

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD OF DECEMBER 4, 2025, THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire & Police Commissioners to Order at 5:00 P.M.

ROLL CALL: Commissioners Hunter, Villareal and Rathburn were personally and physically present in the meeting room. Also present were Police Chief Woody, Deputy Chief Smaha, Deputy Chief Bird and Sergeant Ball Fire Chief Schadle.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: Secretary Rathburn distributed the proposed Minutes of the Board's Special Meeting as held on November 25th of 2025.

- A. Commissioner Hunter made a verbal Motion to Approve as Presented the proposed Minutes of the Board's November 25th Special Meeting. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the minutes were approved.

COMMUNICATIONS:

- A. *Bills Payable:* None
- B. *Police Chief's Report.* All Recruits in the FTO process are in Step 3 and are progressing as expected. Recruits Sanders and Jancek will be graduating Basic Academy on the 18th of December.
- C. *Fire Chief's Report.* None apart from the scheduled agenda.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Police – Approve entry level applicant psychological and medical examinations.
1. ICO Zackary Amundson-Bull – After reviewing the psychological and medical reports Commissioner Villareal made a verbal Motion to

Accept the reports as Passed. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the reports on Zackary Amundson-Bull were Approved as Passed.

2. ICO William Drop – After reviewing the psychological and medical reports Commissioner Villareal made a verbal Motion to Accept the reports as Passed. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the reports on William Drop were Approved as Passed.

3. ICO Jacob Sampson – After reviewing the psychological and medical reports Commissioner Villareal made a verbal Motion to Accept the reports as Passed. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the reports on Jacob Sampson were Approved as Passed.

B. Police – Appoint entry level applicants as probationary Belvidere Police Officers.

1. ICO Zackary Amundson-Bull – Commissioner Rathburn made a verbal Motion to Appoint Zackary Amundson-Bull as a probationary Police Officer with the Belvidere Police Department. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Zackary Amundson-Bull was appointed as a probationary Police Officer with the Belvidere Police Department.

2. ICO William Drop – Commissioner Rathburn made a verbal Motion to Appoint William Drop as a probationary Police Officer with the Belvidere Police Department. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and William Drop was appointed as a probationary Police Officer with the Belvidere Police Department.

3. ICO Jacob Sampson – Commissioner Hunter made a verbal Motion to Appoint Jacob Sampson as a probationary Police Officer with the Belvidere Police Department. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Jacob Sampson was appointed as a probationary Police Officer with the Belvidere Police Department.

- C. Police – Dismiss lateral applicant from application process. Based upon his desire to remain with the Rockford Police Department, Commissioner Rathburn made a verbal Motion to dismiss lateral applicant Zachary Reese from the application process and remove his name from the Eligibility List. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and Zachary Reese was dismissed from the application process and removed from the Eligibility List.

- D. Fire – Review/Decision on candidate polygraph ICO Cain Lander. After reviewing the polygraph test report Commissioner Villareal made a verbal Motion to accept the report as Passed. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the polygraph report for Cain Lander was accepted as Passed.

- E. Fire – Candidate oral interview with decision ICO Cain Lander. After a thorough interview of the candidate Commissioner Rathburn made a verbal Motion to accept the interview as Passed. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the interview of Cain Lander was accepted as Passed.

- F. Fire – Conditional offer of employment pending medical and psychological screening ICO Cain Lander. Commissioner Hunter made a verbal Motion to make a conditional offer of employment to Cain Lander pending medical and psychological screening. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and a conditional offer of employment was approved for Cain Lander pending medical and psychological screening.

- G. Fire – Authorize candidate medical and psychological screening ICO Cain Lander. Commissioner Hunter made a verbal Motion to authorize medical and psychological screening ICO Cain Lander. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

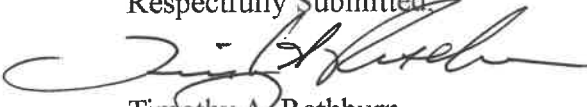
Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and medical and psychological screening was authorized for Cain Lander.

OTHER BUSINESS: None

ADJOURNMENT: Commissioner Hunter made a verbal Motion to Adjourn. Commissioner Villareal verbally seconded this motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting was adjourned. The Meeting adjourned at about 6:05 PM.

Respectfully Submitted,



Timothy A. Rathburn

Approved by Vote of the Board of Fire and Police Commissioners on **DEC 16 2025**