

**CITY OF BELVIDERE**  
**HISTORIC PRESERVATION COMMISSION MINUTES**  
**April 22, 2025**  
**5:30 pm**  
**City Hall, 401 Whitney Boulevard**

**ROLL CALL**

**Members Present:**

Dawn Brooks, Chair  
Kim Coniglio, Vice Chair  
Lisa Kummerow  
Sonya Dobberfuhl  
David Kummerow  
Alexandra Omiotek  
Natali Monaghan

**Staff Present:**

Gina DelRose, Community Development Planner

**Members Absent:**

Dawn Brooks called the meeting to order at 5:31pm.

**PUBLIC COMMENT:** None.

**NEW BUSINESS:** None.

**UNFINISHED BUSINESS:**

**Work Plan**

**Maintenance Small Grant:** Gina DelRose stated that four applications were received totaling \$5,325 in requested funds. Ms. DelRose stated that she recommends distributing no more than \$3,500 in funds in order to not diminish the Historic Preservation Commission's funds greatly. The Commission currently has \$4,738.10 in funds.

Ms. DelRose provided an overview of the four applications received.

Dawn Brooks stated that the application for 126 N. State Street has outdated estimates.

Commission members agreed.

Dawn Brooks stated that she agrees that the Commission should not exceed \$3,500 in disbursements and the two largest remaining requests could be lowered from \$1,500 each to \$1337.50 each.

Gina DelRose stated that if the three remaining requests are fully funded, the Commission would have \$913 left in funds.

Dawn Brooks stated that she would like to end the fiscal year with similar funding to how the year started in order to be sustainable.

David Kummerow and Sonya Dobberfuhl stated that the fundraising season has started and the funds would hopefully be replenished.

Gina DelRose stated that the City has their own façade improvement program and that commercial buildings on State Street can apply for as well.

Natali Monaghan stated that she would prefer to stay at \$1,000 or above in the funds.  
Sandie Omiotek agreed.

It was moved and seconded (Coniglio/Omiotek) to award \$1,337.50 for exterior painting at 127 W. Locust Street. Motion carried with a 5-0-2 vote. Lisa Kummerow and David Kummerow abstained.

It was moved and seconded (Monaghan/L. Kummerow) to award \$1,337.50 for exterior painting at 411/417 S. State Street. Motion carried with a 7-0 vote.

It was moved and seconded (L. Kummerow/Dobberfuhr) to award \$825.00 for exterior painting at 315 W. Hurlbut Avenue. Motion carried with a 7-0 vote.

It was moved and seconded (L. Kummerow/Dobberfuhr) to deny the grant request for new windows at 126/128 N. State Street. Motion carried with a 7-0 vote.

**MINUTES:** It was moved and seconded (Dobberfuhr/Coniglio) to approve the minutes of the March 25, 2025 meeting. Motion carried with a 7-0 voice vote.

Natali Monaghan left the meeting.

2025 Awards Program: Gina DelRose stated that the property near Aldi's has resumed its exterior painting.

Dawn Brooks stated that several downtown buildings have been working on their facades.

David Kummerow stated that the Swift House has been working on updating their landscaping.

Promotional/Fundraising Events:  
Stained Glass Window Tour- No update.

Scavenger Hunt- Sonya Dobberfuhr stated that she is finalizing the properties and still needs help with creating clues.

Chef's Night- Sonya Dobberfuhr stated that there will be a Chef's Night fundraiser at Sips & Sprinkles on May 14<sup>th</sup> from 5pm-7pm. Sips & Sprinkles will be providing the flyer.

Lisa Kummerow stated that Coach's Corner has agreed to host a Chef's Night. Ms. Kummerow stated they are still figuring the date and time and what sales are included in the fundraiser.

Victorian Era Picnic- Dawn Brooks questioned what kind of sponsorships would be available.

Gina DelRose stated that they could be small sponsorships for the games and selfie spot or they could be a large one for the food.

David Kummerow confirmed someone would be needed to check tickets at the entrance point.

David Kummerow stated that advertisements and ticket sales should begin soon.

Gina DelRose stated that she needs to obtain three different food certifications for the fundraiser.

Friends of Preservation: David Kummerow stated that there was excellent discussion regarding metal work and local businesses.

Lisa Kummerow suggested placing an ad for the next event in the Boone County Shopper

Dawn Brooks suggested mailing the property owners an invitation.

**OTHER BUSINESS:**

Images of America: Belvidere and Boone County, Boone County Journal Postcard Books, A Walk Through Time

Royalties: None.

Book Sales: None.

**DISCUSSION:** None.

**Staff Report:** Gina DelRose gave an update on upcoming projects and new businesses coming to Belvidere, especially those impacting the downtown.

**NEXT MEETING DATE:** May 27, 2025

**ADJOURNMENT:** Meeting adjourned at 6:50 pm.

Recorded by



Gina DelRose

Community Development Planner