

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE  
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE  
HELD ON MARCH 6, 2025, THE CITY COUNCIL CHAMBERS OF  
THE BELVIDERE CITY HALL**

**CALL TO ORDER:** Chair Hunter called this Special Meeting of the Board of Fire & Police Commissioners to Order at 6:02 P.M.

**ROLL CALL:** Commissioners Hunter, Villareal and Rathburn were personally and physically present in the meeting room. Also present was Police Chief Woody, Deputy Chief Bird and SGT Ball.

**PUBLIC COMMENT:** There was no Public Comment presented.

**READING OF THE MINUTES:** Secretary Rathburn distributed the proposed Minutes of the Board's Special Meetings as held on February 19<sup>th</sup> of 2025.

- A. Commissioner Hunter made a verbal Motion to Approve as Presented the proposed Minutes of the Board's February 5, 2025 Special Meeting. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the minutes were approved.

**COMMUNICATIONS:**

- A. *Bills Payable.* **NONE**
- B. *Police Chief's Report.*
- a. Chief Woody informed the Board that on March 17<sup>th</sup> the Police Department will be presenting multiple awards to multiple officers for lifesaving, meritorious service and other awards.
- C. *Fire Chief's Report.* No Report.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

A. Police:

1. Approve Entry Level Psychological and medical testing ICO Austin Smaha. After reviewing the psychological and medical reports,

Commissioner Rathburn made a verbal Motion that the tests be accepted as Passed for Austin Smaha. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed the tests for Austin Smaha was accepted as Passed.

- B. Police—Approve Entry Level Applicant as Probationary Officer to Belvidere Police Department ICO Austin Smaha. Commissioner Rathburn made a verbal Motion to Approve Austin Smaha as a Probationary Officer of BPD. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Austin Smaha was accepted as a Probationary Officer in BPD.

- C. Police —Approve Entry Level Applicant Background ICO Alexander Lee. After reviewing the background information on Applicant Lee, Commissioner Villareal made a verbal Motion to approve the background information as passed. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the background for Alexander Lee was accepted as Passed.

- D. Police—Authorize Entry Level Applicant for polygraph ICO Alexander Lee. Commissioner Hunter made a verbal Motion to authorize entry level polygraph examinations for Alexander Lee. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the examination was authorized.

**OTHER BUSINESS:** Per the request of Dillon Mellin, an applicant for the Belvidere Police Department, Commissioner Villareal made a verbal Motion to Pass but Retain Mr. Mellin on the Eligible Applicant List for the Belvidere Police Department. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Mr. Mellin was Passed but Retained on the Eligibility List.

**ADJOURNMENT:** Commissioner Hunter made a verbal Motion to Adjourn. Commissioner Rathburn verbally seconded this motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 6:40 P.M.

Respectfully Submitted,



Timothy A. Rathburn

*Approved by Vote of the Board of Fire and Police Commissioners on*

**FEB 13 2025**