

**CITY OF BELVIDERE
HISTORIC PRESERVATION COMMISSION MINUTES
October 28, 2025
5:30 pm
City Hall, 401 Whitney Boulevard**

ROLL CALL

Members Present:

Dawn Brooks, Chair
Kim Coniglio, Vice Chair
David Kummerow
Lisa Kummerow
Sonya Dobberfuhr
Natali Monaghan

Staff Present:

Gina DelRose, Community Development Planner

Members Absent:

Dawn Brooks called the meeting to order at 5:40pm.

MINUTES: It was moved and seconded (Dobberfuhr/D. Kummerow) to approve the minutes of the September 23, 2025 meeting with the corrected date. Motion carried with a 6-0 voice vote.

PUBLIC COMMENT: None.

NEW BUSINESS: None.

UNFINISHED BUSINESS:

Work Plan

2025 Awards Program: The Commission reviewed the catering menu. It was decided to order the spinach artichoke dip, bruschetta and veggie tray.

Gina DelRose stated that she would inquire about a meat and cheese tray. Ms. DelRose noted that she would purchase water and tea and that Ms. Walker has agreed to bake the desserts.

Natali Monaghan stated that the Museum has a large coffee pot that can be used.

Kim Coniglio confirmed the Commissioners should be at the Museum by 5pm.

Gina DelRose stated that \$325 of ad space has been sold already.

Gina DelRose stated that RSVPs are slow to come in.

Promotional/Fundraising Events:

Stained Glass Window Tour- Gina DelRose stated that she sent letters out to the churches again. Ms. DelRose confirmed that if she does not receive a response this time, that it is ok to contact churches previously toured.

Scavenger Hunt- Gina DelRose stated that she missed the advertisement deadline so that scavenger hunt will be held in the spring.

Chef's Night- There were no updates.

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Victorian Era Picnic- Gina DelRose stated that planning for the next event will begin in the spring.

Property Maintenance Grant: Gina DelRose stated that she sent letters to the grant recipients requesting an update and has not heard back yet. Ms. DelRose stated that one of the properties is currently for sale.

Expenditures: Gina DelRose stated that there have been no expenditures.

Friends of Preservation: Gina DelRose stated that she will reach out to Carol Rowe to check her availability for the holiday meeting.

OTHER BUSINESS:

Images of America: Belvidere and Boone County, Boone County Journal Postcard Books, A Walk Through Time

Royalties: None.

Book Sales: Gina DelRose stated that she made twenty more books to have available for sale at the Awards Program and Hometown Christmas.

DISCUSSION: The Commission decided to not have a November/December joint meet and to focus on the Friends of Preservation event instead.

Staff Report: Gina DelRose gave a recap of downtown façade renovations and new businesses in Belvidere.

NEXT MEETING DATE: January 27, 2025

ADJOURNMENT: Meeting adjourned at 6:40 pm.

Recorded by



Gina DelRose
Community Development Planner