

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: August 18, 2025

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, W. Frank, S. Gramkowski,
J. Hoiness, M. McGee, C. Montalbano, R. Peterson and
C. Stevens.

Absent: None.

Other staff members in attendance:

Public Works Director Brent Anderson, Director of Buildings Kip Countryman,
Community Development Planner Gina DelRose, Police Chief Shane Woody, Fire Chief
Shawn Schadle, City Attorney Mike Drella, City Treasurer Mary Volkey and City Clerk
Erica Bluege.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment:

(A) Ald. Clayton Stevens thanked Public Works, Fire and Police Departments and
Salvation Army for the hard work they have done following the storm that
occurred on Saturday.

(B) Mayor Morris added his thanks to the first responders and the community
members that helped each other and helped in cleaning up the streets. He also
stated that clean-up efforts will continue.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
August 4, 2025, as presented.

Motion by Ald. Hoiness, 2nd by Ald. Montalbano to approve the minutes of the regular
meeting of the Belvidere City Council of August 4, 2025. Voice vote carried. Motion
carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Ida Public Library Report.

Mindy Long was scheduled but not able to attend so no report was given.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,195,133.97
Water & Sewer Fund Expenditures: \$ 472,623.37

Motion by Ald. McGee, 2nd by Ald. Peterson to approve the General & Special Fund Expenditures in the amount of \$2,195,133.97. Discussion took place regarding CES in the amount of \$5,468.75 for the water main on Logan Ave. Roll call vote: 10/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson and Stevens. Nays: None. Motion carried.

Motion by Ald. Hoiness, 2nd by Ald. Albertini to approve the Water & Sewer Expenditures in the amount of \$472,623.37. Roll call vote: 10/0 in favor. Ayes: Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for July 2025.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for July 2025.
- (C) Monthly Report of Community Development Department/Planning Department for July 2025.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for July 2025.
- (E) Financial Report for July 2025.
- (F) Monthly General Fund Report for July 2025.
- (G) Monthly Water/Sewer Fund Report July 2025.

Let the record show these reports were placed on file.

(H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of August 11, 2025.

Motion by Ald. Stevens, 2nd by Ald. Hoiness to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of July 14, 2025. Voice vote carried. Motion carried.

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(9) Unfinished Business:

It was noted a scrivener's error was on the agenda. The agenda should read as 2nd readings for Ord. 732H and 733H.

(A) Ord. #732H – 2nd Reading: An Ordinance Annexing Certain Territory Lying North of US Business Route 20, and East of Beaver Valley Road Consisting of Final Plats 1 & 2 of the Deer Hills Subdivisions to the City of Belvidere, Boone County, Illinois.

Motion by Ald. Stevens, 2nd by Ald. Montalbano to pass Ord. #732H. Roll call vote: 10/0 in favor. Aye: Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini and Brereton. Nays: None. Motion carried.

(B) Ord. #733H – 2nd Reading: An Ordinance Annexing Certain Territory Lying North of US Business Route 20, and West of the Beaver Creek Consisting of the Deer Woods II Subdivision to the City of Belvidere, Boone County, Illinois.

Motion by Ald. Peterson, 2nd by Ald. McGee to pass Ord. #733H. Roll call vote: 10/0 in favor. Ayes: Frank, Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

(10) New Business:

(A) Res. #2025-15: A Resolution to Enter into a Joint Funding Agreement with the Illinois Department of Transportation (IDOT) for Parking Lot #7 Improvements.

Motion by Ald. Montalbano, 2nd by Ald. Hoiness to adopt Res. #2025-15. Roll call vote: 9/1 in favor. Ayes: Gramkowski, Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini, Fleury and Frank. Nays: Brereton. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of August 11, 2025.

(A) Motion to approve the change order from ARC Design Resources, in an amount not-to-exceed \$30,000.00 for additional design engineering and construction services for the Parking Lot #7 Expansion and Enhancement Project. This work will be paid for from Grant Funds and Capital Funds. Roll call vote: 9/1 in favor. Ayes: Hoiness, McGee, Montalbano, Peterson, Stevens, Albertini, Fleury, Frank and Gramkowski. Nays: Brereton. Motion carried.

- (B) Motion to approve the low bid from Schroeder Asphalt Services, Inc., in the amount of \$239,460.00 for the Manhole Adjustment Project Phase 2. This work will be paid for from Capital Funds. Roll call vote: 10/0 in favor. Ayes: McGee, Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski and Hoiness. Nays: None. Motion carried.
- (C) Motion to approve the low bid from N-Trak Group, in the amount of \$869,992.71 for the Allen Street Detention Pond Project. This work will be paid for from IEPA GIGO Grant Funds and Capital Funds. Discussion took place regarding when the project will begin. It was noted work should begin in about 45 days. Roll call vote: 10/0 in favor. Ayes: Montalbano, Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness and McGee. Nays: None. Motion carried.
- (D) Motion to approve the renewal of the First Due software for the Belvidere Fire Department at a cost of \$16,131.25 to be paid for by line item 01-5-220-7020. Roll call vote: 10/0 in favor. Ayes: Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee and Montalbano. Nays: None. Motion carried.
- (E) Motion to accept a check from Vetcor Professional Practices LLC, DBA Dogwood Pet Hospital, check #830394, in the amount of \$3,494.25 for the Belvidere K9 Program. Discussion took place regarding the generosity of Vetcor in their donation. Roll call vote: 10/0 in favor. Ayes: Stevens, Albertini, Fleury, Frank, Gramkowski, Hoiness, McGee, Montalbano and Peterson. Nays: None. Motion carried.

(11) Other: None.

Mayor Morris and Fire Chief Schadle spoke in regards to FEMA funding being available to those impacted by the storm. A QR code with a survey will be available for residents to complete to see if we reach the required threshold.

Police Chief Shane Woody informed City Council that Alize Smith was sentenced to 3 consecutive life sentences for the homicides of the Hintt Family (Andrew, Benjamin and Sebastian). He noted that all officers involved will be receiving Meritorious Service Awards. Due to the gravity of the investigation, it will be done informally.

(12) Adjournment:

Motion by Ald. Peterson, 2nd by Ald. Hoiness to adjourn meeting at 6:32p.m. Voice vote carried. Motion carried.

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Mayor

Attest:



City Clerk