

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD OF AUGUST 19, 2025, THE CITY COUNCIL CHAMBERS OF
THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire & Police Commissioners to Order at 5:00 P.M.

ROLL CALL: Commissioners Hunter, Rathburn and Villareal were personally and physically present in the meeting room. Also present were Police Chief Woody, Deputy Chief Smaha, Deputy Chief Bird, SGT Ball.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: There were no minutes from the August 5th Special Meeting to Approve.

COMMUNICATIONS:

A. *Bills Payable.*

1. Boone County Journal, invoice 00024569 of August 14, 2025 for \$50.00 for public posting of rule changes. Commissioner Villareal made a verbal Motion to Approve as Presented this invoice. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

2. Physicians Immediate Care, invoice 42272 of August 13, 2025 for \$1,750.00 for post-offer medical screenings ICO candidates Jancik, Green and Sanders. Commissioner Villareal made a verbal Motion to Approve as Presented this invoice. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

- B. *Police Chief's Report.* Chief Woody made the following report. Officer Alex Lee has resigned from the Belvidere Police Department during the FTO process believing he would not successfully complete the program. A resignation letter was also received from Zach Reece who has been a member of the Department for 9 years and who will be accepting a position with the Rockford Police Department. Recruits Shook and Smaha are still in the Academy at Sauk Valley and will be graduating on the 21st of August and there will be a swearing in of Officer Candidate Sanders on August 29, 2025.
- C. *Fire Chief's Report.* No Report.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Police – Approve Lateral Applicant Polygraph ICO Muhammad Rehman. After reviewing the polygraph results for Muhammad Rehman, Commissioner Villareal made a verbal Motion to Approve the polygraph as Passed. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Muhammad Rehman's polygraph was Approved as Passed.

- B. Police – Approve Lateral Applicant Interview ICO Muhammad Rehman. After a thorough interview and discussion, Commissioner Villareal made a verbal motion to make approve the interview with Muhammad Rehman as passed. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Muhammad Rehman's Interview was Approved as passed.

- C. Police –Lateral Applicant Conditional Offer of Employment with Belvidere Police Department ICO Muhammad Rehman. Commissioner Rathburn made a verbal Motion to make a Conditional Offer of Employment with Belvidere Police Department to Muhammad Rehman. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed.

- D. Police –Authorize Lateral Applicant Psychological Examination ICO Muhammad Rehman. Commissioner Hunter made a verbal Motion to make a Approve the Psychological Examination for Muhammad Rehman. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the examination was approved.

- E. Police –Authorize Lateral Applicant Medical Examination ICO Muhammad Rehman. Commissioner Hunter made a verbal Motion to make a Approve the Medical Examination for Muhammad Rehman. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

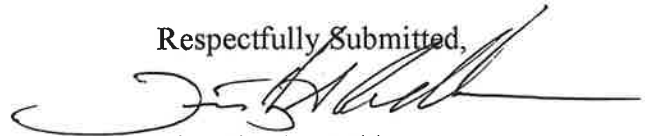
Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the examination was approved.

OTHER BUSINESS: None

ADJOURNMENT: Commissioner Villareal made a verbal Motion to Adjourn. Commissioner Hunter verbally seconded this motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting was adjourned. The Meeting adjourned at about 5:58 P.M.

Respectfully Submitted,



Timothy A. Rathburn

Approved by Vote of the Board of Fire and Police Commissioners on 3 Sep 25.