

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: October 20, 2025

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, W. Frank, S. Gramkowski,
J. Hoiness, M. McGee and C. Stevens.

Absent: C. Montalbano and R. Peterson.

Other staff members in attendance:

Public Works Director Brent Anderson, Budget and Finance Officer Sarah Turnipseed,
Director of Buildings Kip Countryman, Community Development Planner Gina DelRose,
Deputy Chief of Police David Bird, Fire Chief Shawn Schadle, City Attorney Mike
Drella, City Treasurer Mary Volkey and City Clerk Erica Bluege.

(2) Pledge of Allegiance:
Invocation: Mayor Morris.

(3) Public Comment:

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
October 6, 2025, as presented.

Motion by Ald. Stevens, 2nd by Ald. Hoiness to approve the minutes of the regular
meeting of the Belvidere City Council of October 6, 2025. Voice vote carried. Motion
carried.

(5) Public Hearing:

(A) Vacation of a portion of an alley generally lying between 6th Street and 7th
Street and east of Union Ave. in the City of Belvidere, Illinois.

(B) Mayor Morris opened the Public Hearing at 6:04p.m. and stated the publication for the Public Hearing relating to the vacating of a portion of an alley generally lying between 6th Street and 7th Street and east of Union Ave. in the City of Belvidere, Illinois appeared in the Belvidere Republican on October 2, 2025, and asked if there was anyone here to address the public hearing, there being none the public hearing closed at 6:05p.m.

(6) Special Messages and Proclamations:

(A) Ida Public Library Report given by Library Director Mindy Long.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,568,073.55
Water & Sewer Fund Expenditures: \$ 655,850.86

Motion by Ald. Hoiness, 2nd by Ald. Gramkowski to approve the General & Special Fund Expenditures in the amount of \$2,568,073.55. Roll call vote: 8/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee and Stevens. Nays: None. Motion carried.

Motion by Ald. McGee, 2nd by Ald. Stevens to approve the Water & Sewer Fund Expenditures in the amount of \$655,850.86. Roll call vote: 8/0 in favor. Ayes: Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee, Stevens and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for September 2025.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for September 2025.
- (C) Monthly Report of Community Development Department/Planning Department for September 2025.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for September 2025.
- (E) Monthly Financial Report for September 2025.
- (F) Monthly General Fund Report for September 2025.
- (G) Monthly Water/Sewer Report for September 2025.
- (H) No Donations to Report for September 2025.
- (I) Minutes of Planning and Zoning Commission for October 14, 2025.

Let the record show these reports were placed on file.

(J) Minutes of Committee of the Whole – Building, Planning and Zoning and
Public Works of October 13, 2025.

Motion by Ald. Fleury, 2nd by Ald. Hoiness to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of October 13, 2025. Voice vote carried. Motion carried.

(9) Unfinished Business:

- (A) Ord. #742H: 2 Reading – An Ordinance Vacating an Alley Generally Lying South of 6th St. and North of 7th St. and East of Union Ave. in the City of Belvidere, Illinois.

Motion by Ald. Hoiness, 2nd by Ald. Albertini to pass Ord. #742H. Discussion took place regarding vacating the alley with it being noted that no one uses the alley to access a garage and that the alley will be divided equally. Roll call vote: 8/0 in favor: Ayes: Fleury, Frank, Gramkowski, Hoiness, McGee, Stevens, Albertini and Brereton. Nay: None. Motion carried.

(10) New Business:

- (A) Ord. #743H: 1st Reading – An Ordinance Granting a Special Use to Allow In-Vehicle Sales or Service (Automatic Car Wash) and Indoor Commercial Entertainment (Bar with Video Gaming) within the GB, General Business District (1125 North State Street).

Let the record show Ordinance #743H was placed on file for first reading.

- (B) Res. #2025-18: A Resolution Authorizing an Intergovernmental Agreement for Participation in the Illinois Public Works Mutual Aid Network (IPWMAN).

Motion by Ald. Hoiness, 2nd by Ald. Gramkowski to adopt Res. #2025-17. Roll call vote: 8/0 in favor. Ayes: Frank, Gramkowski, Hoiness, McGee, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of October 13, 2025.

- (A) Motion to consent to and approve the appointment of Carl Gnewuch to serve as Chairperson of the Belvidere Planning and Zoning Commission for a one-year term ending May 2026. Discussion took place regarding a scrivener's error on the memo presented at the October 13, 2025, Committee of the Whole Meeting. The memo should have Paul Engelman as the individual

appointed as Chairperson. Motion by Ald. Stevens, 2nd by Ald. McGee to remove the motion from the agenda due to a scrivener's error on the memo presented at the October 13, 2025, Committee of the Whole Meeting. Discussion took place regarding it going back to Committee of the Whole on October 20, 2025. Roll call vote on motion to remove the motion from the agenda: 8/0 in favor. Ayes: Gramkowski, Hoiness, McGee, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.

- (B) Motion to share the West 6th Street Traffic Report dated 10/2/2025 with Belvidere School District #100 to see if there is anything they choose to do on-site as they do at other schools. Roll call vote: 8/0 in favor. Ayes: Hoiness, McGee, Stevens, Albertini, Brereton, Fleury, Frank and Gramkowski. Nays: None. Motion carried.
- (C) Motion to approve the proposal from CES, Inc. to complete the construction engineering for the Allen Street Regional Retention and Infiltration Basin Project, in the amount of \$56,550.00. This work will be paid for from Grant Funds and Capital Funds. Roll call vote: 8/0 in favor. Ayes: McGee, Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski and Hoiness. Nays: None. Motion carried.
- (D) Motion to accept and approve the audit as presented by Sikich for the fiscal year ending April 30, 2025. Roll call vote: 8/0 in favor. Ayes: Stevens, Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness and McGee. Nays: None. Motion carried.
- (E) Motion to approve the 2026 IML Risk Management Association Annual Renewal in the amount of \$797,217.50. Discussion took place regarding next year's renewal and looking at other options/vendors. Roll call vote: 8/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee and Stevens. Nays: None. Motion carried.
- (F) Motion to consent to and approve the appointment of Mr. Carlos G. Villarreal to the City of Belvidere Fire and Police Commission for a 3-year term, ending April 30, 2028. Roll call vote: 8/0 in favor. Ayes: Brereton, Fleury, Frank, Gramkowski, Hoiness, McGee and Stevens. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Frank, 2nd by Ald. Hoiness to adjourn meeting at 6:30p.m. Voice vote carried. Motion carried.

Belvidere City Council
October 20, 2025



Mayor

Attest:



City Clerk