

**CITY OF BELVIDERE
HISTORIC PRESERVATION COMMISSION MINUTES
March 25, 2025
5:30 pm
City Hall, 401 Whitney Boulevard**

ROLL CALL

Members Present:

Dawn Brooks, Chair
Kim Coniglio, Vice Chair
Lisa Kummerow
Sonya Dobberfuhl
David Kummerow
Alexandra Omiotek

Staff Present:

Gina DelRose, Community Development Planner

Members Absent:

Natali Monaghan

Dawn Brooks called the meeting to order at 5:32pm.

MINUTES: It was moved and seconded (L. Kummerow/Coniglio) to approve the minutes of the February 25, 2025 meeting. Motion carried with a 6-0 voice vote.

PUBLIC COMMENT: None.

NEW BUSINESS: None.

UNFINISHED BUSINESS:

Work Plan

2025 Awards Program: Gina DelRose stated that this will remain an agenda item as a reminder to look for and think about potential award winners. Ms. DelRose stated that she will include a list of past award winners in the April meeting packet.

Promotional/Fundraising Events:

Stained Glass Window Tour- Gina DelRose stated that St. James Church has responded and would like to participate.

The Commission decided to host the event in mid September.

Dan Snow suggested advertising the events during Heritage Days.

Scavenger Hunt- Sonya Dobberfuhl passed around a mock passport for the scavenger hunt.

The Commission decided to hold the event on June 7, 2025.

The Commission decided there should be between 15-20 places to find.

The Commission decided to determine ticket prices after the cost of the boxed lunches is determined. The goal is to have tickets \$25 or less.

Chef's Night- Commissioners were assigned restaurants to contact and request the ability to have a chef's night. Dates will be determined by the restaurant's availability.

Victorian Era Picnic- The Commission discussed era appropriate menu items such as salads, finger foods and desserts. Each location will have a slightly different menu.

The Commission decided the picnics will be on Saturdays from 11am-1pm.

Sonya Dobberfuhr suggested that certain graves be highlighted at the cemetery picnic.

Gina DelRose stated that she will contact the Boone County Health Department to discuss permits.

The Commission discussed era appropriate games such as croquet and bowling.

Dawn Brooks suggested contacting the Boone County Conservation District regarding era appropriate items.

The Commission discussed having a selfie station with clothing props.

The Commission discussed the need for blankets, tables and chairs and decided to focus on blankets.

The Commission discussed what to do if there is inclement weather and the need for bathrooms.

The Commission decided to keep tickets at or below \$30 if possible.

David Kummerow agreed to host a picnic at the Swift House in May.

The Commission decided to have a picnic at the Funderburg House in July, at the Cemetery in August and at the Conservation District in September.

The Commission discussed the amount of available tickets and how it will vary based on the location.

Gina DelRose stated that sponsorships would help the fundraiser be more successful.

The Commission discussed having a souvenir/gift at each location.

Maintenance Small Grant: Gina DelRose stated that the email she referenced last month ended up being about a different grant so she has not received any applications yet. Ms. DelRose stated that she continues to receive inquiries though.

Expenditures: Gina DelRose stated that \$279.07 was transferred from the Historic Preservation fund to the Community Development fund to cover the cost of printing the 59 books sold in FY25. Ms. DelRose stated that to date \$950.13 has been earned by book sales.

Friends of Preservation: David Kummerow agreed to moderate the April 17, 2025 meeting.

Gina DelRose stated that the meeting was advertised in the History Keeper Newsletter and that it will be an informal meeting in order to generate ideas for future presentations.

OTHER BUSINESS:

Images of America: Belvidere and Boone County, Boone County Journal Postcard Books, A Walk Through Time

Royalties: None.

Book Sales: None.

DISCUSSION: None.

Staff Report: Gina DelRose gave an update on upcoming projects and new businesses coming to Belvidere, especially those impacting the downtown.

NEXT MEETING DATE: April 22, 2025

ADJOURNMENT: Meeting adjourned at 7:03 pm.

Recorded by

Gina DelRose
Community Development Planner