



City Council
COMMITTEE OF THE WHOLE
City of Belvidere, Illinois

Alderman Clayton Stevens	Chairman Building
Alderman John Albertini	Vice-Chairman Building
Alderman Wendy Frank	Chairman Finance and Personnel
Alderman Ric Brereton	Vice -Chairman Finance and Personnel
Alderman Mike McGee	Chairman Planning & Zoning
Alderman Matthew Fleury	Vice-Chairman Planning & Zoning
Alderman Rory Peterson	Chairman Public Safety
Alderman Jerry Hoiness	Vice-Chairman Public Safety
Alderman Sandra Gramkowski	Chairman Public Works
Alderman Chris Montalbano	Vice-Chairman Public Works

AGENDA

July 28, 2025
6:00 p.m.
City Council Chambers
401 Whitney Blvd., Belvidere, Illinois

Call to Order:

Roll Call:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Public Safety, Unfinished Business: None.
2. Public Safety, New Business:
 - (A) Police Department – Update.
 - (B) Motion Accept Donations for Belvidere Police Department K9 Program.
 - (C) ILEAS MFF – Vehicle Agreement.
 - (D) InTime Scheduling Software and Service Agreement.
 - (E) Fire Department – Update.
 - (F) Station 1 Flooring.
 - (G) Hispanic Heritage Day Parade Request.
3. Finance & Personnel, Unfinished Business: None.
4. Finance & Personnel, New Business: None.
 - (A) Finance Department – Update.
5. Other, Unfinished Business: None.
6. Other, New Business:
 - (A) Appointment of Gary Greenhow – Belvidere Planning and Zoning Commission.
 - (B) Deer Hills I and II / Deer Woods II Annexations.
 - (C) Bollard Installation Project – Bid Tabulation.
 - (D) Request for Reduction of Cash Escrow – Southtowne Subdivision.
 - (E) Executive Session to Review Executive Session Minutes Pursuant to 2(c)(21) of the Open Meetings Act.
 - (F) Motion to Forward to City Council a Resolution to Release Certain Executive Session Minutes Pursuant to 5ILCS 120/1 Et. Seq.
7. Adjournment:



BELVIDERE

POLICE

Daniel Smaha
Deputy Chief—Investigations

Shane Woody
Chief of Police

David Bird
Deputy Chief—Patrol

615 N. Main Street - Belvidere, IL 61008 - Phone: 815-544-9626 - Fax: 815-544-9603 - www.ci.belvidere.il.us

TO: Mayor Morris and City Council
FROM: Chief Shane Woody
DATE: July 28, 2025
RE: Accept Donations

The Belvidere Police Department received multiple donations in response to requests to fund K9 vests for both of our department canines. The donations are as follows:

- Affordable Water, Check #017869 - \$1000.00
- Beverly Balentyne, Check #4524 - \$100.00
- William Wentink, Check #12433 - \$25.00

Motion: to accept the donations as presented for the Belvidere Police Department K9 program.



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TO: Mayor Morris and City Council
FROM: Chief Shane Woody
DATE: July 28, 2025
RE: ILEAS MFF – Vehicle Agreement

The Belvidere Police Department is requesting to house and maintain a Utility Terrain Vehicle provided by the Illinois Law Enforcement Alarm System (ILEAS).

The Department participates in ILEAS as part of the mutual aid agreement between 900 other departments in the State of Illinois. ILEAS facilitates mutual aid requests for personnel and resources for participating agencies. Part of that mutual aid is providing equipment across the state in strategic regions. Departments across Illinois assist by housing and maintaining ILEAS owned equipment for emergency deployment. In return the departments can utilize that equipment for official purposes.

We anticipate this vehicle could be used for parades, special events, critical incidents, and missing person searches to name a few.

Either party can terminate this agreement with 30 day written notice.

The Belvidere Police Department requests the Councils consideration to agree to the attached vehicle agreement for the following UTV and trailer:

Make:	Kawasaki	Make:	Aluma
Model:	Mule	Model:	14-foot tilt trailer
Year:	2025	Year:	2026
VIN:	JKAATCA19SB507341	VIN:	1YGUS141XTB304032

Motion: Approve the vehicle agreement between the Illinois Law Enforcement Alarm System and the City of Belvidere for a 2025 Kawasaki Mule and 2026 Aluma 14-foot Tilt Trailer as presented above.

**ILEAS MFF
Vehicle Agreement – UTV and Trailer**

1. **PARTIES.** The parties to this Agreement are the Illinois Law Enforcement Alarm System (ILEAS) and the City of Belvidere, Illinois (Belvidere).
2. **AUTHORITY.** ILEAS is a Public Agency of the State of Illinois created by various local law enforcement agencies throughout the State of Illinois pursuant to the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.). The City of Belvidere is a municipality of the State of Illinois and is one of the local law enforcement agencies that created ILEAS. This agreement between ILEAS and Belvidere is authorized under the provisions of the Constitution of the State of Illinois (Ill. Const. Art. VII, § 10), and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.)
3. **PURPOSE.** The purpose of ILEAS is to support law enforcement mutual aid throughout the State of Illinois. Furthering that mission, ILEAS supports regional Mobile Field Force teams (MFF) throughout the State of Illinois. To support the MFFs, ILEAS has purchased a number of vehicles and seeks to locate the vehicles in various regions throughout the State of Illinois to provide prompt response to emergencies, disasters, and other calls for law enforcement mutual aid. Belvidere is willing to become the custodian of ILEAS vehicle(s) to facilitate law enforcement mutual aid in its region.
4. **RESPONSIBILITIES.**
 - a. ILEAS shall:
 - 1) Provide to Belvidere the following (each "the vehicle"):

Make	Kawasaki
Model	Mule
Year	2025
VIN	JKAATCA19SB507341
Make	Aluma
Model	14 Foot Tilt Trailer
Year	2026
VIN	1YGUS141XTB304032
 - 2) Inform Belvidere of any recall or product liability issue within a reasonable time of ILEAS being informed as the "purchaser of record" of the issue.
 - b. Belvidere shall:
 - 1) Accept the vehicle, obtain proper title and license for the vehicle, and insure the vehicle according to its own policies for insuring similar vehicles.

- 2) Conduct appropriate and effective preventative maintenance and keep the vehicle in good operating condition at all times and be responsible for fuel, oil and other maintenance consumables, and all major repairs.
 - 3) Store the vehicle in a safe location and make reasonable efforts to protect it from the outdoor elements when not in use.
 - 4) Make the vehicle available upon call for mutual aid and interagency regional emergency responses, as requested either by ILEAS or IEMA.
 - 5) Make the vehicle available to ILEAS or IEMA for regional training.
 - 6) Make the vehicle available for inspection by any official of ILEAS or IEMA.
- c. Belvidere shall not be responsible for the vehicle when it has been activated as a State resource and is outside the control and supervision of Belvidere.
 - d. ILEAS shall not be obligated to fund any capital replacement costs for the vehicle.
 - e. It is not the duty, function, responsibility or purpose of ILEAS to deploy, supply, direct, command or manage any law enforcement personnel.
- 5. USE OF THE VEHICLE.** Belvidere will abide by the following conditions governing the use of the vehicle.
- a. The vehicle shall only be used for official purposes.
 - b. The vehicle shall only be operated by (1) official, trained employees of Belvidere or (2) official, trained members of a special team supported by ILEAS, unless the vehicle has been transferred to another jurisdiction with the express prior consent of ILEAS.
 - c. The vehicle may be used by Belvidere as an asset for its own or regional critical incidents or training.
 - d. The vehicle shall not be used or operated contrary to law.
 - e. The vehicle will not be used for any race or competition.
 - f. The vehicle will not be operated in a negligent or reckless manner.
 - g. The vehicle will not be assigned to one person for use as a "take home" vehicle or used on a daily basis.

- h. The vehicle will not be marked in any fashion without the written consent of ILEAS.
- i. The vehicle will not be altered or modified in any significant manner without the consent of ILEAS.
- j. The vehicle will not be removed from the State of Illinois without prior permission from the ILEAS.

6. INSURANCE. Belvidere shall fully indemnify ILEAS for any and all loss of or damage to the vehicle. Belvidere shall report all instances of theft, collision, or significant damage to the ILEAS Executive Director within three business days of their discovery. When this vehicle is activated by ILEAS or IEMA and not under the directed control and supervision of Belvidere, Belvidere will not be financially responsible for damage that may occur to the vehicle outside of the accepted insurance arrangement.

7. NOTIFICATIONS. For any communications concerning this agreement, the parties agree that the following individuals, or their successors, shall constitute adequate notice to the party with whom they are identified:

- a. Chief of Police
Belvidere Police Department
615 North Main Street
Belvidere, Illinois 61008
- b. Executive Director
Illinois Law Enforcement Alarm System
1701 East Main Street
Urbana, Illinois 61802

8. SEVERABILITY. Nothing in this agreement is intended to conflict with current laws or regulations. If a term or provision of this agreement is inconsistent with such current laws or regulations, then that term or provision shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect. Nothing contained herein shall be deemed to affect contracts, agreements or other memoranda of understanding between ILEAS and Belvidere.

9. EFFECTIVE DATE. The terms of this agreement will become effective upon date that this agreement is executed by the last party to execute this agreement by the date(s) shown below.

10. MODIFICATION. This agreement may be modified upon the mutual written consent of the parties to this agreement.

11. TERMINATION. The terms of this agreement, as modified with the consent of both parties (if applicable), will remain in force and effect until

terminated by either party. Either party, upon 30 days' written notice to the other party, may terminate this agreement. Upon termination, by either party, Belvidere shall return the vehicle to ILEAS.

12.ADDITIONAL PROVISIONS.

- a. Compliance with Laws - All parties to this agreement intend to comply with all federal, state, county and local laws and ordinances as well as all applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to and govern the parties to this agreement.
- b. Status of a Signatories – Nothing contained within this agreement shall be deemed to create, or be interpreted to intend to create, a joint venture, partnership or any other sort of legal association or combination of entities as between the parties to this agreement. Each party to this agreement is acting in its own individual capacity and not as the agent of any other entity.
- c. Immunities - With respect to the parties to this agreement, their participation in this agreement shall not be deemed to waive any governmental immunity or defense to which the parties would otherwise be entitled under statute or common law in the absence of this agreement.
- d. No Third Party Beneficiary - This agreement is not intended nor expected to confer upon or permit any person or entity, other than the parties to this agreement, any information, benefits, advantages, rights or remedies. It is expressly understood and agreed that this agreement, shall not give or allow any claim or right of action by any third person or entity (including, but not limited to, members of the general public) based on this agreement. It is the express intention of ILEAS and Belvidere that any person or entity (other than ILEAS and Belvidere) who may be deemed to receive services or benefits under this agreement shall be deemed to be only an incidental beneficiary to this agreement.
- e. Paragraph Headings - The captions and headings used in this agreement are only for convenience of reference and the organization of this agreement and shall not be construed as expanding, defining or limiting the terms and provisions in this agreement.

- f. **Parol Evidence** - This agreement constitutes the entire understanding between ILEAS and Belvidere concerning this agreement's subject matter, whether or not written, and may not be modified except as otherwise provided herein.

IN WITNESS WHEREOF, the parties to this agreement have noted their understanding of the terms of this document and the accommodations set forth therein on the dates shown below.

Belvidere

ILEAS

By: _____

By: _____



Date: _____

Date: 7/14/2025



BELVIDERE
POLICE

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Deputy Chief—Investigations

Shane Woody
Chief of Police

David Bird
Deputy Chief—Patrol

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TO: Mayor Morris and City Council
FROM: Chief Shane Woody
DATE: July 28, 2025
RE: InTime Scheduling Software and Service Agreement

The Belvidere Police Department is requesting to purchase the attached InTime scheduling software and approve the attached service agreement.

Attached, you will find a memorandum from DC Bird outlining the benefits of this software versus our current manual procedure. This new software will save time and potentially money by reducing the potential for human error which has contractual implications.

The police department would utilize DUI funds to pay for the software. Through June 2025 the DUI fund has a balance of approximately \$85,000 dollars.

Motion: To approve the purchase of the InTime scheduling software for \$5,500 dollars to paid for from the DUI fund and approve the service agreement.



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To: Chief of Police
From: Deputy Chief Bird
Re: InTime Scheduling Software

Current Overtime Process

1. Currently, each supervisor sends me an email with a list of their requested shift coverage or overtime details (such as IDOT), that need to be posted. At times, there can be 10-20 shifts at a time that need to be posted. These requests may come from multiple Sergeants at a time.
2. I then have to manually make a paper overtime posting for each individual shift and/or detail and print these out.
 - a. Each posting must be cut down to small size in order to fit all the postings on the bulletin board in the Patrol Office, which takes time and wastes a large amount of paper.
3. I then must go down to the Patrol Office and place each piece of paper on the bulletin board in chronological order, which many times requires moving several other previous postings around on the board.
4. After five days, I have to go back to Patrol and assign these details per the contract using the callout book. This requires me to spend an average of 30 minutes (or longer depending on the number of shifts/details I need to assign) going through the callout book and manually writing in each and every detail that is assigned. If I make a mistake, it could cause numerous details to have to be re-assigned and the callout book to be edited. On average I go through 3-5 sheets of paper each time I assign overtime due to the callout book entry process.
5. I then take a photo of each assigned detail and send it via text message to each officer informing them they were assigned the detail.

This process has been in place for at least 24 years. At times the large bulletin board is nearly full with overtime details. It can be confusing for officers and supervisors to determine what details have been filled and which officer(s) are assigned to work a particular shift or detail.

Details posted include:

- Shift coverage
- IDOT Details (DUI, Seatbelt, Additional Enforcement, Speed, Distracted Driving, etc.)

- Special Details
 - Football games
 - Basketball games
 - Conservation Details
 - Parades
 - Special events (Heritage Days, Hometown Christmas, Cruise Night, etc.)

InTime Program

- The InTime program will streamline this cumbersome process by completely digitizing it. Details and shift coverage can be easily entered and sent out department wide so all officers can see what shifts and details are available to sign up for. They can do so via the InTime mobile app or online. Access can be granted for certain individuals (Command Staff, Supervisors, or Admin Assistants) to enter and post the overtime details, which distributes the workload if needed.
- InTime will automatically notify officers of available shifts (this is customizable to certain groups, such as only Sergeants). After the prescribed five-day posting period, InTime will automatically assign the shift or detail to the officer based on our specific contractual requirements. InTime is able to accurately determine which officer is to be assigned based on seniority and whose turn it is based on the last assigned officer in the callout list. This is a huge time saving feature compared to our current antiquated process.
- InTime then notifies each officer that they were assigned a detail. This is done via email to the officer's department email, as well as, a notification to the InTime mobile app, that each officer can download to their cell phone. They can also check notifications via their account online.

Supervisors will be able to easily determine which shifts have and have not been assigned using InTime's built in calendar function. Supervisors will know at a glance what officer(s) have been assigned to their shift or detail.



Pricing Proposal For: Belvidere Police Department

Cloud Hosted Scheduling and
Workforce Management

Prepared by: Blake Huggins
Account Executive
1.877.603.2830ext.1024
bhuggins@intime.com

Date Issued: July 16, 2025

InTime Solution Pricing

Annual Subscription For: 40 Employees

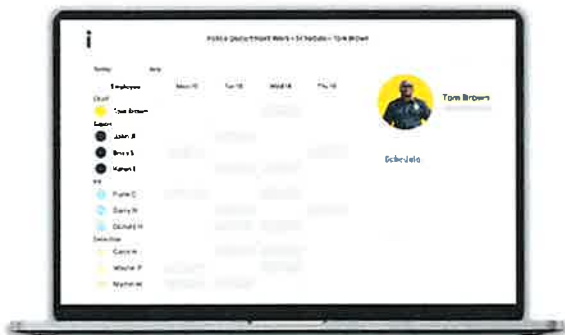
SCHEDULING MODULE(\$70/emp/year)	\$2,800/ Year
CUSTOMERSUPPORT AND MAINTENANCE	Included
SECUREHOSTING	\$1,800/Year (Starting in year Subsequent Annual Fees)
<ul style="list-style-type: none">• Top tier cloud service provider• Automatic failover• Real-time data redundancy	
REMOTEPROFESSIONALSERVICES	
Implementation Services for modules listed above	\$1,500(one-time fee)
Training Course for the services and modules listed above. <i>All Training Courses have a maximum class size of 10 staff.</i>	\$1,200(one-time fee)

First Year Fees: \$5,500
Subsequent Annual Fees: \$4,600

About InTime

InTime is the leading provider of Scheduling and Workforce Management software that's **purpose-built for public safety agencies**. InTime's product offering has been refined through 25 years of experience and in-house development and proven to meet the needs of over 500 agencies, who trust InTime in helping them work more efficiently, spend smarter, reduce risks and better engage their teams.

In addition to providing the most robust product offering, InTime brings implementation expertise ensuring rapid time-to-value, effective training, world class customer support, and public safety workforce management thought leadership. Additionally, hundreds of members of InTime's customer community share their experiences and learn from each other at **InTime University**, InTime's annual user conference.



INTIME SERVICES INC. - SERVICES AGREEMENT - TERMS AND CONDITIONS

SCOPE

- A. InTime provides an application for scheduling personnel as a service delivered over the Internet ("Services") to its Customers. The application is proprietary to InTime.
- B. In conjunction with such Services, InTime also provides Support to its Customers to allow them to use the Service.
- C. Customer desires to obtain such Services from InTime.

1. DEFINITIONS

- 1.1. "Confidential Information" means information concerning any information relating to the business and technology of either party which is not generally available to third parties and which is treated by the parties, in accordance with their policies, as confidential information or a trade secret and specifically includes the Services, either parties business processes, information about either parties customers or users in any manner, shape or form or other like information. For the purposes of this Agreement, a party disclosing Confidential Information is a Discloser and the party receiving Confidential Information is a Recipient. Confidential Information does not include information which is:
 - a) at the time of disclosure, or thereafter becomes part of the public domain without any violation of this Agreement by the Recipient;
 - b) already in the Recipient's possession before disclosure of such information to the Recipient by the Discloser;
 - c) following the Effective Date is furnished to the Recipient by a third party without that third party being in breach directly or indirectly of an obligation to the Discloser to keep such information secret confidential and secret; and
 - d) developed independently by the Recipient without use of Discloser's Confidential Information as evidenced by reasonably detailed written records.
- 1.2. "Customer" means an entity or organization who wishes to obtain the Services from InTime.
- 1.3. "Proposal" means the document provided by InTime to Customer containing a price quote, setting out the term and if applicable, specifying applicable governing law.
- 1.4. "Support" means technical support provided by InTime to Customer relating to Customer's use of the Services, on a remote basis by telephone, e-mail, and fax, and optionally at the Customer's site, and is subject to the availability of support personnel and facility infrastructure services. Such support includes problem diagnosis, consultation, dial-in diagnosis services, and problem resolution with the Support levels defined in Appendix A.

2. SERVICES

2.1. InTime will provide the Services to Customer in accordance with applicable laws and regulation. The Services will be provided on the following basis:

- a) InTime will use commercially reasonable efforts to make the Services available 24 hours a day, 7 days a week, except for:
 - i. planned downtime (and InTime will give Customer at least 72 hours notice of such downtime and will attempt to schedule such downtime to the extent practicable during weekend hours from 6:00 p.m. Pacific time Friday to 3:00 a.m. Pacific time Monday), or
 - ii. any unavailability caused by circumstances beyond InTime's reasonable control.

2.2. Under no circumstances can Customer allow other commercial entities to access the Services. Customer is prohibited from providing or repurposing the Services to other parties in any manner, including as a service bureau or application service provider.

2.3. Violation of any of the terms of this Agreement or use of the Services in a way that breaches applicable law or regulation in any way entitles InTime to terminate this Agreement and Customer's access to the Services. InTime will give its Customers written notice of such breach. If such breach is not corrected in 30 days InTime may terminate this Agreement. PLEASE NOTE THAT INTIME STRICTLY ENFORCES THIS POLICY AND WILL PROSECUTE ANY VIOLATION OF THIS AGREEMENT TO THE FULLEST EXTENT PERMISSIBLE BY LAW.

2.4. It is Customer's own responsibility to:

- a) provide for its own access to the Internet, arrange for secure Internet access therefore and pay any service fees associated with such access;
- b) be responsible for the accuracy, quality, integrity and legality of data which is processed using the Services, including the exclusion of Social Insurance Numbers (SIN) and Social Security Numbers (SSN), and of the means by which such data was acquired;
- c) use commercially reasonable efforts to prevent unauthorized access to or use of the Services, and notify InTime promptly of any unauthorized access or use;
- d) use the Services only in accordance with any documentation and applicable laws and regulations.

2.5. Customer may not use InTime trademarks such as "InTime" without the prior written permission of InTime.

2.6. No other services are provided with the Service unless agreed to otherwise by InTime and the Customer.

3. WARRANTY AND LIMITATION OF LIABILITY

3.1. SPECIFIC EXCLUSION OF OTHER WARRANTIES – THE SERVICES ARE PROVIDED "AS IS, WHERE IS" OTHER THAN AS SET OUT IN SECTION 5. INTIME DISCLAIMS ALL WARRANTIES WITH RESPECT TO THE SERVICES WHETHER EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY, DURABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NEITHER PARTY IS LIABLE UNDER THIS AGREEMENT FOR ANY INDIRECT, CONSEQUENTIAL, EXEMPLARY, OR

INCIDENTAL DAMAGES OR LOSS OF PROFITS RESULTING FROM THE SERVICES (OR ANY THIRD PARTY GOODS OR SERVICES) EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. If either party is liable to the other in no event will the total aggregate liability of a party to the other exceed the fees paid by the Customer to InTime in the 90 day period preceding the date of a claim.

4. OWNERSHIP CONFIDENTIALITY AND USE LIMITATION

4.1. Ownership

- a) Subject to the limited rights expressly granted under this Agreement, InTime reserves all rights, title and interest in and to the Services, including all related intellectual property rights. No rights are granted to Customer under this Agreement other than as expressly set forth with respect to limited rights to use the Services.
- b) Customer shall not (i) permit any third party to access the Services except as expressly permitted, (ii) create derivative works based on the Services, (iii) copy, frame or mirror any part or content of the Services, other than copying or framing on Customer's own internal non-publicly accessible networks or otherwise for Customer's own internal business purposes, (iv) reverse engineer the Services, or (v) access the Services in order to (a) build a competitive product or service, or (b) copy any features, functions or graphics of the Services.
- c) As between InTime and Customer, Customer exclusively own all rights, title and interest in and to all of Customer's data.

4.2. Confidentiality - The following terms apply to Confidential Information and the ownership thereof.

- a) All Confidential Information is owned by the respective parties.
- b) Neither party will, at any time whether before or after the termination of this Agreement, disclose, furnish, or make accessible to anyone any Confidential Information or permit the occurrence of any of the foregoing.
- c) Each party will hold in confidence and not disclose any Confidential Information of the other party. All Confidential Information will be maintained in confidence by the Recipient, will not be disclosed to any person or entity in any way except as provided in this Agreement, and will be protected with the same degree of care the Recipient normally uses in the protection of its own confidential and proprietary information, but in no case with any less degree than reasonable care.
- d) The Confidential Information may be disclosed by the Recipient only to those employees, directors, officers, auditors or consultants of the Recipient having the need to receive such Confidential Information for the purposes of this Agreement, provided the recipients of such Confidential Information are already bound by written confidentiality and non-disclosure obligations similar to those undertaken by the Recipient under this Agreement. The Recipient shall immediately give notice to the Discloser of any unauthorized use or disclosure of the Confidential Information. The Recipient agrees to assist the Discloser in remedying any such unauthorized use or disclosure of Confidential Information.
- e) To the extent the Recipient is required to disclose any Confidential Information pursuant to a valid subpoena, or other applicable order of a government agency or judicial body or by operation of law, including but not limited to the Illinois Freedom of Information Act, the Recipient will promptly notify the Discloser of the request for disclosure (except as prohibited by law). The Discloser may seek a protective order or other appropriate remedy from the

proper authority. In no event shall a party to this Agreement be liable to the other for complying with a valid disclosure request, including one pursuant to the Illinois Freedom of Information Act. The Recipient further agrees that if the Recipient is required to disclose any Confidential Information, the Recipient will furnish only that portion of the Confidential Information that is legally required and will reasonably cooperate with Disclosure's efforts to obtain reliable, written assurances that confidential and legally compliant treatment will be accorded to such Confidential Information

- f) The obligations of confidence contained herein will survive termination or expiry of this Agreement.

5. REPRESENTATION AND IDEMNIFICATION

- 5.1. Indemnification by InTime - InTime has the right and all necessary permissions to provide the Services to the Customer. In the event of the breach of this representation, InTime shall defend Customer against any claim, demand, suit, or proceeding ("Claim") made or brought against Customer by a third party alleging that the use of the Services infringes or misappropriates the intellectual property rights of a third party, and shall indemnify Customer for any damages finally awarded against, and for reasonable attorney's fees incurred by, Customer in connection with any such Claim; provided, that Customer (a) promptly gives InTime written notice of the Claim; (b) gives InTime sole control of the defense and settlement of the Claim; and (c) provides to InTime all reasonable assistance, at InTime's expense.
- 5.2. Exclusive Remedy - This Section 5 states InTime's sole liability to, and Customer's exclusive remedy against InTime for any type of Claim described in this Section.

6. TERM

- 6.1. Term – This Agreement is the term set out in the Proposal. If not stated in the Proposal, it will be for a yearly term. It will renew for successive terms on mutual written agreement. Customer may terminate this Agreement at any time without cause upon 30 days notice.
- 6.2. Termination - This Agreement shall terminate in each of the following events:
 - a) at the option of either party if the other party materially defaults in the performance or observance of any of its obligations hereunder and fails to remedy the default within 30 days after receiving written demand therefore; or
 - b) immediately, at the option of the non-breaching party if either party breaches section 4.1(b) or 4.2 of this Agreement; or
 - c) at the option of either party if the other party becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or if a receiver or trustee in bankruptcy is appointed for the other party, or if any proceeding in bankruptcy, receivership, or liquidation is instituted against the other party and is not dismissed within 30 days following commencement thereof or
 - d) on the occurrence of the events set out in section 7.3

provided that the right of termination shall be in addition to all other rights and remedies available to the parties for default or wrong-doing by the other.

- 6.3. Suspension of Obligations – If either party should default in the performance or observance of any of its obligations, then, in addition to all other rights and remedies available to the non-defaulting party, following the default and expiration of an applicable cure period, the non-defaulting party may suspend performance and observance of any or all its obligations under this Agreement, without liability, until the other party's default is remedied.
- 6.4. Refund for Termination of Agreement for cause – If this Agreement is terminated for cause by Customer, then InTime shall refund Customer any prepaid fees covering the remainder of the term of all subscriptions after the effective date of termination. Upon any termination for cause by InTime, Customer shall pay any unpaid fees covering the remainder of the term after the effective date of termination. In no event shall any termination relieve Customer of the obligation to pay any fees payable to InTime for the period prior to the effective date of termination.
- 6.5. Return of Customer Data – Following termination of the Agreement, InTime will provide read-only access to Customer's data for a period of six months without charge. After such period, InTime shall have no obligation to maintain or provide any of Customer's data and may, unless legally prohibited, delete all of Customer's data in InTime's systems or otherwise in InTime's possession or control.

7. GENERAL

- 7.1. This Agreement and the Proposal contain the whole agreement between InTime and Customer relating to the Services.
- 7.2. InTime may assign this Agreement in connection with a merger, amalgamation or corporate re-organization involving InTime, or in connection with the sale of all or substantially all the assets of InTime or to an affiliate or wholly-owned subsidiary of InTime.
- 7.3. Upon 30 days notice to Customer, InTime reserves the right at all times to vary the conditions of this Agreement or change the operation of the Services. If Customer does not agree to such variation or changes, Customer may terminate this Agreement without penalty to either party.
- 7.4. InTime reserves the right to suspend the Services for repair, maintenance, and/or upgrade work. Unless InTime cannot do so for security or other reasons beyond our reasonable control, InTime will give Customer reasonable notice of such suspension.
- 7.5. The parties agree that this Agreement shall be interpreted under the laws of the State of Illinois, without regard to conflicts of law provisions. Any action brought under this Agreement or to enforce this Agreement shall be brought in the 17th Judicial Circuit, Boone County Illinois. Both parties hereby submit to the jurisdiction of and venue in that Court.
- 7.6. The parties acknowledge that each is an independent contractor and nothing in this Agreement constitutes a joint venture or partnership and neither party has the right to bind nor act for the other as agent or in any other capacity.

Appendix A – Support Level Definition

All Customer requests for Support shall be managed as described below. The degree of InTime's responsiveness ("Severity") shall be based on the nature of the initial Customer Support request. The Customer will always make every effort to respond in a timely fashion to requests from InTime for assistance in providing Support.

"Normal Support Hours" are 6:00 AM through 5:00 PM (Pacific Time), Monday through Friday, excluding statutory holidays.

Critical Severity	Available: 24 hours/day, 7 days/week, via special toll-free number in North America.
Description:	A Customer detected critical Software error that renders the entire live InTime production system, or an essential part of it, inoperable or "down".
Initial Response:	All support requests will be dispatched with call details and problem description within 5 minutes of receipt of support request. During Normal Support Hours, warm transfer immediate response if an InTime Support representative is available, otherwise a callback response within 15 minutes average, one (1) hour maximum. Outside of Normal Support Hours a callback response within eight (8) hours average, sixteen (16) hours maximum.
Resolution Response:	Once an InTime Support representative has made contact with the customer regarding the support request, InTime will work continuously to return the InTime production system to normal "up" operation, with an average resolution time of not more than eight (8) hours.
Chargeable Service:	If the Critical Severity support service is used by the Customer for non-critical support, then the service is chargeable at InTime's current hourly support service rates.
High Severity	Available: Normal Support Hours
Description:	A Customer detected non-critical Software error in a module of the live InTime production system, which seriously impairs system operation but does not render it "down". Non-critical Software errors exclude cosmetic, documentation, or reporting problems, and also questions regarding the operation of the software, its installation or training.
Initial Response:	During Normal Support Hours, immediate response if an InTime Support representative is available, otherwise a callback response within two (2) hours. However, if the request is made within the last hour of the day or after the close of day, then within the first two (2) hours of the next Normal Support Hours day.
Resolution Response:	InTime will work continuously to restore system operation within Normal Support Hours.
Normal Severity	Available: Normal Support Hours
Description:	All other Support requests not described above.
Initial Response:	During Normal Support Hours, immediate response if an InTime Support representative is available, otherwise a callback response within four (4) hours. However, if the request is made within the last four hours of the day or after the close of day, then within the first four (4) hours of the next Normal Support Hours day.
Resolution Response:	InTime will correct documentation errors in upcoming releases of the documentation. InTime will provide Software error corrections in the course of its standard development and upgrade methodology for the Software.

- 1. All prices are in US Dollars.
- 2. Fees are exclusive of any and all applicable taxes and duties, including withholding taxes.
- 3. Payment for the subscription fee and for professional services (if any) are net thirty (30) days from date of invoice.
- 4. InTime's Terms and Conditions are attached to this proposal.
- 5. Invoicing schedule is per the following:

Subscription Fee: Upon contract signing and annually on contract date anniversary

Services and Training: On contract date

Acceptance of Terms

To indicate acceptance of the terms of this proposal, either issue InTime a purchase order referencing this proposal for the amounts indicated or sign the document on the spaces indicated below.

Both parties have read and agreed to the terms and conditions of this proposal:

_____	_____	_____
Customer Organization Name	Authorized Signature	Date

InTime Services Inc.

_____	_____	_____
Vendor Name	Authorized Signature	Date

Run your best department with an all-in-one workforce management system.

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- Support Your Staff's Wellbeing
- Reduce Liabilities
- Strengthen Retention and Recruitment

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A look at Toledo Police Department.

Prior to InTime, the Toledo Police Department was using various manual processes to manage their scheduling and workforce management. This resulted in high administrative burden, scheduling errors, and poor communication with their officers. After consolidating all scheduling and timekeeping to InTime, the Toledo Police Department has reduced their time spent scheduling and improved communication agency-wide so they can get back to what matters most.

Now, everything is in one place and it's much easier to transfer officers from one shift to another. It's beyond belief how much time and money has been saved."

MATTHEW BOMBRYN
LIEUTENANT, TOLEDO POLICE DEPARTMENT

- 93%** Reduction in scheduling time.
- 90%** Reduction in daily roster creation.
- 97%** Reduction in OT & events management.

Seamless scheduling and communication.

With InTime Mobile and Web, staff can:

- Ensure minimum staffing when approving leave
- View individual and team schedules
- Approve requests on the go
- Receive mobile alerts
- Sign-up for overtime
- Request time off





**BELVIDERE
FIRE
DEPARTMENT**

**123 S. State St.
Belvidere, IL 61008**

MEMORANDUM

07/23/2025

To: Mayor and Council
From: Chief Shawn Schadle
Subject: Station 1 Flooring

As part of the Fire Department's ongoing facility maintenance efforts, proposals were solicited for new flooring installation in the Front Entry and Office areas. The scope of work includes removal of old carpet, VCT, and adhesive; installation of new luxury vinyl plank flooring; leveling or replacement of subfloor as needed; and transition adjustments to align with existing surfaces, including the area around the urinal.

Three proposals were received for this project:

- **Garry's Flooring & Hometown Furnishings:** \$13,754.00
- **C&H Design Center:** \$11,442.89
- **Stateline Carpet & Flooring:** \$8,550.00

Each quote includes labor and materials. Stateline Carpet & Flooring submitted the lowest bid, covering all necessary demolition, leveling, and installation work per the requested scope. The work area includes the front entrance, office, restrooms, hallway, and supply closet.

We budgeted \$5000 under Station Repair and Maintenance (01-5-220-6010), and the remaining balance will be funded through the 2% Firefighters Foreign Fire Insurance Tax Fund.

Recommended Motion

Move to contract Stateline Carpet & Flooring, per Quote ES500655, for \$8,550.00 to replace flooring in the front entry, office, restrooms, hallway, and supply closet at Station 1, funded with \$5,000 from line item 01-5-220-6010 and the remainder from the 2% Firefighters Foreign Fire Insurance Tax Fund.

Respectfully,

Shawn Schadle
Chief Belvidere Fire Department

STATELINE CARPET & FLOORING
230 ARNOLD AVENUE
ROCKFORD, IL 61108
Telephone: 815-235-8886 Fax: 815-231-8459

Page 1

ES500655

QUOTE

Sold To	Ship To
BELVIDERE FIRE DEPARTMENT 123 S STATE ST BELVIDERE, IL 61008	BELVIDERE FIRE DEPARTMENT 123 S STATE ST BELVIDERE, IL 61008

Quote Date	MAIN	PO Number	Quote Number
07/22/25	815-544-2242		ES500655

Inventory	Style/Item	Color/Description	Quantity Units
Q880	CASCADE 20MIL	DRIFTWOOD	924.00 SF
2230	STIX 2230	4 GAL	2.00 EA
TBD	ROPPE 4" COVE BASE	COLOR TBD	180.00 LF
TBD	COVE ADHESIVE	28OZ	4.00 EA
154	ROPPE 154 TRANSITION	12'	1.00 EA
NEW ITEM 01	TRACK METAL	PINLESS	1.00 EA
1242809	4X8X1/2" OSB	4X8X1/2" OSB	21.00 EA
TBD	PLANI PREP SC	10LBS	2.00 EA
5581403	FLOOR LEVELLER	50LB	1.00 EA
LABOR	PREVAILING WAGE		1.00 EA

Labor includes:

R&R 3 stools
level tile area in front of urinal
remove and dispose carpet, vct, plywood under visible vct
install new plywood in current vct area
install new glue down lvp in entry, office, 2 restrooms, hall and supply closet.

Asbestos VCT under carpet will be untouched, installer will use skim coat to bring the current vct area up to the same level as the asbestos vct. There will be a pretty much unnoticeable slope at both office doorways to maintain the same level throughout.

Estimate does not include any repairs or work that is not visible to us at time of measure. In case we uncover any issues during or after tear out, solutions and recommendations will be made at that time as well as the cost of the repair.

Tile by urinal to be removed by others, furniture to be moved by others.

— 07/23/25 —		2:01PM	—
Sales Representative(s):	Material:	4,040.51	
JUDD JARACZEWSKI	Service:	4,509.49	
	Misc. Charges:	0.00	
	Sales Tax:	0.00	
	Misc. Tax:	0.00	
	QUOTE TOTAL:	\$8,550.00	



2020 N. State St. Belvidere, IL
815-544-4200

1113 W. Algonquin Rd. Algonquin, IL
847-458-2345

DATE: 7-21-25 NO #: 52129

NAME: Belvidere Fire Dept PHONE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

EMAIL: _____

FLOORING QUOTE CONTRACT QUOTE DESCRIPTION FLOORING QUOTE CONTRACT

NEW FLOORING: First Floor-Entry way/Hallway
OFFICE/closet/2-BATH ROOMS

WAGE RATES BOONE COUNTY Prevailing Wage

MATERIAL: SHAW L.V.P. Glue Down-In The GRAIN
STYLE # 20 mil color # T.B.D.

SHAW - Glue # 2300

Pull up old FLOORING AND Dispose OLD FLOORING
PREP sub floor for new FLOORING

(Seal OLD-SUB FLOOR)

New Vinyl Base Rope color # T.B.D.
Base Glue

New Rubber Reducer To OPEN Doorways
All LABOR TO INSTALL LVT

TOTAL New FLOORING \$12,314.00

Remove AND Reset Toilets @ 3

By #1 Plumbing \$1,440.00

WAGE RATES BOONE COUNTY PREVAILING WAGE

* IF UNDERLayment is needed After Removal
OF OLD FLOORING There will be an EXTRA CHARGE
(Do to carpet Glue Down)

* T.B.D. = To Be Determined

* The following Floor prep is NOT included in Price listed above. All unforeseen floor prep under existing Flooring is Billed separately at a Per Bag cost of \$129.00 a bag, which covers 45sf to 140sf per bag. All Luxury Vinyl Plank, LVP Flooring must have a Level sub floor to cover Manufacturing warranty. Prices are valid for 30 days after date listed.

C & H Cabinets and Design Center

6506 Logan Ave Suite B
BELVIDERE, IL 61008
(815) 547-8453
creativeflooring815@gmail.com

Estimate

ADDRESS
Belvidere Fire Dept
123 South State Street
Belvidere, Illinois 61008

ESTIMATE 25-12868
DATE 06/19/2025
EXPIRATION DATE 07/19/2025

P.O. NUMBER
Hannah Childers 815-544-2242

SALES REP
Darin / Amy

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	ESTIMATE FOR NEW FLOORING IN THE ADMINISTRATION OFFICE:			
	We will remove and dispose of the existing Vinyl Composition Tile, Vinyl Cove Base and carpeting in Hanna's office. The Training Room carpet tile will remain as is.			
	We will either grind the old glue from the existing plywood subfloor, or replace it if needed.			
	We will supply and install the choice of Mannington Adura Glue Down Luxury Vinyl Plank Flooring with a new coordinating Vinyl Cove Base. The Urinal in the men's bathroom will be replaced, so we will do what is needed to level the floor and add the same LVP in the area of the old 1x1 mosaic tile.			
	Please contact Amy in our showroom at 815-547-8453 to make appointment to meet with her for selections.			
Estimate	ESTIMATE - as the exact material has not been selected.	1	11,442.89	11,442.89

ONE YEAR GUARANTEE ON ALL WORKMANSHIP
We propose to hereby furnish material and labor - complete in accordance with above specifications. All material is guaranteed to be as specified. All work shall be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the amount set forth above. We shall not be responsible for delays caused by strikes, accidents, or other contingencies beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.
ACCEPTANCE OF PROPOSAL
The prices listed above and the specifications, terms and conditions listed on the back are satisfactory and are hereby accepted. You are authorized to do the work as specified.

SUBTOTAL	11,442.89
TAX	0.00
TOTAL	\$11,442.89

Accepted By

Accepted Date

50% down payment required to order materials and schedule job. Remaining 50% due upon completion.



Tuesday, May 13, 2025

Application for Belvidere Parade Permit

City of Belvidere

401 Whitney Blvd., Belvidere, IL 61008 (815)544-2612

To the City Council of the City of Belvidere, Illinois: The organizer(s) named in this application hereby apply to the Belvidere City Council for a permit to hold a parade or procession as specified below. I/we represent that the information stated in this application is true to the best of my/our knowledge, information and belief.

Name of Event: Hispanic Heritage Day Parade

Name of event organizer: Osbaldo Martinez

Address

Phone Number

Email n

If the event is proposed to be conducted for, on behalf of, or by an organization, the name, address, telephone number of the local headquarters of the organization:

Hispanic Heritage Days Parade

The name, address, telephone number of the person responsible for the conduct of the event if different from the organizer.

Osbaldo Martinez

The date when the event is to be conducted: Saturday, September 20, 2025

The hours when event will start and terminate: 2pm-3pm

The route to be traveled, the starting point, and the termination point:

Municipal Lot #5 onto Main St. heading north ending at E. Marshall St.

Total number of participants expected: 30

Total number and type of anticipated floats: 15

Total number and type of anticipated vehicles: 15

Total number and type of anticipated bands: 2

Total number and type of anticipated animals: 4

Number of spectators anticipated along route: 100

The time and location at which units of the event will begin to assembly: 12p.m. Municipal Lot #5

The organizer(s) understands that they are responsible for the proper conduct of the parade or procession and agree to cooperate with all law enforcement personnel in conducting a safe, orderly and lawful parade or procession. They further understand that they and all participants and spectators will be subject to all applicable statutes, ordinances and official parade regulations.

Any person signing on behalf of an organization represents that he/she is authorized to sign this application on behalf of the organization.

Signature

A handwritten signature in black ink, appearing to be a stylized 'M' or 'N' with a long horizontal stroke extending to the right.

Memo

To: Aldermen and Planning and Zoning Commission

From: Mayor Clinton Morris

cc: City Clerk

Date: July 18, 2025

Re: Appointment of Mr. Gary Greenhow to the Planning and Zoning Commission

Commissioner William J. Bieber will not be seeking another term on the City of Belvidere Planning and Zoning Commission. I want to thank Bill for his service and commitment to the City of Belvidere.

I offer the appointment of Mr. Gary Greenhow to fill this vacancy.

Requested Motion: Motion to consent to the appointment of Gary Greenhow to the City of Belvidere Planning and Zoning Commission for the term of office expiring May 1, 2030.

Memo

To: Mayor and City Council
From: Mike Drella
CC:
Date: 7/24/2025
Re: Deer Hills I and II / Deer Woods II Annexations

Attached are two ordinances. The first is an ordinance annexing the Deer Hills I and Deer Hills II subdivisions to the City of Belvidere. The second ordinance annexes the Deer Woods II subdivision. With respect to the Deer Hills, I & 2 annexation there are 7 excluded parcels because the owns have not yet executed the Petitions to Annex. In Deer Woods II there are 2 such exclusions.

Many of the excluded lots will be completely surrounded after the annexations proposed in this memo. Once the annexations are complete we can "force annex" those wholly surrounded parcels. A small number of parcels will not be surrounded. Upon completion of the proposed annexations, we have to options. Undeveloped lots can be ignored as they will not be able to be built upon until such time as they are annexed. With respect to the few improved lots that are not surrounded we can file a complaint for specific performance in the Circuit Court of Boone County.

Recommended Motion 1: Motion to forward to City Council an ordinance annexing the Deer Hills I and Deer Hills II subdivisions to the City of Belvidere, excluding lots for which a Petition to Annex has not been filed.

Recommend Motion 2: Motion to forward to City Council an ordinance annexing the Deer Woods II subdivision to the City of Belvidere, excluding lots for which a Petition to Annex has not been filed.

ORDINANCE #
AN ORDINANCE ANNEXING CERTAIN TERRITORY
LYING NORTH OF US BUSINESS ROUTE 20, AND
EAST OF BEAVER VALLEY ROAD CONSISTING OF
FINAL PLATS 1 & 2 OF THE DEER HILLS SUBDIVISIONS
TO THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS

WHEREAS, written petitions signed by the legal owners of record of all land within the territory described in the attached Exhibit A (the Territory), has been filed with the City Clerk of the City of Belvidere, Boone County, Illinois, (the City) requesting that said Territory be annexed to the City of Belvidere; and

WHEREAS, at least 51% electors residing in the Territory and all owners of record of land within the Territory have executed Petitions to Annex the Territory to the City; and

WHEREAS, the Territory is not within the corporate limits of any municipality and the Territory is contiguous to the City; and

WHEREAS, section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8) authorize municipalities to annex contiguous territory upon the written petition signed by the owners of record and at least 51% of the electors residing in the territory; and

WHEREAS, legal notices regarding the annexation of the Territory have been sent to all public bodies required to receive such notice by State statute; and

WHEREAS, all petitions, documents and other legal requirements are in full compliance with the statutes of the State of Illinois; and

WHEREAS, the Territory is contiguous to Ward 2 of the City of Belvidere; and

WHEREAS, the is subject to an annexation agreement executed June 15, 2005 and approved by Ordinance 724G; and

WHEREAS, the Territory was rezoned in 2005 pursuant to ordinances 725G, 726G, 727G, 728G, and 806G (the Zoning Ordinances) and such zoning shall continue for the Territory upon annexation as well as all variances, special use ordinances and other actions taken by the City subsequent to adoption of Ordinance 724G; and

WHEREAS, it is in the best interest of the City that the Territory be annexed.

NOW THEREFORE, be it ordained by the Mayor and City Council of the City of Belvidere, Boone County Illinois, as follows:

SECTION 1: The foregoing recitals are incorporated herein by this reference.

SECTION 2: The Territory described in the attached Exhibit A, which is incorporated herein by this reference, and which is further described in the Plat of Annexation attached as Exhibit B, which is also incorporated herein by

this reference, is hereby annexed to the City of Belvidere, Boone County, Illinois.

SECTION 3: Notwithstanding any other provision of the Belvidere Municipal Code, the Territory shall maintain the zoning and planned unit developments approved by the Zoning Ordinances.

SECTION 4: The annexed Territory is hereby incorporated into and made a part of Ward 2 of the City of Belvidere and the boundaries of Ward 2 shall be adjusted accordingly.

SECTION 5: The City Clerk of the City of Belvidere is hereby directed to immediately record, with the Recorder of Deeds for Boone County, Illinois, and file with the Boone County Clerk, a certified copy of this Ordinance, together with the accurate map of the Territory annexed and appended to the Ordinance as Exhibit A. The City Clerk shall also file the affidavit of service of the notices required by 65 ILCS 5/7-7-1 with the Boone County Recorder. The City Clerk shall also file a copy of this Ordinance with all other applicable agencies including but not limited to the Illinois Department of Revenue and the U.S. Postal Service.

SECTION 6: That all maps, journals and other records of the City be changed accordingly.

SECTION 7: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 8: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION : This Ordinance shall be in full force and effect immediately upon its passage and approval.

Passed by the City Council of the City of Belvidere, Illinois this 9th day of June, 2025.

Approved:

Clinton Morris, Mayor

Attest:

Erica Bluege, City Clerk

Ayes:

Nays:

Absent:

Date Passed:

Date Approved:

Date Published:

Prepared By / Return To:

Michael S. Drella

City Attorney

City of Belvidere

401 Whitney Blvd

Belvidere, Illinois 61008

EXHIBIT A

- 1) Lots 1-102, but excluding lots 23, 36, 37, 87 and 88, as designated upon Plat No. 1 of Deer Hills Subdivision, being a Subdivision of part of the West Half (1/2) of the Southwest Quarter (1/4) of Section 16 and part of the West Half (1/2) of the Northwest Quarter (1/4) of Section 21, both located in Township 44 North, Range 3, East of the Third Principal Meridian, according to the Plat thereof recorded May 16, 2006, Plat index file envelope 349-B, as Document No. 2006R05230, In the Recorder's Office of Boone County, Illinois, situated in the County of Boone and the State of Illinois.

- 2) Lots 103 – 200 and out lots D & E, but excluding lots 132 and 201, as designated upon Plat No. 2 of Deer Hills Subdivision, being a Subdivision of part of the West Half of the Southwest Quarter of Section 16, Township 44 North, Range 3, East of the Third Principal Meridian, according to the Plat thereof recorded October 6, 2006, Plat Index File 359-B, as Document No. 2006R11070, In the Recorder's Office of Boone County, Illinois, situated in the County of Boone and the State of Illinois.

- 3) Annexed PINS:

Lot 1	05-21-104-001	252 BROCKET TRL
Lot 2	05-21-104-002	250 BROCKET TRL
Lot 3	05-21-104-003	246 BROCKET TRL
Lot 4	05-21-104-004	247 BROCKET TRL
Lot 5	05-21-104-005	249 BROCKET TRL
Lot 6	05-21-104-006	251 BROCKET TRL
Lot 7	05-21-104-007	4522 SPOTTED DEER TRL
Lot 8	05-21-104-008	4504 SPOTTED DEER TRL
Lot 9	05-21-104-009	4472 SPOTTED DEER TRL
Lot 10	05-21-104-010	4454 SPOTTED DEER TRL
Lots 11 and 12 (pin combo)	05-21-104-019	4436 SPOTTED DEER TRL
Lot 13	05-21-104-013	4390 SPOTTED DEER TRL
Lot 14	05-21-104-014	4368 SPOTTED DEER TRL
Lot 15	05-21-104-015	4346 RUSA TRL
Lot 16	05-21-104-016	4324 RUSA TRL
Lot 17	05-21-104-017	4300 RUSA TRL
Lots 18 and 19 (pin combo)	05-21-103-014	301 WHITETAIL TRL
Lots 20	05-21-103-011	307 WHITETAIL TRL
Lot 21	05-21-103-010	311 WHITETAIL TRL
Lot 22	05-21-103-009	315 WHITETAIL TRL
Lot 24	05-21-103-007	323 WHITETAIL TRL
Lot 25	05-21-103-006	327 WHITETAIL TRL

Lots 26 and 27 (replat)	05-21-103-015	331 WHITETAIL TRL
Lot 28	05-21-103-003	339 WHITETAIL TRL
Lot 29	05-21-103-002	341 WHITETAIL TRL
Lot 30	05-21-103-001	347 WHITETAIL TRL
Lot 31	05-16-352-008	349 WHITETAIL TRL
Lot 32	05-16-352-007	351 WHITETAIL TRL
Lot 33	05-16-352-006	353 WHITETAIL TRL
Lot 34	05-16-352-005	357 WHITETAIL TRL
Lot 35	05-16-352-004	361 WHITETAIL TRL
Lot 38	05-16-352-001	407 SAMBOR TRL
Lot 39	05-21-102-036	303 BROCKET TRL
Lot 40	05-21-102-037	4507 SPOTTED DEER TRL
Lot 41	05-21-102-038	4483 SPOTTED DEER TRL
Lot 42	05-21-102-039	4459 SPOTTED DEER TRL
Lot 43	05-21-102-040	4421 SPOTTED DEER TRL
Lot 44	05-21-102-041	4397 SPOTTED DEER TRL
Lot 45	05-21-102-042	4363 SPOTTED DEER TRL
Lot 46	05-21-102-043	4366 TUFTED DEER CT
Lot 47	05-21-102-035	4432 TUFTED DEER CT
Lot 48	05-21-102-034	4464 TUFTED DEER CT
Lot 49	05-21-102-033	4478 TUFTED DEER CT
Lot 50	05-21-102-032	4469 TUFTED DEER CT
Lot 51	05-21-102-031	4457 TUFTED DEER CT
Lot 52	05-21-102-030	4413 TUFTED DEER CT
Lot 53	05-21-102-029	4385 TUFTED DEER CT
Lot 54	05-21-102-028	4371 TUFTED DEER CT
Lot 55	05-21-102-027	4374 MANIPUR CT
Lot 56	05-21-102-026	4396 MANIPUR CT
Lot 57	05-21-102-025	4408 MANIPUR CT
Lot 58	05-21-102-024	4432 MANIPUR CT
Lot 59	05-21-102-023	4458 MANIPUR CT
Lot 60	05-21-102-022	4484 MANIPUR CT
Lot 61	05-21-102-021	4475 MANIPUR CT
Lot 62	05-21-102-020	4453 MANIPUR CT
Lot 63	05-21-102-019	4439 MANIPUR CT
Lot 64	05-21-102-018	4417 MANIPUR CT
Lot 65	05-21-102-017	332 WHITETAIL TRL
Lot 66	05-21-102-016	336 WHITETAIL TRL
Lot 67	05-21-102-015	342 WHITETAIL TRL
Lot 68	05-21-102-014	348 WHITETAIL TRL
Lot 69	05-21-102-013	356 WHITETAIL TRL
Lot 70	05-21-102-012	362 WHITETAIL TRL
Lot 71	05-21-102-001	368 WHITETAIL TRL
Lot 72	05-21-102-002	372 WHITETAIL TRL
Lot 73	05-21-102-003	341 BROCKET TRL
Lot 74	05-21-102-004	335 BROCKET TRL
Lot 75	05-21-102-005	329 BROCKET TRL

Lot 76	05-21-102-006	321 BROCKET TRL
Lot 77	05-21-102-007	319 BROCKET TRL
Lot 78	05-21-102-008	317 BROCKET TRL
Lot 79	05-21-102-009	313 BROCKET TRL
Lot 80	05-21-102-010	309 BROCKET TRL
Lot 81	05-21-102-011	305 BROCKET TRL
Lot 82	05-21-101-010	4597 SPOTTED DEER TRL
Lot 83	05-21-101-011	4575 SPOTTED DEER TRL
Lot 84	05-21-101-012	4559 SPOTTED DEER TRL
Lot 85	05-21-101-013	4541 SPOTTED DEER TRL
Lot 86	05-21-101-009	310 BROCKET TRL
Lot 89	05-21-101-006	322 BROCKET TRL
Lot 90	05-21-101-005	326 BROCKET TRL
Lot 91	05-21-101-004	330 BROCKET TRL
Lot 92	05-21-101-003	336 BROCKET TRL
Lot 93	05-21-101-002	338 BROCKET TRL
Lot 94	05-16-351-010	342 BROCKET TRL
Lot 95	05-16-351-009	4542 MUNTJAC TRL
Lot 96	05-16-351-008	4558 MUNTJAC TRL
Lot 97	05-16-351-007	4574 MUNTJAC TRL
Lot 98	05-16-351-006	4596 MUNTJAC TRL
Lot 99	05-16-351-005	4591 MUNTJAC TRL
Lot 100	05-16-351-004	4571 MUNTJAC TRL
Lot 101	05-16-351-003	4553 MUNTJAC TRL
Lot 102	05-16-351-002	4547 MUNTJAC TRL
Lot 103	05-16-352-018	473 SAMBOR TRL
Lot 104	05-16-352-009	4482 S VALLEY RIDGE DR
Lot 105	05-16-352-010	4464 S VALLEY RIDGE DR
Lot 106	05-16-352-011	4448 S VALLEY RIDGE DR
Lot 107	05-16-352-012	4440 S VALLEY RIDGE DR
Lot 108	05-16-352-013	4328 EASTRIDGE LN
Lot 109	05-16-352-014	4322 EASTRIDGE LN
Lot 110	05-16-352-015	4318 EASTRIDGE LN
Lot 111	05-16-352-016	4310 EASTRIDGE LN
Lot 112	05-16-352-017	4302 EASTRIDGE LN
Lot 113	05-16-354-011	4305 EASTRIDGE LN
Lot 114	05-16-354-010	4313 EASTRIDGE LN
Lot 115	05-16-354-009	4364 S VALLEY RIDGE DR
Lot 116	05-16-354-008	4356 S VALLEY RIDGE DR
Lot 117	05-16-354-007	4342 S VALLEY RIDGE DR
Lot 118	05-16-354-006	4338 S VALLEY RIDGE DR
Lot 119	05-16-354-005	4326 S VALLEY RIDGE DR
Lot 120	05-16-354-004	4371 N VALLEY RIDGE DR
Lot 121	05-16-354-003	4375 N VALLEY RIDGE DR
Lot 122	05-16-354-002	4381 N VALLEY RIDGE DR
Lot 123	05-16-354-001	4389 N VALLEY RIDGE DR
Lot 124	05-16-302-036	4393 N VALLEY RIDGE DR

Lot 125	05-16-302-035	4401 N VALLEY RIDGE DR
Lot 126	05-16-302-034	4405 N VALLEY RIDGE DR
Lot 127	05-16-302-033	4417 N VALLEY RIDGE DR
Lot 128	05-16-302-032	709 NORTHRIDGE CT
Lot 129	05-16-302-031	715 NORTHRIDGE CT
Lot 130	05-16-302-030	735 NORTHRIDGE CT
Lot 131	05-16-302-029	743 NORTHRIDGE CT
Lot 133	05-16-302-027	748 NORTHRIDGE CT
Lot 134	05-16-302-026	738 NORTHRIDGE CT
Lot 135	05-16-302-025	732 NORTHRIDGE CT
Lot 136	05-16-302-024	728 NORTHRIDGE CT
Lot 137	05-16-302-023	722 NORTHRIDGE CT
Lot 138	05-16-302-022	718 NORTHRIDGE CT
Lot 139	05-16-302-021	710 NORTHRIDGE CT
Lot 140	05-16-302-020	4445 N VALLEY RIDGE DR
Lot 141	05-16-302-019	4463 N VALLEY RIDGE DR
Lot 142	05-16-302-018	4477 N VALLEY RIDGE DR
Lot 143	05-16-302-017	4489 N VALLEY RIDGE DR
Lot 144	05-16-302-016	677 RED DEER TRL
Lot 145	05-16-302-015	681 RED DEER TRL
Lot 146	05-16-302-014	683 RED DEER TRL
Lot 147	05-16-302-013	685 RED DEER TRL
Lot 148	05-16-302-012	687 RED DEER TRL
Lot 149	05-16-303-001	4494 N VALLEY RIDGE DR
Lot 150	05-16-303-002	4484 N VALLEY RIDGE DR
Lot 151	05-16-303-003	4468 N VALLEY RIDGE DR
Lot 152	05-16-303-004	4456 N VALLEY RIDGE DR
Lot 153	05-16-303-005	4432 N VALLEY RIDGE DR
Lot 154	05-16-303-006	4420 N VALLEY RIDGE DR
Lot 155	05-16-303-007	4412 N VALLEY RIDGE DR
Lot 156	05-16-303-008	4396 N VALLEY RIDGE DR
Lot 157	05-16-303-009	4386 N VALLEY RIDGE DR
Lot 158	05-16-303-010	4433 DEER VALLEY CL
Lot 159	05-16-303-011	4465 DEER VALLEY CL
Lot 160	05-16-303-012	4471 DEER VALLEY CL
Lot 161	05-16-353-014	4488 DEER VALLEY CL
Lot 162	05-16-353-015	4482 DEER VALLEY CL
Lot 163	05-16-353-016	4456 DEER VALLEY CL
Lot 164	05-16-353-017	4442 DEER VALLEY CL
Lot 165	05-16-353-018	4430 DEER VALLEY CL
Lot 166	05-16-353-019	4374 N VALLEY RIDGE DR
Lot 167	05-16-353-020	4333 S VALLEY RIDGE DR
Lot 168	05-16-353-021	4431 TREEVIEW CL
Lot 169	05-16-353-022	4453 TREEVIEW CL
Lot 170	05-16-353-023	4475 TREEVIEW CL
Lot 171	05-16-353-024	4481 TREEVIEW CL
Lot 172	05-16-353-025	4486 TREEVIEW CL



Lot 173	05-16-353-026	4480 TREEVIEW CL
Lot 174	05-16-353-027	4468 TREEVIEW CL
Lot 175	05-16-353-028	4446 TREEVIEW CL
Lot 176	05-16-353-013	4361 S VALLEY RIDGE DR
Lot 177	05-16-353-012	4377 S VALLEY RIDGE DR
Lot 178	05-16-353-011	4435 S VALLEY RIDGE DR
Lot 179	05-16-353-010	4453 S VALLEY RIDGE DR
Lot 180	05-16-353-009	4479 S VALLEY RIDGE DR
Lot 181	05-16-353-008	527 RED DEER TRL
Lot 182	05-16-353-007	541 RED DEER TRL
Lot 183	05-16-353-006	553 RED DEER TRL
Lot 184	05-16-353-005	569 RED DEER TRL
Lot 185	05-16-353-004	587 RED DEER TRL
Lot 186	05-16-353-003	609 RED DEER TRL
Lot 187	05-16-353-002	627 RED DEER TRL
Lot 188	05-16-353-001	643 RED DEER TRL
Lot 189	05-16-351-023	514 RED DEER TRL
Lot 190	05-16-351-022	536 RED DEER TRL
Lot 191	05-16-351-021	548 RED DEER TRL
Lot 192	05-16-351-020	564 RED DEER TRL
Lot 193	05-16-351-019	570 RED DEER TRL
Lot 194	05-16-351-018	584 RED DEER TRL
Lot 195	05-16-351-017	606 RED DEER TRL
Lot 196	05-16-351-016	632 RED DEER TRL
Lot 197	05-16-351-015	650 RED DEER TRL
Lot 198	05-16-351-014	662 RED DEER TRL
Lot 199	05-16-351-013	674 RED DEER TRL
Lot 200	05-16-351-012	678 RED DEER TRL
Outlot D	05-16-352-019	
Outlot E	05-16-302-011	

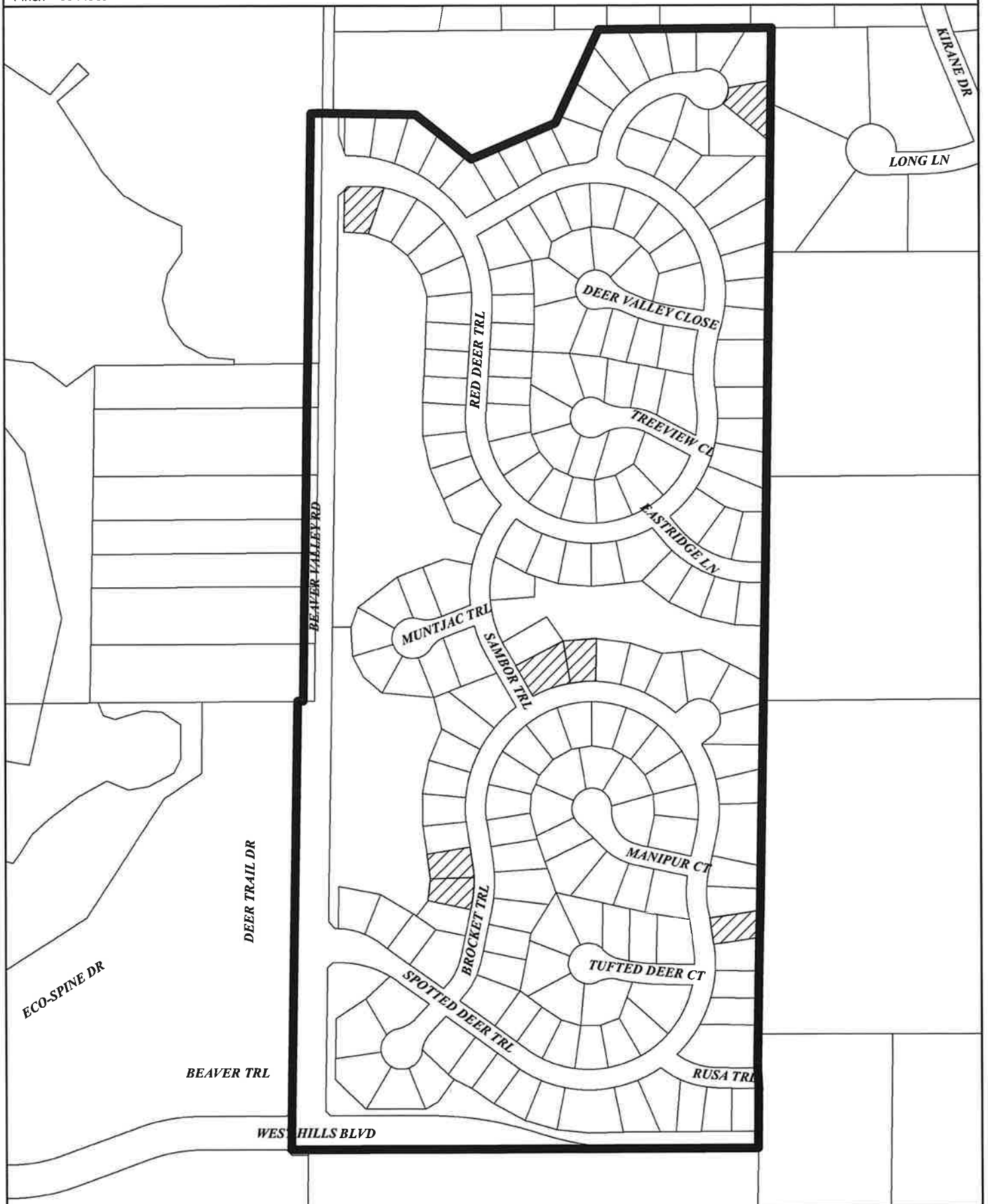
EXHIBIT B



1 inch = 364 feet

Plat of Annexation Deer Hills I and Deer Hills II

 Excluded from Annexation
 Annexation Boundary



ORDINANCE #
AN ORDINANCE ANNEXING CERTAIN TERRITORY
LYING NORTH OF US BUSINESS ROUTE 20, AND
WEST OF THE BEAVER CREEK CONSISTING OF
THE DEER WOODS II SUBDIVISION
TO THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS

WHEREAS, written petitions signed by the legal owners of record of all land within the territory described in the attached Exhibit A (the Territory), has been filed with the City Clerk of the City of Belvidere, Boone County, Illinois, (the City) requesting that said Territory be annexed to the City of Belvidere; and

WHEREAS, at least 51% electors residing in the Territory and all owners of record of land within the Territory have executed Petitions to Annex the Territory to the City; and

WHEREAS, the Territory is not within the corporate limits of any municipality and the Territory is contiguous to the City; and

WHEREAS, section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8) authorize municipalities to annex contiguous territory upon the written petition signed by the owners of record and at least 51% of the electors residing in the territory; and

WHEREAS, legal notices regarding the annexation of the Territory have been sent to all public bodies required to receive such notice by State statute; and

WHEREAS, all petitions, documents and other legal requirements are in full compliance with the statutes of the State of Illinois; and

WHEREAS, the Territory is contiguous to Ward 2 of the City of Belvidere; and

WHEREAS, the is subject to an annexation agreement executed June 15, 2005 and approved by Ordinance 724G; and

WHEREAS, the Territory was rezoned in 2005 pursuant to ordinances 725G, 726G, 727G, 728G, and 806G (the Zoning Ordinances) and such zoning shall continue for the Territory upon annexation as well as all variances, special use ordinances and other actions taken by the City subsequent to adoption of Ordinance 724G; and

WHEREAS, it is in the best interest of the City that the Territory be annexed.

NOW THEREFORE, be it ordained by the Mayor and City Council of the City of Belvidere, Boone County Illinois, as follows:

SECTION 1: The foregoing recitals are incorporated herein by this reference.

SECTION 2: The Territory described in the attached Exhibit A, which is incorporated herein by this reference, and which is further described in the Plat of Annexation attached as Exhibit B, which is also incorporated herein by

this reference, is hereby annexed to the City of Belvidere, Boone County, Illinois.

SECTION 3: Notwithstanding any other provision of the Belvidere Municipal Code, the Territory shall maintain the zoning and planned unit developments approved by the Zoning Ordinances.

SECTION 4: The annexed Territory is hereby incorporated into and made a part of Ward 2 of the City of Belvidere and the boundaries of Ward 2 shall be adjusted accordingly.

SECTION 5: The City Clerk of the City of Belvidere is hereby directed to immediately record, with the Recorder of Deeds for Boone County, Illinois, and file with the Boone County Clerk, a certified copy of this Ordinance, together with the accurate map of the Territory annexed and appended to the Ordinance as Exhibit A. The City Clerk shall also file the affidavit of service of the notices required by 65 ILCS 5/7-7-1 with the Boone County Recorder. The City Clerk shall also file a copy of this Ordinance with all other applicable agencies including but not limited to the Illinois Department of Revenue and the U.S. Postal Service.

SECTION 6: That all maps, journals and other records of the City be changed accordingly.

SECTION 7: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 8: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION : This Ordinance shall be in full force and effect immediately upon its passage and approval.

Passed by the City Council of the City of Belvidere, Illinois this 9th day of June, 2025.

Approved:

Clinton Morris, Mayor

Attest:

Erica Bluege, City Clerk

Ayes:

Nays:

Absent:

Date Passed:

Date Approved:

Date Published:

Prepared By / Return To:

Michael S. Drella

City Attorney

City of Belvidere

401 Whitney Blvd

Belvidere, Illinois 61008

EXHIBIT A

Lots 1-49, but excluding lots 17 and 26 as designated upon Final Plat of Deer Woods II, being a Subdivision of part of the Southeast Quarter (1/4) of Section 17 and part of the Northeast Quarter (1/4) of Section 20, Township 44 North, Range 3 East of the Third Principal Meridian, according to the Plat thereof recorded October 25, 2005 in Plat index file envelope 334-B as Document No. 2005R12514 in the Recorder's Office of Boone County, Illinois situated in the County of Boone and State of Illinois.

AND

PIN: 05-20-200-012

A parcel of land being located in part of the Northeast Quarter of Section 20, Township 44 North, Range 3 East of the Third Principal Meridian, Boone County, Illinois, described as follows:

Beginning at the Southwest corner of Lot 21 as designated upon The Final Plat of Deer Woods II, being a subdivision of part of the Southeast Quarter of Section 17 and part of the Northeast Quarter of Section 20, all in Township 44 North, Range 3 East of the Third Principal Meridian, the plat of which subdivision was recorded October 25, 2005 as Document No. 2005R12514 in the Recorder's Office of Boone County, Illinois; thence South 80 degrees 50 minutes 51 seconds East along the Southerly line of said Lot 21, a distance of 283.14 feet to the Southeast corner thereof, said point also being the Southwest corner of Lot 20 of said Final Plat of Deer Woods II; thence South 68 degrees 16 minutes 09 seconds East along the Southerly line of said Lot 20, a distance of 217.35 feet to the Southeast corner thereof, said point also being the Southwest corner of Lot 19 of said Final Plat of Deer Woods II; thence North 84 degrees 37 minutes 10 seconds East along the Southerly line of said Lot 19 and the Southerly line of Lot 18 of said Final Plat of Deer Woods II, a distance of 376.11 feet to the Easterly line of said Lot 18; thence North 35 degrees 04 minutes 38 seconds East along the Easterly line of said Lot 18 and the Easterly line of Lot 17 of said Final Plat of Deer Woods II, a distance of 331.51 feet to the Northeast corner of said Lot 17; thence North 56 degrees 27 minutes 19 seconds West along the Northerly line of said Lot 17, a distance of 268.66 feet to a point in the Easterly line of a public road designated Smokethorn Trail; thence North 33 degrees 32 minutes 41 seconds East along the Easterly line of said Smokethorn Trail, a distance of 50.00 feet to the Southwest corner of Lot 16 of said Final Plat of Deer Woods II; thence South 56 degrees 27 minutes 19 seconds East along the Southerly line of said Lot 16, a distance of 270.00 feet to the Southeast corner thereof; thence North 33 degrees 32 minutes 41 seconds East along the Easterly line of said Lot 16 and the Easterly line of Lots 15 and 14 of said Final Plat of Deer Woods II, a distance of 398.73 feet; thence South 80 degrees 03 minutes 09 seconds East, a distance of 544.97 feet; thence North 12 degrees 46 minutes 50 seconds East, a distance of 226.33 feet to a point in the North line of the Northeast Quarter of said Section 20; thence North 88 degrees 25 minutes 34 seconds East along the North line of the Northeast Quarter of said Section 20, a distance of 182.89 feet to the center of Beaver Creek; thence Southwesterly along the center of said Beaver Creek, the following 55 courses, South 24 degrees 37 minutes 47 seconds East, a distance of 40.22 feet; thence South 72 degrees 54 minutes 07 seconds East, a distance of 36.21 feet; thence North 72 degrees 07 minutes 34 seconds East, a distance of 86.72 feet; thence North 87 degrees 16 minutes 28 seconds East, a distance of 55.98 feet; thence South 57 degrees 18 minutes 43

seconds East, a distance of 66.15 feet; thence South 1 degree 31 minutes 24 seconds East, a distance of 101.62 feet; thence South 25 degrees 03 minutes 51 seconds West, a distance of 45.93 feet; thence South 60 degrees 59 minutes 17 seconds West, a distance of 84.67 feet; thence South 79 degrees 30 minutes 37 seconds West, a distance of 59.36 feet; thence North 68 degrees 42 minutes 04 seconds West, a distance of 69.33 feet; thence South 59 degrees 41 minutes 02 seconds West, a distance of 99.55 feet; thence South 51 degrees 48 minutes 07 seconds West, a distance of 106.60 feet; thence South 45 degrees 58 minutes 05 seconds West, a distance of 68.41 feet; thence South 30 degrees 54 minutes 31 seconds West, a distance of 69.69 feet; thence South 36 degrees 40 minutes 54 seconds West, a distance of 31.67 feet; thence North 75 degrees 35 minutes 59 seconds West, a distance of 102.12 feet; thence North 71 degrees 06 minutes 17 seconds West, a distance of 105.12 feet; thence South 83 degrees 44 minutes 40 seconds West, a distance of 56.03 feet; thence South 56 degrees 59 minutes 05 seconds West, a distance of 48.68 feet; thence South 32 degrees 21 minutes 18 seconds West, a distance of 72.46 feet; thence South 39 degrees 17 minutes 47 seconds West, a distance of 58.00 feet; thence South 75 degrees 39 minutes 19 seconds West, a distance of 90.58 feet; thence South 79 degrees 47 minutes 56 seconds West, a distance of 103.68 feet; thence South 53 degrees 40 minutes 52 seconds West, a distance of 86.12 feet; thence South 43 degrees 27 minutes 36 seconds West, a distance of 106.81 feet; thence South 22 degrees 10 minutes 17 seconds West, a distance of 59.48 feet; thence South 9 degrees 39 minutes 48 seconds West, a distance of 97.27 feet; thence South 20 degrees 05 minutes 59 seconds West, a distance of 89.07 feet; thence South 39 degrees 26 minutes 10 seconds West, a distance of 118.87 feet; thence South 46 degrees 07 minutes 55 seconds West, a distance of 73.60 feet; thence South 20 degrees 08 minutes 27 seconds East, a distance of 65.19 feet; thence South 65 degrees 54 minutes 14 seconds East, a distance of 84.95 feet; thence North 88 degrees 47 minutes 39 seconds East, a distance of 193.92 feet; thence South 40 degrees 25 minutes 18 seconds East, a distance of 71.39 feet; thence South 6 degrees 57 minutes 17 seconds East, a distance of 84.27 feet; thence South 11 degrees 35 minutes 42 seconds West, a distance of 81.23 feet; thence South 69 degrees 09 minutes 03 seconds West, a distance of 45.86 feet; thence South 83 degrees 05 minutes 26 seconds West, a distance of 67.84 feet; thence North 73 degrees 41 minutes 26 seconds West, a distance of 87.18 feet; thence South 84 degrees 17 minutes 27 seconds West, a distance of 61.53 feet; thence South 52 degrees 21 minutes 40 seconds West, a distance of 90.20 feet; thence South 28 degrees 18 minutes 27 seconds West, a distance of 120.50 feet; thence South 25 degrees 24 minutes 51 seconds West, a distance of 90.35 feet; thence South 22 degrees 56 minutes 16 seconds West, a distance of 57.60 feet; thence South 84 degrees 05 minutes 44 seconds West, a distance of 59.50 feet; thence North 69 degrees 54 minutes 39 seconds West, a distance of 89.09 feet; thence North 27 degrees 39 minutes 12 seconds West, a distance of 48.37 feet; thence North 3 degrees 10 minutes 58 seconds East, a distance of 36.78 feet; thence North 21 degrees 48 minutes 24 seconds East, a distance of 65.92 feet; thence North 41 degrees 01 minute 02 seconds West, a distance of 62.19 feet; thence North 84 degrees 17 minutes 28 seconds West, a distance of 41.02 feet; thence South 66 degrees 25 minutes 52 seconds West, a distance of 122.46 feet; thence South 82 degrees 15 minutes 17 seconds West, a distance of 139.15 feet; thence South 79 degrees 11 minutes 20 seconds West, a distance of 184.91 feet; thence South 73 degrees 46 minutes 21 seconds West, a distance of 158.39 feet to a point in the West line of the Northeast Quarter of said Section 20; thence North 0 degrees 25 minutes 48 seconds West along the West line of the Northeast Quarter of said Section 20, a distance of 954.35 feet to the Point of Beginning, containing 29.693 acres, more or less, all being situated in the County of Boone and the State of Illinois.

And

PIN: 05-17-400-012

Beginning at the Southwest corner of Lot 11 as designated upon the Final Plat of Deer Woods II, being a subdivision of part of the Southeast Quarter of Section 17 and part of the Northeast Quarter of Section 20, all in Township 44 North Range 3 East of the Third Principal Meridian, the plat of which subdivision was recorded October 25, 2005 as Document No. 2005R12514 in the Recorder's Office of Boone County Illinois; thence North 79 degrees 54 minutes 26 seconds East along the Southerly line of said Lot 11, a distance of 270.00 feet to the Southeast corner thereof; thence North 18 degrees 10 minutes 06 seconds West along the East line of said lot 11, a distance of 241.06 feet to the Northeast corner thereof, said point also being the Southeast corner of Lot 10 of said Final Plat of Deer Woods II; thence North 34 degrees 19 minutes 08 seconds West along the East line of said lot 10, a distance of 241.06 feet to the Northeast corner thereof, said point also being the Southeast corner of Lot 9 of said Final Plat of Deer Woods II; thence North 45 degrees 55 minutes 34 seconds West along the Easterly line of said Lot 9, a distance of 105.75 feet; thence South 87 degrees 27 minutes 54 seconds East, a distance of 485.50 feet; thence South 38 degrees 01 minutes 37 seconds East, a distance of 333.00 feet; thence South 12 degrees 15 minutes 46 seconds East, a distance of 507.36 feet; thence South 12 degrees 46 minutes 50 seconds West, a distance of 216.81 feet to a point in the South line of the Southeast Quarter of said Section 17; thence South 88 degrees 25 minutes 34 seconds West along the South line of the Southeast Quarter of said Section 17, a distance of 526.56 feet to a point in the Easterly line of Lot 13 of said Final Plat of Deer Woods II, thence North 17 degrees 08 minutes 47 seconds East along the Easterly line of said Lot 13, a distance of 218.71 feet to the Northeast corner thereof, said point also being the Southeast corner of Lot 12 of said Final Plat of Deer Woods II, thence North 2 degrees 14 minutes 10 seconds East along the Easterly line of said Lot 12, a distance of 222.65 feet to the Northeast corner thereof; thence South 84 degrees 46 minutes 51 seconds West along the Northerly line of said Lot 12, a distance of 270 feet to the Northwest corner thereof, said point also lying in the Easterly line of a public road designated Smokethorn Trail; thence Northerly along the Easterly line of said Smokethorn Trail along a circular curve to the Left whose radius is 588.00 feet and whose center lies to the West, the long chord of which curve bears North 7 degrees 39 minutes 22 seconds West, a distance of 50.00 feet to the point of Beginning, containing 11.186 acres, more or less, all being situated in the Count of Boone and State of Illinois.

AND

PIN: 05-20-200-006

20-44-3 PT NE-BEG NW COR S 629.07' SE 283.14' SE 217.35' NE 220.15' NE 220.15' NW 270' NE 50' SE 270' NE 192.94' NE 398.73' SE 544.97' NE TO N LN NE W TO POB (EX DEER WOODS II)

PINS:

Lot 1	05-17-401-001	706 TUNEBOG CT
Lots 2 and part of	05-17-401-008	712 TUNEBOG CT
Lots 4 and part of 3	05-17-401-009	713 TUNEBOG CT

Lot 5	05-17-401-005	707 TUNEBERG CT
Lot 6	05-17-452-001	5098 TUNEBERG PKWY
Lot 7	05-17-452-002	5082 TUNEBERG PKWY
Lots 8 and part of 9	05-17-452-009	5078 TUNEBERG PKWY
Lots 10 and part of 9	05-17-452-010	5060 TUNEBERG PKWY
Lot 11	05-17-452-006	5050 TUNEBERG PKWY
Lot 12	05-17-454-001	5003 SMOKETHORN TRL
Lot 13	05-17-454-002	5007 SMOKETHORN TRL
Lots 14 and 15 (pin combo)	05-20-202-003	5013 SMOKETHORN TRL
Lot 16	05-20-202-002	5045 SMOKETHORN TRL
Lot 18	05-20-203-007	5051 SMOKETHORN TRL
Lots 19 and 20 (pin combo)	05-20-203-009	5075 SMOKETHORN TRL
Lot 21	05-20-203-004	5079 SMOKETHORN TRL
Lot 22	05-20-203-003	5083 SMOKETHORN TRL
Lot 23	05-20-203-002	5101 SMOKETHORN TRL
Lot 24	05-20-203-001	5119 SMOKETHORN TRL
Lot 25	05-17-453-001	5133 SMOKETHORN TRL
Lot 27	05-17-451-013	580 SMOKETHORN CT
Lot 28	05-17-451-014	590 SMOKETHORN CT
Lots 29 and 30 (pin combo)	05-17-451-021	595 SMOKETHORN CT
Lot 31	05-17-451-017	583 SMOKETHORN CT
Lot 32	05-17-451-018	563 SMOKETHORN CT
Lot 33	05-17-451-019	5140 SMOKETHORN CT
Lot 34	05-17-451-020	5128 SMOKETHORN TRL
Lot 35	05-20-201-001	5106 SMOKETHORN TRL
Lot 36	05-20-201-002	5080 SMOKETHORN TRL
Lot 37	05-20-201-004	5052 SMOKETHORN TRL
Lot 38	05-20-201-003	5048 SMOKETHORN TRL
Lot 39	05-17-451-011	5024 SMOKETHORN TRL
Lot 40	05-17-451-010	5008 SMOKETHORN TRL
Lot 41	05-17-451-009	5004 SMOKETHORN TRL
Lot 42	05-17-451-008	5051 TUNEBERG PKWY
Lot 43	05-17-451-007	5061 TUNEBERG PKWY
Lot 44	05-17-451-006	5075 TUNEBERG PKWY
Lot 45	05-17-451-005	5079 TUNEBERG PKWY
Lot 46	05-17-451-004	5083 TUNEBERG PKWY
Lot 47	05-17-451-003	5101 TUNEBERG PKWY
Lot 48	05-17-451-002	5119 TUNEBERG PKWY
Lot 49	05-17-451-001	5141 TUNEBERG PKWY
Outlot	05-17-400-012	
Outlot	05-20-200-012	
Outlot	05-20-200-006	

EXHIBIT B



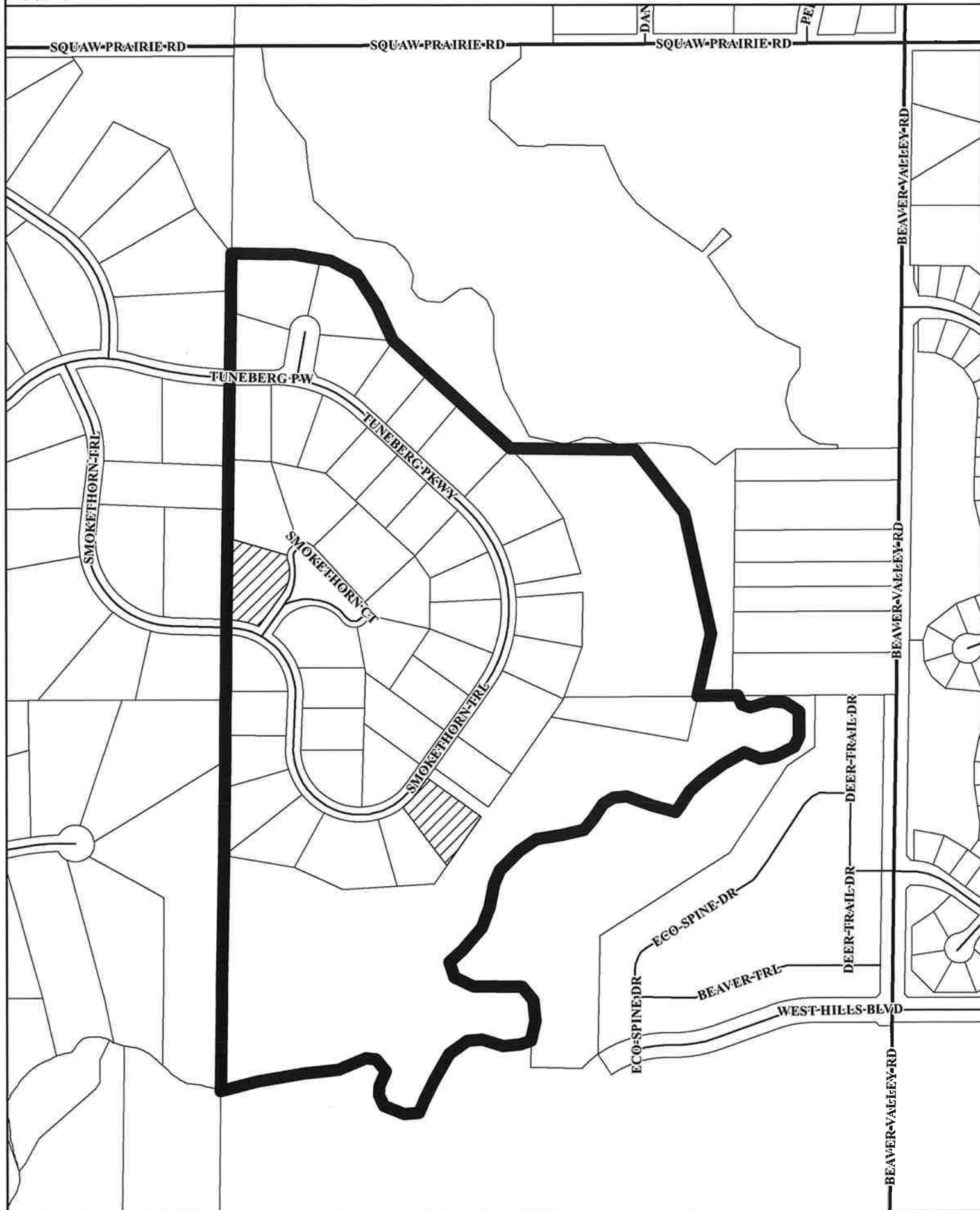
1 inch = 500 feet

Plat of Annexation Deer Woods 2



Excluded from Annexation

Annexation Boundary



Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 7/22/2025
Re: Bollard Installation Project – Bid Tabulation

The following bids were opened today for the bollard installation project:

- | | |
|--|--------------|
| 1. O'Brien Civil Works, Inc
2963 W Mud Creek Rd
Mt. Morris, IL 61054 | \$54,110.00 |
| 2. Stenstrom Excavation & Blacktop Group
2420 20 th Street
Rockford, IL 61125 | \$62,454.00 |
| 3. Landmark Contractors, Inc
11916 W Main St
Huntley, IL 60142 | \$79,818.50 |
| 4. LuAva, Inc
834 Park Plaine Ave
Park Ridge, IL 60068 | \$99,995.00 |
| 4. Alliance Contractors, Inc
1166 Lake Ave
Woodstock, IL 60098 | \$101,290.00 |

I would recommend approval of the low bid from O'Brien Civil Works, Inc, in the amount of \$54,110.00, for the bollard installation project. This work will be paid for from grant funds and capital funds.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 7/23/2025
Re: Request for Reduction of Cash Escrow – Southtowne Subdivision

Southtowne Ventures, LLC has requested a reduction in the amount of cash escrow for the Southtowne Subdivision. Based on their engineer's estimate and a review of the construction completed to date, I would recommend the escrow in the amount of \$426,111.07 may be reduced to \$108,750.00. This amount represents 125% of the cost of the uncompleted work, in accordance with the provisions of Section 151.61(b)(2) of the City's Subdivision Code.