

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: June 16, 2025

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois  
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, W. Frank, S. Gramkowski,  
J. Hoiness, M. McGee, C. Montalbano, R. Peterson and  
C. Stevens.

Absent: M. Fleury.

Other staff members in attendance:

Public Works Director Brent Anderson, Budget and Finance Officer Sarah Turnipseed,  
Director of Buildings Kip Countryman, Community Development Planner Gina DelRose,  
Deputy Chief of Police Dan Smaha, Fire Chief Shawn Schadle, City Attorney Mike  
Drella, City Treasurer Mary Volkey and City Clerk Erica Bluege.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment:

(1) Jen Jacky, Executive Director of Belvidere Park District presented an update  
and thanked the City for their continued support.

(2) Mayor Morris reminded everyone of Heritage Days and invited Council  
Members to ride on the City's float for the parade.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
June 2, 2025 as presented.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Gramkowski to approve the minutes of the regular  
meeting of the Belvidere City Council of June 2, 2025. Voice vote carried. Motion  
carried.

Belvidere City Council  
June 16, 2025

(B) Approval of the minutes of the special meeting of the Belvidere City Council of June 9, 2025 as presented.

Motion by Ald. Montalbano, 2<sup>nd</sup> by Ald. Frank to approve the minutes of the special meeting of the Belvidere City Council of June 9, 2025. Voice vote carried. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Growth Dimension Report given by Pamela Lopez-Fettes.

(B) Ida Public Library Report given by Mindy Long.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,995,674.97  
Water & Sewer Fund Expenditures: \$ 537,432.07

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Peterson to approve the General & Special Fund Expenditures in the amount of \$1,995,674.97. Roll call vote: 9/0 in favor. Ayes: Albertini, Brereton, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson and Stevens. Nays: None. Motion carried.

Motion by Ald. Hoiness, 2<sup>nd</sup> by Ald. Peterson to approve the Water & Sewer Expenditures in the amount of \$537,432.07. Roll call vote: 9/0 in favor. Ayes: Brereton, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

(A) Monthly Report of Belvidere Police Department Overtime Pay for May 2025.

(B) Monthly Report of Belvidere Fire Department Overtime Pay for May 2025.

(C) Monthly Report of Community Development Department/Planning Department for May 2025.

(D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for May 2025.

(E) Financial Report for May 2025.

(F) Monthly General Fund Report for May 2025.

(G) Monthly Water/Sewer Fund Report May 2025.

(H) Minutes of Planning and Zoning Commission June 10, 2025.

Let the record show these reports were placed on file.

Belvidere City Council  
June 16, 2025

(I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of June 9, 2025.

Motion by Ald. Gramkowski, 2<sup>nd</sup> by Ald. Hoiness to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of June 9, 2025. Voice vote carried. Motion carried.

(9) Unfinished Business: None.

(10) New Business:

(A) Ord. #727H – 1<sup>st</sup> Reading: An Ordinance Authorizing the Sale of Certain Personal Property (City Vehicles).

(B) Ord. #728H – 1<sup>st</sup> Reading: An Ordinance Authorizing the Exchange of Parking Areas Between the City of Belvidere and the Community Building Complex Committee of Boone County.

(C) Ord. #729H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Outdoor Storage within the GI, General Industrial District (845 E. Jackson Street).

Let the record show Ordinance #727H, #728H and #729H were placed on file for first reading.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of June 9, 2025.

(A) Motion to approve a one-year extension for a special use allowing indoor commercial entertainment at 1868 Crystal Parkway (Case 2023-13). Roll call vote: 9/0 in favor. Ayes: Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini and Brereton. Nays: None. Motion carried.

(B) Motion to approve the proposal from Sherwin Industries, in the amount of \$16,113.50, for a Graco Linelazer V9500 paint sprayer. This equipment will be paid for from Street Department Line Item #01-5-310-6020 with reimbursement from insurance. Roll call vote: 9/0 in favor. Ayes: Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton and Frank. Nays: None. Motion carried.

(C) Motion to approve the proposal from Advanced Rehabilitation Technology, to complete the lining of ten sanitary sewer manholes at a cost of \$44,420.00. This work will be paid for from sewer depreciation line item #61-1790. Roll call vote: 9/0 in favor. Ayes: Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Frank and Gramkowski. Nays: None. Motion carried.

(D) Motion to approve renting a Vactor sewer cleaner in an amount not-to-exceed \$9,400.00 while our 2020 Vactor sewer cleaner truck is down for repairs. The rental cost will be paid for from sewer collection line item #61-5-830-6020. Roll call vote: 9/0 in favor. Ayes: McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Frank, Gramkowski and Hoiness. Nays: None. Motion carried.

(E) Motion to purchase a 2025 Dodge Durango, equipment, upfitting, and installation at a cost of \$76,798.92 to be paid for from insurance payments and Belvidere Police Vehicle Fund. Roll call vote: 9/0 in favor. Ayes: Montalbano, Peterson, Stevens, Albertini, Brereton, Frank, Gramkowski, Hoiness and McGee. Nays: None. Motion carried.

(F) Motion to accept the proposal from Helm Electric in the amount of \$34,500.00 for the installation of emergency vehicle preemption systems at the intersections of US 20 & Pearl Street and US 20 and Genoa Road paid for by Capital Funds subject to IDOT approval. Roll call vote: 9/0 in favor. Ayes: Peterson, Stevens, Albertini, Brereton, Frank, Gramkowski, Hoiness, McGee and Montalbano. Nays: None. Motion carried.

(G) Motion to approve the Block Party Request from St. James Catholic Church to close Church Street from Caswell Street to Main Street on July 27, 2025 from 8:00a.m. to 6:00p.m. Roll call vote: 9/0 in favor. Ayes: Stevens, Albertini, Brereton, Frank, Gramkowski, Hoiness, McGee, Montalbano and Peterson. Nays: None. Motion carried.

(11) Other: None.

(12) Adjournment:

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Hoiness to adjourn meeting at 6:36p.m. Voice vote carried. Motion carried.

  
Mayor

Belvidere City Council  
June 16, 2025

Attest:

  
\_\_\_\_\_  
City Clerk