

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON MARCH 13, 2025, THE CITY COUNCIL CHAMBERS OF
THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire & Police Commissioners to Order at 6:02 P.M.

ROLL CALL: Commissioners Hunter, Villareal and Rathburn were personally and physically present in the meeting room. Also present was Police Chief Woody, Deputy Chief Smaha, Deputy Chief Bird and SGT Ball.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: Secretary Rathburn distributed the proposed Minutes of the Board's Special Meetings as held on March 6th of 2025.

- A. Commissioner Hunter made a verbal Motion to Approve as Presented the proposed Minutes of the Board's March 6, 2025 Special Meeting. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the minutes were approved.

COMMUNICATIONS:

A. *Bills Payable.*

1. PEI, Invoice 54052 for \$75.00, of 28 February 2025, for PEP Billing ICO Alexander Lee, Erik Hernandez and Ethan Shook. Commissioner Villareal made a verbal Motion to Approve as Presented this invoice. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

- B. *Police Chief's Report.* Police Chief Woody reported only that there would be an awards ceremony on the 17th of March at 6:00 PM at Belvidere City Hall.

C. *Fire Chief's Report.* No Report.

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. Police:

1. Approve Entry Level Applicant Background Investigation ICO Ethan B. Shook. After reviewing the background investigation reports, Commissioner Rathburn made a verbal Motion that the background investigation be accepted as Passed for Ethan B. Shook. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed the background investigation for Ethan B. Shook was accepted as Passed.

2. Approve Entry Level Applicant Background Investigation ICO Erik L. Hernandez. After reviewing the background investigation reports, Commissioner Rathburn made a verbal Motion that the background investigation be accepted as Passed for Erik L. Hernandez. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed the background investigation for Erik L. Hernandez was accepted as Passed.

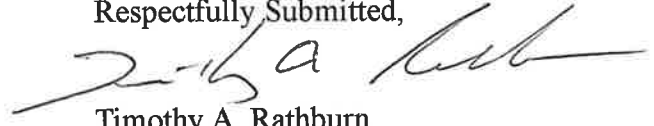
- B. Police—Approve Entry Level Applicant Polygraphs. Commissioner Hunter made a verbal Motion to Approve polygraphs for Applicants Shook and Hernandez. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the polygraphs were authorized.

ADJOURNMENT: Commissioner Hunter made a verbal Motion to Adjourn. Commissioner Rathburn verbally seconded this motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 6:35 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Timothy A. Rathburn', written over a horizontal line.

Timothy A. Rathburn

Approved by Vote of the Board of Fire and Police Commissioners on MAR 26 2025