DETAILED JOB DESCRIPTION

Operator/Laborer Position
City of Belvidere Street Department

The City of Belvidere Street Department is seeking a qualified individual for one (1) permanent Operator/Laborer position. This position performs a variety of skilled and semi-skilled public works duties related to the maintenance, repair, and operation of the City's municipal street and storm sewer systems.

RESPONSIBILITIES & FUNCTIONS

The Operator/Laborer position responsibilities include, but are not limited to:

- **Street Maintenance and Repair:** Perform routine and emergency street, alley, curb, gutter, sidewalk, and roadway maintenance and repairs, including pothole and pavement repairs.
- **Snow and Ice Removal:** Operate snowplows, spreaders, loaders, and other equipment to remove snow and ice and maintain safe, passable roadways. May require extended, weekend, holiday, or emergency hours.
- **Storm Sewer and Drainage Maintenance:** Inspect, clean, maintain, and repair storm sewers, catch basins, manholes, culverts, drainage structures, and related infrastructure.
- **Traffic Signals and Signs:** Assist with the maintenance and repair of traffic signals, signs, and related equipment.
- **Forestry:** Perform tree trimming, brush removal, and tree removal within City right-of-way.
- **Equipment Operation:** Safely operate municipal vehicles, heavy equipment, machinery, and tools, including dump trucks, loaders, backhoes, skid steers, tractors, and snowplows.
- **Equipment Maintenance:** Perform routine inspections, preventive maintenance, minor repairs, adjustments, and lubrication of City vehicles, machinery, tools, and equipment. Report equipment requiring additional service or repair.
- **Construction and Excavation:** Assist with excavation, trenching, grading, backfilling, material placement, and other construction and repair activities related to streets, storm sewers, drainage, and municipal infrastructure.
- **Materials and Work Activities:** Load, unload, transport, and handle construction materials, tools, and supplies. Read and follow plans, drawings, maps, work orders, and specifications as necessary to complete assigned work.
- **Emergency Response:** Respond to emergencies involving flooding, storm sewer problems, fallen trees, snow and ice, roadway hazards, infrastructure failures, and other conditions affecting public safety or City infrastructure.
- **General Public Works Duties:** Perform other maintenance, repair, construction, cleanup, and operational duties as assigned.

The position requires physical labor and outdoor work in varying weather conditions. Employees may work around traffic, heavy equipment, machinery, excavation areas, underground utilities, and other potentially hazardous conditions. The position may require after-hours, weekend, holiday, and emergency response work as needed.

REQUIREMENTS

- High school diploma or equivalent.
- Class A Commercial Driver's License (CDL) preferred, or the ability to obtain a Class A CDL within six (6) months of employment.
- Knowledge of, or the ability to learn, methods, practices, procedures, and techniques used in the maintenance and operation of municipal street and storm sewer systems.
- Ability to safely operate various types of machinery, vehicles, tools, and equipment associated with street and storm sewer maintenance and operations.
- Ability to read, understand, and follow plans, drawings, specifications, instructions, and other information related to street and storm sewer work.
- Ability to perform physical labor and work outdoors in a variety of weather conditions.
- Ability to work independently as well as effectively as part of a department team.
- Ability to follow safety procedures and operate equipment in a safe and responsible manner.
- Ability to respond appropriately to changing work conditions, emergency situations, and assigned work priorities.

SALARY

Starting salary is **$27.73 per hour**.

HOW TO APPLY

Interested candidates should submit a completed application form to:

Public Works Department
401 Whitney Boulevard
Belvidere, Illinois 61108

Applications may be submitted in person or by mail. Email applications will not be accepted.

The City of Belvidere is an equal opportunity employer. All applicants are considered without regard to race, color, religion, sex, national origin, age, or other prohibited status. **Reasonable accommodations are available upon request.**