Not Approved.

Commissioner Villareal reentered the meeting.

4. A Motion was made by Commission Hunter that Alexzander M Alvarez Failed to Pass the Background Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Background ICO Alexzander M Alvarez was Not Approved.

5. A Motion was made by Commission Hunter that Leanne J Serafin Passed the Background Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Background ICO Leanne J. Serafin was Approved.

- H. Police — Approve Entry Level Polygraph ICO Leanne J. Serafin. Commissioner Hunter made a verbal Motion to Approve the Polygraph Examination. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

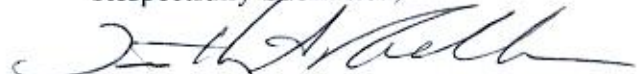
Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Polygraph was Approved.

OTHER BUSINESS: None

ADJOURNMENT: Commissioner Hunter made a verbal Motion to Adjourn. Commissioner Rathburn verbally seconded this motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 7:57 P.M.

Respectfully Submitted,



Timothy A. Rathburn

Approved by Vote of the Board of Fire and Police Commissioners on **FEB 05 2025**