

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON FEBRUARY 5, 2025, THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire & Police Commissioners to Order at 6:00 P.M.

ROLL CALL: Commissioners Hunter, Villareal and Rathburn were personally and physically present in the meeting room. Also present was Police Chief Woody, Deputy Chief Smaha, Deputy Chief Bird, SGT Ball and Fire Chief Schadle

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: Previously, Secretary Rathburn electronically distributed the proposed Minutes of the Board's Special Meetings as held on October 29th of 2024.

- A. Commissioner Hunter made a verbal Motion to Approve as Presented the proposed Minutes of the Board's October 29, 2024 Special Meeting. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the minutes were approved.

COMMUNICATIONS:

A. *Bills Payable.*

1. Trotsky Investigative Polygraph., Invoice Belvidere 24-01, for \$195.00 for Polygraph Testing ICO Hobart Jones. Commissioner Rathburn made a verbal Motion to Approve as Presented this invoice. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

2. PEI, Invoice 52956 for \$25.00, of 31 October 2024, for PEP Billing ICO William Cupers. Commissioner Villareal made a verbal Motion to Approve

as Presented this invoice. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

3. Physicians Immediate Care, Invoice 42272 for \$683.00, of 11 December 2024, for Physical Screenings ICO Jacob Jordan and Hobart Jones. Commissioner Rathburn made a verbal Motion to Approve as Presented this invoice. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

4. Braden Counseling Center, Invoice BPD11062024 for \$400.00, of 4 November 2024, for Psych Screening ICO Hobart Jones. Commissioner Villareal made a verbal Motion to Approve as Presented this invoice. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

B. *Police Chief's Report.*

1. Chief Woody gave a report on the FTL status of recruits currently in the program.
 - a. Officer Jesus LaraPara is currently Step 5, Solo Patrol, and will complete his Probationary Period in February 2025 and will be presented his permanent badge tentatively on the 24th of February at City Hall.
 - b. Officers Tyler Stansford and Hobart Jones are currently in Step 5 on Solo Patrol with no issues to date
 - c. Chief Woody informed the Board that BPD is currently down nine (9) officers. In addition to this shortfall:
 1. Officer Steve Jones intends to retire in May of 2025.

2. K.C. Brock is testing with the Sycamore, IL Police Department.
3. There are two officers on leave and two on medical.

C. *Fire Chief's Report.* Chief Schadle reported that there is currently one Probationary Firefighter, Camden Johnson, who has completed his first assessment and is doing well. He came in fully certified with Paramedic's License and Firefighter Certification as well as a couple of others. Chief Schadle reported his department is fully staffed.

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. Police:

B.

1. Approve Lateral Candidate Application ICO Ruby Osorio. After receiving a report from Police Chief Woody, Commissioner Hunter made a verbal Motion that Ruby Osorio failed the Application Process for Lateral Transfer. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Ruby Osorio removed from consideration for Lateral Transfer.

2. Approve Lateral Candidate Application ICO Ian N. Nance. After receiving a report from Police Chief Woody, Commissioner Rathburn made a verbal Motion that Ian N. Nance failed the Application Process for Lateral Transfer. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Ian N. Nance removed from consideration for Lateral Transfer.

- C. Police —Establish Lateral Applicant List. Since no candidates met the requirements, no list was established.

D. Police:

1. Approve Police Background ICO Sergio Ramirez Bustos. After reviewing the Background Report and discussion, Commissioner Villareal made a verbal Motion to Not Accept the Background Investigation of Mr. Bustos as Passed. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Background ICO Sergio Ramirez Bustos was Not Approved.

(Deputy Chief Smaha recused himself from the meeting at this point)

2. Approve Police Background ICO Austin Smaha. After reviewing the Background Report and discussion, Commissioner Villareal made a verbal Motion to Accept the Background Investigation of Mr. Smaha as Passed. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Background ICO Austin Smaha was Approved as Passed.

- E. Police —Authorize Polygraph Examination ICO Ausin Smaha. Commissioner Villareal made a verbal Motion to Authorize the Polygraph Examination. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Background ICO Austin Smaha was Approved.

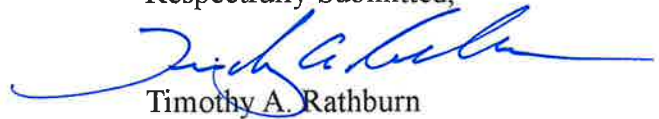
(Deputy Chief Smaha rejoined the meeting at this time)

OTHER BUSINESS:

- A. Executive Session. The Board moved to Executive Session at 6:58 PM pursuant to 2(c)(1) of the Open Meeting Act and remained so until 7:11 PM.

ADJOURNMENT: Commissioner Hunter made a verbal Motion to Adjourn. Commissioner Villareal verbally seconded this motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 7:13 P.M.

Respectfully Submitted,



Timothy A. Rathburn

FEB 19 2025

Approved by Vote of the Board of Fire and Police Commissioners on _____.