

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: June 2, 2025

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois  
at 6:00 p.m.

Call to order by Mayor Clinton Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, W. Frank, S. Gramkowski,  
M. McGee, C. Montalbano, R. Peterson and C. Stevens.

Absent: J. Hoiness.

Other staff members in attendance:

Public Works Director Brent Anderson, Assistant Public Works Director Jordan Keck,  
Budget and Finance Officer Sarah Turnipseed, Director of Buildings Kip Countryman,  
Community Development Planner Gina DelRose, Police Chief Shane Woody, Fire  
Captain Christopher Letourneau, City Attorney Mike Drella and City Clerk Erica Bluege.

(2) Pledge of Allegiance:

Invocation: Mayor Clinton Morris.

(3) Public Comment:

- (1) Livia Bane from Birth to Five spoke in regards to their organization and statistics on services available for early childcare services available to Belvidere residents.
- (2) Kelly McNeal from Birth to Five spoke in regards to the Organization's role in supporting early childcare services and families who need it.
- (3) Sue Wilson, Executive Director of First Step Day Care Center spoke about recent difficulties they have experienced in their current location and to let the City Council know of their needs and that they hope to begin fundraising.

(4) Approval of Minutes:

- (A) Approval of minutes of the regular meeting of the Belvidere City Council of May 19, 2025; as presented.

Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Stevens to approve the minutes of the regular meeting of the Belvidere City Council of May 19, 2025. Voice vote carried. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Approval of the Minutes of the Committee of the Whole – Public Safety and Finance and Personnel of May 27, 2025; as presented.

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. Frank to approve the minutes of the Committee of the Whole – Public Safety and Finance and Personnel of May 27, 2025. Voice vote carried. Motion carried.

(9) Unfinished Business:

(A) Ord. #723H – 2<sup>nd</sup> Reading: An Ordinance Amending Section 74-221(g)(2) Fireworks/Nuisance Declared and Penalties of the City of Belvidere Municipal Code.

Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Stevens to pass Ord. #723H. Roll call vote: 9/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, McGee, Montalbano, Peterson and Stevens. Nays: None. Motion carried.

(B) Ord. #724H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow Daycare Center (3+ Children) within the PO, Planned Office District (2170 Pearl Street).

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Gramkowski to pass Ord. #724H. Discussion took place in regards to the max capacity of children that would be allowed to attend the daycare center. It was noted that based on the testimony at the public hearing that DCSF approved 70 but ultimately the State mandates the number. Roll call vote: 9/0 in favor. Ayes: Brereton, Fleury, Frank, Gramkowski, McGee, Montalbano, Peterson, Stevens and Albertini. Nays: None. Motion carried.

(10) New Business:

- (A) Res. #2025-10: A Resolution Authorizing the Mayor to Execute and the Clerk to Attest a Contract for Dedication of Land (Lot 3 MH Subdivision) Between the City of Belvidere and MH Bradley LLC.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Stevens to approve Res. #2025-10. Discussion took place in regards to the timeline for the project. Roll call vote: 9/0 in favor. Ayes: Fleury, Frank, Gramkowski, McGee, Montalbano, Peterson, Stevens, Albertini and Brereton. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of May 27, 2025.

Motions of Finance & Personnel

- (A) Motion to contribute \$2,500.00 to the Santa Claus House Eagle Scout Project to be paid for from line item 01-5-110-7900. Roll call vote: 9/0 in favor: Ayes: Frank, Gramkowski, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.
- (B) Motion to accept a \$5,000.00 grant from Walmart and to transfer \$3,000.00 from the Heritage Days line-item to the Belvidere Police Department for the purchase of Flock Safety Cameras and to transfer \$1,000.00 from the Heritage Days line-item to the Belvidere Fire Department for the purchase of AHA materials and fees, CPR training materials, instructors and support for the community CPR program. Discussion took place regarding the remaining \$1,000.00. It was noted that it is for Heritage Days. Roll call vote: 9/0 in favor. Ayes: Gramkowski, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.

Motions of Public Works

- (C) Motion to approve the low bid from Rock Road Companies, in the amount of \$908,714.46, for the 2025 MFT Street Overlay Program, subject to IDOT approval. This work will be paid for from MFT Funds. Roll call vote: 9/0 in favor. Ayes: McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury, Frank and Gramkowski. Nays: None. Motion carried.
- (D) Motion to approve the low bid from Countryman, Inc., in the amount of \$23,942.60, for the 2025 MFT Thermoplastic Pavement Striping Project, subject to IDOT approval. This work will be paid for from MFT Funds. Roll call vote: 9/0 in favor. Ayes: Montalbano, Peterson, Stevens, Albertini,

Brereton, Fleury, Frank, Gramkowski and McGee. Nays: None. Motion carried.

(E) Motion to approve the proposal from Nelson Carlson Mechanical Contractors, in the amount of \$15,734.00, for the installation of a four-inch RPZ backflow device and water meter in the main equipment building for the WWTP. This work will be paid for from the plant depreciation fund. Roll call vote: 9/0 in favor. Ayes: Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, McGee and Montalbano. Nays: None. Motion carried.

(F) Motion to approve the low bid from Globe Construction, in the amount of \$195,950.00, for the City's annual sidewalk program. The unit prices are \$10.25/square foot for removal and replacement of 4" sidewalk and \$10.75/square foot for removal and replacement of 6" sidewalk. This work will be paid for from Line Item #01-5-310-6003 and Line Item #41-5-110-7900. Roll call vote: 9/0 in favor. Ayes: Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, McGee, Montalbano and Peterson. Nays: None. Motion carried.

(G) Motion to approve the proposal from Henderson Products, in the amount of \$109,950.00, for a 10-yard dump box, snow plow and salt spreader. This equipment will be paid for from Water Depreciation Line Item #61-1780. The total cost of the new 10-yard dump truck will be \$243,445.00. Roll call vote: 9/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, McGee, Montalbano, Peterson and Stevens. Nays: None. Motion carried.

(H) Motion to approve the proposal from Helm Electric, in the amount of \$19,850.00, for the installation of a camera detection system at the intersection of Appleton Road and Newburg/Locust. This work will be paid for from Street Department Line Item #01-5-310-6024. Roll call vote: 9/0 in favor. Ayes: Brereton, Fleury, Frank, Gramkowski, McGee, Montalbano, Peterson, Stevens and Albertini. Nays: None. Motion carried.

(11) Other:

(A) Executive Session pursuant to Section 2(c)(11) of the Open Meetings Act to discuss pending litigation.

Motion to go into Executive Session at 6:42p.m. pursuant to Section 2(c)(11) of the Open Meetings Act to discuss pending litigation. Roll call vote: 9/0 in favor. Ayes: Fleury, Frank, Gramkowski, McGee, Montalbano, Peterson, Stevens, Albertini and Brereton. Nays: None. Motion carried.

Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Stevens to come out of Executive Session at 7:18p.m. Roll call vote: 9/0 in favor. Ayes: Frank, Gramkowski, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

(B) Motion to waive Section 2-88 Referral to Committees of the Belvidere Municipal Code relating to approval of a settlement agreement.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Gramkowski to waive Section 2-88 Referral to Committees of the Belvidere Municipal Code relating to approval of a settlement agreement. Roll call vote: 9/0 in favor. Ayes: Gramkowski, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.

(C) Motion to waive the two-week layover provision of Section 2-87(g) of the Belvidere Municipal Code relating to an ordinance approving a settlement agreement.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. McGee to waive the two-week layover provision of Section 2-87(g) of the Belvidere Municipal Code relating to an ordinance approving a settlement agreement. Roll call vote: 9/0 in favor. Ayes: McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury, Frank and Gramkowski. Nays: None. Motion carried.

(D) Motion to approve an ordinance approving a settlement agreement between the City of Belvidere, Landmark Development Inc., and Deer Hills LLC.

Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Stevens to approve an ordinance approving a settlement agreement between the City of Belvidere, Landmark Development Inc., and Deer Hills LLC. Roll call vote: 9/0 in favor. Ayes: Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski and McGee. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Peterson, 2<sup>nd</sup> by Ald. Stevens to adjourn meeting at 7:22p.m. Voice vote carried. Motion carried.

Attest:

  
Mayor

  
City Clerk