

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: May 19, 2025

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois  
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, W. Frank, S. Gramkowski,  
J. Hoiness, M. McGee, C. Montalbano, R. Peterson and  
C. Stevens.

Absent: None.

Other staff members in attendance:

Public Works Director Brent Anderson, Budget and Finance Officer Sarah Turnipseed,  
Director of Buildings Kip Countryman, Community Development Planner Gina DelRose,  
Police Chief Shane Woody, Fire Chief Shawn Schadle, City Treasurer Mark Volkey and  
City Attorney Mike Drella.

(2) Pledge of Allegiance:  
Invocation: Mayor Morris.

(3) Public Comment:

(A) Tom Walberg – Boone County Board Member, stated a letter will be  
forthcoming to the Mayor and City Council regarding the building permit fees  
for the Boone County Courthouse renovation and expansion.

(B) Jim McCann Jr. congratulated all the newly elected city officials.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
May 5, 2025 as presented.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Fleury to approve the minutes of the regular meeting  
of the Belvidere City Council of May 5, 2025. Aye voice vote carried. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

- (A) Growth Dimension – No Report.
- (B) Ida Public Library Report given by Mindy Long.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$3,377,229.13  
Water & Sewer Fund Expenditures: \$ 697,237.52

Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Stevens to approve the General & Special Fund Expenditures in the amount of \$3,377,229.13. Roll call vote: 10/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson and Stevens. Nays: None. Motion carried.

Motion by Ald. Hoiness, 2<sup>nd</sup> by Ald. Frank to approve the Water & Sewer Expenditures in the amount of \$697,237.52. Roll call vote: 10/0 in favor. Ayes: Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for April 2025.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for April 2025.
- (C) Monthly Report of Community Development Department/Planning Department for April 2025.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for April 2025.
- (E) FY2025 Building Department Report.
- (F) Financial Report for April 2025.
- (G) Monthly General Fund Report for April 2025.
- (H) Monthly Water/Sewer Fund Report April 2025.
- (I) Minutes of Planning and Zoning Commission May 13, 2025.

Let the record show these reports were placed on file.

- (J) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of May 12, 2025.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Gramkowski to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of May 12, 2025. Aye voice vote carried. Motion carried.

(9) Unfinished Business: None.

(10) New Business:

(A) Ord. #723H – 1<sup>st</sup> Reading: An Ordinance Amending Section 74-221(g)(2) Fireworks/Nuisance Declared and Penalties of the City of Belvidere Municipal Code.

(B) Ord. #724H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Daycare Center (3+Children) within the PO, Planned Office District (2170 Pearl Street).

Let the record show Ordinance #723H and #724H were placed on file for first reading.

(C) Motion to waive Section 2-88 Referral to Committees to hire outside counsel.

Duplicate Agenda Item – see 11(B).

(D) Motion to hire outside counsel.

Duplicate Agenda Item – see 11(C).

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of May 12, 2025.

(A) Motion to approve the proposal from CES, Inc., in the amount of \$25,000.00, to complete the engineering for the Manhole Adjustment Project. This work will be paid for from Line Item #41-5-110-8020. Roll call vote 10/0 in favor. Ayes: Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini and Brereton. Nays: None. Motion carried.

(B) Motion to enter into an agreement with Corpro for the 2025 Cathodic Protection Maintenance Program at a cost of \$3,900.00, based on their proposal March 3, 2025. This work will be paid for from Water Line Item #61-5-810-6040. Roll call vote: 10/0 in favor. Ayes: Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

(C) Motion to approve the proposal from ARC Design Resources, in the amount of \$7,600.00 for the Bollard Installation Project. This work will be paid for from grant funds. Roll call vote: 10/0 in favor. Ayes: Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.

(D) Motion to approve the proposal from Rally Appraisal, in the amount of \$9,600.00, to complete the three appraisals required to obtain permanent and temporary easements to construct the Kishwaukee Riverfront Path Extension. This work will be paid for from grant funds and capital funds. Roll call vote: 10/0 in favor. Ayes: Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury, Frank and Gramkowski. Nays: None. Motion carried.

(11) Other:

(A) Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act to consider the retention of outside counsel and Section 2(c)(11) of the Open Meetings Act to discuss pending litigation.

Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Gramkowski to go into Executive Session at 6:32p.m. pursuant to Section 2(c)(1) of the Open Meetings Act to consider the retention of outside counsel and Section 2(c)(11) of the Open Meetings Act to discuss pending litigation. Roll call vote: 10/0 in favor. Ayes: McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski and Hoiness. Nays: None. Motion carried.

Motion by Ald. Gramkowski, 2<sup>nd</sup> by Ald. Peterson to come out of Executive Session at 7:22p.m. Roll call vote: 10/0 in favor. Ayes: Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness and McGee. Nays: None. Motion carried.

(B) Motion to waive Section 2-88 Referral to Committees of the Belvidere Municipal Code with respect to retention of outside counsel to assist with pending litigation.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Frank to waive Section 2-88 Referral to Committees of the Belvidere Municipal Code with respect to retention of outside counsel to assist with pending litigation. Roll call vote: 10/0 in favor. Ayes: Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee and Montalbano. Nays: None. Motion carried.

(C) Retention of outside counsel to assist with pending litigation.

Motion by Ald. Gramkowski, 2<sup>nd</sup> by Ald. Stevens to retain Burney Law LLC and co-counsel Attorney Bernie Paul for legal representation for pending litigation and assist in the annexation of Landmark Property. Roll Call Vote: 10/0 in favor. Ayes: Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano and Peterson. Nays: None. Motion carried.

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(12) Adjournment:

Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. McGee to adjourn meeting at 7:25p.m. Aye voice vote carried. Motion carried.



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Mayor

Attest:



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City Clerk