

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: April 21, 2025

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois  
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, W. Frank, S. Gramkowski,  
M. McGee, R. Peterson and C. Stevens.

Absent: M. Freeman and N. Mulhall.

Other staff members in attendance:

Public Works Director Brent Anderson, Budget and Finance Officer Sarah Turnipseed,  
Director of Buildings Kip Countryman, Community Development Planner Gina DelRose,  
Police Chief Shane Woody, Fire Chief Shawn Schadle, City Attorney Mike Drella and  
City Clerk Erica Bluege.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment:

(A) Tom Walberg – Boone County Board Member, read a letter on behalf of  
Boone County Board Chairman Karl Johnson requesting the City to waive  
building permit fees for the Boone County Courthouse renovation and  
expansion.

(B) Alisa Patterson – Boone County Board Member, spoke in support of the City  
waiving building permit fees related to the Boone County Courthouse  
renovation and expansion.

(C) John Albertini spoke on behalf of a constituent inquiring if there is a Plan B if  
Stellantis does not re-open.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
April 7, 2025 as presented.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Peterson to approve the minutes of the regular meeting  
of the Belvidere City Council of April 7, 2025. Aye voice vote carried. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Arbor Day Proclamation presented to Carl Hament, representative from Morton Arboretum.

(B) Report of Ida Public Library given by Library Director Mindy Long.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,404,466.84  
Water & Sewer Fund Expenditures: \$ 865,414.74

Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Stevens to approve the General & Special Fund Expenditures in the amount of \$2,404,466.84. Discussion took place in regards to the Downtown Façade Grant and a chain saw. Roll call vote: 8/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, McGee, Peterson and Stevens. Nays: None. Motion carried.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Gramkowski to approve the Water & Sewer Expenditures in the amount of \$865,414.74. Discussion took place in regards to Well #11. Roll call vote: 8/0 in favor. Ayes: Brereton, Fleury, Frank, Gramkowski, McGee, Peterson, Stevens and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for March 2025.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for March 2025.
- (C) Monthly Report of Community Development Department/Planning Department for March 2025.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for March 2025.
- (E) Financial Report for March 2025.
- (F) Monthly General Fund Report for March 2025.
- (G) Monthly Water/Sewer Fund Report March 2025.
- (H) Minutes of Planning and Zoning Commission April 8, 2025.

Let the record show these reports were placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of April 14, 2025.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Peterson to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of April 14, 2025. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

- (A) Ord. #720H – 2<sup>nd</sup> Reading: An Ordinance Authorizing the City of Belvidere, Boone County, Illinois to Borrow Funds from the Illinois Public Water Supply Loan Program.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Gramkowski to pass Ord. #720H. Roll call vote: 8/0 in favor. Ayes: Fleury, Frank, Gramkowski, McGee, Peterson, Stevens, Albertini and Brereton. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #721H – 1<sup>st</sup> Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police K9 Xilo).
- (B) Ord. #722H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment within the CB, Central Business District (105 Buchanan Street).

Let the record show Ordinance #721H and #722H were placed on file for first reading.

- (C) Res. #2025-8: A Resolution Authorizing the Mayor to Execute an Independent Contractor Agreement for Plumbing Inspection Services.

Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Gramkowski to approve Res. #2025-8. Roll call vote: 8/0 in favor. Ayes: Frank, Gramkowski, McGee, Peterson, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

- (A) Res: #2025-9: A Resolution Authorizing the Mayor to Execute an Independent Contractor Agreement for Electrical Inspection Services.

Motion by Ald. Gramkowski, 2<sup>nd</sup> by Ald. Stevens to approve Res. #2025-9. Roll call vote: 8/0 in favor. Ayes: Gramkowski, McGee, Peterson, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of April 14, 2025.

- (A) Motion to approve the low bid from Langton Group, in the amount of \$87.00 per mowing, for the mowing of Water Department Sites. This work will be paid from Water Department Line Item #61-5-810-6040. Roll call vote: 8/0 in favor. Ayes: McGee, Peterson, Stevens, Albertini, Brereton, Fleury, Frank and Gramkowski. Nays: None. Motion carried.

- (B) Motion to approve the low bid from Langton Group, in the amount of \$568.40 per mowing, for the mowing of the Public Works Sites. This work will be paid from Street Department Line Item #01-5-310-6002. Roll call vote: 8/0 in favor. Ayes: Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski and McGee. Nays: None. Motion carried.
- (C) Motion to approve the low bid from Langton Group, in the amount of \$316.54 per mowing, for the Farmington Ponds. This work will be paid from the Farmington Pond Maintenance Fund. Roll call vote: 8/0 in favor. Ayes: Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, McGee and Peterson. Nays: None. Motion carried.
- (D) Motion to approve the low bid from Lawn Maintenance Services, in the amount of \$24,916.00, for the 2025 Landscape Maintenance Program. This work will be paid for from Street Department Line Items #01-5-310-6002 and #01-5-310-6826. Roll call vote: 8/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, McGee, Peterson and Stevens. Nays: None. Motion carried.
- (E) Motion to approve the low bid from Minnihan's Tree Service, in the amount of \$56,000.00, for tree work from May 1, 2025 to April 30, 2026 for the City of Belvidere. This work will be paid for from Forestry Funds. Roll call vote: 8/0 in favor. Ayes: Brereton, Fleury, Frank, Gramkowski, McGee, Peterson, Stevens and Albertini. Nays: None. Motion carried.
- (F) Motion to reject the 2025 Sidewalk Replacement Program bid received. Discussion took place in regards to sending out for re-bid. Roll call vote: 8/0 in favor. Ayes: Fleury, Frank, Gramkowski, McGee, Peterson, Stevens, Albertini and Brereton. Nays: None. Motion carried.
- (G) Motion to approve the 2025 Outdoor Warning Siren System annual preventative maintenance agreement with Braniff Communications in the amount of \$6,690.00. The cost will be paid for from Line Item #01-5-240-7900. Roll call vote: 8/0 in favor. Ayes: Frank, Gramkowski, McGee, Peterson, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.
- (H) Motion to approve the purchase of the Vermeer SC48TX Stump Grinder from Vermeer Midwest, in the amount of \$61,430.84. This equipment will be paid for from Capital Line Item #41-5-752-8200. Roll call vote: 8/0 in favor. Ayes: Gramkowski, McGee, Peterson, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.
- (I) Motion to approve the purchase of the Fecon FM 28 EXC brush mulching attachment from Alta Equipment Company, in the amount of \$25,360.00. This equipment will be paid for from Capital Line Item #41-5-752-8200. Roll

call vote: 8/0 in favor. Ayes: McGee, Peterson, Stevens, Albertini, Brereton, Fleury, Frank and Gramkowski. Nays: None. Motion carried.

(J) Motion to approve the purchase of the PJ Tilt Trailer from Rondo Enterprises, in the amount of \$5,919.37. This equipment will be paid for from Capital Line Item #41-5-752-8200. Roll call vote: 8/0 in favor. Ayes: Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski and McGee. Nays: None. Motion carried.

(K) Motion to approve the proposal from Strand Associates, in an amount not-to-exceed \$41,500.00, to complete the Water System Study and Model Update. This work will be paid for from Water Depreciation Line Item #61-1780. Roll call vote: 8/0 in favor. Ayes: Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, McGee and Peterson. Nays: None. Motion carried.

(L) Motion to approve the proposal from Truck Country of Illinois, in the amount of \$133,495.00, for the purchase of a 2025 Freightliner ten-yard dump truck chassis. This truck chassis will be paid for from Water Depreciation Line Item #61-1780. Roll call vote: 8/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, McGee, Peterson and Stevens. Nays: None. Motion carried.

(M) Motion to approve the waiver request from Heidner Properties to allow for the installation of sidewalk along one side of Crystal Parkway as shown on the Sidewalk Plan attached to the memo dated 4/9/2025. Roll call vote: 8/0 in favor. Ayes: Brereton, Fleury, Frank, Gramkowski, McGee, Peterson, Stevens and Albertini. Nays: None. Motion carried.

(N) Motion to approve the proposal from Brownfield Environmental Engineering Resources, in the amount of \$34,500.00 for the 2025 Landfill #2 Annual Services. This work is included in the proposed Landfill budget, account number 01-5-335-7900. Roll call vote: 8/0 in favor. Ayes: Fleury, Frank, Gramkowski, McGee, Peterson, Stevens, Albertini and Brereton. Nays: None. Motion carried.

(O) Motion to accept the Safety & Infrastructure Director's Grant from the Illinois Department of Commerce & Economic Opportunity in the amount of \$250,000 and authorize the Mayor and Finance Director to execute any documentation necessary to facilitate the receipt of grant funds. These funds will be used as follows: For the Belvidere Police Department purchase of 3 Motorola APX N70 radios, 20 mini shields, and pepperballs for police officers as well as 8 patrol car computers and installation of steel bollards; For the Public Works Department purchase of a flatbed trailer to transport concrete barriers and the purchase of SCADA systems for lift stations. Roll call vote: 8/0 in favor. Ayes: Frank, Gramkowski, McGee, Peterson, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

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(P) Motion to accept a \$15,000.00 donation to the Belvidere Police Department and approve payment of \$15,500.00 to Kane County Sheriff's Office for the purchase of a police canine, training and equipment to be paid for from \$15,000.00 donation and \$500.00 from the Belvidere Police Department K-9 line item. Roll call vote: 8/0 in favor. Ayes: Gramkowski, McGee, Peterson, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.

(Q) Motion to approve to purchase the production of a recruitment video as outlined in the invoice from First-In Studios, Inc. for \$4,940.00 to be paid for from the Belvidere Police Department community policing line item. Roll call vote: 8/0 in favor. Ayes: McGee, Peterson, Stevens, Albertini, Brereton, Fleury, Frank and Gramkowski. Nays: None. Motion carried.

(R) Motion to approve the Special Olympics Athlete Parade Request from Belvidere Park District to be held on May 1, 2025. Roll call vote: 8/0 in favor. Ayes: Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski and McGee. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Frank to adjourn meeting at 7:07p.m. Aye voice vote carried. Motion carried.

  
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Mayor

Attest:

  
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City Clerk