

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

April 21, 2025

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere, IL at 6:00 p.m.
Mayor Clinton Morris presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
April 7, 2025; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Arbor Day Proclamation.
(B) Ida Public Library.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,404,466.84
Water & Sewer Fund Expenditures: \$ 865,414.74

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for March 2025.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for March 2025.
- (C) Monthly Report of Community Development Department/Planning Department for March 2025.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits and Case Reports for March 2025.
- (E) Monthly Financial Report for March 2025.
- (F) Monthly General Fund Report for March 2025.
- (G) Monthly Water/Sewer Fund Report March 2025.
- (H) Minutes of Planning and Zoning Commission April 8, 2025.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of April 14, 2025.

(9) Unfinished Business:

- (A) Ord. #720H – 2nd Reading: An Ordinance Authorizing the City of Belvidere, Boone County, Illinois to Borrow Funds from the Illinois Public Water Supply Loan Program.

(10) New Business:

- (B) Ord. #721H – 1st Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police K9 Xilo).
- (C) Ord. #722H – 1st Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment within the CB, Central Business District (105 Buchanan Street).
- (D) Res: #2025-8: A Resolution Authorizing the Mayor to Execute an Independent Contractor Agreement for Plumbing Inspection Services.
- (E) Res: #2025-9: A Resolution Authorizing the Mayor to Execute an Independent Contractor Agreement for Electrical Inspection Services.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works April 14, 2025.

Motions of Public Works – Chairman Rory Peterson:

- (A) Motion to approve the low bid from Langton Group, in the amount of \$87.00 per mowing, for the mowing of Water Department Sites. This work will be paid from Water Department Line Item #61-5-810-6040.
- (B) Motion to approve the low bid from Langton Group, in the amount of \$568.40 per mowing, for the mowing of the Public Works Sites. This work will be paid from Street Department Line Item #01-5-310-6002.
- (C) Motion to approve the low bid from Langton Group, in the amount of \$316.54 per mowing, for the Farmington Ponds. This work will be paid from the Farmington Pond Maintenance Fund.

- (D) Motion to approve the low bid from Lawn Maintenance Services, in the amount of \$24,916.00, for the 2025 Landscape Maintenance Program. This work will be paid for from Street Department Line Items #01-5-310-6002 and #01-5-310-6826.
- (E) Motion to approve the low bid from Minnihan's Tree Service, in the amount of \$56,000.00, for tree work from May 1, 2025 to April 30, 2026 for the City of Belvidere. This work will be paid for from Forestry Funds.
- (F) Motion to reject the 2025 Sidewalk Replacement Program bid received.
- (G) Motion to approve the 2025 Outdoor Warning Siren System annual preventative maintenance agreement with Braniff Communications in the amount of \$6,690.00. The cost will be paid for from Line Item #01-5-240-7900.
- (H) Motion to approve the purchase of the Vermeer SC48TX Stump Grinder from Vermeer Midwest, in the amount of \$61,430.84. This equipment will be paid for from Capital Line Item #41-5-752-8200.
- (I) Motion to approve the purchase of the Fecon FM 28 EXC brush mulching attachment from Alta Equipment Company, in the amount of \$25,360.00. This equipment will be paid for from Capital Line Item #41-5-752-8200.
- (J) Motion to approve the purchase of the PJ Tilt Trailer from Rondo Enterprises, in the amount of \$5,919.37. This equipment will be paid for from Capital Line Item #41-5-752-8200.
- (K) Motion to approve the proposal from Strand Associates, in an amount not-to-exceed \$41,500.00, to complete the Water System Study and Model Update. This work will be paid for from Water Depreciation Line Item #61-1780.
- (L) Motion to approve the proposal from Truck Country of Illinois, in the amount of \$133,495.00, for the purchase of a 2025 Freightliner ten-yard dump truck chassis. This truck chassis will be paid for from Water Depreciation Line Item #61-1780.
- (M) Motion to approve the waiver request from Heidner Properties to allow for the installation of sidewalk along one side of Crystal Parkway as shown on the Sidewalk Plan attached to the memo dated 4/9/2025.
- (N) Motion to approve the proposal from Brownfield Environmental Engineering Resources, in the amount of \$34,500.00 for the 2025 Landfill #2 Annual Services. This work is included in the proposed Landfill budget, account number 01-5-335-7900.

Motions of Finance & Personnel – Chairwomen Wendy Frank.

- (O) Motion to accept the Safety & Infrastructure Director's Grant from the Illinois Department of Commerce & Economic Opportunity in the amount of \$250,000 and authorize the Mayor and Finance Director to execute any documentation necessary to facilitate the receipt of grant funds. These funds will be used as follows: For the Belvidere Police Department purchase of 3 Motorola APX N70 radios, 20 mini shields, and pepperballs for police officers as well as 8 patrol car computers and installation of steel bollards; For the Public Works Department purchase of a flatbed trailer to transport concrete barriers and the purchase of SCADA systems for lift stations.

Motions of Public Safety – Chairman Matthew Fleury.

- (P) Motion to accept a \$15,000.00 donation to the Belvidere Police Department and approve payment of \$15,500.00 to Kane County Sheriff's Office for the purchase of a police canine, training and equipment to be paid for from \$15,000.00 donation and \$500.00 from the Belvidere Police Department K-9 line item.
- (Q) Motion to approve to purchase the production of a recruitment video as outlined in the invoice from First-In Studios, Inc. for \$4,940.00 to be paid for from the Belvidere Police Department community policing line item.
- (R) Motion to approve the Special Olympics Athlete Parade Request from Belvidere Park District to be held on May 1, 2025.

(11) Adjournment:

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: April 7, 2025

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois
at 6:00 p.m.

Call to order by Mayor Clinton Morris.

(1) Roll Call: Present: J. Albertini, M. Fleury, W. Frank, S. Gramkowski, M. McGee,
R. Peterson and C. Stevens.

Absent: R. Brereton, M. Freeman and N. Mulhall.

Other staff members in attendance:

Public Works Director Brent Anderson, Budget and Finance Officer Sarah Turnipseed,
Director of Buildings Kip Countryman, Community Development Planner Gina DelRose,
Police Chief Shane Woody, Fire Chief Shawn Schadle, City Attorney Mike Drella and
City Clerk Erica Bluege.

(2) Pledge of Allegiance:

Invocation: Mayor Clinton Morris.

(3) Public Comment:

(A) Pamela Lopez-Fettes, Director of Growth Dimensions requested a
contribution increase from the City of Belvidere.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
March 17, 2025; as presented.

Motion by Ald. Stevens, 2nd by Ald. Peterson to approve the minutes of the regular
meeting of the Belvidere City Council of March 17, 2025. Aye voice vote carried.
Motion carried.

(5) Public Hearing:

(A) Annual Budget for 2025-2026 fiscal year.

Mayor Morris opened the public hearing at 6:05p.m. and stated the publication for the Public Hearing for the Annual Budget for 2025-2026 fiscal year appeared in the Belvidere Republican on March 27, 2025, and asked if there was anyone here to address the public hearing. There being none the public hearing closed at 6:06p.m.

(6) Special Messages and Proclamations:

(A) Child Abuse Prevention & Awareness Proclamation.

Mayor Morris presented Child Abuse Prevention Month Proclamation to Judge C. Robert Tobin III.

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Approval of the Minutes of the Committee of the Whole – Public Safety and Finance and Personnel of March 24, 2025; as presented.

Motion by Ald. Frank, 2nd by Ald. Peterson to approve the minutes of the Committee of the Whole – Public Safety and Finance and Personnel of March 24, 2025. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

(A) Ord. #717H – 2nd Reading: An Ordinance Amending Section 118-34 and 118-35 of the City of Belvidere Municipal Code.

Motion by Ald. Frank, 2nd by Ald. Stevens to pass Ord. #717H. Roll call vote: 7/0 in favor. Ayes: Albertini, Fleury, Frank, Gramkowski, McGee, Peterson and Stevens. Nays: None. Motion carried.

(B) Ord. 718H – 2nd Reading: FY26 Budget Ordinance.

Motion by Ald. Gramkowski, 2nd by Ald. Stevens to pass Ord. #718H. Motion by Ald. Peterson, 2nd by Ald. Stevens to amend line item #01-5-610-6840 Economic & Business Development and reduce the Growth Dimensions pledge from \$20,000 to \$0.00. Discussion took place with Alderpersons and Mayor giving their opinions. Roll call vote on amendment to Ord. #718H: 3/4 in favor. Ayes: Gramkowski, Peterson and Stevens. Nays: Fleury, Frank, McGee and Albertini. Motion failed. Roll call vote to pass Ord.

Belvidere City Council

April 7, 2025

#718H: 7/0 in favor. Frank, Gramkowski, McGee, Peterson, Stevens, Albertini and Fleury. Nays: None. Motion carried.

(10) New Business:

(A) Motion to waive the two-week layover requirement as provided by Section 2-87(g) of the City's Code with respect to Ord. #719H.

Motion by Ald. Fleury, 2nd by Ald. Peterson to waive the two-week layover requirement as provided by Section 2-87(g) of the City's Code with respect to Ord. #719H.

Discussion took place in regards to the purpose of the waiver. Chief Woody noted that it is so it can make it into the current fiscal year. Roll call vote: 7/0 in favor. Ayes: Gramkowski, McGee, Peterson, Stevens Albertini, Fleury and Frank. Nays: None. Motion carried.

(B) Ord. #719H – 1st & 2nd Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police Department Side Arms).

Motion by Ald. Peterson, 2nd by Ald. Fleury to pass Ord. #719H. Discussion took place in regards to using a local business to buy/sell the firearms. It was noted that the ordinance was worded in such a way as to give authority to Chief Woody to sell the firearms locally. Discussion took place in regards to correcting the scrivener's error in Section 3 to December 9, 2025. Roll call vote: 7/0 in favor. Ayes: McGee, Peterson, Stevens, Albertini, Fleury, Frank and Gramkowski. Nays: None. Motion carried.

(C) Ord. #720H – 1st Reading: An Ordinance Authorizing the City of Belvidere, Boone County, Illinois to Borrow Funds from the Illinois Public Water Supply Loan Program.

Let the record show that Ordinance #720H was placed on file for first reading.

(D) Res. #2025-6: A Resolution Authorizing a City Representative to Sign Loan Documents.

Motion by Ald. Frank, 2nd by Ald. Gramkowski to pass Res. #2025-6. Roll call vote: 7/0 in favor. Ayes: Peterson, Stevens, Albertini, Fleury, Frank, Gramkowski and McGee. Nays: None. Motion carried.

(E) Res. #2025-7: A Resolution Authorizing the Mayor to Execute and the Clerk to Attest the Second Amendment to the Agreement with Metro Paramedic Services, Inc. for EMS Response and Transport Services.

Motion by Ald. Peterson, 2nd by Ald. McGee to pass Res. #2025-7. Roll call vote: 7/0 in favor. Ayes: Stevens, Albertini, Fleury, Frank, Gramkowski, McGee and Peterson. Nays: None. Motion carried.

Belvidere City Council
April 7, 2025

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of March 10, 2025.

- (A) Motion to approve the 2025 MFT Street Maintenance Program as stated in the memo dated 1/28/2025. Roll call vote: 7/0 in favor. Ayes: Albertini, Fleury, Frank, Gramkowski, McGee, Peterson and Stevens. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of March 24, 2025.

- (A) Motion to approve the Corpus Christi Procession Parade Permit Request from St. James Catholic Church for June 22, 2025. Roll call vote: 7/0 in favor. Ayes: Fleury, Frank, Gramkowski, McGee, Peterson, Stevens and Albertini. Nays: None. Motion carried.

- (B) Motion to approve the Block Party Request to close Cloverdale Way from Huntington Dr. to Fairfield Trl. on May 25, 2025 from 2:00p.m. to 8:00p.m. Roll call vote: 7/0 in favor. Ayes: Frank, Gramkowski, McGee, Peterson, Stevens, Albertini and Fleury. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Peterson, 2nd by Ald. McGee to adjourn meeting at 6:37p.m. Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

Bills Payable Summary
DATE OF PAYABLES

April 21, 2025

General Fund:	\$2,335,132.50
Special Funds:	
Farmington Ponds SSA#2	\$57.88
Farmington Ponds SSA#3	\$62.38
Capital	\$69,214.08
MFT	\$0.00
TIF	\$0.00
Escrow	\$0.00
Total General & Special Funds:	\$2,404,466.84
Water & Sewer:	\$865,414.74
Total of all Funds	\$3,269,881.58

Fire Overtime Paid March 2025

01-220

Start Date

03/01/2025

End Date

03/31/2025

Home Department Description	Payroll Name	Pay Date	Overtime		Overtime Hours		Overtime Rate Paid
			Earnings Total	Total	Total		
FIRE	Beck, Mark E	03/14/2025	\$967.35	21.00			\$46.06
FIRE	Beck, Mark E	03/28/2025	\$898.25	19.50			\$46.06
FIRE	Bullard, Zachary J	03/14/2025	\$307.73	8.00			\$38.47
FIRE	Bullard, Zachary J	03/28/2025	\$192.33	5.00			\$38.47
FIRE	Burdick, David	03/14/2025	\$152.75	2.75			\$55.55
FIRE	Burdick, David	03/28/2025	\$124.98	2.25			\$55.55
FIRE	Ellwanger, Adam A	03/14/2025	\$183.36	4.00			\$45.84
FIRE	Ellwanger, Adam A	03/28/2025	\$91.68	2.00			\$45.84
FIRE	Fox, Kevin W	03/14/2025	\$206.28	4.50			\$45.84
FIRE	Heiser, Bradley D	03/28/2025	\$1,094.75	24.00			\$45.61
FIRE	Hendrickson, Jacob C	03/28/2025	\$364.10	8.95			\$40.68
FIRE	Jankowski, Jason	03/28/2025	\$810.52	24.00			\$33.77
FIRE	Johnson, Camden	03/14/2025	\$769.73	24.00			\$32.07
FIRE	Johnson, Camden	03/28/2025	\$513.15	16.00			\$32.07
FIRE	Letourneau, Christopher R	03/28/2025	\$165.02	3.00			\$55.01
FIRE	Mead, Stephen C	03/28/2025	\$942.47	21.75			\$43.33
FIRE	Mitchell, Cory	03/28/2025	\$549.56	14.50			\$37.90
FIRE	Pavlatos, Gregory R	03/28/2025	\$136.84	3.00			\$45.61
FIRE	Swanson, Jason	03/28/2025	\$165.83	3.00			\$55.28
FIRE	Tangye, Travis N	03/14/2025	\$1,080.67	20.50			\$52.72
FIRE	Tangye, Travis N	03/28/2025	\$1,133.39	21.50			\$52.72
FIRE	Thornton, Nicolas J	03/14/2025	\$918.00	17.50			\$52.46
FIRE	Thornton, Nicolas J	03/28/2025	\$209.83	4.00			\$52.46
FIRE	Vandenbroek, Troy Abraham	03/28/2025	\$1,077.06	28.00			\$38.47
FIRE	Vaughan, Jeffery C	03/14/2025	\$207.29	4.50			\$46.06
FIRE	Vaughan, Jeffery C	03/28/2025	\$1,105.54	24.00			\$46.06
FIRE	Williams, Glenn F	03/14/2025	\$364.92	8.00			\$45.61
FIRE	Winnie, Todd J	03/28/2025	\$108.33	2.50			\$43.33
Grand Totals			\$14,841.71	341.70			
Total							

Fire Overtime Report - March 2025

Pay Periods 2/22/2025 to 3/21/2025

Home Department Description	Payroll Name	Date	Overtime Hours	Timecard Work Labor Field 1
FIRE	Beck, Mark E	2/28/2025	5.5	Inspections
FIRE	Beck, Mark E	3/3/2025	7	Inspections
FIRE	Beck, Mark E	3/5/2025	4	Inspections
FIRE	Beck, Mark E	3/6/2025	4.5	Inspections
FIRE	Beck, Mark E	3/21/2025	19.5	Fire Dept Shift Coverage
Totals for Payroll Name Beck, Mark E			40.5	
FIRE	Bullard, Zachary J	2/24/2025	8	Fire Dept Training
FIRE	Bullard, Zachary J	3/13/2025	5	Additional Manpower
Totals for Payroll Name Bullard, Zachary J			13	
FIRE	Burdick, David	2/24/2025	2.75	Additional Manpower
FIRE	Burdick, David	3/20/2025	2.25	Additional Manpower
Totals for Payroll Name Burdick, David			5	
FIRE	Ellwanger, Adam A	3/3/2025	4	Fire Dept Shift Coverage
FIRE	Ellwanger, Adam A	3/18/2025	2	Maintenance
Totals for Payroll Name Ellwanger, Adam A			6	
FIRE	Fox, Kevin W	2/23/2025	4.5	Teams
Totals for Payroll Name Fox, Kevin W			4.5	
FIRE	Heiser, Bradley D	3/20/2025	24	Fire Dept Training
Totals for Payroll Name Heiser, Bradley D			24	

FIRE	Hendrickson, Jacob C	3/13/2025	4.45	Additional Manpower
FIRE	Hendrickson, Jacob C	3/14/2025	2.5	Additional Manpower
FIRE	Hendrickson, Jacob C	3/14/2025	2	Additional Manpower
Totals for Payroll Name Hendrickson, Jacob C			8.95	
FIRE	Jankowski, Jason	3/19/2025	24	Fire Dept Training
Totals for Payroll Name Jankowski, Jason			24	
FIRE	Johnson, Camden	2/26/2025	24	Fire Dept Shift Coverage
FIRE	Johnson, Camden	3/11/2025	4	Teams
FIRE	Johnson, Camden	3/14/2025	12	Fire Dept Shift Coverage
Totals for Payroll Name Johnson, Camden			40	
FIRE	Letourneau, Christopher R	3/18/2025	3	Administration
Totals for Payroll Name Letourneau, Christopher			3	
FIRE	Mead, Stephen C	3/11/2025	2	Teams
FIRE	Mead, Stephen C	3/12/2025	3	Teams
FIRE	Mead, Stephen C	3/14/2025	3	Fire Dept Training
FIRE	Mead, Stephen C	3/15/2025	7.75	Fire Dept Training
FIRE	Mead, Stephen C	3/16/2025	6	Fire Dept Training
Totals for Payroll Name Mead, Stephen C			21.75	
FIRE	Mitchell, Cory	3/14/2025	12	Fire Dept Shift Coverage
FIRE	Mitchell, Cory	3/16/2025	2.5	Additional Manpower
Totals for Payroll Name Mitchell, Cory			14.5	
FIRE	Pavlatos, Gregory R	3/12/2025	3	Teams

Totals for Payroll Name Pavlatos, Gregory R
Total

3

FIRE Swanson, Jason 3/18/2025 3 Administration

Totals for Payroll Name Swanson, Jason
Total

3

FIRE Tangye, Travis N 2/25/2025 7.5 Fire Dept Training
FIRE Tangye, Travis N 2/26/2025 8 Fire Dept Training
FIRE Tangye, Travis N 2/28/2025 5 Inspections
FIRE Tangye, Travis N 3/15/2025 19 Fire Dept Shift Coverage
FIRE Tangye, Travis N 3/16/2025 2.5 Additional Manpower

Totals for Payroll Name Tangye, Travis N
Total

42

FIRE Thornton, Nicolas J 2/24/2025 7.5 Fire Dept Training
FIRE Thornton, Nicolas J 2/26/2025 8 Fire Dept Training
FIRE Thornton, Nicolas J 3/4/2025 2 Administration
FIRE Thornton, Nicolas J 3/11/2025 4 Teams

Totals for Payroll Name Thornton, Nicolas J
Total

21.5

FIRE Vandenbroek, Troy Abraham 3/8/2025 23 Fire Dept Shift Coverage
FIRE Vandenbroek, Troy Abraham 3/9/2025 1 Fire Dept Shift Coverage
FIRE Vandenbroek, Troy Abraham 3/11/2025 4 Teams

Totals for Payroll Name Vandenbroek, Troy
Total

28

FIRE Vaughan, Jeffery C 2/23/2025 4.5 Teams
FIRE Vaughan, Jeffery C 3/10/2025 24 Fire Dept Shift Coverage
Totals for Payroll Name Vaughan, Jeffery C
Total

28.5

FIRE Williams, Glenn F 2/23/2025 8 Fire Dept Training

Totals for Payroll Name Williams, Glenn F

Total

8

FIRE

Totals for Payroll Name Winnie, Todd J

Total

Winnie, Todd J

3/16/2025

2.5

Additional Manpower

2.5

Grand Totals

Total

341.7

BELVIDERE

Community Development Department

Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

March 2025 Monthly Report

Number	Project	Description	Processed
1	Cases: March	Moscato, 105 Buchanan Street, SU	3/4/2025
0	Annexation	None	
0	Temporary Uses	None	
2	Site Plans (New/Revised)	3792 Morriem Drive	3/4/2025
		1940 N. State Street	3/26/2025
0	Final Inspection	None	
2	Downtown Overlay Review	128 S. State Street, sign	3/6/2025
		116 N. State Street, façade	3/31/2025
0	Prepared Zoning Verification Letters		
0	Issued Address Letters	None	
	Belvidere Historic Preservation Commission	The Commission organized upcoming fundraisers and outreach activities. An edition of the History Keeper newsletter was issued.	
	Heritage Days	A planning meeting was held with event organizers. Staff begun ordering supplies and securing contracts.	
	Hometown Christmas	None	
	Scanned Plats: E-mail, Print and/or Burn		
2	Recorder's Office		
0	Other Department		
0	General Public		

Planning Department Current Duties

Close out completed planning case files

Respond to all FOIA requests

Work with 911, Fire Department and Post Office to verify all addresses in the City

Assist Growth Dimensions with requested data

Meetings and phone calls with developers regarding potential development

Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.

Prepare minutes, agendas and packets for various committees, commissions and boards

Prepare deposits and purchase orders for bill payments

***Assisted with the downtown banner program

City of Belvidere Building Department Revenues Mar-25

	# OF PERMITS	
Code Enforcement Violations	1	\$ 100.00
Submittal	0	\$ -
Electrical Registrations	7	\$ 350.00

Total Permits Issued **53**

Total Value of Construction \$ 31,452,548.00

Building Fees	53	\$ 43,433.67
Electric Permit Fees	14	\$ 2,777.50
Plumbing Permit Fees	7	\$ 1,362.50
HVAC Permit Fees	3	\$ 2,145.00
Insulation Permit Fees	1	\$ 220.00
Plan Review Fees	20	\$ 8,441.25
Zoning Review Fees	20	\$ 262.50
Fire Dept Review Fees	4	\$ 704.00
Sign Permit Fees	3	\$ 240.00
Fence Permit Fees	6	\$ 180.00
SW,DW & GR Fees	3	\$ 162.50
Reinspection/Misc.		
Total Permit Income		\$ 59,928.92
Enterprise Zone Discount	3	\$19,656.84
Total Permit Fees		\$ 79,585.76

BREAK DOWN OF COMMERCIAL vs. RESIDENTIAL INCOME

Commercial/Industrial Income	12	\$ 51,259.04
Residential Income	41	\$ 8,669.88
	TOTAL	\$ 59,928.92

VALUE

Multi Family (New Construction)	0	\$ -
Single Family Residence (New Const)	0	\$ -
Commercial/ Industrial	12	\$ 30,950,804.00
Other Residential	41	\$ 501,744.00
	TOTAL	\$ 31,452,548.00

RESIDENTIAL MONTHLY REPORT March 2025

Permit #	Date	Street #	Dir	Street Name	Zone	Value	Construction Type	BLDG	ELECT	PLUMB	HVAC	INS	REVW	ZONG	FD REVW	SIGN	FENCE	SW/DW	AMT PD
2025-0086	03/03/25	608	W	Madison St	SR6	\$6,899.00	Sewer Line Repair 10'	\$25.00		\$130.00									\$155.00
2025-0085	03/03/25	1531		Maryland Ct	SR6	\$18,000.00	Tear off/Re roof	\$305.00											\$305.00
2025-0088	03/04/25	247		Brocket Trl	SR6	\$20,000.00	Deck Resurfacing	\$335.00					\$10.00	\$10.00					\$355.00
2025-0091	03/05/25	309	W	Harrison St	SR6	\$3,796.00	Tear off/Re roof Garage Only	\$91.94											\$91.94
2025-0086	03/06/25	255		Landmark Dr	SR4	\$8,151.00	Solar Panel Install	\$105.00	\$75.00				\$10.00	\$10.00					\$200.00
2025-0094	03/07/25	2184		Burnett Dr	SR6	\$31,220.00	Roof & Siding Replacement	\$503.30											\$503.30
2025-0096	03/07/25	2014		Sawyer Rd	SR6	\$12,000.00	Fence & Deck	\$215.00											\$265.00
2025-0102	03/10/25	429	W	7th St	SR6	\$9,750.00	Tear off/Re roof	\$181.25					\$10.00	\$10.00			\$30.00		\$181.25
2025-0101	03/10/25	528	E	8th St	SR6	\$20,000.00	200 Sq Ft Addition	\$335.00	\$50.00	\$130.00			\$10.00	\$10.00					\$535.00
2025-0104	03/10/25	1411		10th Ave	SR6	\$4,200.00	Handicap Ramp	\$83.00					\$10.00	\$10.00					\$155.00
2025-0105	03/10/25	324	W	Ridgfield Dr	SR4	\$2,913.00	Window Replacement (2)	\$78.70											\$78.70
2025-0106	03/11/25	910	E	2nd St	SR6	\$6,500.00	Tear off/Re roof	\$132.50											\$132.50
2025-0107	03/11/25	1103		Caswell St	SR6	\$6,705.00	Window Replacement (8)	\$135.58											\$135.58
2025-0110	03/13/25	5133		Smokethorn Ct	SR3	\$1,271.00	Window Replacement (1)	\$65.00											\$65.00
2025-0108	03/14/25	1104	S	State St	SR6	\$90,000.00	ngroun Pool w/pump & Fenc	\$785.00	\$55.00	\$65.00			\$10.00	\$10.00			\$30.00	\$60.00	\$1,015.00
2025-0113	03/14/25	1714		Union Ave	SR6	\$25,748.00	Solar Panel Install	\$105.00	\$75.00				\$10.00	\$10.00					\$200.00
2025-0118	03/14/25	410		Club Circle	MR8L	\$18,243.00	Solar Panel Install	\$179.00											\$179.00
2025-0116	03/14/25	4000		Westwood Ct	MR8L	\$9,600.00	Tear off/Re roof	\$270.50											\$270.50
2025-0121	03/14/25	2720		Huntington Dr	SR4	\$15,704.00	Tear off/Re roof	\$155.00											\$155.00
2025-0123	03/17/25	410		Candlewood Ln	SR6	\$8,000.00	Tear off/Re roof	\$137.00											\$137.00
2025-0127	03/18/25	1922		Southwick Ln	SR4	\$24,974.00	Tear off/Re roof	\$409.61											\$409.61
2025-0130	03/19/25	203	W	Boone St	SR6	\$10,000.00	Siding Replacement	\$185.00											\$185.00
2025-0132	03/19/25	2178		Baltic Mill Dr	SR4	\$4,900.00	Window Replacement (4)	\$108.50											\$108.50
2025-0133	03/20/25	834		St Croix Ln	MR8L	\$12,965.00	Furnace and Condensor	\$25.00			\$120.00								\$145.00
2025-0131	03/20/25	504	W	Hurlbut	SR6	\$1,305.00	New Office Lighting	\$25.00	\$75.00										\$100.00
2025-0135	03/20/25	933	W	Lincoln Ave	SR6	\$5,500.00	Tear off/Re roof	\$125.00											\$125.00
2025-0141	03/20/25	1200		Whitney Blvd	SR6	\$14,000.00	Siding Replacement	\$245.00											\$245.00
2025-0142	03/21/25	410		Brynwood Ln	SR6	\$5,000.00	12 X 22 Detached Garage Adr	\$110.00					\$10.00	\$10.00					\$120.00
2025-0128	03/24/25	1107		Kishwaukee St	SR6	\$11,676.00	Tear off/Re roof	\$210.50											\$210.50
2025-0144	03/24/25	115	W	3rd St	SR6	\$400.00	Fence 7' Wood	\$25.00					\$10.00	\$10.00			\$30.00		\$75.00
2025-0137	03/24/25	515		Julien St	SR6	\$16,000.00	Smoke/Fire Restore	\$275.00	\$50.00	\$65.00	\$120.00		\$10.00	\$10.00					\$520.00
2025-0109	03/24/25	710		Grover St	SR6	\$1,000.00	Fence 7' Wood	\$25.00					\$10.00	\$10.00					\$275.00
2025-0148	03/25/25	327	W	8th St	SR6	\$7,900.00	Widen DW&Approach	\$25.00					\$10.00	\$10.00					\$75.00
2025-0154	03/26/25	208		Gail Ct	SR6	\$6,430.00	Widen DW&Approach	\$25.00					\$10.00	\$10.00			\$60.00		\$105.00
2025-0145	03/26/25	1197		American House Dr	SR4	\$3,297.00	Window Replacement (3)	\$84.50											\$84.50
2025-0147	03/27/25	110		Beacon	SR6	\$5,559.00	Door Replacement	\$119.00											\$119.00
2025-0143	03/27/25	4157		Hubbard	SR4	\$22,138.00	Solar Panel Install	\$105.00	\$75.00				\$10.00	\$10.00					\$200.00
2025-0160	03/28/25	1943		Sawyer Rd	SR6	\$4,000.00	Fence	\$25.00					\$10.00	\$10.00			\$30.00		\$75.00
								\$6,779.88	\$530.00	\$520.00	\$240.00	\$0.00	\$0.00	\$150.00	\$150.00	\$0.00	\$180.00	\$120.00	\$8,669.88
								\$501,744.00											
								41	41	8	5	2	0	15	15	0	6	2	42

COMMERCIAL MONTHLY REPORT MARCH 2025

Permit #	Date	Street #	Dir	Street Name	Zone	Value	Construction Type	BLDG	ELECT	PLUMB	HVAC	INS	REVW	ZONG	FD REVW	SIGN	FENCE	SW/DW	AMT PD	EZ	TOTAL FEE
2025-0089	03/04/25	111	W	1st St	I	\$28,893.00	Hot Water Heaters (3)	\$25.00	\$110.00				\$25.00						\$160.00		\$160.00
2025-0095	03/06/25	1610	N	State St	GB	\$10,000.00	EV Charging Station (2)	\$245.00	\$50.00										\$295.00		\$295.00
2025-0098	03/07/25	128	S	State St	CB	\$5,800.00	Sign	\$25.00	\$60.00					\$25.00		\$60.00			\$170.00		\$170.00
2024-1280	03/13/25	1544		Crosslink Pkwy	PI	\$27,267,361.00	Truck Maintenance Bldg	\$4,742.50	\$1,902.50	\$647.50	\$1,905.00	\$220.00	\$4,736.25	\$12.50	\$192.00			\$42.50	\$14,400.75	\$14,208.75	\$28,609.50
2024-1260	03/17/25	6765		Imron Dr	PI	\$1,915,820.00	Year off/Roof	\$10,313.20											\$19,313.20		\$19,313.20
2025-0120	03/17/25	775		Logistica Dr	PI	\$851,000.00	Large Bay Cranes	\$4,327.50											\$4,327.50	\$4,327.50	\$8,655.00
2025-0124	03/20/25	600		Logan Ave	NB	\$800.00	Sign - 24 sq ft	\$25.00					\$55.00	\$25.00		\$60.00			\$165.00		\$165.00
2025-0134	03/21/25	1222		Crosslink Pkwy	HI	\$627,000.00	Warehouse Renovation/Office	\$6,535.00	\$50.00	\$195.00			\$3,390.00	\$25.00	\$192.00			\$270.00	\$10,362.00		\$10,362.00
2025-0129	03/21/25	400	W	Locust St	NB	\$10,000.00	Antenna Replacement	\$245.00						\$25.00	\$192.00			\$1,312.59	\$1,120.59	\$2,433.18	
2025-0119	03/24/25	775		Logistica Dr	PI	\$209,618.00	Paint Booth Install	\$1,120.59							\$128.00			\$225.00	\$255.00	\$255.00	
2025-0138	03/25/25	1215	N	State St	GB	\$1,512.00	Fair/Burglar Alarm	\$25.00	\$75.00				\$85.00	\$25.00		\$120.00			\$0.00		\$0.00
2025-0136	03/27/25	1940		Gateway Center	PB	\$22,000.00	SIGNS for BMW GO	\$25.00											\$0.00		\$0.00
																			\$0.00		\$0.00
12						\$30,950,804.00		\$36,653.79	\$2,247.50	\$842.50	\$1,905.00	\$220.00	\$8,291.25	\$112.50	\$704.00	\$240.00	\$0.00	\$42.50	\$51,259.04		\$70,915.88
													\$	\$	5	4	3	0	1	17	17

MARCH 2025 DEPOSIT RECORDS

DATE	BUILDG	ELECT	PLUMBGB	HVAC	INSL	REVW	ZONG	SIGN	FENCE	SW&DW	AMT PAID	EZ DISC	REINSPECT/		FD Revw	CODE ENF	ELECTR CERT	TOTAL DEP	Planning
													TOTAL FEE	MISC					
3/1/2025											\$0.00		\$0.00					\$0.00	
3/2/2025											\$0.00		\$0.00					\$0.00	
3/3/2025	\$330.00		\$130.00								\$460.00		\$460.00					\$460.00	
3/4/2025	\$360.00	\$110.00				\$35.00	\$10.00				\$515.00		\$515.00					\$515.00	
3/5/2025	\$91.94										\$91.94		\$91.94				\$50.00	\$141.94	
3/6/2025	\$350.00	\$125.00				\$10.00	\$10.00				\$495.00		\$495.00					\$495.00	
3/7/2025	\$924.55	\$60.00				\$10.00	\$35.00	\$60.00	\$30.00		\$1,119.55		\$1,119.55					\$1,119.55	
3/8/2025											\$0.00		\$0.00					\$0.00	
3/9/2025											\$0.00		\$0.00					\$0.00	
3/10/2025	\$654.20	\$50.00	\$260.00			\$20.00	\$20.00				\$1,004.20		\$1,004.20					\$1,004.20	
3/11/2025	\$200.58										\$200.58		\$200.58					\$200.58	
3/12/2025											\$0.00		\$0.00				\$50.00	\$50.00	
3/13/2025	\$5,527.50	\$1,957.50	\$712.50	\$1,905.00	\$220.00	\$4,746.25	\$22.50		\$30.00	\$102.50	\$15,223.75	\$14,208.75	\$29,432.50		\$192.00			\$15,415.75	
3/14/2025	\$814.50	\$150.00				\$20.00	\$20.00				\$1,004.50		\$1,004.50					\$1,004.50	
3/15/2025											\$0.00		\$0.00					\$0.00	
3/16/2025											\$0.00		\$0.00					\$0.00	
3/17/2025	\$23,777.70										\$23,777.70	\$4,327.50	\$28,105.20					\$23,777.70	
3/18/2025	\$409.61										\$409.61		\$409.61					\$409.61	
3/19/2025	\$318.50			\$120.00							\$438.50		\$438.50					\$438.50	
3/20/2025	\$530.00	\$75.00				\$55.00	\$35.00	\$60.00			\$755.00		\$755.00					\$755.00	
3/21/2025	\$6,990.50	\$50.00	\$195.00			\$3,390.00	\$25.00				\$10,650.50		\$10,650.50		\$192.00			\$10,842.50	
3/22/2025											\$0.00		\$0.00					\$0.00	
3/23/2025											\$0.00		\$0.00					\$0.00	
3/24/2025	\$1,720.59	\$50.00	\$65.00	\$120.00		\$30.00	\$20.00		\$60.00		\$2,065.59	\$1,120.59	\$3,186.18		\$192.00	\$50.00	\$2,307.59		
3/25/2025	\$50.00	\$75.00				\$10.00	\$10.00		\$30.00		\$175.00		\$175.00		\$128.00			\$303.00	
3/26/2025											\$0.00		\$0.00					\$0.00	
3/27/2025	\$249.00	\$75.00				\$95.00	\$35.00	\$120.00			\$574.00		\$574.00				\$50.00	\$624.00	
3/28/2025	\$25.00					\$10.00	\$10.00		\$30.00		\$75.00		\$75.00	\$356.68			\$50.00	\$481.68	
3/29/2025											\$0.00		\$0.00					\$0.00	
3/30/2025											\$0.00		\$0.00					\$0.00	
3/31/2025											\$0.00		\$0.00					\$0.00	

EZ Discount Report - MARCH 2025

[illegible]

ELECTRICAL REGISTRATION March 2025

Permit #	Date	FEE	PYMNT	NAME	CO NAME	REG #	EXPIRES
2025-0093	03/05/25	\$ 50.00	card	Ben Freeman	Freeman Electric	25-0305-1	3/5/2026
2025-0114	03/12/25	\$ 50.00	card	Ronnie Arnold	Volt LLC	25-0312-2	3/12/2026
2025-0111	03/12/25	\$ 50.00	card	Bryan Law	EMPWR Solar LLC	25-0312-1	3/12/2026
2025-0115	03/13/25	\$ 50.00	card	Jim Legowski	Lindgren Power	25-0313-1	3/13/2026
2025-0146	03/24/25	\$ 50.00	caes	Onisim Pintilei	Power Illinois Electric	25-0324-1	3/24/2026
2025-0155	03/27/25	\$ 50.00	card	Pawel Lichorobeic	Custom Electric Inc	25-0325-1	3/27/2025
2025-0156	03/27/25	\$ 50.00	card	Patrick Morris	Austin Electric Inc	25-0326-1	3/27/2025

\$ 350.00

Code Violations - March 2025

03/01/2025 - 03/31/2025

Case Date	Parcel Address	Assigned To	Description	Main Status
Group:				
3/17/2025			Next Door Tenents parking on front lawn instead of driveway.	
3/17/2025	1816 13TH AVE		The tree on city property is falling apart and hitting my house please remove it	

Group Total: 2

Group: Closed

3/3/2025	607 S STATE ST	Cara Whetsel	garbage in alley	Closed
3/3/2025	603 S STATE ST	Cara Whetsel	garbage in alley	Closed
3/3/2025	1019 FREMONT ST	Cara Whetsel	inoperable vehicle, parking on grass	Closed
3/12/2025	2119 WYNNWOOD DR	Cara Whetsel	many pieces of old, broken furniture in driveway	Closed
3/12/2025	700 CHRYSLER DR	Cara Whetsel	new light in the pool area is way too bright. Its pointing up and outward.	Closed
3/15/2025	1115 WHITNEY BLVD	Cara Whetsel	parking in the grass	Closed
3/17/2025	926 JULIEN ST	Cara Whetsel	palette fence, fence w/o permit, numerous inop vehicles, vehicles parking on grass, garbage & rubbish, too much exterior storage, aviary & other animal pens in the back yard	Closed

3/17/2025	2103 CHRISTI LN	Cara Whetsel	broken window over front door & broken back door	Closed
3/18/2025	529 S STATE ST	Cara Whetsel	garbage all over alley again	Closed
3/18/2025	613 S STATE ST	Cara Whetsel	garbage & rubbish constantly in the alley behind the building	Closed
3/18/2025	611 S STATE ST	Cara Whetsel	garbage & rubbish behind the buildings in the alley	Closed
3/18/2025	607 S STATE ST	Cara Whetsel	garbage in alley	Closed
3/18/2025	603 S STATE ST	Cara Whetsel	garbage in alley	Closed
3/18/2025	601 S STATE ST	Cara Whetsel	garbage in alley behind building	Closed
3/19/2025	129 W MADISON ST	Cara Whetsel	RV w/o current plates & car w/o current plates	Closed
3/20/2025	301 E 6TH ST	Cara Whetsel	mice in unit #1	Closed
3/24/2025	1200 W JACKSON ST	Cara Whetsel	fallen trees, fence in disrepair	Closed

Group Total: 17

Group: In Progress

3/3/2025	2424 W WINFIELD LN	Cara Whetsel	inop vehicle in driveway	In Progress
3/5/2025	1811 7TH AVE	Cara Whetsel	ceiling falling, too many dogs/cats, animal feces all over,	In Progress
3/17/2025	309 E MADISON ST	Cara Whetsel	pile of old furniture, a lot of other rubbish & garbage in back yard, deteriorating exterior dwelling walls, broken windows & frames, deteriorating roof, soffit & fascia, broken gutters & downspouts, chimney in disrepair,	In Progress
3/24/2025				In Progress
3/25/2025	815 PROSPECT ST	Cara Whetsel	roof leaking into the living room, sinking toilet, back steps in disrepair	In Progress

Group Total: 5**Group: Ticketed**

3/11/2025	514 S STATE ST	Cara Whetsel	2 inoperable vehicles in parking lot	Ticketed
3/18/2025	221 W BOONE ST	Cara Whetsel	inops & garbage	Ticketed
3/19/2025	615 BAKER ST	Cara Whetsel	inoperable vehicles parking on the grass, rubbish & garbage between the garage & shed (old mattress & other junk)	Ticketed

Group Total: 3

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Total Records: 27

1219 Dalbigne

Before



After



926 Julien

Before

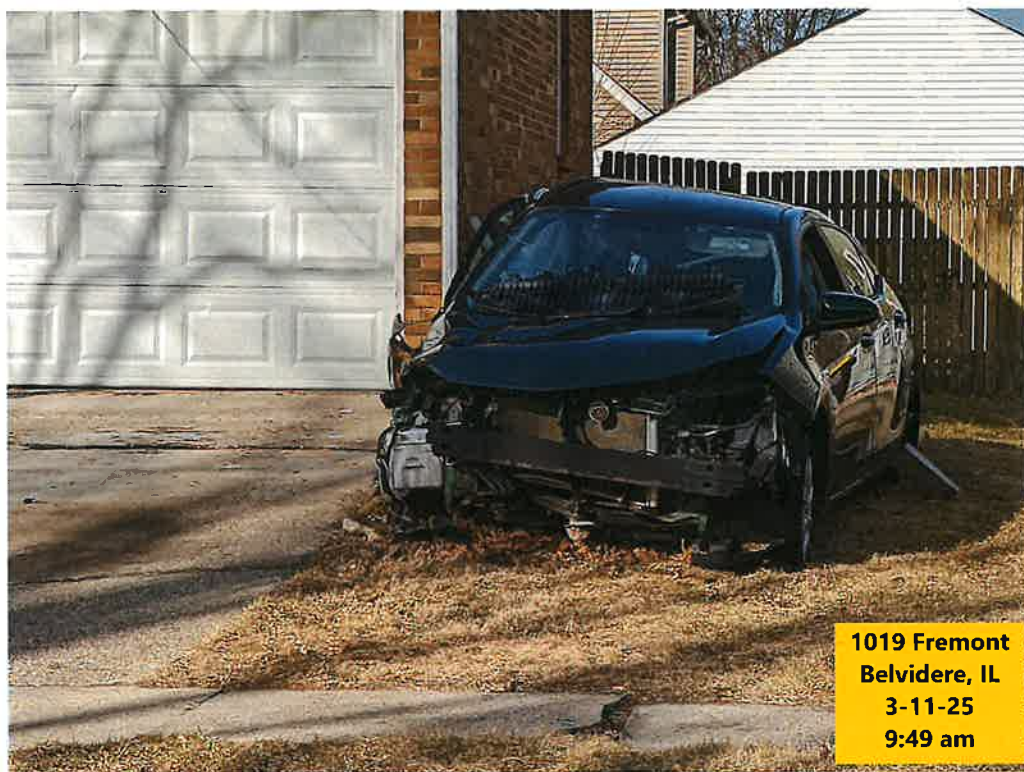


After

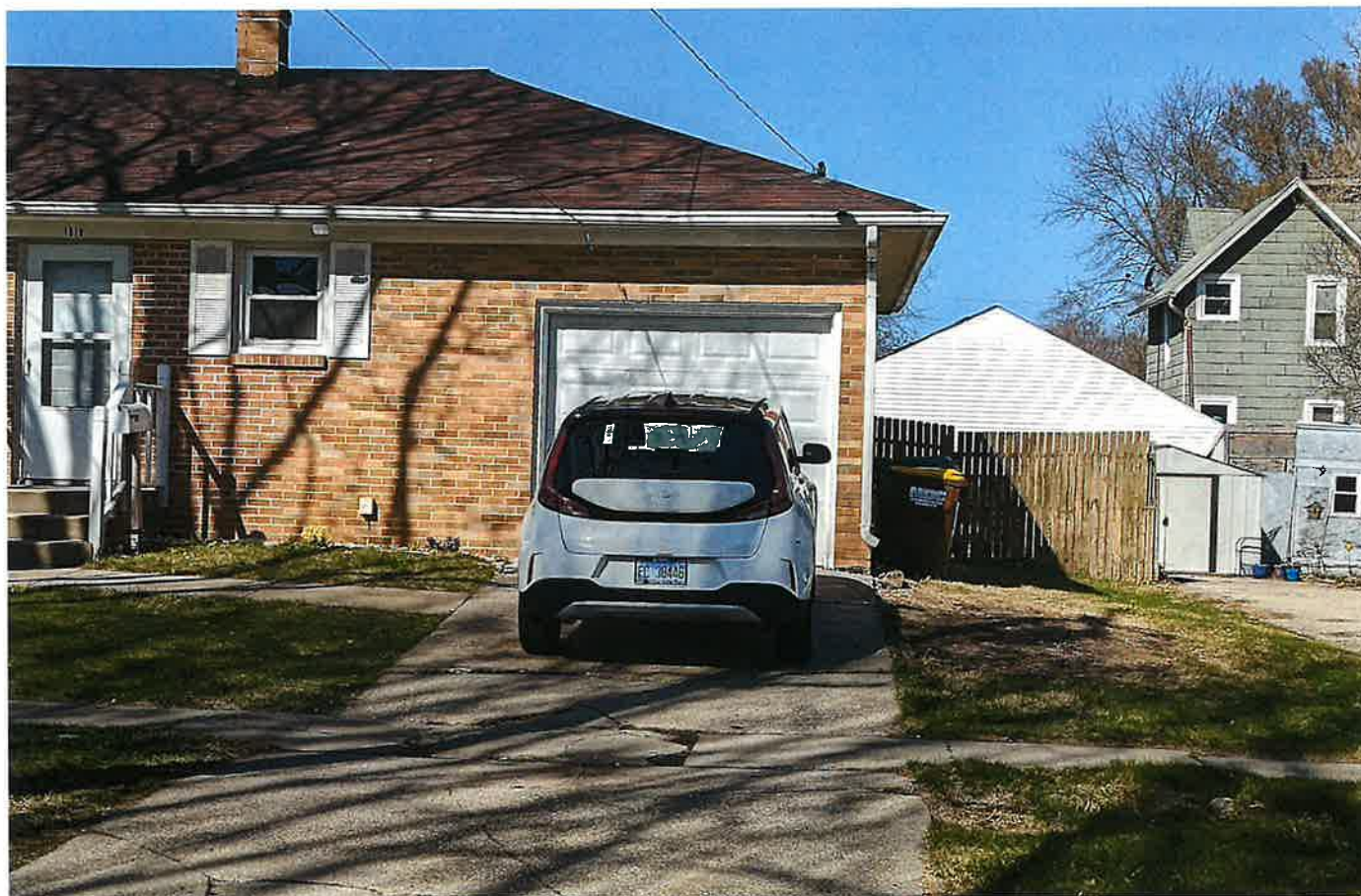


1019 Fremont

Before



After



1651 Cedardale

Before



After



2119 Wynnwood

Before



After



MONTHLY FINANCIAL REPORT

Activity for the month of:					March 2025			
FUND	FUND #	Beginning Cash Balance	Receipts (Cash In)	Expenditures (Cash Out)	Month's Due to or Due From Activity	Ending Cash Balance	Outstanding Interfund Loans + Borrowings -	Ending Fund Balance
General	01	34,420,846.88	1,733,603.05	1,339,284.67	0.00	34,815,165.26		34,815,165.26
Motor Fuel Tax	10	832,473.55	98,863.60	59,584.07	0.00	871,753.08		871,753.08
Kishwaukee TIF	13	87,119.64	0.00	827.67	0.00	86,291.97		86,291.97
Kishwaukee 2 TIF	15	4,914.77	0.00	0.00	0.00	4,914.77		4,914.77
Special Service Area 2	16	4,807.95	0.00	57.88	0.00	4,750.07		4,750.07
Special Service Area 3	17	6,455.30	0.00	62.38	0.00	6,392.92		6,392.92
Capital	41	123,834.07	159.08	36,366.25	0.00	87,626.90		87,626.90
Escrow	91	1,120,841.39	1,063.13	17,869.38	0.00	1,104,035.14		1,104,035.14
Water/Sewer	61	3,959,478.67	766,587.25	389,418.48	(345,858.19)	3,990,789.25		3,990,789.25

FUND	FUND #	Checking	Money Market	C D 's	Investment Funds	Ending Cash Balance	Due From + Due To - Other Funds	Ending Fund Balance
General Fund	01	2,533,752.14	24,504,211.42	5,671,795.60	2,105,406.10	34,815,165.26		34,815,165.26
Motor Fuel Tax	10	36,515.87	835,237.21			871,753.08		871,753.08
Kishwaukee TIF	13	86,291.97	0.00			86,291.97		86,291.97
Kishwaukee 2 TIF	15	4,914.77	0.00			4,914.77		4,914.77
Sp Srv Areas #2-Farmington	16	4,750.07	0.00			4,750.07		4,750.07
Sp Srv Areas #3-Farmington	17	6,392.92	0.00			6,392.92		6,392.92
Capital Projects	41	16,856.07	50,591.21			67,447.28		67,447.28
Escrow	91	571,163.60	532,871.54			1,104,035.14		1,104,035.14
Water / Sewer Fund	61	2,367,093.93	86,682.84	1,001,962.83	535,049.65	3,990,789.25		3,990,789.25
TOTAL		5,627,731.34	26,009,594.22	6,673,758.43	2,640,455.75	40,951,539.74	0.00	40,951,539.74
Fire Department - 2% Fund	Fire Departm	12,267.44	53,235.98			65,503.42		65,503.42
Federal Forfeiture		149,162.84				149,162.84		149,162.84
State Asset Forfeiture		158,285.81				158,285.81		158,285.81
BPD Operations		27,608.92				27,608.92		27,608.92
TOTAL POLICE FUNDS as of March		335,057.57				335,057.57		335,057.57

City of Belvidere's CD INVESTMENTS AS OF :				3/31/25	
Fund # 01	Dated	Maturity	APY	Amount	Term
General Fund					
	11/3/24	11/3/25	4.31%	\$1,166,252.11	365
	12/5/24	12/5/25	4.25%	\$1,091,547.01	365
	11/18/24	11/18/25	4.31%	\$1,218,200.89	365
	3/20/25	3/20/26	4.15%	\$1,102,533.99	365
	10/23/24	10/23/25	4.38%	<u>\$1,093,261.60</u>	365
		General Fund Total		\$5,671,795.60	
Fund #61					
Water	3/10/2025	3/10/2026	4.15%	<u>\$1,001,962.83</u>	365
		Water/Sewer Total		\$1,001,962.83	
		Total		\$6,673,758.43	

INCOME STATEMENT FOR THE GENERAL FUND

		Through		March	2025	
		Actual	Month of	YTD Actual	Budget	92%
Account #	FY24	March	for FY25	FY25	of Budget	
General Administration						
Unbilled Accounts Receivable	01-4-110-1260	0.20	0.00	(27.80)	0.00	0%
RE Property Tax	01-4-110-4010	1,771,565.35	0.00	1,771,526.54	1,769,385	100%
Hotel / Motel Tax	01-4-110-4011	1,045.04	0.00	1,446.78	2,000	72%
Auto Rental Tax	01-4-110-4012	9,723.77	866.91	10,083.79	8,000	126%
Muni Infrastructure Maint	01-4-110-4013	68,366.28	5,056.21	65,322.85	68,745	95%
State Income Tax	01-4-110-4100	4,148,363.57	242,712.98	3,959,587.45	4,081,267	97%
Home Rule Sales Tax	01-4-110-4109	1,823,772.30	137,831.85	1,467,649.62	1,698,752	86%
Muni Sales Tax	01-4-110-4110	5,695,114.14	473,110.53	5,038,646.14	5,447,940	92%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	967,896.12	102,674.03	835,280.08	934,200	89%
Local Motor Fuel Tax	01-4-110-4113	375,617.62	27,127.52	359,223.07	372,463	96%
Cannabis Tax	01-4-110-4115	73,950.07	18,924.33	199,203.28	157,789	126%
Replacement Tax	01-4-110-4120	1,219,737.50	44,011.02	701,504.02	1,359,142	52%
Repl Tax Dist to Pensions	01-4-110-4121	(264,297.00)	0.00	(264,297.00)	(264,297)	100%
Grants	01-4-110-4150	55,500.00	0.00	0.00	0	0%
American Rescue Plan Act	01-4-110-4152	2,725,991.76	0.00	0.00	0	0%
Business License	01-4-110-4200	12,115.00	665.00	10,365.00	10,000	104%
Liquor License & Fines	01-4-110-4210	85,920.00	100.00	133,050.00	169,300	79%
Amusement Machine	01-4-110-4230	223,125.10	0.00	109,500.20	150,000	73%
Court Fines	01-4-110-4400	154,920.02	11,750.93	140,386.93	120,000	117%
Parking Fines	01-4-110-4410	4,700.00	1,335.00	6,605.00	750	881%
Seized Vehicle Fee	01-4-110-4420	43,200.00	2,000.00	34,400.00	25,000	138%
Engr Fees-Subdivision	01-4-110-4430	37,269.00	0.00	375.00	0	#DIV/0!
Video Gambling	01-4-110-4440	547,447.50	43,684.99	502,884.93	500,000	101%
Franchise Fees	01-4-110-4450	219,440.70	0.00	181,739.47	231,295	79%
Comcast Fees	01-4-110-4455	0.00	0.00	0.00	0	0%
Death/Birth Certificates	01-4-110-4460	20,516.00	1,528.00	18,181.00	20,360	89%
Accident/Fire Reports	01-4-110-4470	1,620.00	0.00	0.00	2,430	0%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	0	#DIV/0!
Hosting Fees	01-4-110-4472	141,943.56	7,311.17	96,846.25	41,000	236%
Fuel Charges (outside vendors)	01-4-110-4550	542,290.66	37,354.16	504,923.25	562,328	90%
Interest Income	01-4-110-4600	822,069.29	48,691.90	698,948.20	500,000	140%
Miscellaneous	01-4-110-4900	2,214,969.44	3,000.00	1,284,091.94	84,050	1528%
Heritage Days	01-4-110-4901	37,676.00	1,500.00	33,281.45	0	#DIV/0!
Historic Pres. Fundraising	01-4-110-4902	805.00	650.00	2,085.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	0.00	0.00	0.00	0	0%
Sale of Assets	01-4-110-4950	0.00	0.00	0.00	0	0%
Operating Transfer in (Reserves)	01-4-110-9998	268,000.00	0.00	0.00	0	0%
Total General Administration Revenues		24,050,373.79	1,211,886.53	17,902,812.44	18,051,899	99%
Salaries - Elected Officials	01-5-110-5000	214,522.45	16,606.80	196,017.39	215,889	91%
Salaries - Regular - FT	01-5-110-5010	243,207.54	24,668.80	222,223.16	275,184	81%
Group Health Insurance	01-5-110-5130	438,732.99	77,932.75	504,612.64	564,692	89%
Health Ins Claims Pd (Dental)	01-5-110-5131	20,501.24	846.40	18,724.96	30,000	62%
Group Life Insurance	01-5-110-5132	495.59	43.05	481.41	543	89%
Public Works Union Dues	01-5-110-5135	0.00	(67.11)	(4,526.61)	0	#DIV/0!
Health Insurance Reimb.	01-4-110-4540	(146,776.01)	63,252.97	270,562.02	0	#DIV/0!
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0	0%
Memberships, Mtgs & Conf,	01-5-110-5154	20,854.31	0.00	30,560.23	41,882	73%
Subscriptions/Ed Materials	01-5-110-5156	0.00	0.00	0.00	0	#DIV/0!
Gen Admin Personnel & Benefit Expenses		791,538.11	183,283.66	1,238,655.20	1,128,190	110%
American Rescue Plan Exp.	01-5-110-4152	0.00	0.00	36,988.86	0	#DIV/0!
Repairs/Maint - Bldgs	01-5-110-6010	29,091.41	2,820.91	21,246.54	29,600	72%
Repairs/Maint - Equip	01-5-110-6020	4,081.83	576.91	3,984.51	5,000	80%
Legal	01-5-110-6110	7,438.61	210.46	6,454.80	62,250	10%
Other Professional Services	01-5-110-6190	58,731.94	3,605.64	16,700.37	40,000	42%
Back to Business Grant	01-5-110-6191	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	16,721.40	936.89	12,280.20	21,250	58%
Codification	01-5-110-6225	1,653.00	0.00	5,123.33	4,600	111%
Other Communications	01-5-110-6290	1,796.56	169.76	1,468.46	2,250	65%
Gen Admin Contractual Expenses		119,514.75	8,320.57	104,247.07	164,950	63%

General Administration (cont)	Account #	Actual FY24	Month of March	YTD Actual for FY25	Budget FY25	92% of Budget
Office Supplies	01-5-110-7020	122,855.52	3,097.08	116,734.04	161,900	72%
Gas and Oil	01-5-110-7030	583,779.79	60,096.52	434,876.73	500,000	87%
Other Supplies	01-5-110-7800	1,185.65	0.00	870.42	2,500	35%
Gen Admin Supplies Expenses		707,820.96	63,193.60	552,481.19	664,400	83%
Miscellaneous Expense	01-5-110-7900	2,116,082.46	2,018.33	1,147,952.50	35,150	3266%
Reimb of Seized Vehicle Fee	01-5-110-7901	0.00	0.00	0.00	0	0%
Heritage Days	01-5-110-7902	45,986.75	1,254.98	39,657.96	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	400.00	0	0%
Disaster Relief	01-5-110-7905	41,841.00	0.00	1,500.00	0	#DIV/0!
Operating Transfers Out (ARPA)	01-5-110-9990	750,680.34	0.00	978,194.71	832,061	118%
Operating Transfers Out	01-5-110-9999	1,918,002.81	0.00	1,447,561.37	996,156	145%
Total General Administration Expenses		5,698,945.84	258,071.14	5,510,650.00	3,820,907	144%
NET GENERAL ADMINISTRATION		18,351,427.95	953,815.39	12,392,162.44	14,230,992	87%
General Fund - Audit Department						
RE Taxes - Audit	01-4-130-4010	20,057.96	0.00	20,039.88	20,000	100%
Accounting & Auditing	01-5-130-6100	51,660.00	0.00	49,090.00	53,210	92%
NET - AUDIT DEPARTMENT		(31,602.04)	0.00	(29,050.12)	(33,210)	87%
General Fund - IMRF Department						
RE Taxes - IMRF	01-4-140-4010	65,114.98	0.00	65,088.99	65,000	100%
Replacement Tax	01-4-140-4120	90,999.00	0.00	90,999.00	90,999	100%
Expense Reimbursement	01-4-140-4940	11,505.84	1,022.06	11,605.00	18,184	64%
Total IMRF Revenues		167,619.82	1,022.06	167,692.99	174,183	96%
IMRF Premium Expense	01-5-140-5120	84,100.11	8,141.78	84,847.87	106,049	80%
NET - IMRF DEPARTMENT		83,519.71	(7,119.72)	82,845.12	68,134	122%
General Fund - Social Security Department						
RE Taxes - FICA/Med	01-4-150-4010	200,244.16	0.00	200,247.53	200,000	100%
Expense Reimbursement	01-4-150-4940	151,851.27	11,685.42	146,873.01	154,158	95%
Library Expense Reimb.	01-4-150-4941	39,954.52	3,453.50	41,640.32	44,974	93%
Total Soc Security Revenues		392,049.95	15,138.92	388,760.86	399,132	97%
FICA Expense	01-5-150-5110	248,458.07	19,754.90	240,464.12	255,344	94%
Medicare Expense	01-5-150-5112	155,235.76	11,380.61	145,220.17	161,235	90%
Total Soc Security Expenses		403,693.83	31,135.51	385,684.29	416,579	93%
NET - SOCIAL SECURITY DEPT		(11,643.88)	(15,996.59)	3,076.57	(17,447)	-118%
General Fund - Liability Insurance Dept						
RE Taxes - Ins Liability	01-4-160-4010	300,360.98	0.00	300,396.52	300,000	100%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0	0%
Total Liability Insurance Revenues		300,360.98	0.00	300,396.52	300,000	100%
Insurance Premium	01-5-160-6800	481,972.18	0.00	501,289.85	549,189	91%
NET - LIABILITY INSURANCE DEPT		(181,611.20)	0.00	(200,893.33)	(249,189)	81%

Police Department	Account #	Actual FY24	Month of March	YTD Actual for FY25	Budget FY25	92% of Budget
RE Property Tax	01-4-210-4010	1,322,677.15	0.00	1,584,971.34	1,583,068	100%
Grants	01-4-210-4150	466,698.54	0.00	45,596.24	329,842	14%
Asset Forfeiture Revenue	01-4-210-4386	3,071.48	0.00	0.00	0	#DIV/0!
Police Court Fines	01-4-210-4400	57,606.19	5,382.70	59,474.70	40,000	149%
eCitation Fees	01-4-210-4410	2,519.39	242.84	2,660.36	0	#DIV/0!
Police Accident Reports	01-4-210-4470	1,480.00	5.00	2,350.00	0	#DIV/0!
Sex Offender Reg Fee	01-4-210-4480	2,000.00	0.00	1,700.00	2,400	71%
Violent Offender Reg Fee	01-4-210-4490	50.00	0.00	20.00	0	0%
Miscellaneous Revenues	01-4-210-4900	65,895.63	100.00	41,266.74	40,000	103%
Expense Reimbursement	01-4-210-4940	46,354.66	11,065.50	50,193.88	0	0%
SRO Reimbursement	01-4-210-4945	129,833.23	10,487.32	110,821.47	104,873	106%
Sale of Assets	01-4-210-4950	12,970.00	0.00	0.00	0	0%
COSSAP Reimbursement	01-4-210-4955	123,955.80	11,237.84	122,705.05	134,916	91%
Total Police Department Revenues		2,235,112.07	38,521.20	2,021,759.78	2,235,099	90%
Salary - Regular - FT	01-5-210-5010	3,997,152.86	282,798.12	3,621,367.94	4,607,095	79%
Overtime	01-5-210-5040	427,463.71	13,274.94	298,267.90	423,995	70%
Police Pension	01-5-210-5122	1,572,765.00	0.00	1,376,100.75	1,834,801	75%
Health Insurance	01-5-210-5130	747,267.62	57,732.47	568,608.63	1,024,008	56%
Dental Claims	01-5-210-5131	43,661.40	4,925.36	50,122.40	52,000	96%
Unemployment Compensation	01-5-210-5136	12,935.00	0.00	12,432.00	52,000	0%
Uniform Allowance	01-5-210-5140	95,105.22	423.57	81,168.00	108,934	75%
Training	01-5-210-5152	83,756.81	13,264.71	53,278.73	142,280	37%
Police Dept Personnel & Benefit Expenses		6,980,107.62	372,419.17	6,061,346.35	8,245,113	74%
Repair/Maint-Equipment	01-5-210-6020	23,623.32	1,115.42	22,208.84	30,270	73%
Repair/Maint-Vehicles	01-5-210-6030	40,514.31	10,807.24	53,208.32	79,850	67%
Telephone/Utilities	01-5-210-6200	46,496.75	1,380.08	44,440.38	46,100	96%
Physical Exams	01-5-210-6810	5,645.00	3,080.00	3,210.00	11,840	27%
Community Policing	01-5-210-6816	8,213.91	58.69	16,976.58	11,000	154%
K-9 Program Expenses	01-5-210-6818	11,960.25	541.18	5,087.64	9,330	55%
Sex Offender State Disburse	01-5-210-6835	1,300.00	65.00	1,105.00	2,000	55%
Violent Offender State Disburse	01-5-210-6845	80.00	10.00	20.00	0	#DIV/0!
Phlebotomy Services	01-5-210-6850		2,250.00	7,775.00	0	#DIV/0!
Police Department - Contractual Expenses		137,833.54	19,307.61	154,031.76	190,390	81%
Office Supplies	01-5-210-7020	8,305.06	315.12	25,778.88	9,800	263%
Gas & Oil	01-5-210-7030	105,371.08	6,735.07	90,861.75	135,000	67%
Operating Supplies	01-5-210-7040	26,978.57	759.31	28,310.18	46,025	62%
Miscellaneous Expense	01-5-210-7900	66,574.92	390.31	10,830.15	17,900	61%
Police Asset Forfeiture Expense	01-5-210-7901	8,139.84	0.00	33,718.96	0	#DIV/0!
eCitation Expenses	01-5-210-7902	2,896.16	1,395.00	1,395.00	3,000	47%
Police Department - Supplies Expense		218,265.63	9,594.81	190,894.92	211,725	90%
Equipment	01-5-210-8200	32,202.15	847.99	94,472.16	61,375	154%
Vehicles	01-5-210-8300	85,302.00	0.00	0.00	0	#DIV/0!
Police Grant Expense	01-5-210-8350	0.00	0.00	360,349.90	0	#DIV/0!
Total Police Department Expenses		7,453,710.94	402,169.58	6,861,095.09	8,708,603	79%
NET - POLICE DEPARTMENT		(5,218,599)	(363,648)	(4,839,335)	(6,473,504)	75%
Public Safety Building Department						
Salaries - Regular - FT	01-5-215-5010	771,486.23	55,532.27	628,482.89	812,431	77%
Other (FICA & IMRF)	01-5-215-5079	94,246.08	6,809.78	79,585.69	128,445	62%
Other Contractual Services	01-5-215-6890	264,120.44	17,981.08	304,536.62	357,248	85%
NET - PUBLIC SAFETY BLDG DEPT		(1,129,852.75)	30,741.41	(1,012,605.20)	(1,298,124)	78%

Fire Department	Account #	Actual FY24	Month of March	YTD Actual for FY25	Budget FY25	92% of Budget
RE Property Tax	01-4-220-4010	1,152,126.91	0.00	1,252,484.12	1,250,945	100%
Grants	01-4-220-4150	474,821.64	0.00	91,148.89	595,248	0%
Fire Reports	01-4-220-4470	5.00	5.00	35.00	0	#DIV/0!
Miscellaneous Revenues	01-4-220-4900	57,441.27	804.00	71,570.26	15,000	477%
Expense Reimbursement	01-4-220-4940	55,210.19	0.00	5,761.00	0	0%
Sale of Assets	01-4-220-4950	0.00	0.00	6,175.00	0	0%
Ambulance Services	01-4-220-4960	443,472.37	121,713.84	1,301,541.12	800,000	163%
Total Fire Department Revenues		2,183,077.38	122,522.84	2,728,715.39	2,661,193	103%
Salaries - Regular - FT	01-5-220-5010	2,478,196.75	195,069.69	2,371,355.71	2,639,914	90%
Overtime	01-5-220-5040	138,436.28	14,841.71	161,575.50	215,000	75%
Fire Pension	01-5-220-5124	1,247,022.00	0.00	1,010,439.75	1,347,253	75%
Health Insurance	01-5-220-5130	465,778.55	42,409.39	413,461.93	554,521	75%
Dental Insurance	01-5-220-5131	43,412.38	1,205.60	39,931.00	36,000	111%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	40,444.67	247.95	36,811.02	39,890	92%
Training	01-5-220-5152	15,058.71	3,817.07	15,268.59	20,850	73%
Fire Depart Personnel & Benefits Expenses		4,428,349.34	257,591.41	4,048,843.50	4,853,428	83%
Repair/Maint-Bldg	01-5-220-6010	46,899.90	3,803.26	32,432.29	35,400	92%
Repair/Maint-Equipment	01-5-220-6020	18,449.25	1,997.79	16,194.56	20,901	77%
Repair/Maint-Vehicles	01-5-220-6030	61,705.38	4,391.24	70,608.20	41,200	171%
Telephone/Utilities	01-5-220-6200	12,095.19	1,032.96	8,948.54	14,310	63%
Physical Exams	01-5-220-6810	236.12	207.00	1,262.61	29,200	4%
Fire Prevention	01-5-220-6822	8,660.53	374.00	4,130.24	7,630	54%
Emergency Medical Supplies	01-5-220-6824	11,675.26	1,113.32	7,740.97	11,760	66%
Ambulance Services	01-5-220-6830	1,685,381.32	143,938.68	1,595,791.30	1,771,200	90%
Fire Department - Contractual Expenses		1,845,102.95	156,858.25	1,737,108.71	1,931,601	90%
Office Supplies	01-5-220-7020	34,947.58	1,177.38	54,492.42	56,156	97%
Gas & Oil	01-5-220-7030	24,501.50	1,807.14	21,696.53	32,000	68%
Operating Supplies	01-5-220-7040	7,824.37	1,663.59	10,708.54	9,980	107%
Miscellaneous Expense	01-5-220-7900	824.00	29.97	1,536.97	2,500	61%
Fire Department - Supplies Expenses		68,097.45	4,678.08	88,434.46	100,636	88%
Equipment	01-5-220-8200	30,789.39	903.03	629,948.66	34,894	1805%
Total Fire Department Expenses		6,372,339.13	420,030.77	6,504,335.33	6,920,559	94%
NET - FIRE DEPARTMENT		(4,189,261.75)	(297,507.93)	(3,775,619.94)	(4,259,366)	89%
Police & Fire Commission Department						
Physical Exams	01-5-225-6810	7,820.20	210.00	7,925.00	38,400	21%
Other Contractual Services	01-5-225-6890	33,803.27	310.00	5,177.00	12,250	42%
NET - POLICE & FIRE COMMISSION		(41,623.47)	520.00	(13,102.00)	(50,650)	26%

Community Development	Account #	Actual FY24	Month of March	YTD Actual for FY25	Budget FY25	92% of Budget
Building Permits	01-4-230-4300	576,040.56	43,900.04	227,599.85	300,000	76%
Electric Permits	01-4-230-4310	70,637.06	875.00	16,629.41	36,000	46%
Electrician Certification Fees	01-4-230-4315	5,550.00	350.00	3,550.00	3,000	118%
Plumbing Permits	01-4-230-4320	26,347.20	1,362.50	13,765.00	18,000	76%
HVAC Permits	01-4-230-4330	28,601.36	2,145.00	9,037.12	18,000	50%
Plan Review Fees	01-4-230-4340	230,690.64	8,416.25	50,732.35	150,000	34%
Sidewalk/Lot Grading Fees	01-4-230-4350	35,406.25	162.50	9,427.50	25,000	38%
Insulation Permits	01-4-230-4360	9,147.50	220.00	1,477.50	9,000	16%
Fire Review Fees	01-4-230-4365	0.00	0.00	0.00	0	#DIV/0!
Zoning Review Fee	01-4-230-4370	6,111.97	287.50	4,295.00	5,000	86%
Code Enforcement	01-4-230-4380	6,087.28	0.00	1,812.50	3,000	60%
Forced Mowings Reimb.	01-4-230-4385	1,978.75	435.00	766.25	0	0%
Other Permits	01-4-230-4390	8,574.00	420.00	6,142.50	7,500	82%
Miscellaneous	01-4-230-4900	423.80	0.00	20.00	100	20%
Expense Reimbursement	01-4-230-4940	2,125.62	356.68	2,538.60	2,500	102%
Planning Fees	01-4-230-4950	5,825.00	700.00	11,437.50	25,000	46%
Planning Miscellaneous	01-4-230-4955	1,110.00	1,952.50	2,582.50	1,200	215%
Building Department - Revenues		1,014,656.99	61,582.97	361,813.58	603,300	60%
Salaries- Regular - FT	01-5-230-5010	275,168.30	20,996.73	259,515.49	294,232	88%
FICA	01-5-230-5079	20,222.19	1,540.07	17,454.95	22,509	78%
IMRF	01-5-230-5120	11,505.84	1,022.06	12,307.53	18,184	68%
Health Ins Expense	01-5-230-5130	43,543.18	4,230.10	34,544.64	55,392	62%
Dental Insurance	01-5-230-5131	4,856.80	0.00	4,929.76	4,000	123%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	160.00	295.00	1,558.98	2,000	78%
Building Dept Personnel & Benefits Expense		355,456.31	28,083.96	330,311.35	396,317	83%
Repair/Maint - Equip	01-5-230-6020	2,677.23	177.00	2,860.47	3,300	87%
Repair/Maint - Vehicles	01-5-230-6030	1,107.52	0.00	1,633.49	3,000	54%
Other Professional Services	01-5-230-6190	69,417.74	3,183.16	38,161.56	38,198	100%
Telephone	01-5-230-6200	1,475.18	119.26	1,211.11	1,700	71%
Postage	01-5-230-6210	3,517.60	0.00	3,304.25	6,000	55%
Printing & Publishing	01-5-230-6220	3,981.37	96.00	1,886.40	3,000	63%
Other Contractual Services	01-5-230-6890	5,280.00	0.00	5,575.00	6,150	91%
Building Department - Contractual Expenses		87,456.64	3,575.42	54,632.28	61,348	89%
Office Supplies	01-5-230-7020	3,906.21	270.04	13,746.65	16,000	86%
Gas & Oil	01-5-230-7030	1,953.17	165.61	1,795.18	3,000	60%
Miscellaneous Expense	01-5-230-7900	72.81	0.00	17,092.24	1,500	1139%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		5,932.19	435.65	32,634.07	20,500	159%
Total Building Department Expenses		448,845.14	32,095.03	417,577.70	478,165	87%
NET - BUILDING DEPARTMENT		565,811.85	29,487.94	(55,764.12)	125,135	-45%
Civil Defense Department						
RE Tax - Civil Defense	01-4-240-4010	7,037.06	0.00	7,031.06	7,000	100%
Miscellaneous Revenues	01-4-240-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expense	01-5-240-7900	6,223.00	0.00	6,300.00	7,211	87%
NET - CIVIL DEFENSE DEPARTMENT		814.06	55,532.27	731.06	(211)	13%

Street Department	Account #	Actual FY24	Month of March	YTD Actual for FY25	Budget FY25	92% of Budget
RE Tax - Road & Bridge	01-4-310-4010	360,361.14	0.00	386,788.65	320,000	121%
Grants	01-4-310-4150	302,880.68	0.00	121,870.70	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	0.00	0.00	0.00	0	0%
Miscellaneous Revenues	01-4-310-4900	5,236.36	3,624.68	9,272.33	4,000	232%
Expense Reimbursement	01-4-310-4940	380,110.86	3,531.86	37,553.66	20,000	188%
Expense Reimbursement	01-5-310-4940	(20,870.37)	0.00	0.00	0	0%
Sale of Assets	01-4-310-4950	0.00	0.00	4,653.00	0	0%
Intergovernmental Revenue	01-4-310-4960	0.00	0.00	0.00	0	0%
Street Department - Revenues		1,027,718.67	7,156.54	560,138.34	344,000	163%
Salaries - Regular - FT	01-5-310-5010	726,519.88	58,751.06	690,047.12	770,974	90%
Overtime	01-5-310-5040	74,112.95	5,806.40	57,287.04	55,000	104%
Health Insurance	01-5-310-5130	263,746.68	21,529.56	237,073.26	290,448	82%
Uniform Allowance	01-5-310-5140	18,381.02	1,746.57	10,156.37	16,700	61%
Training	01-5-310-5152	0.00	0.00	361.35	1,500	24%
Street Dept - Personnel & Benefits Expenses		1,082,760.53	87,833.59	994,925.14	1,134,622	88%
Repair/Maint - Storm Drain	01-5-310-6001	28,313.92	0.00	16,616.61	30,000	55%
Repair/Maint - St/Parking Lot	01-5-310-6002	134,037.00	2,106.15	165,181.53	100,000	165%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	36,276.79	0.00	42,301.50	40,000	106%
Repair/Maint - Building	01-5-310-6010	17,575.54	742.74	281,337.02	12,000	2344%
Repair/Maint - Equipment	01-5-310-6020	240,715.05	12,697.53	252,856.76	140,000	181%
Repair/Maint - Traffic Signal	01-5-310-6024	55,651.57	0.00	45,733.00	32,500	141%
Telephone/Utilities	01-5-310-6200	10,380.70	880.42	9,389.03	9,200	102%
Leaf Clean-up/Removal	01-5-310-6826	976.13	0.00	0.00	12,000	0%
Street Department - Contractual Expenses		523,926.70	16,426.84	813,415.45	375,700	217%
Office Supplies	01-5-310-7020	7,764.11	556.84	4,758.72	6,000	79%
Gas & Oil	01-5-310-7030	75,071.73	6,930.63	62,827.60	80,000	79%
Operating Supplies	01-5-310-7040	41,302.62	1,603.58	35,322.89	32,000	110%
Miscellaneous Expense	01-5-310-7900	3,078.23	0.00	10,841.75	2,000	542%
Street Department - Supplies Expenses		127,216.69	9,091.05	113,750.96	120,000	95%
Equipment	01-5-310-8200	0.00	0.00	0.00	0	0%
Total Street Department Expenses		1,733,903.92	113,351.48	1,922,091.55	1,630,322	118%
NET - STREET DEPARTMENT		(706,185.25)	(106,194.94)	(1,361,953.21)	(1,286,322)	106%
Street Lighting						
RE Tax - Street Lighting	01-4-330-4010	210,294.06	0.00	210,292.68	210,000	100%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	57,203.88	1,036.14	12,017.25	10,000	120%
Street Lighting - Electricity	01-5-330-6310	253,828.82	54,216.92	244,835.87	283,000	87%
NET - STREET LIGHTING		(100,738.64)	(55,253.06)	(46,560.44)	(83,000)	56%

Landfill Department	Account #	Actual FY24	Month of March	YTD Actual for FY25	Budget FY25	92% of Budget
RE Tax - Refuse/Landfill	01-4-335-4010	50,081.98	0.00	50,074.50	50,000	100%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	55,595.25	0.00	54,308.00	54,500	100%
NET - GARBAGE DEPARTMENT		(5,513.27)	0.00	(4,233.50)	(4,500)	94%
Forestry Department						
RE Tax - Forestry	01-4-340-4010	40,073.98	0.00	40,079.76	40,000	100%
Forestry Grants	01-4-340-4020		27,117.75	38,280.00		#DIV/0!
Other Fees	01-4-340-4490	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0	0%
Forestry Department Revenues		40,073.98	27,117.75	78,359.76	40,000	196%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	34,563.83	0.00	25,319.00	65,000	39%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	54,875.25	0	0%
Forestry Department Expenses		34,563.83	0.00	80,194.25	65,000	123%
NET - FORESTRY DEPARTMENT		5,510.15	27,117.75	(1,834.49)	(25,000)	0%
Engineering Department						
Engineering	01-5-360-6140	19,345.13	612.75	8,110.25	27,000	30%
Subdivision Expense	01-5-360-6824	42,157.50	0.00	5,641.25	10,000	56%
Office Supplies	01-5-360-7020	7,279.06	289.01	2,023.33	7,500	27%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0	0%
NET - ENGINEERING DEPARTMENT		(68,781.69)	(901.76)	(15,774.83)	(44,500)	35%
Health / Social Services						
Council on Aging	01-5-410-6830	0.00	0.00	0.00	0	#DIV/0!
Demolition / Nuisance	01-5-410-6832	3,398.75	0.00	4,346.25	4,500	97%
NET - HEALTH / SOCIAL SERVICES		(3,398.75)	0.00	(4,346.25)	(4,500)	97%
Economic Development						
Planning Dept Services	01-5-610-6150	2,200.00	0.00	1,760.00	3,360	52%
Economic / Business	01-5-610-6840	80,325.91	0.00	51,417.48	92,022	56%
Tourism	01-5-610-6842	0.00	0.00	0.00	0	#DIV/0!
Historic Preservation	01-5-610-6844	3,761.90	0.00	782.15	4,000	20%
NET - ECONOMIC DEVELOPMENT		(86,287.81)	0.00	(53,959.63)	(99,382)	54%
Utility Tax Dept.						
Utility Tax - Electric	01-4-751-4131	902,302.75	72,215.51	777,514.80	817,193	95%
Utility Tax - Gas	01-4-751-4132	768,204.55	101,007.44	658,859.23	509,380	129%
Utility Tax - Telephone	01-4-751-4133	136,732.67	10,112.42	130,645.75	137,491	95%
Grants	01-4-751-4150	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-751-4940	0.00	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	0.00	0.00	0.00	0	0%
Southside Stormsewer Study	01-5-751-8058	0.00	0.00	0.00	0	0%
Bellwood Detention Basin	01-5-751-8060	0.00	0.00	0.00	0	0%
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0.00	0.00	0.00	0	0%
		1,807,239.97	183,335.37	1,567,019.78	1,464,064	107%
TOTAL GENERAL FUND REVENUES		33,505,754.66	1,668,284.18	26,364,907.56	26,559,870	99%
TOTAL GENERAL FUND EXPENSES		24,466,530.34	1,401,993.24	23,734,104.96	24,600,450	96%
NET REV OVER (UNDER) EXP		9,039,224.32	266,290.94	2,630,802.60	1,959,421	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of March, 2025

Water / Sewer General Administration

Line Item	Account #	Actual FY24	Month of March	Actual FY25	Budget FY25	92% of Budget
Beginning Cash & Investments		76,901		76,901.00	75,632	
Interest Income-sweep acct	61-4-110-4600	0	0.00	0.00	0	
Miscellaneous Revenues	61-4-110-4900	2,017	0.00	5.33	0	
Operating Transfer Out	61-5-110-9999	0	0.00	0.00	0	
Ending Cash		78,918	0.00	76,906.33	75,632	

Water Department

Line Item	Account #	Act FY24	Month of March	Actual FY25	Budget FY25	92% of Budget
Beginning Cash & Investments		273,188		273,187.92	(90,298)	
Grants	61-4-810-4150	0	0.00	4,003.65	0	#DIV/0!
Water Consumption	61-4-810-4500	1,862,662	267,410.21	2,024,482.53	1,916,032	106%
Dep on Agr - Westhill	61-4-810-4521	37,377	0.00	24,858.00	10,000	0%
Meters Sold	61-4-810-4530	141,391	92,100.92	194,492.38	94,000	207%
Other Services	61-4-810-4590	4,013	506.50	3,401.00	3,000	113%
Tyler 2% CC	61-4-810-4595	0	5,137.91	33,480.90	0	#DIV/0!
W/S Interest	61-4-810-4600	279	17.05	217.61	200	109%
Miscellaneous Revenues	61-4-810-4900	7,983	0.00	2,376.90	0	0%
Expense Reimbursement	61-4-810-4940	4,510	400.00	10,688.94	0	0%
Sale of Assets	61-4-810-4950	0	2,275.00	3,975.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0.00	0.00	0	0%
Total Water Department Revenues		2,058,215	367,847.59	2,301,976.91	2,023,232	114%
Salaries - Regular - FT	61-5-810-5010	586,753	47,621.09	546,787.70	672,562	81%
Overtime	61-5-810-5040	44,113	1,776.60	54,676.71	35,000	156%
FICA Water	61-5-810-5079	46,234	3,765.23	45,282.94	54,129	84%
IMRF	61-5-810-5120	30,291	2,771.21	31,266.45	43,727	72%
Group Health Insurance	61-5-810-5130	196,471	17,918.19	197,770.02	208,547	95%
Uniform Allowance	61-5-810-5140	8,344	220.53	3,506.89	11,000	32%
Rep& Maint-Infrastructure	61-5-810-6000	73,203	0.00	66,549.00	75,000	89%
Rep& Maint - Buildings	61-5-810-6010	11,778	909.68	27,870.58	16,000	174%
Rep& Maint - Equipment	61-5-810-6020	46,859	3,559.16	56,755.22	35,000	162%
Rep& Maint - Vehicles	61-5-810-6030	12,686	2,637.39	17,837.06	20,000	89%
Rep& Maint - Contractual	61-5-810-6040	64,363	3,185.00	72,751.31	80,000	91%
Other Professional Serv	61-5-810-6190	18,001	978.13	14,884.86	10,000	149%
Telephone	61-5-810-6200	5,470	528.13	5,441.92	8,000	68%
Postage	61-5-810-6210	17,395	663.66	15,614.45	20,000	78%
Utilities	61-5-810-6300	267,921	35,914.50	317,833.91	250,000	127%
Office Equip Rental/Maint	61-5-810-6410	24,248	273.11	25,479.23	30,000	85%
Liability Insurance	61-5-810-6800	116,294	0.00	120,945.69	128,000	94%
Lab Expense	61-5-810-6812	20,858	2,810.00	34,108.43	47,000	73%
Office Supplies	61-5-810-7020	12,920	637.69	29,820.82	10,000	298%
Gas & Oil	61-5-810-7030	23,328	2,630.67	24,777.96	25,000	99%
Operating Supplies	61-5-810-7040	87,447	4,583.40	88,379.93	75,000	118%
Chemicals	61-5-810-7050	122,126	16,406.02	94,258.87	150,000	63%
Meters	61-5-810-7060	103,683	6,217.50	46,859.95	20,000	234%
Bad Debt Expense	61-5-810-7850	818	0.00	994.27	2,000	50%
Miscellaneous Expense	61-5-810-7900	127,561	(1,066.95)	6,609.85	4,000	165%
Disaster Relief	61-5-810-7905	0	0.00	0.00	0	#DIV/0!
Equipment	61-5-810-8200	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	0	0.00	0.00	0	0%
Tyler 2% CC	61-5-810-4595	0	3,619.43	35,275.58		
Depreciation Set Aside		285,000	23,750.00	261,250.00	285,000	92%
Bond Pmt Set Aside		0	0.00	0.00	0	0%
Total Water Department Expenses		2,354,163	182,309.37	2,243,589.60	2,314,965	97%
NET WATER DEPARTMENT		(295,948)	185,538.22	58,387.31	(291,733)	
Ending Cash & Investments		(22,760)	185,538.22	331,575.23	(382,031)	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of March, 2025

Sewer Department

Line Item	Account #	Actual FY24	Month of March	Actual FY25	Budget FY25	92% of Budget
Beginning Cash & Investments		555,396		555,395.78	(109,962)	
Grants	61-4-820-4150	0	0.00	6,310.09	0	0%
Sewer Consumption	61-4-820-4500	2,954,569	389,802.11	3,002,527.07	2,803,240	107%
Dep on Agr - Westhills	61-4-820-4521	20,767	0.00	13,394.00	10,000	0%
Meters Sold	61-4-820-4530	141,919	0.00	19,390.53	94,000	21%
Other Services	61-4-820-4590	46,785	2,762.50	41,526.40	53,000	78%
WWT Interest	61-4-820-4600	13,294	0.00	2,223.18	0	#DIV/0!
Miscellaneous Revenues	61-4-820-4900	11,128	0.00	7,371.03	0	0%
Expense Reimbursement	61-4-820-4940	16,264	0.00	702,913.28	0	0%
Sale of Assets	61-4-820-4950		0.00	2,275.00		
Operating Transfers-In	61-4-820-9998	0	0.00	0.00	0	0%
Total Sewer Department Revenues		3,204,726	392,564.61	3,797,930.58	2,960,240	128%
Salaries - Regular - FT	61-5-820-5010	695,025	49,816.87	687,374.39	717,955	96%
Overtime	61-5-820-5040	73,765	2,767.66	64,075.75	55,000	117%
FICA WWTP	61-5-820-5079	55,609	4,009.10	52,505.42	59,131	89%
IMRF	61-5-820-5120	36,416	2,950.01	36,116.94	47,769	76%
Group Health Insurance	61-5-820-5130	308,093	21,319.99	234,420.82	254,359	92%
Dental Claims	61-5-820-5131	0	0.00	0.00	0	#DIV/0!
Unemployment Comp	61-5-820-5136	0	2,965.00	3,578.67		
Uniform Allowance	61-5-820-5140	21,231	2,040.24	8,464.33	20,600	41%
Travel	61-5-820-5151	0	0.00	0.00	0	#DIV/0!
Rep & Maint - Infrastruc.	61-5-820-6000	0	0.00	740.20	0	#DIV/0!
Rep & Maint - Lift Stations	61-5-820-6005	110,947	0.00	46,287.88	30,000	154%
Rep & Maint - Buildings	61-5-820-6010	97,372	44,403.48	207,767.96	90,000	231%
Rep & Maint - Equipment	61-5-820-6020	148,884	0.00	1,346.38	0	#DIV/0!
Rep & Maint - Vehicles	61-5-820-6030	6,504	3,969.90	15,369.82	28,000	55%
Rep & Maint - Contractual	61-5-820-6040	53,458	0.00	43,289.28	50,000	87%
Other Professional Serv	61-5-820-6190	89,205	5,932.25	77,709.03	73,500	106%
NARP Watershed	61-5-820-6195	17,116	0.00	17,380.00	17,500	99%
Telephone	61-5-820-6200	7,804	285.87	8,163.04	10,000	82%
Postage	61-5-820-6210	18,120	663.66	15,614.45	19,000	82%
Utilities	61-5-820-6300	249,318	26,008.74	266,657.37	215,000	124%
Office Equip Rental/Maint	61-5-820-6410	7,303	273.57	10,310.10	9,000	115%
Liability Insurance	61-5-820-6800	138,099	0.00	143,623.00	152,000	94%
Lab Expense	61-5-820-6812	87,421	6,335.35	52,671.54	50,000	105%
Sludge Disposal	61-5-820-6814	26,914	707.79	10,207.26	65,000	16%
Maintenance Supplies	61-5-820-7010	274	0.00	0.00	0	#DIV/0!
Office Supplies	61-5-820-7020	12,258	517.67	31,676.10	12,000	264%
Gas & Oil	61-5-820-7030	11,826	863.19	18,449.23	25,000	74%
Operating Supplies	61-5-820-7040	32,304	269.93	8,298.79	20,000	41%
Chemicals	61-5-820-7050	83,035	0.00	110,552.56	60,000	184%
Meters	61-5-820-7060	103,683	6,217.50	46,859.89	20,000	234%
Bad Debt Expense	61-5-820-7850	937	0.00	961.30	2,000	48%
Miscellaneous Expenses	61-5-820-7900	3,925	100.00	1,992.40	2,000	100%
Disaster Relief	61-5-820-7905	0	0.00	0.00	0	#DIV/0!
Equipment	61-5-820-8200	0	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	0	0.00	0.00	0	0%
Depreciation Set Aside		255,000	21,250.00	936,663.28	255,000	367%
Bond Pmt Set Aside		123,000	10,250.00	112,750.00	123,000	92%
		2,874,845	213,917.77	3,271,877.18	2,482,814	132%

Sewer Department

Collection System Expenses

Salaries - Regular - FT	61-5-830-5010	354,300	25,691.50	337,488.67	330,386	102%
Overtime	61-5-830-5040	35,854	5,302.26	54,426.85	30,000	181%
FICA Sewer	61-5-830-5079	29,786	2,371.02	29,981.59	27,570	109%
IMRF	61-5-830-5120	19,497	1,738.77	20,705.17	22,272	93%
Group Health Insurance	61-5-830-5130	106,612	11,653.20	149,182.20	149,534	100%
Uniform Allowance	61-5-830-5140	6,960	215.98	2,025.70	6,600	31%
Rep & Maint - Infrastructure	61-5-830-6000	21,551	195.00	50,455.82	35,000	144%
Rep & Maint - Equipment	61-5-830-6020	16,084	0.00	6,871.90	94,000	7%
Rep & Maint - Vehicles	61-5-830-6030	25,700	686.90	5,449.23	20,000	27%
Telephone	61-5-830-6200	2,419	163.12	2,015.91	0	#DIV/0!
Office Equip Rent/Maint	61-5-830-6410	15,598	0.00	15,174.00	30,000	51%
Gas & Oil	61-5-830-7030	12,161	726.66	11,701.81	12,000	98%
Operating Supplies	61-5-830-7040	41,194	(442.24)	35,022.20	25,000	140%

Sewer Department

	Account #	Act	Actual FY24	Month of March	Actual FY25	Budget FY25	92% of Budget
Misc. Expense	61-5-830-7900		1,006	139.20	857.50	1,500	57%
Equipment	61-5-830-8200		0	0.00	0.00	0	0%
Total Sewer Department Expenses			3,563,568	262,359.14	3,993,235.73	3,266,676	122%
NET SEWER DEPARTMENT			(358,842)	130,205.47	(195,305.15)	(306,436)	
Ending Cash & Investments			196,554	130,205	360,090.63	(416,398)	

Bond Reserves (necessary per bond ordinances) - was 06-15

Beginning Cash & Investments		41,742		41,741.72	32,843	
Additional reserves		0	0.00	0.00	0	0%
Interest Income		2,708	335.80	7,321.92	0	0%
Transfer Out: Bond Payment		0	0.00	0.00	0	0%
Ending Cash & Investments		44,450	335.80	49,063.64	32,843	

Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10

Beginning Cash & Investments		3,184,127		2,601,622.55	3,458,267	
Sources						
Interest Income		24,114	2,990.15	65,199.82	20,000	326%
Connection Fees	61-4-810-4510	97,169	0.00	129,142.00	35,000	369%
Deposits on Agreement	61-4-810-4520	487,512	0.00	1,835.00	2,000	92%
Connection Fees	61-4-820-4510	147,569	0.00	226,826.00	65,000	349%
Deposits on Agreement	61-4-820-4520	14,802	0.00	325.00	2,000	16%
Connection Fee Set-Aside		0	0.00	0.00	0	0%
TOTAL Sources		771,166	2,990.15	423,327.82	124,000	341%
Uses						
Construction in Progress - Water (1790)		753,194	0.00	0.00	0	0%
Construction in Progress - Sewer (1790)		600,475	20,105.11	1,165,686.28	0	0%
Equipment & Vehicles (1750)		0	0.00	0.00	0	0%
Recapture Refunds		0	0.00	0.00	0	0%
Land (1710)		0	0.00	0.00	0	0%
Loan to Depreciation Fund		0	0.00	0.00	0	0%
TOTAL Uses		1,353,670	20,105	1,165,686.28	0	0%
Ending Cash & Investments		2,601,623		1,859,264.09	3,582,267	

Line Item	Account #	Act	Actual FY24	Month of March	Actual FY25	Budget FY25	92% of Budget
Depreciation Funding - was 04-09 and 06-08							
Beginning Cash & Investments			1,974,570		1,974,570.37	615,331	
Sources							
Interest Income			19,376	2,416.97	52,701.65	15,000	351%
Loan Funds			0	0.00	0.00	0	0%
Grant			0	0.00	0.00	0	0%
Miscellaneous			0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)			285,000	23,750.00	237,500.00	285,000	83%
Depreciation set aside - Water (for System)			0	0.00	0.00	0	0%
Depreciation set aside - Sewer (for System)			255,000	21,250.00	97,900.00	255,000	38%
Depreciation set aside - Sewer (for Repl)			0	0.00	0.00	0	0%
Loan From Connection Fees			0	0.00	0.00	0	0%
TOTAL Sources			559,376	47,416.97	388,101.65	555,000	70%
Uses							
Construction in Progress - Water (1790)			319,726	183,659.00	183,659.00	3,546,000	5%
Construction in Progress - Sewer (1790)			0	0.00	0.00	146,000	0%
Equipment & Vehicles (1750 & 1760)			292,108	0.00	60,996.03	302,000	20%
Buildings			0	0.00	0.00	0	0%
Transfer Out - Connection Fees Loan Payment			0	0.00	0.00	0	0%
Transfer Out- City Hall Roof			0	0.00	0.00	0	0%
TOTAL Uses			611,834	183,659.00	244,655.03	3,994,000	6%
Ending Cash & Investments			1,922,113	(136,242)	2,118,016.99	(2,823,669)	

Bond Payments Accounting - was 06-10 and 06-13

Beginning Cash & Investments			121,865		124,396.85	121,946	
Sources							
Interest Income			3,283	407.13	8,877.45	300	2959%
Bond Proceeds	61-4-110-4901		0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998		0	0.00	0.00	0	0%
Bond Pmt Set Aside			123,000	10,250.00	102,500.00	123,000	83%
TOTAL Sources			126,283	10,657.13	111,377.45	123,300	90%
Uses							
Debt Service - Principal	61-5-110-8910		109,599	0.00	187,627.38	111,662	168%
Interest Expense	61-5-110-8920		14,153	0.00	35,545.84	12,090	294%
Fiscal Charges	61-5-110-8930		0	0.00	0.00	0	0%
Bond Issuance Costs	61-5-110-9031		0	0.00	0.00	0	0%
TOTAL Uses			123,752	0.00	223,173.22	123,752	180%
Ending Cash & Investments			124,397	10,657.13	12,601.08	121,494	

**CITY OF BELVIDERE
PLANNING AND ZONING COMMISSION
Minutes
Tuesday, April 8, 2025
City Council Chambers
401 Whitney Boulevard
6:00 pm**

ROLL CALL

Members Present:

Carl Gnewuch,
Paul Engelman, CH
Bob Cantrell, VCH
Daniel Druckrey
Art Hyland
William Bieber

Staff Present:

Gina DelRose, Community Development Planner
Kimberly Whitt, Administrative Assistant

Members Absent:

Alissa Maher

Chair Engelman called the meeting to order at 6:02 p.m.

MINUTES: It was moved and seconded (Cantrell/Druckrey) to approve the minutes of the February 11, 2025 meeting. The motion carried with a vote 6-0 voice vote.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

2025-04: Moscato, 105 Buchanan Street (SU): The applicant, Moscato's Pizzeria, Inc. 1409 Conlin Drive, Belvidere, IL 61008 on behalf of the property owners, Giuseppe and Rosalia Moscato at the same address is requesting a special use to permit indoor commercial entertainment. The special use includes a bar and video gaming at 105 Buchanan Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the CB, Central Business District on less than 1 acre. PIN: 05-25-360-002.

PUBLIC HEARING FOR CASE 2025-04 OPENED: 6:04 PM

Gina DelRose was sworn in. Ms. DelRose stated the case was published in the Boone County Journal on March 20, 2025 and notifications were sent by certified mail to property owners within 250 feet of the subject property on March 18, 2025. Ms. DelRose summarized the staff report dated April 1, 2025 and stated the recommendation is for approval of case #2025-04; Moscatos Pizzeria, Inc. special use for a bar and video gaming at 105 Buchanan Street, Belvidere, IL 61008 IL subject to two conditions.

No questions for staff.

Applicant was present. Applicant had no further testimony and there were no questions for applicant.

No one in the audience for testimony or questions.

PUBLIC HEARING FOR CASE 2025-04 CLOSED: 6:07 PM

It was moved and seconded by (Gnewuch/Bieber) to approve the findings of fact as presented by staff. The motion carried with a 6-0 roll call vote

It was moved and seconded (Gnewuch/Druckrey) to recommend approval of Case #2025-04, subject to 2 conditions as presented by staff. The motion carried with a 6-0 roll call vote.

Gina DelRose stated the case will move forward to City Council.

OTHER BUSINESS: None

DISCUSSION: The Commission discussed the status of previous cases.

Staff Report:

Ms. DelRose stated there is currently 1 case for the May 13, 2025 meeting.

ADJOURNMENT:

Paul Engelman stated that with no objections the meeting was adjourned.

The meeting adjourned at 6:25 p.m.

Recorded by:

Reviewed by:

Kimberly Whitt
Administrative Assistant

Gina DelRose
Community Development Planner

City of Belvidere
Committee of the Whole
Building, Planning, Zoning and Public Works
Minutes

Date: April 14, 2025

Convened in the Belvidere Council Chambers, 401 Whitney Blvd., Belvidere, Illinois at 6:00p.m.

Call to Order – City Clerk Erica Bluege:

Roll Call:

Present: J. Albertini, R. Brereton, W. Frank, S. Gramkowski,
M. McGee, R. Peterson and C. Stevens.

Absent: M. Fleury, M. Freeman and N. Mulhall.

Other staff members in attendance:

Public Works Director Brent Anderson, Budget and Finance Officer Sarah Turnipseed, Director of Buildings Kip Countryman, Community Development Planner Gina DelRose, Police Chief Shane Woody, Fire Chief Shawn Schadle, City Attorney Mike Drella and City Clerk Erica Bluege.

Public Comment: None.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.
2. Building, Planning & Zoning, New Business:

(A) Building Department – Update.

Building Director Kip Countryman presented an update.

(B) Building – Independent Contractor Agreement for Plumbing
Inspection Services.

Motion by Ald. Stevens, 2nd by Ald. Peterson to forward to City Council a Resolution Authorizing the Mayor to Execute an Independent Contractor Agreement for Plumbing Inspection Services. Aye voice vote carried. Motion carried.

(C) Building – Independent Contractor Agreement for Electrical
Inspection Services.

Motion by Ald. McGee, 2nd by Ald. Peterson to forward to City Council a Resolution Authorizing the Mayor to Execute an Independent Contractor Agreement for Electrical Inspection Services. Aye voice vote carried. Motion carried.

(D) Planning & Zoning Department – Update.

Community Development Planner Gina DelRose presented an update.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

(A) Public Works Department – Update.

Public Works Director Brent Anderson presented an update.

(B) 2025 Mowing Program Bid Tabulation.

Motion by Ald. Peterson, 2nd by Ald. Gramkowski to approve the low bid from Langton Group, in the amount of \$87.00 per mowing, for the mowing of Water Department Sites. This work will be paid from Water Department Line Item #61-5-810-6040. Aye voice vote carried. Motion carried.

Motion by Ald. Frank, 2nd by Ald. Peterson to approve the low bid from Langton Group, in the amount of \$568.40 per mowing, for the mowing of the Public Works Sites. This work will be paid for from Street Department Line Item #01-5-310-6002. Aye voice vote carried. Motion carried.

Motion by Ald. Peterson, 2nd by Ald. Gramkowski to approve the low bid from Langton Group, in the amount of \$316.54 per mowing, for the Farmington Ponds. This work will be paid from the Farmington Pond Maintenance Fund. Aye voice vote carried. Motion carried.

(C) 2025 Landscape Maintenance Bid Tabulation.

Motion by Ald. Stevens, 2nd by Ald. Peterson to approve the low bid from Lawn Maintenance Services, in the amount of \$24,916.00, for the 2025 Landscape Maintenance Program. This work will be paid for from Street Department Line Items #01-5-310-6002 and #01-5-310-6826. Aye voice vote carried. Motion carried.

(D) 2025 Tree Program Bid Tabulation.

Motion by Ald. Frank, 2nd by Ald. Stevens to approve the low bid from Minnihan's Tree Service, in the amount of \$56,000.00, for tree work from May 1, 2025 to April 30, 2026 for the City of Belvidere. This work will be paid for from Forestry Funds. Aye voice vote carried. Motion carried.

(E) 2025 Sidewalk Replacement Program Bid Tabulation.

Motion by Ald. Gramkowski, 2nd by Ald. Peterson to reject the 2025 Sidewalk Replacement Program bid received. Discussion took place regarding the one bid received and about sending the Sidewalk Replacement Program out for rebid at a future date. Aye voice vote carried. Motion carried.

(F) Tornado Sirens 2025 Maintenance Agreement – Braniff Communications.

Motion by Ald. Stevens, 2nd by Ald. Peterson to approve the 2025 Outdoor Warning Siren System annual preventative maintenance agreement with Braniff Communications in the amount of \$6,690.00. The cost will be paid for from Line Item #01-5-240-7900. Aye voice vote carried. Motion carried.

(G) Purchase of Stump Grinder – Street Department.

Motion by Ald. Peterson, 2nd by Ald. Stevens to approve the purchase of the Vermeer SC48TX Stump Grinder from Vermeer Midwest, in the amount of \$61,430.84. This equipment will be paid for from Capital Line Item #41-5-752-8200. Discussion took place in regards to the reasons for bringing stumping grinding in-house instead of sending it out to bid as had been done in previous years. Discussion took place in regards the optional items included in the cost. Aye voice vote carried. Motion carried.

(H) Purchase of Brush Mulching Attachment – Street Department.

Motion by Ald. Stevens, 2nd by Ald. Peterson to approve the purchase of the Fecon FM 28 EXC brush mulching attachment from Alta Equipment Company, in the amount of \$25,360.00. This equipment will be paid for from Capital Line Item #41-5-752-8200. Aye voice vote carried. Motion carried.

(I) Purchase of Trailer for Stump Grinder – Street Department.

Motion by Ald. Stevens, 2nd by Ald. Peterson to approve the purchase of the PJ Tilt Trailer from Rondo Enterprises, in the amount of \$5,919.37. This equipment will be paid for from Capital Line Item #41-5-752-8200. Discussion took place in regards to the amount being different then the memo dated 4/9/2025. It was noted that the amount listed in the memo did not include the cost for title and plates. . Aye voice vote carried. Motion carried.

(J) Water System Study and Model Udate – Water Department.

Motion by Ald. Frank, 2nd by Ald. McGee to approve the proposal from Strand Associates, in an amount not-to-exceed \$41,500.00, to complete the Water System Study and Model Update. This work will be paid for from Water Depreciation Line Item #61-1780. Aye voice vote carried. Motion carried.

(K) 10 Yard Dump Truck Purchase – Water Department.

Motion by Ald. Peterson, 2nd by Ald. Gramkowski to approve the proposal from Truck Country of Illinois, in the amount of \$133,495.00, for the purchase of a 2025 Freightliner ten-yard dump truck chassis. This truck chassis will be paid for from Water Depreciation Line Item #61-1780. Discussion took place regarding the expected cost of the dump box, snowplow and spreader that will come before Committee at a later time. Aye voice vote carried. Motion carried.

(L) Sidewalk Waiver for Belvidere Retail Subdivision.

Motion by Ald. Frank, 2nd by Ald. Peterson to approve the waiver request from Heidner Properties to allow for the installation of sidewalk along one side of Crystal Parkway as shown on the Sidewalk Plan attached to the memo dated 4/9/2025. Discussion took place in regards to the reason for the request, with the primary reason being safety to pedestrians. Aye voice vote carried. Motion carried.

(M) Brown Proposal for Landfill #2 Annual Services.

Motion by Ald. Peterson, 2nd by Ald. Stevens to approve the proposal from Brownfield Environmental Engineering Resources, in the amount of \$34,500.00 for the 2025 Landfill #2 Annual Services. This work is included in the proposed Landfill budget, account number 01-5-335-7900. Discussion took place regarding this being a split cost with Boone County. Aye voice vote carried. Motion carried.

5. Other, Unfinished Business: None.

6. Other, New Business:

(A) Safety & Infrastructure Director's Grant.

Motion by Ald. Peterson, 2nd by Ald. Stevens to accept the Safety & Infrastructure Director's Grant from the Illinois Department of Commerce & Economic Opportunity in the amount of \$250,000 and authorize the Mayor and Finance Director to execute any documentation necessary to facilitate the receipt of grant funds. These funds will be used as follows: For the Belvidere Police Department purchase of 3 Motorola APX N70 radios, 20 mini shields and pepperballs for police officers as well as 8 patrol car computers and installation of steel bollards; For the Public Works Department purchase of a flatbed trailer to transport concrete barriers and the purchase of SCADA systems for lift stations. Aye voice vote carried. Motion carried.

(B) Police – Accept Donation and Approve K9 Purchase.

Motion by Ald. Gramkowski, 2nd by Ald. Stevens to accept a \$15,000 donation to the Belvidere Police Department and approve payment of \$15,500 to Kane County Sheriff's Office for the purchase of a police canine, training and equipment to be paid for from \$15,000 donation and \$500.00 from the Belvidere Police Department K-9 line item. Aye voice vote carried. Motion carried.

(C) Police – Accept Donation and Authorize Contract Sale of K-9 Xilo.

Motion by Ald. Gramkowski, 2nd by Ald. Peterson to accept a \$3500.00 dollar donation from Boone County Crimestoppers for the purchase of K-9 Xilo and authorize the contract sale of Belvidere Police K-9 Xilo to Robert Kozlowski. Discussion took place regarding the service life of a K-9.. Aye voice vote carried. Motion carried.

(D) Police – Purchase of a Recruitment Video.

Motion by Ald. Gramkowski, 2nd by Ald. Peterson to approve to purchase the production of a recruitment video as outlined in the invoice from First-In Studios, Inc. for \$4,940.00 to be paid for from the Belvidere Police Department community policing line item. Discussion took place regarding the Belvidere Police Department having control of the content and right of refusal. Aye voice vote carried. Motion carried.

(E) Special Olympics Athlete Parade Request by Belvidere Park District.

Motion by Ald. Gramkowski, 2nd by Ald. Frank to approve the Special Olympics Athlete Parade Request from Belvidere Park District to be held on May 1, 2025. Aye voice vote carried. Motion carried.

Committee of the Whole
April 14, 2025

7. Adjournment:

Motion by Ald. Peterson, 2nd by Ald. Frank to adjourn at 7:10p.m. Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

ORDINANCE NUMBER #720H

AN ORDINANCE AUTHORIZING THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS TO BORROW FUNDS FROM THE ILLINOIS PUBLIC WATER SUPPLY LOAN PROGRAM

WHEREAS, the City of Belvidere, Boone County, Illinois, operates its sewerage system (“the System”) and in accordance with the provisions of Section 6 of Article VII of the 1970 Constitution of the State of Illinois and the Local Government Debt Reform Act, 30 ILCS 350/1 et seq. (collectively “the Act”); and

WHEREAS, the City adopts this ordinance and approves the loan contemplated herein pursuant to its home rule authority as opposed to any authority granted pursuant to the Illinois Municipal Code, including but not limited to division 139 of Article 11 of the Illinois Municipal Code (65 ILCS 5/11-139 et seq.).

WHEREAS, the Mayor and City Council of the City of Belvidere (“the Corporate Authorities”) have determined that it is advisable, necessary, and in the best interest of the public health, safety, and welfare to improve the System, including the following:

Construction of Well 11 Facilities.

together with any land or rights in land and all electrical, mechanical or other services necessary, useful or advisable to the construction and installation (“the Project”), all in accordance with the plans and specifications prepared by the consulting engineers of the City of Belvidere, which Project has a useful life of greater than twenty years; and

WHEREAS, the estimated cost of construction and installation of the Project, including engineering, legal, financial and other related expenses is \$11,000,000.00, and there are insufficient funds on hand and lawfully available to pay these costs; and

WHEREAS, the loan shall bear an interest rate as defined by 35 Ill. Adm. Code 365, which does not exceed the maximum rate authorized by the Bond Authorization Act, as amended, 30 ILCS 305/0.01 et seq., at the time of the issuance of the loan; and

WHEREAS, the principal and interest payment shall be payable semi-annually, and the loan shall mature in thirty years, which is within the period of useful life of the Project; and

WHEREAS, the costs are expected to be paid for with a loan to the City of Belvidere from the Public Water Supply Loan Program through the Illinois Environmental Protection Agency, the loan to be repaid solely from revenues of the System and the loan is authorized to be accepted at this time pursuant to the Act; and

WHEREAS, in accordance with the provisions of the Act, the City of Belvidere is authorized to borrow funds, pursuant to its home rule authority and without regard to the Illinois Municipal Code, from the Public Water Supply Loan Program in the aggregate principal amount of \$11,000,000.00 to provide funds to pay the costs of the Project; and

WHEREAS, the loan to the City of Belvidere shall be made pursuant to a Loan Agreement in substantially the same form as the Loan Agreement attached hereto as Exhibit A, including certain terms and conditions between the City of Belvidere and the Illinois Environmental Protection Agency;

NOW THEREFORE, be it ordained by the Corporate Authorities of the City of Belvidere, Boone County, Illinois, as follows:

SECTION 1. INCORPORATION OF PREAMBLES

The Corporate Authorities hereby find that the recitals contained in the preambles are true and correct, and incorporate them into this Ordinance by this reference.

SECTION 2. DETERMINATION TO BORROW FUNDS

It is necessary and in the best interests of the City of Belvidere to construct the Project for the public health, safety, and welfare, in accordance with the plans and

specifications, as described; that the System continues to be operated in accordance with the provisions of the Illinois Environmental Protection Act, 415 ILCS 5/1 et seq.; and that for the purpose of constructing the Project, it is hereby authorized that funds be borrowed by the City of Belvidere in the aggregate principal amount (which can include construction period interest financed over the term of the loan) not to exceed \$11,000,000.00.

SECTION 3. ADDITIONAL ORDINANCES

The Corporate Authorities may adopt additional ordinances or proceedings supplementing or amending this Ordinance, providing for entering into the Loan Agreement with the Illinois Environmental Protection Agency, prescribing all the details of the Loan Agreement, and providing for the collection, segregation and distribution of the revenues of the System, so long as the maximum amount of the Loan Agreement as set forth in this Ordinance is not exceeded and there is no material change in the project or purposes described herein. Any additional ordinances or proceedings shall in all instances become effective in accordance with the Act or other applicable laws. This Ordinance, together with such additional ordinances or proceedings, shall constitute complete authority for entering into the Loan Agreement under applicable law.

However, notwithstanding the above, the City of Belvidere may not adopt additional ordinances or amendments which provide for any substantive or material change in the scope and intent of this Ordinance, including but not limited to interest rate, preference or priority of any other ordinance with this Ordinance, parity of any other ordinance with this Ordinance, or otherwise alter or impair the obligation of the City of Belvidere to pay the principal and interest due to the Water Pollution Control Loan Program without the written consent of the Illinois Environmental Protection Agency.

SECTION 4. LOAN NOT INDEBTEDNESS OF THE CITY OF BELVIDERE

Repayment of the loan to the Illinois Environmental Protection Agency by the City of Belvidere pursuant to this Ordinance is to be solely from the revenue derived from revenues of the System, and the loan does not constitute an indebtedness of the City of Belvidere within the meaning of any constitutional or statutory limitation and is non-recourse to other funds or sources of revenue for the City of Belvidere.

SECTION 5. APPLICATION FOR LOAN

The Director of Public Works is hereby authorized to make application to the Illinois Environmental Protection Agency for a loan through the Water Pollution Control Loan Program, in accordance with the loan requirements set out in 35 Ill. Adm. Code 365.

SECTION 6. ACCEPTANCE OF LOAN AGREEMENT

The Corporate Authorities hereby authorize acceptance of the offer of a loan through the Public Water Supply Loan Program, including all terms and conditions of the Loan Agreement as well as all special conditions contained therein and made a part thereof by reference. The Corporate Authorities further agree that the loan funds awarded shall be used solely for the purposes of the Project as approved by the Illinois Environmental Protection Agency in accordance with the terms and conditions of the Loan Agreement.

SECTION 7. RESERVE ACCOUNTS

As long as the City of Belvidere has outstanding senior bonds that are payable from revenues of the system, the City of Belvidere shall maintain an account, coverage, and reserves equivalent to the account(s), coverage(s) and reserve(s) required by the outstanding ordinance(s).

SECTION 8. AUTHORIZATION OF MAYOR TO EXECUTE LOAN AGREEMENT

The Mayor is hereby authorized and directed to execute the Loan Agreement with the Illinois Environmental Protection Agency. The Corporate Authorities may authorize by resolution a person other than the Mayor for the sole purpose of authorizing or executing any documents associated with payment requests or reimbursements from the Illinois Environmental Protection Agency in connection with this loan.

SECTION 9. SEVERABILITY

If any section, paragraph, clause or provision of this Ordinance is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

SECTION 10. REPEALER

All ordinances, resolutions, orders, or parts thereof, which conflict with the provisions of this Ordinance, to the extent of such conflict, are hereby repealed.

THE REST OF THIS PAGE IS LEFT INTENTIONALLY BLANK.

PASSED by the Corporate Authorities
on, 2025.

APPROVED , 2025.

Mayor
City of Belvidere
Boone County, Illinois

Ayes: .
Nays: .
Absent:.
Date Passed:
Date Approved:
Date Published:

ATTEST:

City Clerk
City of Belvidere
Boone County, Illinois

ORDINANCE #721H

AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PERSONAL
PROPERTY(POLICE K9 XILO)

WHEREAS, the City of Belvidere Police Department is in possession of a K9 Officer known as Xilo which is described in the attached bill of sale attached hereto and incorporated herein; and

WHEREAS, Xilo is no longer able to continue to serve as a K-9 officer for the City of Belvidere; and

WHEREAS, the Corporate Authorities of the City therefore find that K-9 Xilo is no longer necessary or useful to or in the best interest of the City and that transferring K-9 Xilo to a third party will relieve the City of Belvidere from the costs of feeding, housing and caring for K-9 Xilo.

NOW THEREFORE IT IS ORDAINED by the CITY COUNCIL of the City of Belvidere, Boone County Illinois, as follows:

SECTION 1: The foregoing recitals are incorporated herein as if fully set forth.

SECTION 2: The Mayor, or his designee, is authorized to sell K-9 Xilo pursuant to the bill of sale attached hereto.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: In order to relieve the City of ongoing care costs for K-9 Xilo, this Ordinance shall be in full force and effect immediately upon its passage.

Ayes: .
Nays: .
Absent: .

APPROVED:

Mayor Clinton Morris

(SEAL)

ATTEST: _____
City Clerk

Passed:
Approved:
Published:

Bill of Sale

STATE OF ILLINOIS)
)ss.
COUNTY OF BOONE)

The City of Belvidere (Seller), in consideration of (\$3,500.00) and other valuable consideration in hand paid, receipt of which is hereby acknowledged, does hereby sell, assign, transfer, and set over to Robert Kozlowski (Buyer), the following personal property, to wit:

(1) Canine Police Dog
Name- Xilo
Breed-German Shepard
Sex- Male
Birthdate- 8/5/2021

Seller hereby represents and warrants to Buyer that Seller is the absolute owner of said property and that Seller has full right, power, and authority to sell said personal property and to make this Bill of Sale. ***All warranties of quality, fitness, and merchantability are hereby excluded.*** The Property is sold as is and where is. Buyer agrees to assume all liability for any and all damages, including, but not limited to, bodily injury and death, caused by or to the Property after the date of sale to Buyer and will indemnify, defend and hold harmless Seller from such damages.

If this Bill of Sale is signed by more than one person, all persons so signing shall be jointly and severally bound hereby.

In witness whereof, Seller has signed and sealed this Bill of Sale at the City of Belvidere, State of Illinois, this _____ day of _____, 2025

Seller

Buyer

ORDINANCE NO. 722H

**AN ORDINANCE GRANTING A SPECIAL USE
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT
WITHIN THE CB, CENTRAL BUSINESS DISTRICT
(105 Buchanan Street)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant, Moscato's Pizzeria, Inc, 1409 Conlin Drive, Belvidere, IL 61008 on behalf of the property owners, Giuseppe and Rosalia Moscato, at the same address is requesting a special use to permit indoor commercial entertainment at 105 Buchanan Street; and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on April 8, 2025 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the CB, Central Business District to allow for indoor commercial entertainment on the property depicted in Attachment A and legally described as:

Lot Two (2) and alley lying West of and adjacent to Lot Two (2), the West Half (1/2) of Lot Three (3) and all of Lots Twenty one (21) and Twenty-two (22) of the Assessor's Survey of Block Seven (7) in Aaron Whitney's Addition to Belvidere as platted and recorded in the Recorder's office of Boone County, Illinois, in Book 28 of Deeds, page 420; situated in the County of Boone and State of Illinois. PIN: 05-25-360-002.

is hereby approved, subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. Indoor commercial entertainment land uses are only permitted in the tenant space commonly known as 105 Buchanan Street.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2025.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2025.

Clint Morris, Mayor

ATTEST:

Erica Bluege, City Clerk

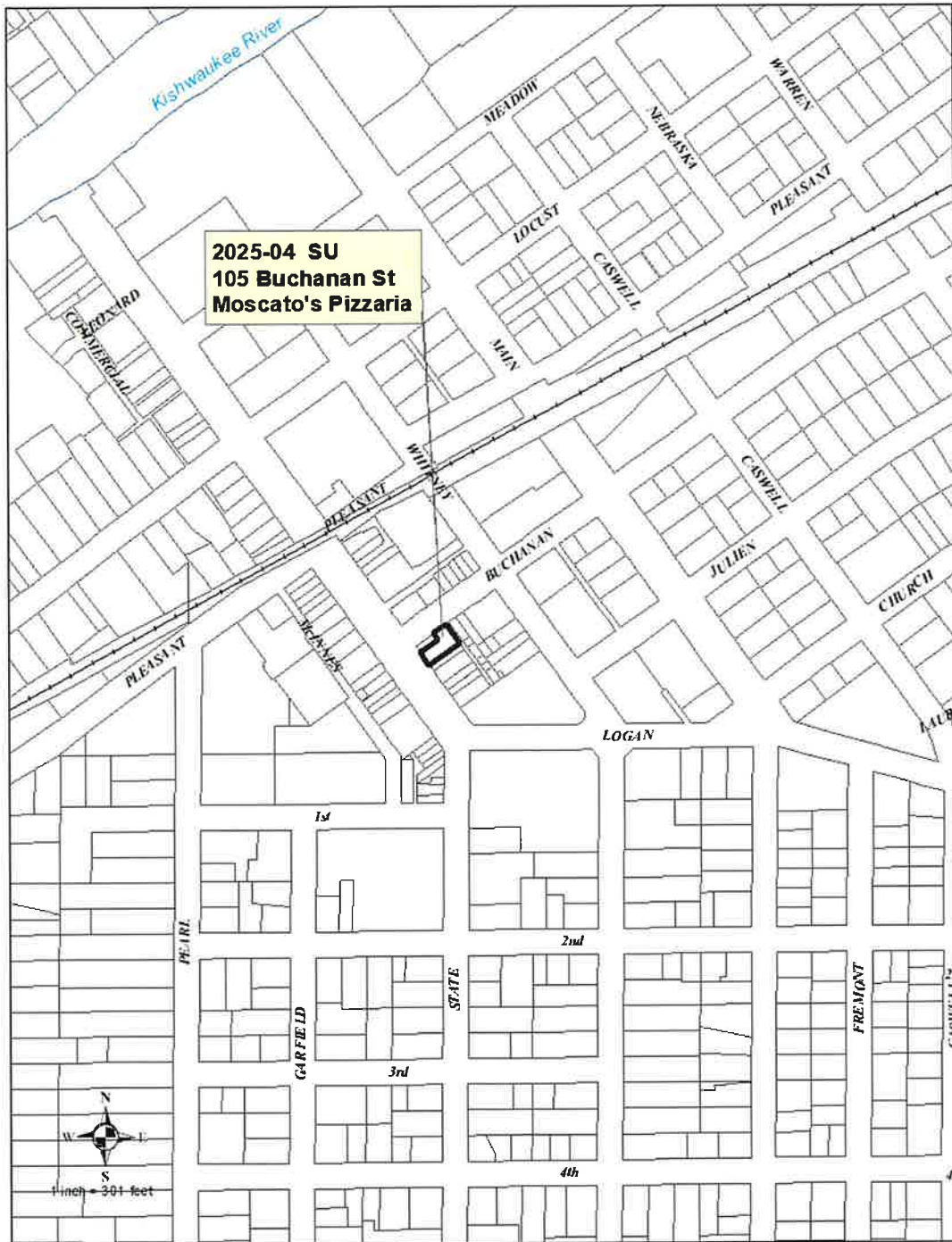
Ayes: _____ Nays: _____ Absent: _____

City Council Members Voting Aye: _____

City Council Members Voting Nay: _____

Date Published:

ATTACHMENT A



MEMO

DATE: April 9, 2025
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2025-04, Moscato, 105 Buchanan Street

REQUEST AND LOCATION:

The applicant, Moscato's Pizzeria, Inc. 1409 Conlin Drive, Belvidere, IL 61008 on behalf of the property owners, Giuseppe and Rosalia Moscato at the same address is requesting a special use to permit indoor commercial entertainment. The special use includes a bar and video gaming at 105 Buchanan Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the CB, Central Business District on less than 1 acre. The request is for one tenant space of a mixed-use building. PIN: 05-25-360-002.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2025-04** for a special use for indoor commercial entertainment at 105 Buchanan Street subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. Indoor commercial entertainment land uses are only permitted in the tenant space commonly known as 105 Buchanan Street.

Motion to approve case 2025-04; Moscato, 105 Buchanan Street subject to the condition as presented carried with a (6-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: April 9, 2025
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2025-04; Moscato, 105 Buchanan Street

REQUEST AND LOCATION:

The applicant, Moscato's Pizzeria, Inc. 1409 Conlin Drive, Belvidere, IL 61008 on behalf of the property owners, Giuseppe and Rosalia Moscato at the same address is requesting a special use to permit indoor commercial entertainment. The special use includes a bar and video gaming at 105 Buchanan Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the CB, Central Business District on less than 1 acre. The request is for one tenant space of a mixed-use building. PIN: 05-25-360-002.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment which allows a bar with video gaming to operate on the property. Such land uses are common in the Central Business District. There are municipal parking lots and a mix of bars, eateries and offices nearby.

Entertainment-based businesses are often encouraged in downtown districts. However, some of them may generate a need for more parking than the nearby smaller parking lots can accommodate. A condition of approval will limit the size of the special use to the approximately 500 square-foot tenant space. This will greatly reduce the ability for other land uses within the indoor commercial entertainment land use category that could generate high levels of traffic such as theaters and arcades from operating on the subject property.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The subject property is designated as "Commercial" by the City of Belvidere Comprehensive Plan, adopted May 7, 2024. Commercial land uses include service businesses, restaurants, entertainment, office buildings, healthcare facilities, and other similar uses. Additional commercial areas include mixed-use land uses consisting of commercial/retail on the ground floor and/or office/residential uses located on the

upper floor. Belvidere's Downtown includes this traditional form of mixed-use development and historic commercial buildings supporting a variety of land use types in a strong urban setting. Commercial areas should follow appropriate scales and intensities dependent on adjacent parcels and surrounding community character.

The entire downtown area is designated as Commercial. Downtown areas should be a mix of retail, services, residential, recreation and entertainment that operate during the day and night and can be compatible uses. A bar is included in the encouraged mix of land uses.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The property is served by on-street parking along Buchanan Street in addition to two nearby municipal parking lots. On-site parking is not required in the Central Business District; most patrons of businesses on Buchanan Street utilize the municipal parking lots in the area. The property formerly housed taverns and an ice cream and candy shop and a food establishment. The planning staff is not aware of any significant traffic nuisances that businesses along Buchanan Street create.

Although the property is in a historic building, Buchanan Street is not within the Downtown Overlay District. The additional regulations of the overlay district regarding signage, doorways, windows, etc. do not apply to this property.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The planning staff is not aware of any business that chose not to locate or expand in the downtown area due to the other bars and similar establishments. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

- E. **Findings:** The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is already developed with a mixed-use building that is served with municipal utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Although the applicant is requesting a special use to operate a business that is similar to others in the downtown area, it is intended that the business will have a different atmosphere in order to set it apart from the others. This could allow a wider demographic of people to be served in the downtown area. The property has housed similar uses in the past. The neighborhood is a mix of residential, commercial and entertainment so the special use should not alter the neighborhood or create an undue burden.

The motion to adopt the Findings of Fact as presented by staff for case 2025-04 for a special use to permit indoor commercial entertainment at 105 Buchanan Street carried with a (6-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

April 1, 2025

ADVISORY REPORT

CASE NO: 2025-04

APPLICANT: Moscato, 105 Buchanan Street

REQUEST AND LOCATION:

The applicant, Moscato's Pizzeria, Inc. 1409 Conlin Drive, Belvidere, IL 61008 on behalf of the property owners, Giuseppe and Rosalia Moscato at the same address is requesting a special use to permit indoor commercial entertainment. The special use includes a bar and video gaming at 105 Buchanan Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the CB, Central Business District on less than 1 acre. The request is for one tenant space of a mixed-use building. PIN: 05-25-360-002.

EXISTING LAND USE:

Subject property: Mixed-Use building

North: Restaurants

South: Taqueria Restaurant

East: Raices Tortilleria Factory

West: Niko's Cabin

CURRENT ZONING:

Subject property: CB, Central Business District

All Adjacent property: CB, Central Business District

COMPREHENSIVE PLAN:

Subject property: Commercial

All Adjacent property: Commercial

BACKGROUND:

The current 4,638 square-foot building was built in 1850. The property meets the minimum lot size and width requirements of the Central Business District. The property is L shaped and has storefronts facing both Buchanan Street and South State Street. Like most buildings in the downtown area, it is mixed-use with the potential for either commercial or residential units on the second floor. The tenant space in question has housed numerous taverns in the past and although the business never opened, it was granted a special use for indoor commercial entertainment in 2018. Most recently the tenant space was utilized as a food establishment.

Buchanan Street, also referred to as The Shortline has historically been home to taverns, restaurants, offices and professional services. Out of the 12 lots along Buchanan Street, three are bars, one is a bakery, four are food establishments, two are vacant and one is undergoing renovations as part of this special use request.

The special use is to allow a new bar with six video gaming machines to operate on the subject property. There is no on-site parking but Buchanan Street and South State Street permit on-street parking and there are two municipal parking lots within 315 feet. Due to existing lot sizes, age and layout of the existing buildings and the intention to be pedestrian-friendly, on-site parking is not required in the Central Business District.

The Zoning Ordinance was updated in 2006 requiring a special use for Indoor Commercial Entertainment. Bars and taverns that were in existence prior to that date have been considered "grandfathered" for the bar use. In 2013, Illinois State Law allowed municipalities to determine that video gaming would be permitted within their jurisdiction. The State limits the number of machines to six per establishment and every establishment must have a liquor license that allows for the pouring of alcohol (except for those that qualify as a truck stop). In 2013, Belvidere voted to allow video gaming and in 2023, the City Council voted to increase the limit the number of gaming establishments to from 40 to 50. The applicant is aware that granting the special use does not guarantee them a license.

TREND OF DEVELOPMENT:

The subject property is located downtown in an area of established office, commercial and institutional uses. Specifically, Buchanan Street has undergone right-of-way improvements and is considered the "festival grounds" for Buchanan Street Market.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. **Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment which allows a bar with video gaming to operate on the property. Such land uses are common in the Central Business District. There are municipal parking lots and a mix of bars, eateries and offices nearby.

Entertainment-based businesses are often encouraged in downtown districts. However, some of them may generate a need for more parking than the nearby smaller parking lots can accommodate. A condition of approval will limit the size of the special use to the approximately 500 square-foot tenant space. This will greatly reduce the ability for other land uses within the indoor commercial entertainment land use category that could generate high levels of traffic such as theaters and arcades from operating on the subject property.

- B. **Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan,**

this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.

The subject property is designated as "Commercial" by the City of Belvidere Comprehensive Plan, adopted May 7, 2024. Commercial land uses include service businesses, restaurants, entertainment, office buildings, healthcare facilities, and other similar uses. Additional commercial areas include mixed-use land uses consisting of commercial/retail on the ground floor and/or office/residential uses located on the upper floor. Belvidere's Downtown includes this traditional form of mixed-use development and historic commercial buildings supporting a variety of land use types in a strong urban setting. Commercial areas should follow appropriate scales and intensities dependent on adjacent parcels and surrounding community character.

The entire downtown area is designated as Commercial. Downtown areas should be a mix of retail, services, residential, recreation and entertainment that operate during the day and night and can be compatible uses. A bar is included in the encouraged mix of land uses.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The property is served by on-street parking along Buchanan Street in addition to two nearby municipal parking lots. On-site parking is not required in the Central Business District; most patrons of businesses on Buchanan Street utilize the municipal parking lots in the area. The property formerly housed taverns and an ice cream and candy shop and a food establishment. The planning staff is not aware of any significant traffic nuisances that businesses along Buchanan Street create.

Although the property is in a historic building, Buchanan Street is not within the Downtown Overlay District. The additional regulations of the overlay district regarding signage, doorways, windows, etc. do not apply to this property.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The planning staff is not aware of any business that chose not to locate or expand in the downtown area due to the other bars and similar establishments. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

- E. **Findings:** The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is already developed with a mixed-use building that is served with municipal utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Although the applicant is requesting a special use to operate a business that is similar to others in the downtown area, it is intended that the business will have a different atmosphere in order to set it apart from the others. This could allow a wider demographic of people to be served in the downtown area. The property has housed similar uses in the past. The neighborhood is a mix of residential, commercial and entertainment so the special use should not alter the neighborhood or create an undue burden.

SUMMARY OF FINDINGS:

The requested special use is for indoor commercial entertainment allows a bar with video gaming to operate on the property. Entertainment-based businesses are often encouraged in downtown districts. However, some of them may generate a need for more parking than the nearby smaller parking lots can accommodate. A condition of approval will limit the size of the special use to the approximately 500 square-foot tenant space. This will greatly reduce the ability for other land uses within the indoor commercial entertainment land use category that could generate high levels of traffic such as theaters and arcades from operating on the subject property.

The property is served by on-street parking along Buchanan Street in addition to two nearby municipal parking lots. On-site parking is not required in the Central Business District; most patrons of businesses on Buchanan Street utilize the municipal parking lots in the area. The property formerly housed taverns and an ice cream and candy shop and a food establishment. The planning staff is not aware of any significant traffic nuisances that businesses along Buchanan Street create.

The subject property is designated as "Commercial" by the City of Belvidere Comprehensive Plan, adopted May 7, 2024. Commercial land uses include service businesses, restaurants, entertainment, office buildings, healthcare facilities, and other similar uses. Additional commercial areas include mixed-use land uses consisting of commercial/retail on the ground floor and/or office/residential uses located on the upper floor. Belvidere's Downtown includes this traditional form of mixed-use development and historic commercial buildings supporting a variety of land use types in a strong urban setting. Commercial areas should follow appropriate scales and intensities dependent on adjacent parcels and surrounding community character.

Although the applicant is requesting a special use to operate a business that is similar to others in the downtown area, it is intended that the business will have a different atmosphere in order to set it apart from the others. This could allow a wider demographic of people to be served in

2025-04; Moscato, 105 Buchanan Street

the downtown area. The neighborhood is a mix of residential, commercial and entertainment so the special use should not alter the neighborhood or create an undue burden.

The planning staff is not aware of any business that chose not to locate or expand in the downtown area due to the other bars and similar establishments. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

RECOMMENDATION:

The planning staff recommends the **approval** of case number **2025-04** for a special use at 105 Buchanan Street subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. Indoor commercial entertainment land uses are only permitted in the tenant space commonly known as 105 Buchanan Street.

Submitted by:

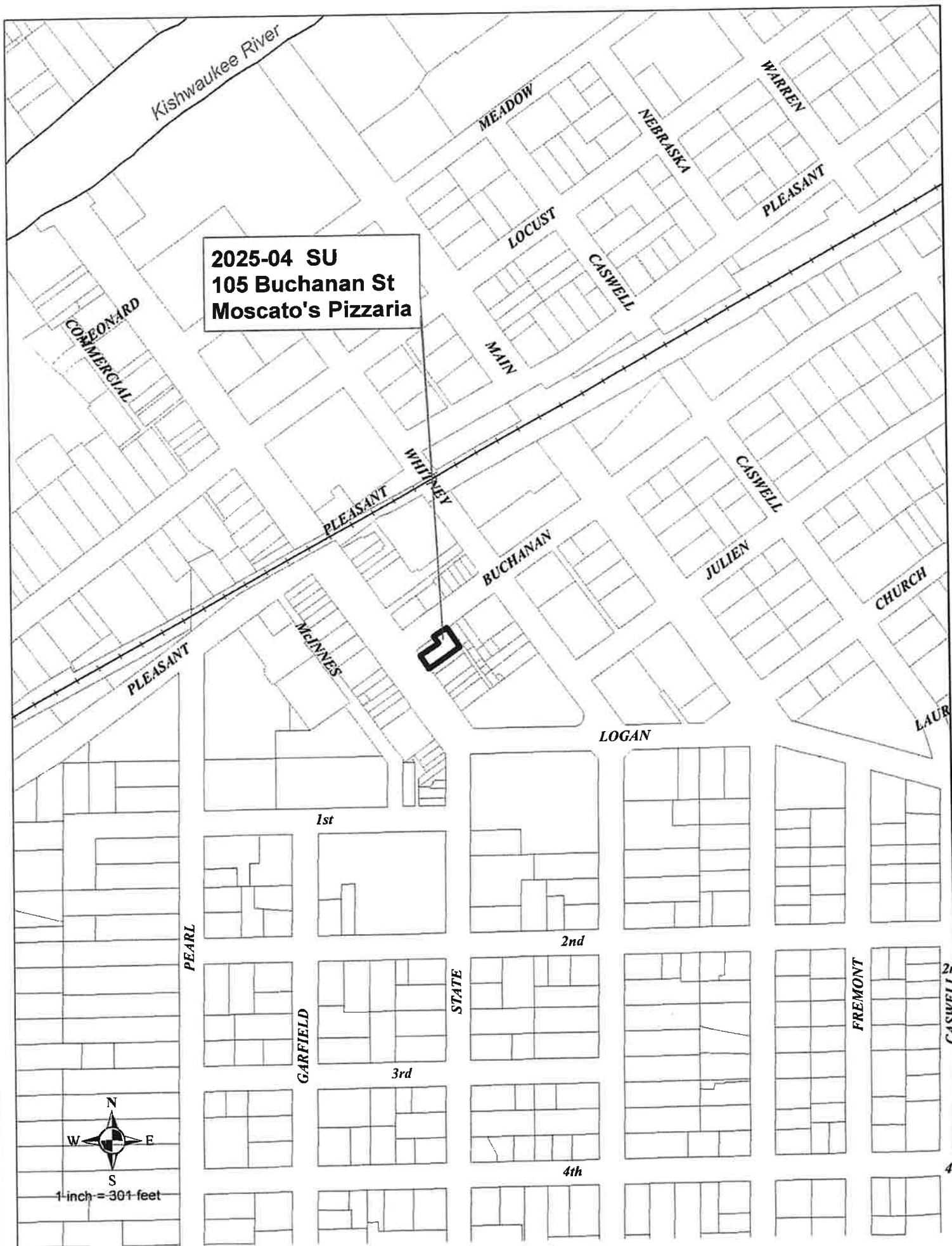

Gina DelRose
Community Development Planner

Review and Recommendation by the Planning and Zoning Commission. The Planning and Zoning Commission shall review the application, adopt findings of fact, and make a recommendation to the City Council.

Review and Action by the City Council. The City Council shall consider the Planning and Zoning Commission's recommendation regarding the proposed special use. The City Council may approve or deny the special use as originally proposed, may approve the proposed special use with modifications or may remand the matter back to the Planning and Zoning Commission for further discussion or hearing. The City Council's approval of the requested special use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed special use.

ATTACHMENTS

1. Location Map by Planning Staff.
2. Aerial Photo with by Planning Staff.
3. Narrative submitted by Applicant
4. Site plans submitted by Applicant.
5. NRI 1787 submitted by the Boone County Soil and Water Conservation District, Heather VanTilburg, March 5, 2025.
6. Letter submitted by the Boone County Health Department, Alisen O'Hearn, March 17, 2025.



Kishwaukee River

2025-04 SU
105 Buchanan St
Moscato's Pizzeria

COMMERCIAL

MEADOW

NEBRASKA

WARREN

PLEASANT

LOCUST

CASWELL

MAIN

PLEASANT

WILSON

BUCHANAN

CASWELL

JULIEN

CHURCH

PLEASANT

McINNES

LOGAN

LAUREL

1st

2nd

3rd

4th

PEARL

GARFIELD

STATE

FREMONT

CASWELL



1 inch = 301 feet

An aerial, black-and-white photograph of a city street intersection. A large, dark, rectangular building is the central focus, situated at the corner of the intersection. A white callout box with a pointer line identifies the building as '2025-04 SU 105 Buchanan St Moscato's Pizzeria'. The street below is marked with lane lines and has the word 'STATE' printed diagonally across it. Several cars are visible on the street. In the bottom left corner, there is a small compass rose and some partially legible text.

**2025-04 SU
105 Buchanan St
Moscato's Pizzeria**

STATE

North
West

We are seeking a special use permit for 105 Buchanan to enable the sale of liquor in conjunction with video gaming. We are looking to have a small bar lounge area with some seating selling beer and wine, and possibly adding other drinks.

We will have 6 slot machines and possibly one or two tables.

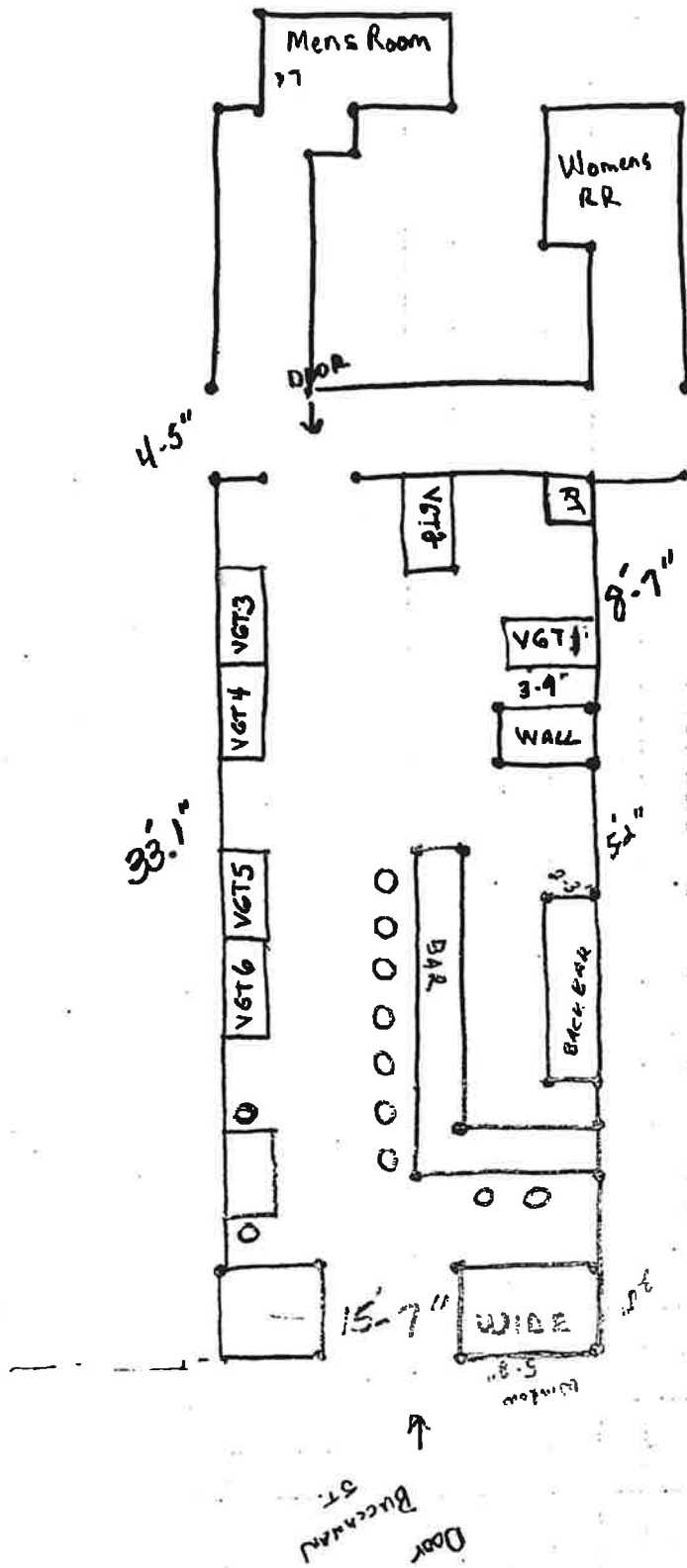
We will not be selling food.

Our objective is to establish a welcoming, secure, and relaxed environment for patrons.

With over 25 years of experience as business owners in Belvidere we are eager to capitalize on this new opportunity!

Our proposed hours of operation will be 7 days from 9am to 10pm.

We appreciate your consideration.



105 Buchanan



**Boone County
Soil & Water
Conservation District**

211. N. Appleton Road
Belvidere, IL 61008
815-544-3465 x3

5 March 2025

SWCD NRI #: 1787

Belvidere Planning Department
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

☒ Our review does not apply in this instance.
☐ Other (see attached)

Location of Site: 105 Buchanan St, Belvidere, IL 61008
PIN(S): 05-25-360-002

Contact	Petitioner	Owner
Rosalia Moscato 1409 Conlin Dr Belvidere, IL 61008 (815) 289-0307 rosaliamoscato@gmail.com	Moscato's Pizzeria Inc. 1409 Conlin Dr Belvidere, IL 61008 See contact info	Giuseppe & Rosalia Moscato See contact info

Request:

Notes, if any: By considering the current zoning, current land use, Geographical Information Systems maps, and requested variance, the Boone County Soil and Water Conservation District has determined that the proposed use will have no significant impact on the natural resources on the property or surrounding area.

Sincerely,

Heather VanTilburg

Heather VanTilburg, Resource Conservationist
Boone County Soil & Water Conservation District



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

*The mission of the Boone County Health Department is to serve our community by
preventing the spread of disease, promoting equitable wellness & protecting the public's health.*

March 17, 2025

City of Belvidere

Email: GDelRose@BelvidereIL.gov

Community Development
Gina DelRose
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Re: Case 2025-04: Moscato, 105 Buchanan Street

Dear City of Belvidere,

We are in receipt of a special use to permit indoor commercial entertainment. The special use includes a bar and video gaming at 105 Buchanan Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the CB, Central Business District on less than 1 acre. PIN: 05-25-360-002.

At this time, the Boone County Health Department has no comment.

If you have any questions or concerns, please contact us at (815) 544-2951 ext. 2 or at info@boonehealth.org.

Sincerely,

Alisen O'Hearn, LEHP, REHS/RS
Environmental Center Supervisor
Boone County Health Department

RESOLUTION #2025-8
A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE
AN INDEPENDENT CONTRACTOR AGREEMENT
FOR PLUMBING INSPECTION SERVICES

IT IS THEREFORE RESOLVED by the Mayor and City Council for the City of Belvidere as follows:

1. The Independent Contractor Agreement for Plumbing Inspection Services, attached hereto and incorporated herein by this reference, is approved.
2. The Mayor is authorized to execute the attached Independent Contractor Agreement for Plumbing Inspection Services.

Adopted by the City Council of the City of Belvidere, Illinois, this day of May, 2025.

Approved:

Mayor

Attest:

City Clerk

(SEAL)

Ayes:

Nays:

Absent:.

Date Approved:

INDEPENDENT CONTRACTOR AGREEMENT FOR PLUMBING INSPECTION SERVICES

WHEREAS, the City of Belvidere (the City) operates a Building Department which, in part, inspects plumbing systems for new construction and existing buildings; and

WHEREAS, the City finds it desirable to enter into an independent contractor relationship to provide for plumbing inspections; and

WHEREAS, John P. Adee (hereinafter Inspector) is a licensed plumber in the State of Illinois; and

WHEREAS, Inspector desires to provide inspection services to the City on an independent contractor basis as a plumbing inspector; and

NOW THEREFORE, IT IS Agreed between the City of Belvidere and Inspector as follows:

- 1) The foregoing recitals are incorporated herein as if fully set forth by this reference.
- 2) The inspector warrants that inspector has and will maintain in full force and effect all required certifications and licenses necessary to perform the services under this Agreement.
- 3) Inspector agrees to provide plumbing inspection services for the City of Belvidere. As a part of such inspections, Inspector shall prepare and provide City with such reports and forms required by City ordinance, state statute, and such further forms and reports as reasonably required by the City. Further, Inspector agrees to attend and participate in such meetings relating to specific plumbing projects and inspections as reasonably required by the City.
- 4) Inspector agrees and recognizes that these services will be provided as an independent contractor on a non-employee contract basis. Inspector shall be responsible for determining the method of conducting all inspections.
- 5) Inspector agrees that all inspections performed will be performed in compliance with all Ordinances, Codes and policies (either written or oral) of the City of Belvidere and its Building Department and all statutes of the State of Illinois. All inspections will be performed promptly (within 48 hours) upon request of the City. Inspector agrees to notify the City of Belvidere Building Inspector of any period in which Inspector will be unavailable to perform inspection services (including, but not limited to vacations, extended illness etc.). In the event Inspector is not available to perform inspection services and the City is required (due to Inspector's unavailability) to obtain an alternative inspection service, Inspector shall reimburse the City in the amount of \$92.00 per day that the City obtains an alternative inspector.
- 6) Inspector shall perform all plumbing inspections (both residential and other inspections) as required by the City. As compensation for said inspections, the

City shall pay Inspector the flat fee of \$18,035 per year. Said fee shall be paid in 12 equal installments on a monthly basis. Inspector shall invoice the City monthly for the services.

- 7) Inspector agrees that he is an independent contractor and not an employee of the City. Inspector shall not represent himself/herself to any third party as a City Employee but instead as the City's Contract Plumbing Inspector. Inspector is not bound by an employment relationship to comply with the City's personnel manual. However, Inspector agrees to comply with the City's ethics ordinance (and all other City ordinances). Inspector shall be solely responsible for all income taxes and other taxes.
- 8) Inspector agrees to maintain in full force and effect general commercial liability and automobile insurance with limits not less than the amounts set forth in Exhibit A and shall cause the City of Belvidere to be named as an additional insured on all insurance policies. Further, Inspector agrees to indemnify and hold the City harmless from any and all claims, injuries, and causes of action arising from Inspector's actions, or failure to act, in any way related to this Agreement or Inspector's services hereunder, excepting those claims, arising solely from the City's own actions or failure to act.
- 9) This Agreement shall expire on April 30, 2026, but shall automatically renew for subsequent one (1) year terms (through the subsequent April 30) unless terminated as set forth herein. Either party may terminate this Agreement for any reason or no reason at all upon 5 days written notice. If the City terminates the Agreement due to a violation arising under Section 7 above, no notice is necessary and this Agreement may be immediately terminated. In the event the Agreement is terminated prior to its term, Inspector shall only be entitled to a prorated portion of his/her annual inspection flat fee.
- 10) This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.
- 11) The Agreement may not be modified or amended without the written consent of the City and the Inspector.
- 12) If any portion of this Agreement is deemed invalid or ineffective by a court of competent jurisdiction, such provision or portion shall be ineffective only to the extent of said invalidity without invalidating or affecting the remainder of such provision or remaining provisions of the Agreement.

Dated:

By: John P. Adee

By: City of Belvidere

By: _____

By: _____
Mayor

EXHIBIT A

MINIMUM INSURANCE REQUIREMENTS

Minimum Insurance required of all contractors and vendors:

Comprehensive General Liability:

Bodily Injury	\$1,000,000 each occurrence \$3,000,000 aggregate
Property Damage	\$ 500,000 each occurrence Or \$1,000,000 combined single limit \$3,000,000 aggregate limit

Combined Form
Premises – Operations
Explosion Collapse Hazard
Underground Hazard
Products/Completed Operations
Contractual Insurance
Broad Form Property Damage
Independent Contractors

Automobile Liability:

Bodily Injury	\$ 500,000 each person \$1,000,000 each accident
Property Damage	\$ 250,000 or \$1,000,000 combined single limit

Worker's Compensation:

- A. Statutory
- B. Employer's Liability: \$1,000,000

Certificates of Insurance must be provided to the City listing the City of Belvidere as an additional insured.

INDEMNIFICATION – Indemnify and hold harmless the City and its agents and employees from and against all claims, damages, losses and expenses, including attorney's fees, arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself) including the loss of use resulting therefrom, and (2) is caused in whole or in part

by a negligent act or omission of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

In any and all claims against the City or any of its agents or employees of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way, by any limitation on the amount or type of damages, compensation or benefits payable by or for the contractor or any subcontractor under Workmen's Compensation Acts, disability benefit acts or other employee benefit acts. The obligation of the contractor shall not extend to the liability of the City or its agents or employees arising out of (1) the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs or specifications, or (2) the giving of or the failure to give directions or instructions by the City, its agents or employees provided such giving or failure to give is the primary cause of the injury or damage.

RESOLUTION #2025-9

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE
AN INDEPENDENT CONTRACTOR AGREEMENT
FOR PLUMBING INSPECTION SERVICES

IT IS THEREFORE RESOLVED, by the Mayor and City Council of the City of
Belvidere as follows:

- 1) The Mayor is hereby authorized to execute the Independent Contractor Agreement for Electrical Inspection Services, a copy of which is attached hereto and incorporated herein.

Approved:

Mayor

Attest:

City Clerk

Ayes: .

Nays:

Absent:

Date Approved:

INDEPENDENT CONTRACTOR AGREEMENT
FOR ELECTRICAL INSPECTION SERVICES

WHEREAS, the City of Belvidere (the City) operates a Building Department which, in part, inspects electrical systems for new construction and existing buildings; and

WHEREAS, the City finds it desirable to enter into an independent contractor relationship to provide for electrical inspections; and

WHEREAS, R & R Electric is a partnership of licensed electricians in the State of Illinois with employees being licensed electricians; and

WHEREAS, R & R Electric desires to provide electrical and other inspection services as assigned to the City on a contract basis.

NOW THEREFORE, IT IS Agreed between the City of Belvidere and R & R Electric (hereinafter Inspector) as follows:

- 1) The foregoing recitals are incorporated herein as if fully set forth by this reference.
- 2) The Inspector warrants that Inspector has and will maintain in full force and effect all required certifications and licenses necessary to perform the services under this Agreement.
- 3) Inspector agrees to provide electrical and other inspection services, as assigned, for the City of Belvidere. As a part of such inspections, Inspector shall prepare and provide City with such reports and forms required by City ordinance, State statute, and such further forms and reports as reasonably required by the City. Further, Inspector agrees to attend and participate in such meetings relating to specific projects and inspections as reasonably required by the City.
- 4) Inspector agrees and recognizes that these services will be provided as an independent contractor on a non-employee contract basis. Inspector shall be responsible for determining the method of conducting all inspections and other work and shall solely be responsible for the conduct of such inspections and work.
- 5) Inspector agrees that all inspections and work performed will be performed in compliance with all Ordinances, Codes and policies (either written or oral) of the City of Belvidere, its Building Department and all statutes of the State of Illinois. All inspections and work will be performed promptly (within 48 hours) upon request of the City. Inspector agrees that any employee assigned to conduct inspections for the City will have and maintain all necessary licenses of the State of Illinois and will be reasonably acceptable to the City. Prior to assigning any new employee to a City inspection or project, Inspector will inform the City of the new employee and seek the City's approval of the employee, which approval will not be unreasonably withheld. Inspector shall notify the City of Belvidere Building Inspector of any period in which neither Inspector nor any of its employees will be unavailable to perform services. In the event Inspector is not available to perform services and the City is required (due to Inspector's unavailability) to obtain an alternative service,

Inspector shall reimburse the City in the amount of \$128.00 per day that the City obtains an alternative service provider.

- 6) Inspector shall perform all inspections and other work (both residential and other inspections) as required by the City. As compensation for said inspections, the City shall pay Inspector the flat fee of \$21,291.00 per year. Said fee shall be paid in 12 equal installments on a monthly basis.
- 7) Inspector agrees that Inspector is not an employee of the City but provides contract services to the City. Inspector, and Inspector's employees, shall not represent themselves to any third party as a City employee but instead as the City's Contract Inspectors/Service Providers. Inspector is not bound by an employment relationship to comply with the City's personnel manual. However, Inspector agrees to comply with the City's ethics ordinance (and all other City ordinances). Inspector shall be solely responsible for all income taxes and other taxes for Inspector and its employees.
- 8) Inspector agrees to maintain in full force and effect general commercial liability and automobile insurance with limits not less than the amounts set forth in Exhibit A and shall cause the City of Belvidere to be named as an additional insured on all insurance policies. Further, Inspector agrees to indemnify and hold the City harmless from any and all claims, injuries, and causes of action arising from Inspector's actions, or failure to act, in any way related to this Agreement or Inspector's services hereunder, excepting those claims, arising solely from the City's own actions or failure to act.
- 9) This Agreement shall expire on April 30, 2026 but shall automatically renew for subsequent one (1) year terms (through the subsequent April 30) unless terminated as provided herein. Notwithstanding the foregoing, either party may terminate this Agreement for any reason or no reason at all upon 5 days written notice. In the event the Agreement is terminated prior to its term, Inspector shall only be entitled to a prorated portion of his/her annual inspection flat fee.
- 10) This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.
- 11) The Agreement may not be modified or amended without the written consent of the City and the Inspector.
- 12) If any portion of this Agreement is deemed invalid or ineffective by a court of competent jurisdiction, such provision or portion shall be ineffective only to the extent of said invalidity without invalidating or affecting the remainder of such provision or remaining provisions of the Agreement.

Dated:

By: R & R Electric

By: The City of Belvidere

By: _____

By: _____

EXHIBIT A

MINIMUM INSURANCE REQUIREMENTS

Minimum Insurance required of all contractors and vendors:

Comprehensive General Liability:

Bodily Injury	\$1,000,000 each occurrence \$3,000,000 aggregate
Property Damage	\$ 500,000 each occurrence
Or	\$1,000,000 combined single limit \$3,000,000 aggregate limit

Combined Form
Premises – Operations
Explosion Collapse Hazard
Underground Hazard
Products/Completed Operations
Contractual Insurance
Broad Form Property Damage
Independent Contractors

Automobile Liability:

Bodily Injury	\$ 500,000 each person \$1,000,000 each accident
Property Damage	\$ 250,000 or \$1,000,000 combined single limit

Worker's Compensation:

- A. Statutory
- B. Employer's Liability: \$1,000,000

Certificates of Insurance must be provided to the City listing the City of Belvidere as an additional insured.

INDEMNIFICATION – Indemnify and hold harmless the City and its agents and employees from and against all claims, damages, losses and expenses, including attorney's fees, arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself) including the loss of use resulting therefrom, and (2) is caused in whole or in part

by a negligent act or omission of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

In any and all claims against the City or any of its agents or employees of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way, by any limitation on the amount or type of damages, compensation or benefits payable by or for the contractor or any subcontractor under Workmen's Compensation Acts, disability benefit acts or other employee benefit acts. The obligation of the contractor shall not extend to the liability of the City or its agents or employees arising out of (1) the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs or specifications, or (2) the giving of or the failure to give directions or instructions by the City, its agents or employees provided such giving or failure to give is the primary cause of the injury or damage.