

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD OF SEPTEMBER 3, 2025, THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire & Police Commissioners to Order at 5:00 P.M.

ROLL CALL: Commissioners Hunter, Rathburn and Villareal were personally and physically present in the meeting room. Also present were Police Chief Woody, Deputy Chief Smaha, Deputy Chief Bird, SGT Ball.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: Secretary Rathburn distributed the proposed Minutes of the Board's Special Meeting as held on August 19th of 2025.

- A. Commissioner Hunter made a verbal Motion to Approve as Presented the proposed Minutes of the Board's August 19, 2025 Special Meeting. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the minutes were approved.

COMMUNICATIONS:

A. *Bills Payable.*

1. HolmstromKennedy, invoice 310200 of August 7, 2025 for \$382.50 for legal and professional services. Commissioner Rathburn made a verbal Motion to Approve as Presented this invoice. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

- B. *Police Chief's Report.* Chief Woody made the following report. Probationary Officers Smaha and Shook are in orientation and are progressing as expected at this level. Also, the week prior there was a swearing in for David Sanders and Jarrett Jancek who are now in their first week at Sauk Valley.

C. *Fire Chief's Report.* No Report.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Police – Approve Entry Level Applicant Psychological Examinations ICO Muhammad Rehman. After reviewing and discussing the psychological examination results for Muhammad Rehman, Commissioner Rathburn made a verbal Motion to Approve the examination as Passed. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Muhammad Rehman's psychological exam was Approved as Passed.

- B. Police – Approve Entry Level Applicant Medical Examination ICO Muhammad Rehman. After reviewing and discussing the medical examination results for Muhammad Rehman, Commissioner Hunter made a verbal motion to make approve the examination as passed. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Muhammad Rehman's medical examination was Approved as passed.

- C. Police –Appoint Entry Level Applicant as Probationary Police Officer with the Belvidere Police Department ICO Muhammad Rehman. Commissioner Hunter made a verbal Motion to Appoint Muhammad Rehman as a Probationary Police Officer with the Belvidere Police Department. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

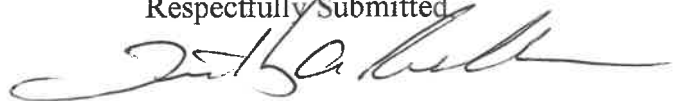
Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Muhammed Rehman was Appointed as a Probationary Police Officer with the Belvidere Police Department.

OTHER BUSINESS: None

ADJOURNMENT: Commissioner Villareal made a verbal Motion to Adjourn. Commissioner Hunter verbally seconded this motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting was adjourned. The Meeting adjourned at about 5:10 P.M.

Respectfully Submitted



Timothy A. Rathburn

Approved by Vote of the Board of Fire and Police Commissioners on **OCT 23 2025**