



City Council  
**COMMITTEE OF THE WHOLE**  
*City of Belvidere, Illinois*

Alderman Clayton Stevens	Chairman Building
Alderman John Albertini	Vice-Chairman Building
Alderman Wendy Frank	Chairman Finance and Personnel
Alderman Ric Brereton	Vice -Chairman Finance and Personnel
Alderman Mike McGee	Chairman Planning & Zoning
Alderman Matthew Fleury	Vice-Chairman Planning & Zoning
Alderman Rory Peterson	Chairman Public Safety
Alderman Jerry Hoiness	Vice-Chairman Public Safety
Alderman Sandra Gramkowski	Chairman Public Works
Alderman Chris Montalbano	Vice-Chairman Public Works

**AGENDA**

May 27, 2025  
6:00 p.m.  
City Council Chambers  
401 Whitney Blvd., Belvidere, Illinois

Call to Order:

Roll Call:

Public Comment:

Public Forum:

- (A) Police - Life Saving Award Presentation.
- (B) Fire – Life Saving Award Presentation.

Reports of Officers, Boards, and Special Committees:

1. Public Safety, Unfinished Business: None.
2. Public Safety, New Business:
  - (A) Police Department – Update.
  - (B) Fire Department – Update.
3. Finance & Personnel, Unfinished Business: None.
4. Finance & Personnel, New Business: None.
5. Other, Unfinished Business: None.
6. Other, New Business:
  - (A) Boone County Government Permit Fees.
  - (B) Eagle Scout Project for Hometown Christmas.
  - (C) Acquisition Lot 3 MH Subdivision.
  - (D) Walmart SparkGood Grant.
  - (E) 2025 MFT Overlay Bid Tabulation.
  - (F) 2025 MFT Thermoplastic Pavement Striping Bid Tabulation.
  - (G) WWTP Main Equipment Building – Backflow Device.
  - (H) 2025 Sidewalk Replacement Program.
  - (I) Purchase of Dump Box, Snow Plow and Spreader for Freightliner Chassis.
  - (J) Traffic Signal Repairs – Intersection of Appleton Road & Newburg/Locust.
7. Adjournment:



**BELVIDERE  
FIRE  
DEPARTMENT**  
123 S. State St.  
Belvidere, IL 61008

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**MEMORANDUM**

05/20/2025

**To:** Mayor and Council  
**From:** Chief Shawn Schadle  
**Subject:** Life Saving Award

Dear Mayor and Council,

On March 26, 2025, at approximately 22:28 hours, personnel from the Belvidere Fire Department and EMS responded to an emergency at 413 Southtowne Drive (Wild Cherries) involving a 74-year-old male in respiratory distress who collapsed shortly after the call was placed. CPR was immediately initiated by staff, and Officer Gibson of the Belvidere Police Department took over resuscitation upon arrival. Fire and EMS crews arrived quickly and performed a fast-paced, highly coordinated series of life-saving interventions. As a result of their skilled teamwork and immediate actions, the patient regained spontaneous circulation and respirations by 22:46:29.

- Matt Loudenebeck – Initiated bag-valve-mask ventilation.
- Travis Tangye – Administered five defibrillations.
- Zach Bullard – Established IO access; administered epinephrine and saline.
- Ramus Gotzche – Applied automated CPR device and inserted supraglottic airway.
- Lauren Schultz – Administered medications; performed 12-lead EKG post-ROSC confirming no STEMI; removed airway for transport.

This team executed all interventions rapidly and effectively. Their actions directly contributed to saving a life.

Respectfully,

Shawn Schadle  
Chief Belvidere Fire Department



## Boone County Government

1212 LOGAN AVE, STE 102

BELVIDERE, IL 61008

PHONE: 815-547-4770 FAX: 815-547-3579

May 21, 2025

Dear Mayor Morris and the City of Belvidere Aldermen:

I am writing you today to ask for your support in reducing or eliminating the building permit fees that have been charged to the County by the City of Belvidere. I want to clarify the full impact of the permit costs on all of the projects as well as explain exactly what the projects entail, and how they are being funded.

The County is extremely fortunate to have this "once in a lifetime" opportunity to provide much needed infrastructure improvements to multiple county facilities. Many of these projects have been put off for decades because the funding was not available. A situation where we have ARPA funds, healthy General Fund Reserves, and the ability to sell bonds, all at the same time, will never happen again in our life time. The county is diligent with tax payer funds and we did not make these decisions without a lot of discussion and a detailed analysis over the last couple of years. Below is a list of the different projects and how they are being funded.

1. Boone County Courthouse Renovation and Expansion- renovate public spaces that have not been updated in 40 years. This expansion will bring the Public Defender's Office, CASA (Court Appointed Special Advocates), IT Department, and the new EOC (Emergency Operations Center) into the Courthouse. Currently PD and CASA are paying rent in the PNC Bank. The City and the County both utilize the IT Department and the EOC space, which are currently in the basement of the PSB.
2. Boone County Health Department/ Administration Campus Remodel and Expansion- renovation and expansion of the Boone County Health Department in order to accommodate more programs and staff. The east addition will house the Building and Planning Department as well as the VAC (Veterans Assistance Commission). Currently, the County is paying the rent and utilities for the VAC, which is located in the PNC bank.
3. McKinley Avenue Campus- Building #1 is complete and is the Sheriff's Training Center and storage. This is also the building that the Belvidere Fire Department was permitted to use for over a month while Station 1 had some much needed repairs. Building #2 is in the process of being remodeled and will house EMA (Emergency Management Agency). This will allow EMA to move out the basement of the Public Safety Building and free up space for Sheriff and City Police. Building #3 will house the COAR program which includes multiple partners including City and County staff. This building will also house the Coroner/Morgue. This will allow the Coroner to move out of the basement of the PSB so there is more room for Sheriff and Police.
4. Public Safety Building Remodel- Restrooms in the lower level will receive extensive renovations that will include a new layout of the existing space as well as adding an ADA unisex restroom. The restrooms on the first floor will get a refresh that will include new tile, fixtures, and paint. Both of these restrooms are used by County and City staff members and have not been updated since the PSB

was built in the 1970s. With IT, EMA, COAR, and the Coroner being relocated to other buildings, this will allow all of the Sheriff's office to be relocated back to the basement of the PSB (Detectives and Patrol have been operating out of the basement of the Courthouse for the last 15 years). The City Police will receive a portion of the current training/EOC room for office space. Other common areas, including the conference room and hallway, will receive new flooring, ceiling, and paint.

5. Transit Facility- Currently, the public transportation buses sit outside across the street from Council on Aging. The buses have been vandalized and are sitting outside all year long. Boone County will be building a Transit Facility next to the Administration Building on Logan Avenue so that all of the buses can be housed inside. The grant that is paying for this project will only be able to fund the storage of the buses. We are working on grant opportunities that will allow us to add office space for transit staff (currently working out of the Council on Aging Building), public waiting area, and public restrooms. Boone County Transit provides public transportation to all residents of Boone County.

The total cost of all these projects is estimated close to \$25 Million Dollars. This figure does not include the estimated **\$350,000** in building permit fees to the City of Belvidere. Below is the breakdown of how the projects are being funded.

\$7.5 Million – ARPA (American Rescue Plan Act)

\$7.0 Million – Bonds (The current bonds from 2009 construction will be paid off in December 2028)

\$7.0 Million – General Fund Reserves (reserves come from multiple sources include property and sales tax)

\$3.0 Million- Rebuild Illinois Grant (only can be used for the Transit Building)

\$250,000 – Property Maintenance Fund (brick repair for the original courthouse)

\$150,000- Sheriff's Funds (help fund PSB basement remodel)

The relationship between Boone County and the City of Belvidere is extremely important. We share many resources with each other, which in turn, benefit the residents of this community. City of Belvidere residents pay County taxes so we need to make sure we are doing what is best for the tax payers in this community. Although these are County-owned building projects, they are improvements to facilities that provide services to ALL residents of Boone County and staff members of both City and County.

I am requesting that the Building Permit Fees be added to the Committee of the Whole Agenda for Tuesday May 27, 2025 so that the Alderman have a chance to discuss and vote on whether or not to reduce or eliminate the building permit fees that are being charged to Boone County. I would like to be able to be part of that discussion as well. The total fees between all these projects are estimated to be close to \$350,000, and I think that amount of money deserves a cooperative discussion between the City and the County.

Thank you for taking the time to read this letter and please feel free to reach out to me if you have any comments or questions regarding my request.

Sincerely,

Karl Johnson  
Boone County Board Chairman  
[kjohnson@boonecountyil.gov](mailto:kjohnson@boonecountyil.gov)  
(815) 298-4603

# Memo

To: Belvidere City Council Members

From: Clinton Morris, Mayor

Date: May 20, 2025

Re: Eagle Scout Project

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Eagle Scout, Charlie Beckel, has approached the city for support for a Santa Claus House project that would benefit the City of Belvidere. The Santa Claus House would be used at our Annual Hometown Christmas Event. With that in mind, the City of Belvidere is being asked to contribute \$2,500.00 toward the project which will make not only a great Eagle Scout project for Mr. Beckel but also a wonderful long-lasting addition to our annual Hometown Christmas celebration.

As the City of Belvidere will be the benefiting organization of this project, we will set up an account for receiving contributions and keep any remaining funds after the completion of the project for any future maintenance of the Santa House. As well, anyone interested in donating their time or resources for this project, please let me know.

Recommend Motion: Motion to contribute \$2,500 to the Santa Claus House Eagle Scout Project to be paid for from line item: 01-5-110-7900.

# Memo

**To:** Mayor and City Council  
**From:** Mike Drella  
**cc:**  
**Date:** May 7, 2025  
**Re:** Acquisition Lot 3 MH Subdivision

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The MH Subdivision is the redevelopment of the old Dodge Lanes. The property is being subdivided into 3 lots. Two will be improved with restaurants. The third lot is designated for storm water detention / retention. The administration recommends assisting with the redevelopment by accepting a dedication of Lot 3. This will allow the City to ensure that proper drainage for the subdivision is maintained in the future.

Attached is a draft agreement for the dedication of Lot 3 to the City. It does not require any cash outlay by the City for acquisition and requires construction of all improvements by the developer prior to acceptance of the dedication. Typically, these dedications are handled through the plat process. However, the plat was approved prior to consideration of the dedication.

**Recommended Motion:** Motion to authorize the acquisition of Lot 3 of the MH Subdivision and to authorize the Mayor to execute the attached Contract for Dedication and all documents necessary to facilitate acquisition of Lot 3 pursuant to the Contract.

CONTRACT FOR DEDICATION OF VACANT LAND  
FOR DRAINAGE PURPOSES

WHEREAS, MH Belvidere LLC (the "Seller") is the owner of certain real property described below and is also the developer of a certain subdivision commonly known as the MH Subdivision in the City of Belvidere, Illinois; and

WHEREAS, Seller is developing the MH Subdivision pursuant to a Final Plat of Subdivision which was approved by the City as Ordinance #712H on January 6, 2025 (the "Plat"), which such property is subject to a Declaration of Reciprocal Easements and Maintenance Agreement recorded in Boone County, Illinois as Instrument No. \_\_\_\_\_ (the "Declaration"); and

WHEREAS, Lot 3 of the Plat (the "Property") consists of approximately 24,800 square feet and is designed and intended for storm water retention and detention purposes; and

WHEREAS, the City of Belvidere (the "City") is an Illinois home rule unit of local government; and

WHEREAS, Seller desires to dedicate and transfer to the City fee simple title to the Property for purposes of storm water detention and retention; and

WHEREAS, Seller agrees to complete all storm water detention and retention improvements upon the Property in accordance with the City's subdivision code and the reasonable requirements of the City as a condition precedent to the City's obligations under this Contract; and

WHEREAS, the City agrees to accept fee simple title to the Property and, upon said acceptance, assume all maintenance responsibility for the Property.

NOW THEREFORE, in consideration of the mutual covenants and conditions set forth in this Contract and other good and valuable consideration, the adequacy of which is hereby acknowledged, the City and Seller agree as follows:

- 1) The foregoing recitals are incorporated herein by this reference.
- 2) The Seller is MH Belvidere LLC. Phone 317-997-4530 of 6402 Cornell Ave. Indianapolis, IN 46220.
- 3) The City agrees to accept the dedication and transfer from Seller of the Property via recordable warranty deed.
- 4) At closing, Seller agrees to transfer fee simple title to the Property via recordable warranty deed, reasonably acceptable to the City, free and clear of all liens and encumbrances other than the easements identified in the recitals.
- 5) The parties agree that the City's acceptance of maintenance obligations of the drainage facilities located upon the Property is full and sufficient consideration for this Contract. The City's acceptance of maintenance obligations is subject to receiving fee simple title for the Property as set forth in this Contract.
- 6) PROPERTY INSPECTION PERIOD:



- a. The transaction contemplated by this Contract is subject to the satisfactory inspection of the Property, or waiver of any aspect of such inspection, by the City, at City's expense unless otherwise expressly set forth herein. During the Inspection Period (hereinafter defined), the City may inspect: (i) the environmental condition of the Property, and (ii) the general condition of the Property, including but not limited to soil compaction after demolition of the structures. Seller agrees to cooperate with any such inspection and to make all portions of the Property available for such inspection by the City, or its designee or agent. Seller may have a representative present for such inspections.
- b. The environmental inspection of the Property shall be sufficient to qualify as an All Appropriate Inquiry (Phase I Study) under relevant Federal Law. The Seller shall pay the cost of the Phase I Study to an environmental consultant of the City's choosing. If the Phase I environmental Study reveals the existence or likely existence of any environmental defect on the Property, or suggests the need for additional environmental evaluation (a Phase II Study), the City may accept the Property as is, or may at its option terminate this Contract as set forth below or may conduct a Phase II Environmental Study. If the City elects to pursue a Phase II Environmental Study, the parties at that time shall enter into a separate agreement with regard to the terms and conditions for any of the contemplated activities necessitated for the Phase II Environmental Study. If no agreement can be reached between the parties, within ten (10) days of request by the City, this Contract shall terminate. If the parties come to a written agreement, then the Seller agrees to extend the terms of this contingency and the closing date to accommodate the agreed upon Phase II contingency.
- c. Seller agrees to provide the City with any existing environmental studies, audits, soil tests, engineering studies and any notices, correspondence, letters or any other document or communication, concerning environmental compliance (received from any entity) in its possession or control within seven (7) days of the Effective Date. If either the Phase I or Phase II Environmental Studies reveal any environmental defect, or threat of an environmental defect, the City may terminate this Agreement without penalty. For purposes of this Agreement an environmental defect shall mean the existence or likely existence of any hazardous substance as that term may be defined in any State of Illinois or United States environmental law or regulation including, but not limited to, any and all pollutants, contaminants, toxic or hazardous wastes, materials or substances or any other substance that might pose a hazard to health or safety, the removal of which may be required or the generation, manufacture, refining, presence, production, processing, treatment, storage, handling, transportation, transfer, use disposal, release, discharge, emission, spillage, seepage or filtration of which is now or hereafter restricted, prohibited or penalized under any environmental law (including without limitation, petroleum products, lead paint, asbestos, urea formaldehyde foam insulation, and polychlorinated bipheyls).
- d. The City shall have Sixty (60) days from the Effective Date (the "Inspection Period") to conduct the inspection of the Property set forth in this section unless extended pursuant to an agreement to conduct Phase II Environmental Survey or to allow

Seller to remedy issues identified pursuant to subsection (i) above or pursuant to an agreement between the parties in writing.

- 7) Closing: This transaction shall be closed within then (10) days of written notice by the City to Seller. Seller shall pay the title company closing fee, if any. Seller shall deliver possession of the Property at the time of closing free of debris or any encumbrances. Prior to closing, Seller shall complete all storm water detention and retention improvements upon the Property subject to the City's Subdivision Code, the approved final Plat and the reasonable requirements and approval of the City. Completion of the storm water detention and retention improvements is a condition precedent to the City's obligations under this Contract.
- 8) Prorations: All prorations including, but not limited to, property taxes and any association fees, dues or annual association assessments, shall be made as of possession and based on the latest available information. Prorations shall be made on a 365-day basis. All special assessments confirmed by a court prior to closing shall be paid by Seller at closing.
- 9) Title Insurance: City may seek to obtain title insurance and a current title commitment, in an amount acceptable to City at City's expense showing merchantable title subject only to the following permitted exceptions: a) all taxes and special assessments confirmed prior to and due and payable after closing; b) building line setbacks, use and occupancy restrictions of record; c) zoning laws and ordinances; d) easements of record, including for the use of public utilities; e) roads and highways, f) drainage ditches, feeders, and laterals and g) the Declaration (the "Permitted Exceptions"). Seller will cooperate in obtaining such a title insurance commitment and final policy by providing documents and information reasonably necessary to obtain such a title commitment and final policy. Seller shall furnish City with an affidavit in form reasonably acceptable to City showing with maximum factual detail that no liens exist affecting the Property pursuant to the Mechanic's Lien Law of the State of Illinois.
- 10) Title Objections: City or City's attorney, shall within ten (10) days of receiving title evidence, deliver to Seller, or Seller's attorney, together with such evidence, a memorandum in writing specifying the objections Buyer makes to title. If material defects found in the title are not cured within twenty (20) days after such notice, City may, at its option, terminate this Contract upon written notice to Seller. Notice of election of such option to terminate shall be given to Seller or Seller's attorney. If the City does not so terminate, Seller shall convey as above agreed; provided City shall have first given written notice of such election within ten (10) days after the expiration of said twenty (20) days. Compliance with the provisions of this paragraph may extend the closing date until expiration of the time periods as provided herein.
- 11) Deed: At closing, Seller shall convey merchantable title to the Property, subject only to the Permitted Exceptions, to City by recordable warranty deed, or such other appropriate deed or agreement for deed as required and acceptable to City. At the same time, all documents relative to the transaction shall be signed and delivered.
- 12) Compliance: The Parties agree to comply with the following Federal and State Acts when applicable: A) Federal Real Estate Settlement Procedures Act (RESPA); B) Illinois Real Estate Transfer Tax Act and C) The Illinois Plat Act.

- 13) Electronic Communication: For purposes of executing this Contract, as well as providing ,email shall be deemed to be an original document.
- 14) Notices: Except as provided otherwise, required notices shall be in writing and served upon any one of the parties to whom the notice is directed, or the party's real estate agents or attorneys. Notices shall be served (a) by personal deliver; or (b) by electronic communication as of the date of transmission provided transmission is on regular business days, legal holidays excluded during the hours of 8:30 a.m. to 4:30 p.m. (An electronic communication sent at any other time shall be deemed effective as of 8:30 a.m. the next business day); or (c) by regular or certified mail effective as of 10:00 a.m. on the second business day following the mailing.
- 15) Binding: This document represents the entire agreement of the parties and shall be binding upon the parties, their heirs, successors and assigns.
- 16) **TIME IS OF THE ESSENCE OF THIS CONTRACT AND OF ALL TERMS AND CONDITIONS HEREOF, BUYER AND SELLER AGREE TO MAKE A GOOD FAITH EFFORT TO SATISFY ALL CONTINGENCIES SET FORTH IN THIS CONTRACT. BY SIGNING THIS CONTRACT, YOU ARE ENTERING INTO A BIDDING LEGAL AGREEMENT. ANY REPRESENTATION UPON WHICH YOU RELY SHOULD BE INCLUDED IN THIS CONTRACT. NO ORAL REPRESENTATION WILL BE BINDING UPON, OR AN OBLIGATION OF, THE SELLER OR THE CITY. THERE ARE NO REAL ESTATE BROKERS OR AGENTS INVOLVED IN THIS TRANSACTION.**
- 17) The Effective Date of this Contract shall be the later of, the date the agreement is signed by the last party executing the Contract.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020 and to be accepted on or before \_\_\_\_, 2025.

The City of Belvidere

By: \_\_\_\_\_.  
Its Mayor

Accepted this \_\_\_\_ day of \_\_\_\_\_, 2025.

MH Belvidere LLC

By: \_\_\_\_\_.

Its: \_\_\_\_\_.

## **MEMO**

**DATE:** May 21, 2025  
**TO:** City Council and Clerk  
**FROM:** Gina DelRose, Community Development Planner  
**RE:** Walmart SparkGood Grant

Walmart offers three different ways to give back to the community through the SparkGood system. The City of Belvidere has previously been awarded grant funds to help with Heritage Days through the Local Facility Giving program.

The manager of the Belvidere Walmart spent months working closely with staff to get requests for funding submitted and approved. Due to the changes with the online system, instead of three different grants being awarded to the City, the Belvidere Walmart awarded \$5,000 to the Heritage Days account with instructions to split the funds with the Belvidere Police Department and the Belvidere Fire Department.

**Requested Motion:** Motion to accept a \$5,000 grant from Walmart and to transfer \$3,000.00 from the Heritage Days line-item to the Belvidere Police Department for the purchase of Flock Safety Cameras and to transfer \$1,000.00 from the Heritage Days line-item to the Belvidere Fire Department for the purchase of AHA materials and fees, CPR training materials, instructors and support for the community CPR program.

# Memo

**To:** Mayor and City Council  
**From:** Brent Anderson, Director of Public Works  
**Date:** 5/13/2025  
**Re:** 2025 MFT Overlays – Bid Tabulation

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The following bid was opened today for the 2025 MFT Street Overlay Program:

1. Rock Road Companies	\$908,714.46
P.O. Box 1779	
Janesville, WI 53547	

The engineer's estimate for this work was \$1,008,996.00.

I would recommend approval of the low bid from Rock Road Companies, in the amount of \$908,714.46, for the 2025 MFT Street Overlay Program, subject to IDOT approval. This work will be paid for from MFT Funds.

# Memo

**To:** Mayor and City Council  
**From:** Brent Anderson, Director of Public Works  
**Date:** 5/13/2025  
**Re:** 2025 MFT Thermoplastic Pavement Striping Bid Tabulation

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The following bids were opened today for the 2025 MFT Thermoplastic Pavement Striping Contract:

- |   |             |
|---|-------------|
| 1. Countryman, Inc<br>1222 Buchanan Street<br>Rockford, IL 61101                  | \$23,942.60 |
| 2. Marking Specialists Corporation<br>P.O. Box 745<br>Arlington Heights, IL 60006 | \$24,722.70 |
| 2. Precision Pavement Markings, Inc<br>1220 Bell Ct<br>Pingree Grove, IL 60140    | \$32,782.75 |

The estimate for this work was \$28,245.00.

I would recommend approval of the low bid from Countryman, Inc, in the amount of \$23,942.60, for the 2025 MFT Thermoplastic Pavement Striping Project, subject to IDOT approval. This work will be paid for from MFT Funds.

# Memo

**To:** Mayor and City Council  
**From:** Brent Anderson, Director of Public Works  
**Date:** 5/19/2025  
**Re:** WWTP Main Equipment Building – Backflow Device

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We have received the following proposals for the installation of a four-inch RPZ backflow device and water meter for the main equipment building at the WWTP. This new water connection will eliminate the non-potable water system that was damaged beyond repair by the flood last summer:

Nelson Carlson Mechanical Contractors 1417 22 <sup>nd</sup> Street Rockford, IL 61108	\$15,734.00
Ceroni Piping 7770 Ceroni Road Cherry Valley, IL 61016	\$22,500.00
Helm Service 2279 Yellow Creek Road Belvidere, IL 61032	\$23,064.00

I would recommend approval of the proposal from Nelson Carlson Mechanical Contractors, in the amount of \$15,734.00, for the installation of a four-inch RPZ backflow device and water meter in the main equipment building at the WWTP. This work will be paid for from the plant depreciation fund.

# Memo

**To:** Mayor and City Council  
**From:** Brent Anderson, Director of Public Works  
**Date:** 5/20/2025  
**Re:** 2025 Sidewalk Replacement Program

The following bids were received for the City's annual sidewalk replacement program:

Bidder	Amount
1. Globe Construction 1781 W Armitage Ct Addison, IL 60101	\$195,950.00
2. Stenstrom Excavation & Blacktop Group 2422 Center Street Rockford, IL 61108	\$270,500.00
3. Alliance Contractors Inc. 1166 Lake Avenue Woodstock, IL 60098	\$442,690.00

I would recommend approval of the low bid from Globe Construction in the amount of \$195,950.00, for the City's annual sidewalk program. The unit prices are \$10.25/sf for removal and replacement of 4" sidewalk and \$10.75/sf for removal and replacement of 6" sidewalk. This work will be paid for from Line Item #01-5-310-6003 and Line Item #41-5-110-7900.

2024 unit prices: \$12.00/sf for 4" and \$10.00/sf for 6"  
2023 unit prices: \$11.00/sf for 4" and \$10.80/sf for 6"  
2022 unit prices: \$8.10/sf for 4" and \$7.10/sf for 6"  
2021 unit prices: \$8.15/sf for 4" and \$7.20/sf for 6"  
2020 unit prices: \$8.73/sf for 4" and \$7.50/sf for 6"



# Memo

**To:** Mayor and City Council  
**From:** Brent Anderson, Director of Public Works  
**Date:** 5/21/2025  
**Re:** Purchase of Dump Box, Snow Plow and Spreader for new Freightliner Chassis

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The current Water Department budget includes \$275,000 in the capital line item for the purchase of a new ten-yard dump truck. The City Council has already approved the purchase of a 2026 Freightliner chassis in the amount of \$133,495.00. We have contacted four vendors to outfit the new chassis with a dump box, snow plow and salt spreader and received the following two proposals:

Monroe Truck Equipment	\$103,678.00
1051 West 7 <sup>th</sup> Street	
Monroe, WI 53566	

Henderson Products, Inc	\$109,950.00
11921 Smith Drive	
Huntley, IL 60142	

The build date for Monroe is October of 2026 (4<sup>th</sup> Quarter). The build date for Henderson is 1<sup>st</sup> or 2<sup>nd</sup> quarter of 2026. I believe it would be in the best interest of the City to have this dump truck available three to six months sooner and therefore I would recommend approval of the proposal from Henderson Products, in the amount of \$109,950.00, for a 10-yard dump box, snow plow and salt spreader. This equipment will be paid for from Water Depreciation Line Item #61-1780. The total cost of the new 10-yard dump truck will be \$243,445.00.

# Memo

**To:** Mayor and City Council  
**From:** Brent Anderson, Director of Public Works  
**Date:** 5/21/2025  
**Re:** Traffic Signal Repairs – Intersection of Appleton Road & Newburg/Locust

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The traffic detector loops at the intersection of Appleton Road and Newburg/Locust have shorts in the wiring and need to be replaced. We have received the following proposals to replace the detector loops with a camera detection system. The camera system is cheaper than detector loops and will eliminate future conflicts with utilities and roadwork in the intersection:

- |  |             |
|--|-------------|
| 1. Helm Electric<br>5280 11 <sup>th</sup> Street<br>Rockford, IL 61109     | \$19,850.00 |
| 2. William Charles Electric<br>833 Featherstone Road<br>Rockford, IL 61107 | \$26,750.00 |

I would recommend approval of the proposal from Helm Electric, in the amount of \$19,850.00, for the installation of a camera detection system at the intersection of Appleton Road and Newburg/Locust.. This work will be paid for from Street Department Line Item #01-5-310-6024.