

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: May 5, 2025

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois  
at 6:00 p.m.

Call to order by Mayor Clinton Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, W. Frank, S. Gramkowski,  
M. McGee, R. Peterson and C. Stevens.

Absent: M. Freeman and N. Mulhall.

Other staff members in attendance:

Public Works Director Brent Anderson, Assistant Public Works Director Jordan Keck,  
Budget and Finance Officer Sarah Turnipseed, Community Development Planner Gina  
DelRose, Police Chief Shane Woody, Fire Chief Shawn Schadle, City Attorney Mike  
Drella and City Clerk Erica Bluege.

(2) Pledge of Allegiance:

Invocation: Mayor Clinton Morris.

(3) Public Comment:

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
April 21, 2025; as presented.

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. Stevens to approve the minutes of the regular meeting  
of the Belvidere City Council of April 21, 2025. Aye voice vote carried. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Swearing in of Elected Officials.

Those receiving Oaths of Office are as follows: City Clerk Erica Bluege, Mayor Clinton Morris, Treasurer Mary Volkey, Alderperson Matthew Fleury, Alderperson Sandra Gramkowski, Alderperson Jerry Hoiness, Alderperson Chris Montalbano, Alderperson Rory Peterson and Alderperson Clayton Stevens.

(B) Committee Assignments.

Ominbus motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Stevens to approve and consent to the committee appointments as presented by Mayor Morris: Alderperson Clayton Stevens as Chairman of Building, Alderperson John Albertini as Vice-Chairman of Building, Alderperson Wendy Frank as Chairman of Finance & Personnel, Alderperson Ric Brereton as Vice-Chairman of Finance & Personnel, Alderperson Mike McGee as Chairman of Planning & Zoning, Alderperson Matthew Fleury as Vice-Chairman of Planning & Zoning, Alderperson Rory Peterson as Chairman of Public Safety, Alderperson Jerry Hoiness as Vice-Chairman of Public Safety, Alderperson Sandra Gramkowski as Chairman of Public Works and Alderperson Chris Montalbano as Vice-Chairman of Public Works. Aye voice vote carried. Motion carried.

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Approval of the Minutes of the Committee of the Whole – Public Safety and Finance and Personnel of April 28, 2025; as presented.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. McGee to approve the minutes of the Committee of the Whole – Public Safety and Finance and Personnel of April 28, 2025. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

(A) Ord. #721H – 2<sup>nd</sup> Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police K9 Xilo).

Motion by Ald. Gramkowski, 2<sup>nd</sup> by Ald. Peterson to pass Ord. #721H. Roll call vote: 10/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson and Stevens. Nays: None. Motion carried.

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(B) Ord. 722H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment within the CB, Central Business District (105 Buchanan Street).

Motion by Ald. Hoiness, 2<sup>nd</sup> by Ald. Frank to pass Ord. #722H. Roll call vote: 10/0 in favor. Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens and Albertini. Nays: None. Motion carried.

(10) New Business:

(A) Public Works – Well #10 Emergency Repairs.

(a) Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Frank to waive section 2-88 Referral to Committees to complete emergency repairs to Well #10 as stated in the memo dated 5/2/2025. Discussion took place in regards to the capacity levels of storage vessels and reservoirs. Discussion took place as to the location of Well #10. Roll call vote: 10/0 in favor. Ayes: Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini and Brereton. Nays: None. Motion carried.

(b) Motion by Ald. Hoiness, 2<sup>nd</sup> by Ald. Peterson to waive the bidding requirement pursuant to Section 2-700 to complete emergency repairs to Well #10 as stated in the memo dated 5/2/2025. Roll call vote: 11/0 in favor. Ayes: Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury and Mayor Morris. Nays: None. Motion carried.

(c) Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. McGee to approve Well #10 emergency repair cost in an amount not-to-exceed \$189,925.00 in accordance with the proposals from Cahoy Pump Service. The cost of this work will be paid for from the Water Depreciation Account #61-1780, which has a current balance of \$1,147,734.00. Discussion took place in regards to the regular maintenance performed on all the wells. Discussion took place in regards to possibly increasing the capacity of the wells. Roll call vote: 10/0 in favor. Ayes: Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of April 28, 2025.

Motions of Public Safety

(A) Motion to authorize the carryover of unused vacation/holiday time in FY25 to FY26 as follows; 12 hours for Officer Joseph McDermott, 252 hours for

Officer Katelyn Lopez and 335 hours for Officer Robert Kozlowski. Roll call vote: 10/0 in favor. Ayes: Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury, Frank and Gramkowski. Nays: None. Motion carried.

- (B) Motion to authorize the carryover of one vacation day for Firefighter Mitchell and Johnson. Discussion took place in regards to the collective bargaining agreement as it relates to the carryover of vacation. Roll call vote: 10/0 in favor. McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski and Hoiness. Nays: None. Motion carried.
- (C) Motion to approve the Block Party Request from Ida Public Library to close Madison Street from N. State Street to Kishwaukee Street on June 12, 2025 from 4:00p.m. to 6:00p.m. Roll call vote: 10/0 in favor. Ayes: Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness and McGee. Nays: None. Motion carried.
- (D) Motion to approve the Block Party Request to close North Valley Ridge Drive from 4417 North Valley Ridge Drive to 4386 North Valley Ridge Drive on July 4, 2025 from 2:30p.m. to 9:00p.m. Roll call vote: 10/0 in favor. Ayes: Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee and Montalbano. Nays: None. Motion carried.

#### Motions of Public Works

- (E) Motion to accept the Illinois DCEO Regional Site Readiness Program Grant in the sum of \$2,974,912.00 and authorize the Mayor or his designee to execute all documents necessary to receive the grant including, but not limited to, the grant agreement. Roll call vote: 10/0 in favor. Ayes: Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano and Peterson. Nays: None. Motion carried.
- (F) Motion to approve the proposal from CES, Inc. to complete the design engineering and bidding documents for the Regional Site Readiness Grant Project, in the amount of \$190,300.00, contingent on receipt of a fully-executed grant agreement with the Illinois DCEO. This work will be paid for from Capital Funds. Roll call vote: 10/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson and Stevens. Nays: None. Motion carried.

#### (11) Adjournment:

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Hoiness to adjourn meeting at 6:38p.m. Aye voice vote carried. Motion carried.

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Mayor

Attest:

  
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City Clerk