

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: September 15, 2025

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois  
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, W. Frank, S. Gramkowski,  
J. Hoiness, M. McGee, R. Peterson and C. Stevens.

Absent: C. Montalbano.

Other staff members in attendance:

Public Works Director Brent Anderson, Budget and Finance Officer Sarah Turnipseed,  
Director of Buildings Kip Countryman, Community Development Planner Gina DelRose,  
Police Chief Shane Woody, Fire Chief Shawn Schadle, City Attorney Mike Drella and  
City Clerk Erica Bluege.

Mayor Morris asked for a moment of silence due to the assassination of Charlie Kirk.

(2) Pledge of Allegiance:  
Invocation: Mayor Morris.

(3) Public Comment:

(A) Dan Snow – 1115 E 4<sup>th</sup> St., spoke regarding putting in a sidewalk between  
Greenview Estates and Cline's Ford Subdivision and regarding weeds on the  
pathway over by Casey's.

(B) John Wolf – Former Chairman of Growth Dimensions, spoke in regards to the  
City not funding Growth Dimensions and asked City Council to reconsider  
next year.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
September 2, 2025, as presented.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Peterson to approve the minutes of the regular meeting of the Belvidere City Council of September 2, 2025. Voice vote carried. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Proclamation for Constitution Week presented to Kathy Hughes, Regent of the Asa Cottrell Chapter, Daughters of the American Revolution.

(B) Ida Public Library Report given by Library Director Mindy Long.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,495,232.79  
Water & Sewer Fund Expenditures: \$ 568,540.88

Motion by Ald. Hoiness, 2<sup>nd</sup> by Ald. Peterson to approve the General & Special Fund Expenditures in the amount of \$2,495,232.79. Discussion took place regarding the fuel expenditure for J&D Oil. It was noted other units of government, such as Boone County, use the fuel and are invoiced for it. Roll call vote: 9/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Peterson and Stevens. Nays: None. Motion carried.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Gramkowski to approve the Water & Sewer Fund Expenditures in the amount of \$568,540.88. Discussion took place regarding the payment of \$52,417.10 to the Boone County Conservation District. It was noted the payment is the Conservation District's portion of Impact Fees. Roll call vote: 9/0 in favor. Ayes: Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Peterson, Stevens and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

(A) Monthly Report of Belvidere Police Department Overtime Pay for August 2025.

(B) Monthly Report of Belvidere Fire Department Overtime Pay for August 2025.

(C) Monthly Report of Community Development Department/Planning Department for August 2025.

(D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for August 2025.

(E) Monthly Financial Report for August 2025.

(F) Monthly General Fund Report for August 2025.

(G) Monthly Water/Sewer Report for August 2025.

(H) Monthly Donation Report for August 2025.

(I) Minutes of Planning and Zoning Commission for September 9, 2025.

Let the record show these reports were placed on file.

(J) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of September 8, 2025.

Motion by Ald. McGee, 2<sup>nd</sup> by Ald. Stevens to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of September 8, 2025. Voice vote carried. Motion carried.

(9) Unfinished Business: None.

(10) New Business:

(A) Ord. #734H: 1<sup>st</sup> Reading – An Ordinance Authorizing the Execution of an Annexation Agreement Between the City of Belvidere and Joshua Robertson Relating to 5147 Chrysler Drive.

(B) Ord. #735H: 1<sup>st</sup> Reading – An Ordinance Annexing Certain Territory Located at 5147 Chrysler Drive to the City of Belvidere, Boone County, Illinois.

(C) Ord. #736H: 1<sup>st</sup> Reading – An Ordinance Annexing Certain Properties Commonly Known as 314 Brocket Trl., 318 Brocket Trl., 684 Red Deer Trail, and a Portion of the Harbour at Beaver Creek, Boone County Illinois to the City of Belvidere, Boone County, Illinois.

(D) Ord. #737H: 1<sup>st</sup> Reading – An Ordinance Annexing Certain Territory Lying North of US Business Route 20, and South of Squaw Prairie Road Consisting of Certain Lots in the Final Plats 1 & 2 of the Deer Hills Subdivisions and the Deer Woods II Subdivision to the City of Belvidere, Boone County, Illinois.

(E) Ord. #738H: 1<sup>st</sup> Reading – An Ordinance Authorizing an Intra Fund Loan from the City of Belvidere General Fund to the Water & Sewer Fund for Design Engineering of the WWTP Upgrades to Meet Eligibility Requirements of the Water Pollution Control Loan Program.

(F) Ord. #739H: 1<sup>st</sup> Reading – An Ordinance Amending Section 110-92, Yield Intersections, of the City of Belvidere Municipal Code to Add Willow Street at Douglas Street as Two-Way Yield.

(G) Ord. #740H: 1<sup>st</sup> Reading – An Ordinance Authorizing the Sale of Certain Personal Property (Fire Department Engine).

- (H) Ord. #741H: 1<sup>st</sup> Reading – An Ordinance Granting a Zoning District Change from RH, Rural Holding District to SR-6, Single-Family Residential-6 District (5147 Chrysler Dr.).

Let the record show Ordinance #734H, #735H, #736H, #737H, #738H, #739H, #740H and #741H were placed on file for first reading.

- (I) Motion to waive Section 2-88 Referral to Committees of the Belvidere Municipal Code as it relates to Res. #2025-16.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Peterson to waive Section 2-88 Referral to Committees of the Belvidere Municipal Code as it relates to Res. #2025-16. Roll call vote: 9/0 in favor. Ayes: Fleury, Frank, Gramkowski, Hoiness, McGee, Peterson, Stevens, Albertini and Brereton. Nays: None. Motion carried.

- (J) Res. #2025-16: A Resolution Authorizing the Execution of an Intergovernmental Agreement Between the City of Belvidere and the Four Rivers Sanitation Authority for Bidding of Sanitary Sewer Rehabilitation.

Motion by Ald. Hoiness, 2<sup>nd</sup> by Ald. Peterson to adopt Res. #2025-16. Roll call vote: 9/0 in favor. Frank, Gramkowski, Hoiness, McGee, Peterson, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of September 8, 2025.

Motions of Public Works.

- (A) Motion to approve the proposal from CES, Inc. for the engineering services required to complete the 2025 IDOT Safe Routes to School Program application at a cost not-to-exceed \$6,000.00. This work will be paid for from Public Benefit Funds. Roll call vote: 9/0 in favor. Ayes: Gramkowski, Hoiness, McGee, Peterson, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.

- (B) Motion to approve the engineering services work order from Baxter & Woodman, in the lump sum amount of \$1,882,982.00, to complete the preliminary engineering for the WWTP Facility Plan Improvement Project. This work will be paid for from the Sewer Department Depreciation Line Item #61-1790, with a loan from the General Fund. Roll call vote: 9/0 in favor. Ayes: Hoiness, McGee, Peterson, Stevens, Albertini, Brereton, Fleury, Frank and Gramkowski. Nays: None. Motion carried.

- (C) Motion to reduce the bond for the Irene Road portion of the Kelly Farms Subdivision from \$700,000.00 to \$133,512.00. The reduced amount represents the balance of the Irene Road construction costs to be paid for by

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IDOT. The bond may be released when the final payment is received from IDOT. Roll call vote: 9/0 in favor. Ayes: McGee, Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski and Hoiness. Nays: None. Motion carried.

Motions of Public Safety.

(D) Motion to contract with the low bidder, Scandroli Construction, to complete projects 1-3 for a sum of \$122,075.00 to be paid for with Capital Funds. Roll call vote: 9/0 in favor. Ayes: Peterson, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness and McGee. Nays: None. Motion carried.

(E) Motion to reject the bid from Scandroli Construction in the amount of \$49,500.00 for Project 4 – Station 2 Apparatus Bay Floor Refinish. Roll call vote: 9/0 in favor. Ayes: Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee and Peterson. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Hoiness to adjourn meeting at 6:41p.m. Voice vote carried. Motion carried.



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Mayor

Attest:



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City Clerk