

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON APRIL 10, 2025, THE CITY COUNCIL CHAMBERS OF
THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire & Police Commissioners to Order at 6:02 P.M.

ROLL CALL: Commissioners Hunter, Rathburn and Villareal were personally and physically present in the meeting room. Also present was Deputy Chief Smaha, Deputy Chief Bird and SGT Ball.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: Secretary Rathburn distributed the proposed Minutes of the Board's Special Meetings as held on March 26th of 2025.

- A. Commissioner Villareal made a verbal Motion to Approve as Presented the proposed Minutes of the Board's March 26, 2025 Special Meeting. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the minutes were approved.

COMMUNICATIONS:

A. *Bills Payable.*

1. Braden Counseling Center, Invoice BPD 04020225 for \$420.00, of 31 March 2025, for Post-Offer Screening ICO Ethan Shook. Commissioner Rathburn made a verbal Motion to Approve as Presented this invoice. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

2. Trotsky Investigative Polygraph, Invoice Belvidere 2502 for \$420.00, of 31 March 2025, for Polygraph testing ICO Ethan Shook and Erik Hernandez. Commissioner Rathburn made a verbal Motion to Approve as Presented this

invoice. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

- B. *Police Chief's Report.* Deputy Chief Smaha made the following report. Officer Stansford is still on solo patrol and is doing well and Recruit Officer Smaha has completed week one of training and will be moving on to week two.
- C. *Fire Chief's Report.* No Report.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Police—Approve Entry Level Applicant Polygraph ICO Erik Hernandez. After reviewing the polygraph report, Commissioner Villareal made a verbal Motion that the polygraph report be accepted as Passed for Erik Hernandez. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed the polygraph report for Erik Hernandez was accepted as Passed.

- B. Approve Entry Level Applicant Interview ICO Erik Hernandez. After conducting a thorough interview with Erik Hernandez, Commissioner Rathburn made a verbal Motion to Approve the Applicant Interview as Passed for Erik Hernandez. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Interview was accepted as Passed for Erik Hernandez.

- C. Police—Entry Level Applicant Conditional Offer of Employment.
Commissioner Villareal made a verbal Motion to offer applicant Erik Hernandez a Conditional Offer of Employment. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and a conditional offer of employment was extended to Erik Hernandez.

- D. Police—Authorize Entry Level Applicant Psychological Testing.
Commissioner Rathburn made a verbal Motion to offer approve psychological testing for applicant Erik Hernandez. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and psychological testing for applicants Erik Hernandez was approved.

- E. Police—Authorize Entry Level Applicant Medical Examination.
Commissioner Rathburn made a verbal Motion to offer approve medical examinations for applicant Erik Hernandez. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and medical examinations for applicant Erik Hernandez was approved.

- F. Police—Approve Entry Level Applicant Psychological Examinations

1. After reviewing the psychological report for Alexander Lee, Commissioner Rathburn made a verbal Motion that the psychological report be accepted as Passed. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed the psychological report for Alexander Lee was accepted as Passed.

2. After reviewing the psychological report for Ethan Shook, Commissioner Rathburn made a verbal Motion that the psychological report be accepted as Passed. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed the psychological report for Ethan Shook was accepted as Passed.

G. Police—Approve Entry Level Applicant Medical Examinations

1. After reviewing the medical report for Alexander Lee, Commissioner Rathburn made a verbal Motion that the medical report be accepted as Passed. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed the medical report for Alexander Lee was accepted as Passed.

2. After reviewing the medical report for Ethan Shook, Commissioner Rathburn made a verbal Motion that the medical report be accepted as Passed. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed the medical report for Ethan Shook was accepted as Passed.

- H. Police—Appoint Entry Level Applicants as Probationary Officers with the Belvidere Police Department. Commissioner Hunter made a verbal Motion to Appoint Entry Level Applicants Alexander Lee and Ethan Shook as Probationary Officers with the Belvidere Police Department. Commissioner

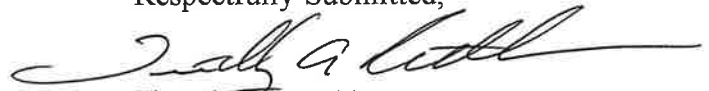
Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Alexander Lee and Ethan Shook were appointed as Probationary Officers with the Belvidere Police Department.

ADJOURNMENT: Commissioner Villareal made a verbal Motion to Adjourn. Commissioner Rathburn verbally seconded this motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 7:15 P.M.

Respectfully Submitted,



Timothy A. Rathburn

APR 17 2025

Approved by Vote of the Board of Fire and Police Commissioners on _____.